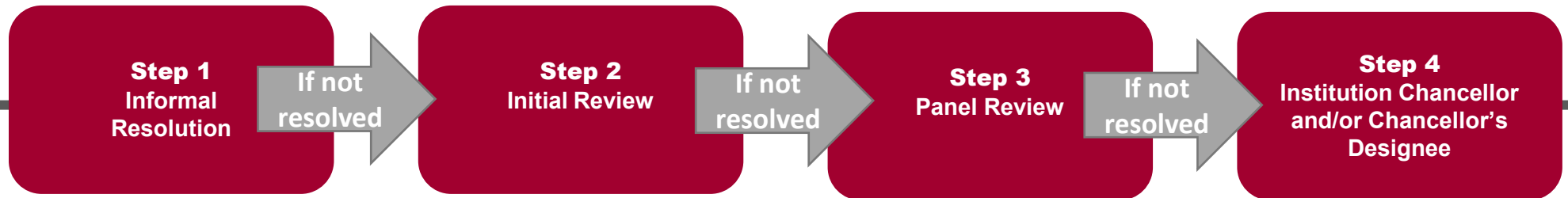


PURPOSE OF A TITLE APPEAL

The title appeal process allows an employee who believes their assigned title (title of record) is incorrect to request a review of their title.

<p>What can be appealed?</p>	<p>An employee's job title</p>
<p>What cannot be appealed?</p>	<ul style="list-style-type: none"> • An employee's pay • A job title's assigned pay range • Language of a standard job description • Titles assigned to standard job descriptions • A title's exempt/non-exempt status as it relates to the Fair Labor Standards Act (FLSA)

TITLE APPEAL STEPS



The specifics of the title appeal process will be communicated by your institution Human Resources.