The title appeal process allows an employee who believes their assigned official title (title of record) is incorrect to request a review of their title.

**What can be appealed?**
- An employee’s job title

**What cannot be appealed?**
- An employee’s pay
- A job title’s assigned pay range
- Language of a standard job description
- Titles assigned to standard job descriptions
- An employee’s exempt/non-exempt status as it relates to the Fair Labor Standards Act (FLSA)

Employees must provide the necessary documentation for the review of their title. The specifics of the title appeal process, like the location of a title appeal form, dates of the title appeal process, and how to submit a request for a title appeal will be communicated by institution Human Resources in Spring 2020.

[Link to UW website](wisc.edu/ohrwd/title-and-total-compensation-study/)