Form 1095-C, Employer-Provided Health Insurance Offer and Coverage:
Form 1095-C is filed and furnished to any employee of an Applicable Large Employers (ALE) member who is a full-time employee for one or more months of the calendar. ALE members must report that information for all twelve months of the calendar year for each employee.

UW System High-level Summary of Responsibilities for support of distribution of Form 1095-C:

UW System Human Resources
- Policy guidance and interpretation.
- [UW System Administrator ACA Resources](#) (administrator facing)

UW-Shared Services, Service Operations:
- Field initial calls from employees.
- Answer general Affordable Care Act (ACA) questions.
- Explain Form 1095-C.
- Update employee information (address, etc.).
- Respond to requests for reprints of Form 1095-Cs.
- Answer questions/discrepancies on Form 1095-C data (coverage months, offer codes, etc.).
- Coordinate revised Form 1095-C when needed.
  - Retroactive corrections/terminations
  - SSN updates or corrections

UW System Institutions:
- Refer employees to other resources as needed.
  - General Affordable Care Act (ACA) or Form 1095-C questions:
    - UW-Shared Services, Service Operations:
      - Email - serviceoperations@uwss.wisconsin.edu
      - Phone - (888) 298-0141
      - Fax - (608) 890-2327
  - Employee/UW System specific questions:
    - IRS website
    - [UW System Human Resources ACA page](#) (employee facing)
    - UW-Shared Services, Service Operations
      - For questions regarding incorrect/questionable data enter a ticket.
- Respond to benefits eligibility questions.
- Handle employment information questions/issues.
  - Hire or termination date
  - Hire on incorrect EID