

November 2025

ParticipantName  
Address1 Address2  
City, State ZIP



**IMPORTANT NOTICE: PRE-TAX HEALTH SAVINGS ACCOUNT (HSA)**

Effective January 1, 2026, the administration of pre-tax programs offered through the Wisconsin Department of Employee Trust Funds (ETF) will transition from Optum Financial (Optum) to Total Administrative Services Corporation (TASC). If you have a Health Savings Account (HSA) with Optum, plan to continue participating in the HSA program for 2026, and wish to transfer your Optum HSA assets to TASC, action is required on your part. HSA contributions made in the 2026 plan year via your employer will be placed into your new TASC HSA. HSA cash accounts earn an interest rate of 0.25% annually\*.

HSAs are individually owned. This means you must give consent for your HSA assets to be transferred from Optum to TASC. Transferring your HSA assets from one HSA trustee to another HSA trustee is a common process that allows you to move your assets without tax penalties. This is called a trustee-to-trustee transfer. If you choose to move your HSA assets to TASC, they will be moved directly from Optum to TASC, without the assets passing through your hands. Trustee-to-trustee transfers are not reported to the IRS as distributions, so they should not affect your taxes. Refer to the Instructions for Forms 1099-SA and 5498-SA (2025) regarding trustee-to-trustee transfers: [https://www.irs.gov/instructions/f1099sa#en\\_US\\_2024\\_publink100076344](https://www.irs.gov/instructions/f1099sa#en_US_2024_publink100076344)

To ensure a smooth transfer of your HSA assets, complete the steps below **no earlier than December 29, 2025**:

1. If you are automatically transferring money from your cash balance to HSA investments with Optum, within the Optum portal, turn off the auto-transfer function for investments. This step stops money from being automatically transferred from your cash balance to your HSA investments with Optum.
2. If you have investments in your HSA, liquidate your HSA investments with Optum. Your HSA investments will be converted to cash to allow for transfer to TASC. Once TASC has set up your HSA and your HSA assets are transferred to TASC, you may then reinvest the assets if you choose.
3. Fill out and sign the enclosed TASC HSA Accountholder Transfer Form.
4. Within the Optum portal, upload and submit the TASC HSA Accountholder Transfer Form. This step authorizes Optum to transfer your HSA funds to TASC.

If you do not complete the steps above that apply to you, Optum will not be able to transfer your HSA assets to TASC. It may take up to six (6) weeks for your HSA assets to be transferred to your new TASC HSA account. TASC will notify you via email when your HSA assets are available to you.

You can choose to keep your HSA with Optum. However, starting April 1, 2026, Optum will begin charging you a \$3.00 monthly administrative fee for your HSA that remains with Optum. Optum administrative fees will be taken out of your HSA.

If you have any questions regarding the transfer of your HSA to TASC, you may contact TASC Customer Care at 1-888-276-3147 or via email at [etf-service@tasconline.com](mailto:etf-service@tasconline.com). Consult your tax professional if you have questions or concerns regarding tax implications of a trustee-to-trustee transfer. Visit our website at [www.etf-tasc.com](http://www.etf-tasc.com) for more information.

\*TASC guarantees the annual interest rate (APY) of .25% on accountholder HSA cash accounts for the life of the contract between TASC and ETF. HSA investment accounts may earn different interest rates. TASC uses the weekly balance method to calculate interest for the accountholder's cash balance. This method applies a periodic rate to the principal balance each week. Interest rates are paid for the portion of the accountholder's weekly balance. Interest begins to accrue no later than the business day TASC receives credit in the accountholder's account. Interest is compounded and credited to the accountholder's cash balance quarterly. If an accountholder closes their HSA before interest is credited, the accountholder does not receive the accrued interest for that quarter. If the accountholder has HSA investments, the maximum balance allowed in the participant's cash account is based on the investment transfer threshold established by the accountholder. Amounts over this threshold are automatically swept to the accountholder's investment account.