



## UWS Affidavit of Termination of Domestic Partnership

*(Not applicable to health insurance or any ETF-administered benefits)*

**Employee Information** (please type or print)

Last Name, First Name, Middle	Date of Birth	Gender (M/F)	Social Security Number or Empl ID	
Street Address	City	State	Country	Zip Code

**Domestic Partner Information** (please type or print)

Last Name, First Name, Middle	Date of Birth	Gender (M/F)	Social Security Number	
Street Address	City	State	Country	Zip Code

**DO NOT USE THIS AFFIDAVIT TO TERMINATE A DOMESTIC PARTNERSHIP THAT WAS CREATED UNDER CHAPTER 40 OF WISCONSIN STATE STATUTE.** This affidavit should only be used if you have never created a Chapter 40 domestic partnership. A Chapter 40 domestic partnership provides domestic partner coverage for all benefits administered by the Department of Employee Trust Funds (ETF), including health insurance.

**Have you submitted an ETF Affidavit Termination of Domestic Partnership (ET-2372) to ETF?**  Yes  No

If yes, you do not need to complete this form because you already terminated your domestic partnership. Provide a copy of the ETF Affidavit to your benefits office.

**Declaration of Termination of Domestic Partnership**

I understand that by filing this Termination of Domestic Partnership that my former domestic partner and his/her children will no longer be eligible for coverage under any University of Wisconsin System benefit plans that are not administered by the Department of Employee Trust Funds, including State Group Health Insurance, State Group Life Insurance and the Wisconsin Retirement System. Coverage will end on the last day of the month in which this affidavit is submitted to my UW institution's benefits office. If I do not timely execute this affidavit, I may be responsible for benefits paid to my former partner and/or his/her children.

I hereby certify that my domestic partnership has terminated because (select one of the following):

- We are no longer in a relationship that meets the requirements listed on the UWS Affidavit of Domestic Partnership (UWS-50). See item #4 on reverse side.
- I legally married my opposite-sex domestic partner. I understand that I must submit new benefit applications to change his/her status from domestic partner to spouse.

I understand that I must file a Termination of Domestic Partnership before a subsequent Affidavit of Domestic Partnership may be filed. By signing this affidavit, I understand that it is my responsibility to notify my former domestic partner that I have terminated the domestic partnership. I understand that I must submit new applications to remove my former domestic partner and his/her children from my benefit plans.

<p><b>I have read and I understand this <i>Affidavit of Termination of Domestic Partnership</i>, including the reverse side of this affidavit. I understand that Wisconsin Statute § 943.395 provides criminal penalties for knowingly making false or fraudulent claims, and hereby certify, to the best of my knowledge and belief, the above information is true and correct.</b></p>		<p><u><b>Notary Signature and Seal</b></u></p> <p>State of _____ County of _____</p> <p>Signed before me on _____ Date (mm/dd/yyyy)</p> <p>_____</p> <p>Notary Signature</p> <p>_____</p> <p>My commission is permanent/expires on _____</p>	
Employee or Domestic Partner Signature			
Date (mm/dd/yyyy)	Daytime Phone #		

<b>For Employer Use Only</b>	Date Rec'd:	Rec'd By:
Valid Affidavit: Y N	Effective Date of Affidavit:	Plans Affected: Dental WI VSP Benefits+ Ind & Fam AD&D

## General Information

### Purpose

The purpose of this affidavit is to certify the termination of a domestic partnership as attested to under the UWS Affidavit of Domestic Partnership (UWS-50). Terminating a domestic partnership through this affidavit does not terminate a domestic partnership under Wisconsin Statute Chapter 40 or Chapter 770. If you completed the ETF Affidavit of Termination of Domestic Partnership (ET-2372) and submitted it to ETF, you do not need to complete the UW System Affidavit of Termination of Domestic Partnership (UWS-51). You should submit a copy of ETF's Affidavit of Termination of Domestic Partnership (ET-2372) to your benefits office to end the partnership for all benefit plans, including those not administered by ETF.

### Filing an Affidavit of Termination of Domestic Partnership

- Either partner can file an *Affidavit of Termination of Domestic Partnership* (UWS-51).
- Provide all of the requested information on the affidavit and sign in the presence of a notary. Only one person needs to sign the affidavit.
- **Submit your completed affidavit directly to your benefits office.** The benefits office must receive your completed affidavit for it to be considered effective.
- You may email or fax the affidavit to your benefits office provided the notary seal is clearly visible in the electronic copy; otherwise your affidavit will be rejected.
- Incomplete affidavits will be returned to you. Failure to properly complete this form as requested may result in the affidavit being rejected as invalid, and the domestic partnership will remain in force until a valid affidavit is received.
- The termination of this domestic partnership is irrevocable once your benefits office receives this completed affidavit.

### When a Termination of Domestic Partnership Becomes Effective

A domestic partnership ends on the **earliest** of the following dates:

1. The date that your UW benefits office receives a valid UWS Affidavit of Termination of Domestic Partnership (UWS-51).
2. The date ETF receives a valid ETF Affidavit of Termination of Domestic Partnership (ET-2372).
3. The date that ETF receives a valid *Affidavit of Domestic Partnership* form (ET-2371) certifying that either the employee/retiree **or** domestic partner is now a partner in a different domestic partnership.
4. The date that the domestic partnership no longer meets the definition of a domestic partnership, as determined by the employee's institution. To meet this definition, the partnership must meet all of the following criteria:
  - On the date the document was signed, both partners were legally competent and at least 18 years of age;
  - Neither partner is married to or in a domestic partnership with another person;
  - The partners are not related by blood in any way that would prohibit marriage under Wisconsin statutes;
  - Both partners consider themselves to be members of each other's immediate family;
  - Both partners agree to be responsible for each other's basic living expenses; and
  - The partners share a common residence. It is considered to be sharing a common residence even if any of the following conditions apply:
    - Only one partner has legal ownership of the residence (if ownership is applicable).
    - One or both partners have additional residences not shared with the other partner.
    - One partner leaves the common residence with the intent to return.

### Removing a Domestic Partner from Benefit Plans

In order to remove your domestic partner or domestic partner's children from benefit plans, you must submit the appropriate benefit application to your benefits office to remove the dependents from your coverage. A domestic partner and his/her children may be eligible for continuation or conversion of coverage after the domestic partnership terminates provided that you notify your benefits office in a timely manner.

### Beneficiary Designations

The termination of a domestic partnership does not invalidate a written beneficiary designation. If you named your domestic partner as a beneficiary under any life insurance programs, the designation will remain in force until you submit a revised beneficiary designation.