November 22, 2019

Dear TASC Participant,

This letter is to inform you of important changes to your TASC debit card at the end of December 31, 2019.

You are receiving this letter because you are a participant in one of the following pre-tax accounts: Health Savings Account (HSA), Health Care Flexible Spending Account (FSA), Limited Purpose FSA, Dependent Day Care FSA, Transit Account, and Parking Account.

These accounts will transition to a new administrator beginning January 1, 2020. TASC will no longer be the Department of Employee Trust Fund’s (ETF’s) third-party administrator for these benefit programs for the 2020 Plan Year.

The TASC debit card will be deactivated and no longer work effective January 1, 2020 for the following accounts:

**Health Care FSA, Limited Purpose FSA, Dependent Day Care FSA, Transit Account, and Parking Account**

As a reminder, please consider the following recommendations to the account(s) above:

- You may want to consider spending down your account as much as possible in 2019.
- You must provide required documentation for all 2019 claims by December 31, 2019 to avoid possible payroll withholding during the runout period (January 1, 2020 - March 31, 2020). Please substantiate any outstanding 2019 claims before the end of December 31, 2019 to prevent payroll withholding.
- Any outstanding 2019 claims after December 31, 2019 must be resolved with the required substantiated documentation during the runout period ending March 31, 2020. Outstanding claims during the runout period must be resolved through the plan correction form process. All 2019 unsubstantiated claims must be submitted and resolved with TASC by March 31, 2020.
- After the runout period, 2019 outstanding claims will be moved into a business debt collection process through ETF collections. You will not be able to substantiate your 2019 unsubstantiated claims after the runout period.

**Health Savings Accounts**

- TASC debit cards will remain active through December 31, 2019 and into 2020 unless an HSA balance transfer is requested, the HSA account is depleted or the HSA balance is transferred to a TASC HSA Retail account.
- If you completed an HSA Transfer of Assets Authorization with the new administrator, your TASC HSA balance will no longer be available on the TASC debit card on February 3, 2020 since it is being transferred.

Please call TASC Customer Care line at (844) 786-3947 or (608) 316-2408 if you have any questions to your account(s).

Thank you.

Sincerely,

TASC Customer Service