

UW System Human Resources and UW-Shared Services – Service Operations write news and feature articles throughout the year to post in the MyUW portal (my.wisconsin.edu) in the HR, Payroll and Benefits News section. Articles are refreshed frequently and are typically kept general so they apply to all institutions. If an article is intended for a targeted group of employees, this is made clear in the article. Employees can access the articles in the portal. Institutions are also encouraged to use the portal articles in their own newsletters, emails or other institution specific communications.

Institutions may be able to set up a feed on their institution specific website to have articles automatically update and refresh as they are posted. See the UW System Human Resources page (<https://www.wisconsin.edu/ohrwd/>) for an example of what this looks like (HR, Payroll and Benefits News column).

How to Set-up a Portal News Feed on Your Institution's Website:

1. Have a general idea of the web page you would like the portal news feed to appear on.
2. Obtain the appropriate internal approvals to add the portal news feed to that page.
3. Contact your institution's web team to make the request.

If your web team has issues setting up the feed, they may send an email to UW-Shared Services at uwservice-web@lists.wisc.edu or complete the contact form at uwservice.wisconsin.edu/contact/.