



Office of _____
**EDUCATIONAL
OPPORTUNITY**
University of Wisconsin System

Phase I

Proposed Public Charter School Application

Office of Educational Opportunity
1564 Van Hise Hall, 1220 Linden Drive
Madison, WI 53706
608-265-5917 | www.wisconsin.edu/oeo



Phase I Application Guide

Please complete the application in 25 pages or less. Submit the completed document in PDF format, along with any required attachments, to Deej Lundgren, Interim OEO Director, at dlundgren@uwsa.edu by **July 1, 2023**.

Application Process Summary	
Phase I Application Due	July 1, 2023
Community Input Meeting Held	Late Summer/Fall 2023
Phase II Application Due	November 1, 2023
Capacity Interview Held	Winter 2023/2024
Contract Negotiation Finalized	Winter/Spring 2024
Application Components	
<u>Attachments:</u>	
<ul style="list-style-type: none">• School Founder Resumes	

Phase I Application

Charter School Information	
Name of Proposed School	
Local School District	
Desired Opening Date	
Grade Levels to Be Served	
Total Projected Enrollment	

Applicant Information	
Primary Contact Person	
Current Job Title and Employer	
Position with Proposed School	
Phone Number	
Email Address	

Authorization Status	
As a courtesy, please indicate whether you have or will submit a similar application to another authorizer. If so, provide the name of the authorizer, the date (or intended date), of submission, and the status of the application.	
Authorizer	
Date (to be) Submitted	
Status	

Section I: Vision & Mission

1. Provide a brief explanation of why you are seeking to open a public charter school and identify what opportunity the proposed charter school seeks to address.
2. State the vision of the proposed public charter school. This should be a clear, concise, and compelling vision statement that articulates the long-term change you hope to see as a result of the proposed public charter school's success.
3. State the mission of the proposed public charter school.

Section II: Assessment of Community Need

4. List the academic and demographic data of existing public and private schools currently serving the community. Describe how the proposed public charter school will effectively address any unmet needs.
5. Provide evidence showing the demand for the proposed public charter school of this grade configuration in the location identified. Describe why prospective families would enroll their children in the proposed public charter school.
6. Describe the new and unique characteristics the proposed public charter school would provide to students distinguishing it from other education options available to students in the area.

Section III: School Design & Curriculum

7. Provide an overview of the educational philosophy that will be employed at the proposed public charter school. Include evidence to support that this philosophy has demonstrated positive student achievement outcomes.
8. Describe the school's plans to use assessment data to monitor progress towards meeting academic performance goals and affect teaching and learning to improve student achievement. Include the school's plan to collect and use baseline data (in the fall of the opening year) to evaluate the school's goals and educational program.
9. Provide proposed enrollment projections using the table below and include a narrative to explain the rationale behind the chosen grade level configuration and enrollment projections.

Grades	Year 1	Year 2	Year 3	Year 4	Year 5
4K					
K					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
Totals					

Section IV: Finances & Business Operations

10. During the 2022-2023 school year, independent charter schools are projected to receive \$9202 per pupil. Align the per pupil payment with enrollment projections and describe any additional projected revenue sources. Complete the table below to show projected revenues for the first 5 years with students.

	Projected State Revenue (Student Enrollment x \$9202)	Projected Revenue from Other Sources	Annual Totals
Year 1			
Year 2			
Year 3			
Year 4			
Year 5			

11. Project out expenses for staffing, curricular materials, subcontracts, etc. excluding facilities. Complete the table below to show projected expenses for the first 5 years with students.

	Projected Staffing Expenses	Projected Curricular Expenses	Other Projected Expenses	Annual Totals
Year 1				
Year 2				
Year 3				
Year 4				
Year 5				

12. If you already have secured a facility, then provide information regarding the location, lease agreement, renovations needed, etc. If you do not, then provide your plan for identified and securing a facility prior to the school's opening that aligns with your mission.

Section V: Leadership & Governance Structure

13. Describe the experiences and expertise of those associated with this proposal and their capacity to open and operate a high-quality public charter school in Wisconsin. Attach a resume for each individual identified.
14. Describe the plan to recruit and select well-qualified board members who are representative of the students and families being served by the proposed public charter school.
15. Describe the level of authority the governing board will convey to the proposed public charter school's administrative/leadership team. Include a description of the relationships and separation of duties between the governance board and school administration/leadership.