

Office of Internal Audit Fiscal Year 2026 Audit Plan

Bi-Annual Auditing	Risks	Objectives/Procedures	Internal Audit Estimated Hours	Internal Audit Estimated Cost*	Client Estimated Hours: System	Client Estimated Hours: Universities
Payroll	<ul style="list-style-type: none"> • Fraud • Data Accuracy • Compliance with Policy 	<ul style="list-style-type: none"> • Risk-based identification of Payroll expenditures that may not be allowable using automated techniques. • Risk-based monitoring of payroll expenditures and trends that may be indicative of a material error, deviation from data expectations, or require further review. 	• 700	• \$50,400	• 60	• 65
Purchasing Cards (P-Cards)	<ul style="list-style-type: none"> • Fraud • Embezzlement • Compliance with Policy 	<ul style="list-style-type: none"> • Risk-based identification of P-Card expenditures that may not be allowable using automated techniques. • Summarization of active P-cards, open credit, ineligible vendors, and other analytics. • Test internal controls over monitoring and non-compliance of expenditures. 	• 700	• \$50,400	• 80	• 40
Fiscal Year 2025 In Process	Risks	Objectives/Procedures	Internal Audit Estimated Hours	Internal Audit Estimated Cost	Client Estimated Hours: System	Client Estimated Hours: Universities
Youth Protection and Compliance	<ul style="list-style-type: none"> • Reputational • Compliance with Policy • Human Safety 	<ul style="list-style-type: none"> • Evaluate and test compliance with high-risk areas of UW System Administrative Policy (SYS) 625 (SYS 625), Youth Protection and Compliance, including: <ul style="list-style-type: none"> - Policy adoption of SYS 625 or a university policy at each university. - Volunteer criminal background check screening and training. - Facility use agreements with third parties. 	• 150	• \$10,800	• 10	• 100

*\$72 per hour direct labor & fringes

Fiscal Year 2026 New Audits	Risks	Objectives/Procedures	Internal Audit Estimated Hours	Internal Audit Estimated Cost	Client Estimated Hours: System	Client Estimated Hours: Universities
Budgetary Controls at UW-Madison	<ul style="list-style-type: none"> • Fraud • Compliance • Reputational 	<ul style="list-style-type: none"> • Test compliance with key internal controls recommended by Deloitte (budget project) after implementation. 	<ul style="list-style-type: none"> • 500 	<ul style="list-style-type: none"> • \$36,000 	<ul style="list-style-type: none"> • 5 	<ul style="list-style-type: none"> • 50
Cybersecurity	<ul style="list-style-type: none"> • Data Security • Fraud • Operational • Compliance with Policy 	<ul style="list-style-type: none"> • Utilize the Institute of Internal Auditors (IIA) Cybersecurity Topical Requirement to assess overall governance, risk management and controls. • Test compliance, based on risk, with SYS 1039, Information Security: Risk Management. 	<ul style="list-style-type: none"> • 1,000 	<ul style="list-style-type: none"> • \$72,000 	<ul style="list-style-type: none"> • 50 	<ul style="list-style-type: none"> • 50
Employee-Owned LLC's Contracting with Universities	<ul style="list-style-type: none"> • Conflicts of Interest • Financial • Youth Protection 	<ul style="list-style-type: none"> • Assess the governance and management of contracts with employee-owned LLC's. • Evaluate whether contracts with employee-owned LLC's were properly procured and evaluated for conflicts of interest. 	<ul style="list-style-type: none"> • 650 	<ul style="list-style-type: none"> • \$46,800 	<ul style="list-style-type: none"> • 20 	<ul style="list-style-type: none"> • 100
Institutional Relationships with Foundations and Associated Affiliated Organizations	<ul style="list-style-type: none"> • Fraud • Reputational • Compliance with Policy 	<ul style="list-style-type: none"> • Evaluate and test compliance with Regent Policy Document (RPD) 21-9, Institutional Relationships with Foundations and RPD 21-10, Institutional Relationships with Associated Affiliated Organizations. • Primary focus will be on the maintenance and monitoring of the memorandums of understanding between the universities and the outside organizations. 	<ul style="list-style-type: none"> • 545 	<ul style="list-style-type: none"> • \$39,240 	<ul style="list-style-type: none"> • 20 	<ul style="list-style-type: none"> • 130
Internal Assessment	<ul style="list-style-type: none"> • Conformance with the IIA Standards 	<ul style="list-style-type: none"> • Perform and summarize a self-assessment of the internal audit activity. • Compile and present the Quality Assurance and Improvement Program report. • Compile and present the Office of Internal Audit Annual Report. 	<ul style="list-style-type: none"> • 400 	<ul style="list-style-type: none"> • \$28,800 	<ul style="list-style-type: none"> • 0 	<ul style="list-style-type: none"> • 0

Fiscal Year 2026 New Audits	Risks	Objectives/Procedures	Internal Audit Estimated Hours	Internal Audit Estimated Cost	Client Estimated Hours: System	Client Estimated Hours: Universities
Physical Plant Services Chargebacks	<ul style="list-style-type: none"> Financial Compliance with Policy 	<ul style="list-style-type: none"> Evaluate and test compliance with SYS 322, Physical Plant Service Chargebacks. 	<ul style="list-style-type: none"> 800 	<ul style="list-style-type: none"> \$57,600 	<ul style="list-style-type: none"> 100 	<ul style="list-style-type: none"> 260
Research Administration Management Portal (RAMP)	<ul style="list-style-type: none"> Data Security Operations Compliance with Grant Requirements 	<ul style="list-style-type: none"> Assess governance, data security and access of RAMP. Assess key internal controls. Test and evaluate the interface to Workday. 	<ul style="list-style-type: none"> 500 	<ul style="list-style-type: none"> \$36,000 	<ul style="list-style-type: none"> 10 	<ul style="list-style-type: none"> 100
Segregated Fees	<ul style="list-style-type: none"> Financial Compliance with Policy Reputational 	<ul style="list-style-type: none"> Test compliance, based on risk, with RPD 30-5, Policy and Procedures for Segregated University Fees and SYS 820, Segregated University Fees. 	<ul style="list-style-type: none"> 800 	<ul style="list-style-type: none"> \$57,600 	<ul style="list-style-type: none"> 40 	<ul style="list-style-type: none"> 260
Shared Services (Excludes UW-Madison)	<ul style="list-style-type: none"> Compliance Operational 	<ul style="list-style-type: none"> Assess governance of shared services including human resources, payroll and benefits, and information technology as a service, provided to the universities. Assess reporting lines, roles and responsibilities and compliance with memorandums of understanding or service level agreements. 	<ul style="list-style-type: none"> 500 	<ul style="list-style-type: none"> 36,000 	<ul style="list-style-type: none"> 80 	<ul style="list-style-type: none"> 40
Third-Party Risk Management	<ul style="list-style-type: none"> Operational Financial Reputational Data Security 	<ul style="list-style-type: none"> Evaluate the governance, risk assessment, contracting, and monitoring of third-party relationships using the IIA Third-Party Topical Requirements. 	<ul style="list-style-type: none"> 1,000 	<ul style="list-style-type: none"> \$72,000 	<ul style="list-style-type: none"> 100 	<ul style="list-style-type: none"> 200
Workday Go Live, Key Controls and Business Processes	<ul style="list-style-type: none"> Data Security Operations Financial 	<ul style="list-style-type: none"> Test compliance with key controls. Test compliance with new business processes for material financial cycles. 	<ul style="list-style-type: none"> 2,000 	<ul style="list-style-type: none"> \$144,000 	<ul style="list-style-type: none"> 200 	<ul style="list-style-type: none"> 500

Projects Done In Lieu of External Independent Auditors	Risks	Objectives/Procedures	Internal Audit Estimated Hours	Internal Audit Estimated Cost	Client Estimated Hours: System	Client Estimated Hours: Universities
NCAA Athletics Division I Agreed-Upon Procedures Engagements	<ul style="list-style-type: none"> Compliance with NCAA Agreed-Upon Procedures 	<ul style="list-style-type: none"> Agreed-upon procedures engagements over financial matters (UW-Green Bay and UW-Milwaukee). 	<ul style="list-style-type: none"> 900 	<ul style="list-style-type: none"> \$64,800 	<ul style="list-style-type: none"> 0 	<ul style="list-style-type: none"> 200
NCAA Athletics Division II Consulting Project	<ul style="list-style-type: none"> Compliance with NCAA Agreed-Upon Procedures 	<ul style="list-style-type: none"> Review preparation of NCAA Statement of Revenue and Expenditures (UW-Parkside). 	<ul style="list-style-type: none"> 125 	<ul style="list-style-type: none"> \$9,000 	<ul style="list-style-type: none"> 0 	<ul style="list-style-type: none"> 40
Office of Educational Opportunity (OEO)	<ul style="list-style-type: none"> Compliance 	<ul style="list-style-type: none"> Review management's assertions in accordance with applicable Wisconsin Statutes and Wisconsin Department of Public Instruction Requirements. 	<ul style="list-style-type: none"> 80 	<ul style="list-style-type: none"> \$5,760 	<ul style="list-style-type: none"> 25 	<ul style="list-style-type: none"> 0
Wisconsin Educational Development Corporation (WEDC) Grants	<ul style="list-style-type: none"> Grant Compliance Fraud 	<ul style="list-style-type: none"> Evaluate compliance with grant requirements. 	<ul style="list-style-type: none"> 500 	<ul style="list-style-type: none"> \$36,000 	<ul style="list-style-type: none"> 40 	<ul style="list-style-type: none"> 20
	Other		Internal Audit Estimated Hours		Client Estimated Hours: System	Client Estimated Hours: Universities
	Emerging Risks Related to ATP or Federal Executive Orders or New Legislation		350		Will vary	Will vary
	Client Requested Audits and Special Projects		1,000		Will vary	Will vary
	Develop Data Analytics for Workday Environment		400		50	0
	Follow Up on Management Responses (Open Actions)		700		Will vary	Will vary
	Internal Practice Management		200		0	0
	Total		14,500			

Note: Approved by the Audit, Risk, and Compliance Committee and the BOR 6/5/2025.