Regent Scholar Grant Program FAQs (FY 2018-19)

**When is the Grant Application Deadline?**
Applications are due by the end of the day on November 28, 2018, and should use the online form found here. Late applications will not be considered.

**What is the Minimum/Maximum Grant Funding Request?**
The grant program is open to all UW System campuses and will provide three awards of up to $50,000. Each institution may submit up to two applications and must decide if requested funding amounts are justifiable based on projected outcomes.

**What are the Grant Program Goals?**
Regent Scholar Grants will be available for faculty, along with undergraduate students and other collaborative partners, supporting entrepreneurial ideas and innovative projects, with the following goals in mind:

1. Provide summer funding support for faculty to engage in research and other scholarly activities;
2. Promote stellar research experiences for undergraduate students, thus preparing a high-quality workforce;
3. Stimulate research across all UW System campuses, ultimately driving regional economic development; and
4. Recognize superior and undergraduate research in the STEM disciplines and creative arts field at the Board of Regents level.

Applications may address one or more goals. There is no requirement to address all four goals.

**Are Multiple Grant Applications Allowed?**
Yes. Each institution may submit up to two applications. Each application must be approved by the Provost or her/his designee.

**Are there Specific Formatting Guidelines?**
**Font:** 12-point, double-spaced. Applications may use different size fonts for section headings, titles, etc.

**Citations and CVs:** Applications may include citations or CVs (as necessary). Citations should be included in the appropriate section of the structured template for the proposal narrative. CVs should be included in the appendix.

**What is the Application Process?**
**Application Process and Requirements**
Through a competitive process, Regent Scholar Grants will be available for faculty, undergraduate students, and other collaborative partners to explore entrepreneurial ideas and innovative projects that aim to expand the boundaries of knowledge, enhance research, stimulate new technologies, inspire start-up activity, fuel product development, better prepare the future workforce, and create or retain jobs in Wisconsin.
To be considered for funding, a proposal must complete all of the following application requirements outlined below. Selection committee members will evaluate each grant proposal and score it using a possible total of 100 points. Possible point totals for each application section are outlined below. Grants will be awarded based upon cumulative point totals.

To be considered, applicants must submit the following required documents using the online submission form found here:

1. **Cover Page.** Please use the blank form available on the Regent Scholar grant application website. The signed Cover Page should be submitted as a PDF document.

2. **Structured Template for Proposal Narrative containing the following sections** (the Structured Template should be submitted as a Word document and applicants are requested to use the blank form available on the Regent Scholar grant application website):
   a. **Abstract.** Maximum length: One page, double-spaced 12-point font.
   b. **Description of the project and its innovativeness (see grant description above) (35 points).** Maximum length: Three pages, double-spaced 12-point font.
      - Nature of the research
      - Innovative aspects/intellectual property
      - Entrepreneurial aspects/startup potential
      - New technologies/product development
   c. **Project significance and impact (see grant description above) (30 points).** Maximum length: Three pages, double-spaced 12-point font.
      - Job creation or retention, workforce development
      - Student undergraduate research opportunities/involvement
      - Other academic collaborators/sponsors
      - Business involvement/match grants
      - Organizations/agencies/economic development
   d. **Roles and responsibilities of faculty investigator and students and collaborators, if any. (20 points).** Maximum length: One page, double-spaced 12-point font.
   e. **Budget Narrative (15 points).** Maximum length: One page, double-spaced 12-point font.
   f. **Scientific References.** Maximum length: one page, single-spaced 12-point font.
3. **Budget Spreadsheet** (The Budget Spreadsheet should be submitted as an excel document and applicants are requested to use the blank form available on the [Regent Scholar grant application website](https://example.com)).

**Budget Requirements and Guidelines**
The detailed budget shown in the budget spreadsheet, should itemize proposed expenses along the lines of salary, student stipends, equipment and travel, along with other eligible expenses. Funds may be used for many purposes, such as salaries, wages, consultants, equipment, materials, supplies, and travel. Fringe Benefits are provided for UW System employees listed in the budget spreadsheet. If awarded, Fringe Benefits will be covered by the GPR Fringe Benefit Pool and will be automatically transferred by UW System directly. Therefore, funds for Fringe Benefit should NOT be included in the salary requested column nor should they be included within the $50,000 budget. It is expected that students will be compensated to a level that allows them to participate fully in the summer project. Indirect costs are not allowed. Funding is for FY 2018-2019 and FY 2019-2020. All projects should be completed no later than August 31, 2020.

**What is the Selection Process?**

**Selection Timeline**
1. For the 2018-2019 grants, the application deadline is **November 28, 2018**.

2. Applications will be reviewed internally upon submission to ensure completeness. Completed applications will be forwarded to the selection committee for review by **December 7, 2018**.

3. The selection committee will make final award decisions **before the December 2018 holiday break**.

4. UW System will distribute award funding to recipients beginning **in early January, 2019**.

**Selection Committee and Process**
The selection committee includes individuals from both the public and private sectors. One of the members will be a Regent or Regent Emeritus; two members will be employees of UW System; and three non-UW System members will be from Wisconsin businesses and organizations experienced with economic development, workforce development, STEM, and arts and humanities education. UW System may consult with the Legislature and Joint Committee on Finance to help determine selection committee members who reflect diverse economic and workforce needs.

Selection committee members will evaluate each grant proposal and score it using a possible total of 100 points. Possible point totals and guidelines for each application section are outlined below. Grants will be awarded based upon cumulative point totals.

1. **Description of the project and its innovativeness (35 points)**
2. **Project significance and impact (30 points)**
3. **Roles and responsibilities of faculty and students (20 points)**
4. **Detailed Budget and Budget Narrative (15 points)**
Is there an Appeals Process?
No. All decisions by the Selection Committee will be final.

Will review comments from rejected proposals be made available?
No. Applicants will be informed of Selection Committee recommendations by electronic notification to the principal contact person. While no further information concerning the selection process or results will be made available, the Office of Economic Development, upon request, will work with applicants who seek additional suggestions and pathways for developing or expanding outreach and collaboration with partners to enrich the student learning experience.

May Grant Funding be carried over?
Funding is for FY 2018-19 and 2019-20. All projects should be completed no later than August 31, 2020.

Are there any Fiscal Constraints?
The funding for the Regent Scholar Program for FY 2018-19 will come from Systemwide balances.

The detailed budget shown in the budget spreadsheet, should itemize proposed expenses along the lines of salary, student stipends, equipment and travel, along with other eligible expenses. Funds may be used for many purposes, such as salaries, wages, consultants, equipment, materials, supplies, and travel. Fringe benefits are provided for UW System employees listed in the budget spreadsheet. If awarded, fringe benefits will be covered by the GPR Fringe Benefit Pool and will be automatically transferred by UW System directly. Therefore, funds for fringe benefit should NOT be included in the salary requested column nor should they be included within the $50,000 budget. It is expected that students will be compensated to a level that allows them to participate fully in the summer project. Indirect costs are not allowed. Funding is for FY 2018-2019 and FY 2019-2020. All projects should be completed no later than August 31, 2020.

Indirect costs are the only explicitly prohibited fiscal constraint. Applications must clearly demonstrate in the project description and budget narrative how funds will be used and how these activities will advance the stated objective of the program.