



**Office of Government Relations**

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# **Fostering Success Application Form**

## **Application Checklist**

To be considered your application must include the following:

- Proposal Cover Sheet
- Funding Request Amount
- Proposal Description (narrative form)
- Proposal/Program Budget
- Institution Endorsement Page

## Cover Sheet

Institution:\_\_\_\_\_

Applicant Name:\_\_\_\_\_

Applicant Phone:\_\_\_\_\_

Applicant Email Address:\_\_\_\_\_

**Funding Request Amount:**

One time Funding (Max. of \$20,000):\_\_\_\_\_

Annual Appropriation (Max. of \$50,000):\_\_\_\_\_

## Proposal Description

To meet the minimum expectations for consideration your proposal description should include ALL of the following:

1. Proposal addresses the number of former foster youth population enrolled on campus and the expected number of enrolled former foster youth students in need of program services as outlined in the application
  - Questionnaire Item 1: Establishing Need and Student Population
2. Proposal describes specific programming and/or services that will be provided to students. If the campus already has an established program, please briefly include information on the current program and how the requested funding would be used to expand or change the current program.
  - Questionnaire Item 2: Services and Programming Provided
3. Proposal has commitment from the institution
  - Questionnaire Item 3 & Endorsement Page: Institution's Commitment/Endorsement Page
4. Proposal includes administration/management structure
  - Questionnaire Items 3 & 4: Institution's Commitment and Administration
5. Proposal has outlined program goals and objectives and reporting metrics/structures
  - Questionnaire Item 5: Program Goals/Objectives & Metrics, Reporting, Evaluation
6. Proposal outlines staffing structure
  - Questionnaire Item 6: Personnel

An attached application questionnaire is provided that can be used as a guide for developing the proposal description. However, knowing that each campus may develop custom programming, it is understood that not each item in the questionnaire will be relevant to each application. The questionnaire will be a guide for evaluators, but completion of the full questionnaire is not required for a positive evaluation.

## **Proposal Budget**

- To meet the minimum expectations for consideration the proposal description must include a program budget. Budget should include both UWSA supported funding and other funding sources and expenditures.
- If applicable, please specify which budget items will be paid for by the UWSA GPR funds requested, and which items may be funded by the institution or other funding sources.
- For existing programs, please include in your budget a statement about whether the requested funding will be used to supplant or augment the resources already invested in the program.
- Any proposed salary must include fringes benefits calculated at the following FY23 fringe rates:
  - Permanent/Project 15.5%
  - Grad Asst .35%
  - LTE 15.5%
  - Student Help 1.79%

Any ongoing annual appropriation awards will be adjusted according to the respective annual fringe rates during the annual UWS budget process.

## **Institution Endorsement Page**

Applicant Signature:\_\_\_\_\_

Supervisor of Applicant Signature:\_\_\_\_\_

Academic Staff Signature (optional):\_\_\_\_\_

Senior Administrator Signature:\_\_\_\_\_