

2024 W2 schedule for W-2 reportable payments made to employees through AP

W-2 reportable AP taxable payments made during the month of:	Campus deadline to finalize reportables in W-2 bolt-on	UWSA deadline to reconcile and send files to HRS	Pay Run ID	Payroll Opens	Pay Period Start	Pay Period End	Final Calc and Confirmation	Pay Date	W2 Reporting Year
November 2023	12/12/2023	1/10/2024	2024BW01A	1/11/2024	12/31/2023	1/13/2024	1/18/2024	1/25/2024	2024
			2024BW01B	1/25/2024	1/14/2024	1/27/2024	2/1/2024	2/8/2024	2024
December 2023	1/9/2024	2/7/2024	2024BW02A	2/8/2024	1/28/2024	2/10/2024	2/15/2024	2/22/2024	2024
			2024BW02B	2/22/2024	2/11/2024	2/24/2024	2/29/2024	3/7/2024	2024
January 2024	2/13/2024	3/6/2024	2024BW03A	3/7/2024	2/25/2024	3/9/2024	3/14/2024	3/21/2024	2024
			2024BW03B	3/21/2024	3/10/2024	3/23/2024	3/28/2024	4/4/2024	2024
February 2024	3/12/2024	4/3/2024	2024BW04A	4/4/2024	3/24/2024	4/6/2024	4/11/2024	4/18/2024	2024
			2024BW04B	4/18/2024	4/7/2024	4/20/2024	4/25/2024	5/2/2024	2024
March 2024	4/9/2024	5/1/2024	2024BW05A	5/2/2024	4/21/2024	5/4/2024	5/9/2024	5/16/2024	2024
			2024BW05B	5/16/2024	5/5/2024	5/18/2024	5/23/2024	5/30/2024	2024
April 2024	5/14/2024	5/29/2024	2024BW06A	5/30/2024	5/19/2024	6/1/2024	6/6/2024	6/13/2024	2024
			2024BW06B	6/13/2024	6/2/2024	6/15/2024	6/20/2024	6/27/2024	2024
May 2024	6/11/2024	6/26/2024	2024BW06C	6/27/2024	6/16/2024	6/29/2024	7/4/2024	7/11/2024	2024
			2024BW07A	7/11/2024	6/30/2024	7/13/2024	7/18/2024	7/25/2024	2024
June 2024	7/9/2024	7/24/2024	2024BW07B	7/25/2024	7/14/2024	7/27/2024	8/1/2024	8/8/2024	2024
			2024BW08A	8/8/2024	7/28/2024	8/10/2024	8/15/2024	8/22/2024	2024
July 2024	8/13/2024	8/21/2024	2024BW08B	8/22/2024	8/11/2024	8/24/2024	8/29/2024	9/5/2024	2024
			2024BW09A	9/5/2024	8/25/2024	9/7/2024	9/12/2024	9/19/2024	2024
August 2024	9/10/2024	9/18/2024	2024BW09B	9/19/2024	9/8/2024	9/21/2024	9/26/2024	10/3/2024	2024
			2024BW10A	10/3/2024	9/22/2024	10/5/2024	10/10/2024	10/17/2024	2024
September 2024*	10/8/2024	10/16/2024	2024BW10B	10/17/2024	10/6/2024	10/19/2024	10/24/2024	10/31/2024	2024
			2024BW11A	10/31/2024	10/20/2024	11/2/2024	11/7/2024	11/14/2024	2024
October 2024**	11/8/2024	11/13/2024	2024BW11B	11/14/2024	11/3/2024	11/16/2024	11/20/2024	11/27/2024	2024
			2024BW11C	11/28/2024	11/17/2024	11/30/2024	12/5/2024	12/12/2024	2024
Catch Up for 2024 W2s***	12/6/2024	12/11/2024	2024BW12A	12/12/2024	12/1/2024	12/14/2024	12/19/2024	12/26/2024	2024

*September taxable expenses will be split across two bi weekly paychecks, similar to all other months. If spreading across multiple months in bolt-on, these taxable expenses can only be spread across the months of September and October, due to the special accounting year.

**October taxable expenses will be split across two bi weekly paychecks, similar to all other months. These expenses can NOT be spread across multiple months, due to the special accounting year. Contact UWSA Tax Mgr if you feel the amount is too large to only be split across two paychecks.

***These entries will be requested via email by the UWSA Tax Manager during November/December. The request will have a short turn-around time so expenses can be reported on the remaining calendar year paychecks.