

2023 W2 schedule for W-2 reportable payments made to employees through AP

W-2 reportable AP taxable payments made during the month of:	Campus deadline to finalize reportables in W-2 bolt-on	UWSA deadline to reconcile and send files to HRS	Pay Run ID	Payroll Opens	Pay Period Start	Pay Period End	Final Calc and Confirmation	Pay Date	W2 Reporting Year
November 2022	12/9/2022	1/11/2023	2023BW01A	1/12/2023	1/1/2023	1/14/2023	1/19/2023	1/26/2023	2023
			2023BW01B	1/26/2023	1/15/2023	1/28/2023	2/2/2023	2/9/2023	2023
December 2022	1/10/2022	2/8/2023	2023BW02A	2/9/2023	1/29/2023	2/11/2023	2/16/2023	2/23/2023	2023
			2023BW02B	2/23/2023	2/12/2023	2/25/2023	3/2/2023	3/9/2023	2023
January 2023	2/14/2023	3/8/2023	2023BW03A	3/9/2023	2/26/2023	3/11/2023	3/16/2023	3/23/2023	2023
			2023BW03B	3/23/2023	3/12/2023	3/25/2023	3/30/2023	4/6/2023	2023
February 2023	3/14/2023	4/5/2023	2023BW04A	4/6/2023	3/26/2023	4/8/2023	4/13/2023	4/20/2023	2023
			2023BW04B	4/20/2023	4/9/2023	4/22/2023	4/27/2023	5/4/2023	2023
March 2023	4/11/2023	5/3/2023	2023BW05A	5/4/2023	4/23/2023	5/6/2023	5/11/2023	5/18/2023	2023
			2023BW05B	5/18/2023	5/7/2023	5/20/2023	5/25/2023	6/1/2023	2023
April 2023	5/9/2023	5/31/2023	2023BW06A	6/1/2023	5/21/2023	6/3/2023	6/8/2023	6/15/2023	2023
			2023BW06B	6/15/2023	6/4/2023	6/17/2023	6/22/2023	6/29/2023	2023
May 2023	6/13/2023	6/28/2023	2023BW07A	6/29/2023	6/18/2023	7/1/2023	7/6/2023	7/13/2023	2023
			2023BW07B	7/13/2023	7/2/2023	7/15/2023	7/20/2023	7/27/2023	2023
June 2023	7/11/2023	7/26/2023	2023BW07C	7/27/2023	7/16/2023	7/29/2023	8/3/2023	8/10/2023	2023
			2023BW08A	8/10/2023	7/30/2023	8/12/2023	8/17/2023	8/24/2023	2023
July 2023	8/8/2023	8/23/2023	2023BW08B	8/24/2023	8/13/2023	8/26/2023	8/31/2023	9/7/2023	2023
			2023BW09A	9/7/2023	8/27/2023	9/9/2023	9/14/2023	9/21/2023	2023
August 2023	9/12/2023	9/20/2023	2023BW09B	9/21/2023	9/10/2023	9/23/2023	9/28/2023	10/5/2023	2023
			2023BW10A	10/5/2023	9/24/2023	10/7/2023	10/12/2023	10/19/2023	2023
September 2023*	10/10/2023	10/18/2023	2023BW10B	10/19/2023	10/8/2023	10/21/2023	10/26/2023	11/2/2023	2023
			2023BW11A	11/2/2023	10/22/2023	11/4/2023	11/9/2023	11/16/2023	2023
October 2023**	11/14/2022	11/15/2023	2023BW11B	11/16/2023	11/5/2023	11/18/2023	11/23/2023	11/30/2023	2023
			2023BW12A	11/30/2023	11/19/2023	12/2/2023	12/7/2023	12/14/2023	2023
Catch Up for 2023 W2s***	12/8/2022	12/13/2023	2023BW12B	12/14/2023	12/3/2023	12/16/2023	12/21/2023	12/28/2023	2023
			2023BW12C	12/28/2023	12/17/2023	12/30/2023	1/4/2024	1/11/2024	2023

*September taxable expenses will be split across two bi weekly paychecks, similar to all other months. If spreading across multiple months in bolt-on, these taxable expenses can only be spread across the months of September and October, due to the special accounting year.

**October taxable expenses will be split across two bi weekly paychecks, similar to all other months. These expenses can NOT be spread across multiple months, due to the special accounting year. Contact UWSA Tax Mgr if you feel the amount is too large to only be split across two paychecks.

***These entries will be requested via email by the UWSA Tax Manager during November/December. The request will have a short turn-around time so expenses can be reported on the remaining calendar year paychecks.