MULTIPLE APPLICATIONS AND ADMISSIONS DATA (MAAD)
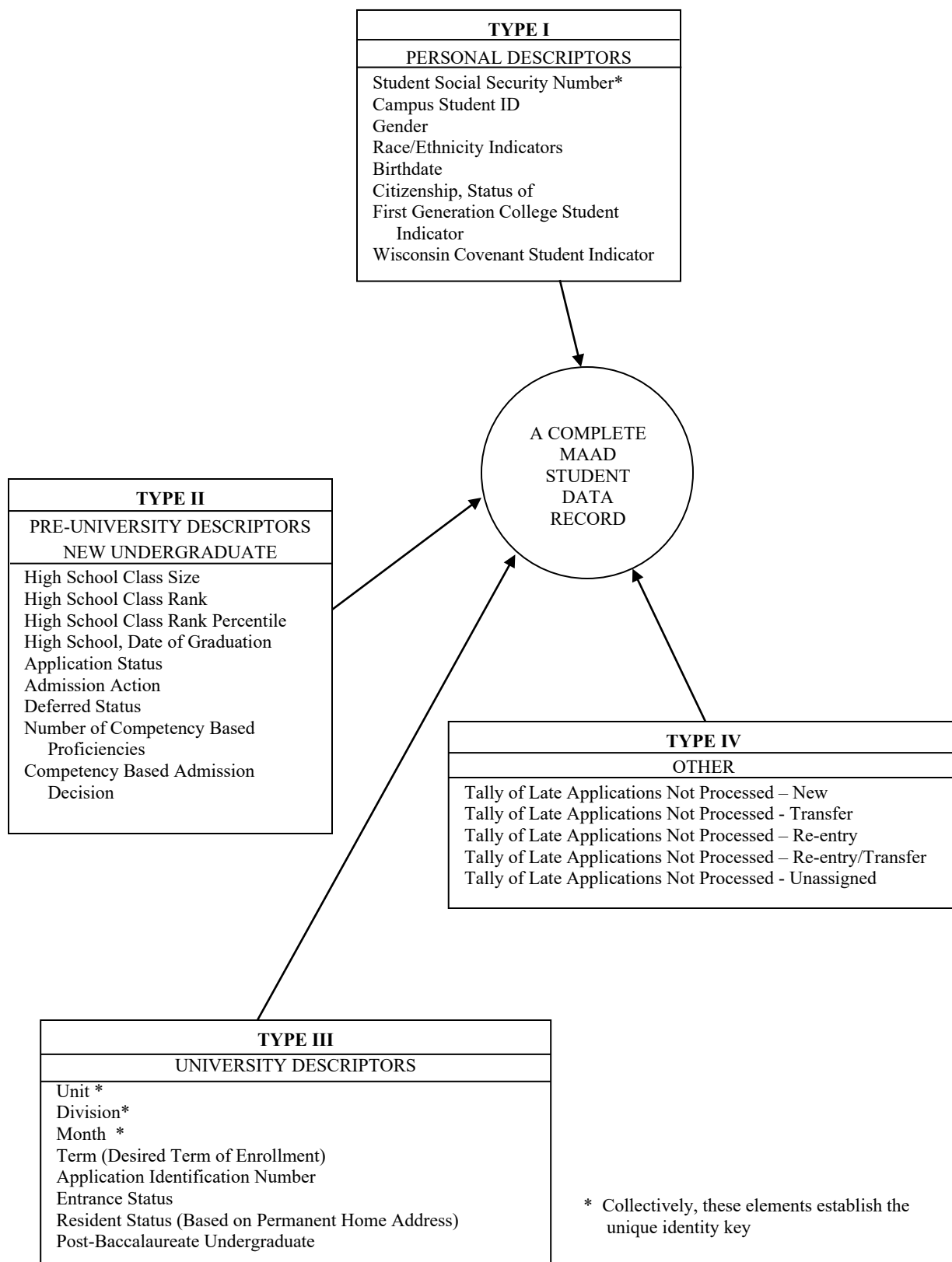
Overview

Multiple Applications and Admissions Data (MAAD) includes data that identify and describe students who have applied for undergraduate enrollment at one of the University of Wisconsin System institutions. It records data, on a monthly basis, about the applicants and the admission action taken on each application.

The monthly MAAD submissions are cumulative from the time an application for the reporting year/term is initially recorded until the final MAAD submission of the cycle. Thus, records of applicants who withdraw or cancel their application remain on each MAAD submission for the cycle. The monthly MAAD submissions should include records for all new, transfer, and re-entry degree-seeking undergraduate applicants who are applying for the upcoming summer or fall terms. The cycle culminates with the "end of cycle" submission in September. In addition, there is a single "end of cycle" March submission for spring and winter term applicants.

Each MAAD record identifies and describes a unique student application. Uniqueness is established by a combination of data elements: Student Social Security Number, Unit (and Division for UW ~~Colleges~~ Receiving Institutions), Desired Term of Enrollment, and the reporting Month. These elements comprise the entity key.

MAAD data can be grouped into four types as illustrated in the diagram on the following page. Many of the MAAD elements are the same or similar to those collected in the CDR Student Data area. Type I (Personal) descriptors provide basic identifying and demographic information about the applicant. The Type II (Pre-University) descriptors contain information about the educational institution previously attended by the student and information related to the student's application and admission status. Type III (University) descriptors include student information specific to the desired UW campus and term of enrollment. Type IV (Other) provides information on late applications that were received after admissions were closed and for which individual applicant records were not submitted.

TYPE I

PERSONAL DESCRIPTORS

Student Social Security Number*
Campus Student ID
Gender
Race/Ethnicity Indicators
Birthdate
Citizenship, Status of
First Generation College Student
    Indicator
Wisconsin Covenant Student Indicator

A COMPLETE
MAAD
STUDENT
DATA
RECORD

TYPE II

PRE-UNIVERSITY DESCRIPTORS
NEW UNDERGRADUATE

High School Class Size
High School Class Rank
High School Class Rank Percentile
High School, Date of Graduation
Application Status
Admission Action
Deferred Status
Number of Competency Based
    Proficiencies
Competency Based Admission
    Decision

TYPE IV

OTHER

Tally of Late Applications Not Processed – New
Tally of Late Applications Not Processed - Transfer
Tally of Late Applications Not Processed – Re-entry
Tally of Late Applications Not Processed – Re-entry/Transfer
Tally of Late Applications Not Processed - Unassigned

TYPE III

UNIVERSITY DESCRIPTORS

Unit *
Division*
Month *
Term (Desired Term of Enrollment)
Application Identification Number
Entrance Status
Resident Status (Based on Permanent Home Address)
Post-Baccalaureate Undergraduate

* Collectively, these elements establish the
    unique identity key

Logical Listing of Student Data Elements

Number	Descriptors
	TYPE I: PERSONAL
5010	Student Social Security Number
5012	Campus Student ID
5020	Gender
5040	Birthdate
5050	Citizenship, Status of
5065	First Generation College Student Indicator
5068	Wisconsin Covenant Student Indicator
5600	Race/Ethnicity: Cuban Indicator
5605	Race/Ethnicity: Mexican, Mexican-American, or Chicano/a Indicator
5610	Race/Ethnicity: Puerto Rican Indicator
5615	Race/Ethnicity: Other Hispanic/Latino Indicator
5617	Race/Ethnicity: Hispanic/Latino Indicator (Subgroup Unknown)
5620	Race/Ethnicity: African-American/Black Indicator
5625	Race/Ethnicity: American Indian/Alaskan Native Indicator
5630	Race/Ethnicity: Hawaiian/Pacific Islander Indicator
5635	Race/Ethnicity: Cambodian Indicator
5640	Race/Ethnicity: Hmong Indicator
5645	Race/Ethnicity: Laotian Indicator
5650	Race/Ethnicity: Vietnamese Indicator
5652	Race/Ethnicity: Southeast Asian Indicator (Subgroup Unknown)
5655	Race/Ethnicity: Other Asian Indicator
5660	Race/Ethnicity: White/Caucasian Indicator
5670	Race/Ethnicity: Race Unknown Indicator

TYPE II: PRE-UNIVERSITY

Number	Descriptors
5090	High School Class Size
5100	High School Class Rank
5105	High School Class Rank Percentile
5120	High School, Year of Graduation
5134	Application Status
5136	Admission Action
5138	Deferred Status
5190	Number of Competency Based Proficiencies
5195	Competency Based Admission Decision Indicator

TYPE III: UNIVERSITY

Number	Descriptors
5005	Application Identification Number
5160	Unit
5170	Division (UW ~~Colleges~~ Receiving Institutions Only)
5175	Month (Reporting)
5180	Term (Desired Term of Enrollment)
5220	Resident Status (Based on Permanent Home Address)
5240	Entrance Status
5275	Post-Baccalaureate Undergraduate

Sp/20

TYPE III: OTHER

Number	Descriptors
5900	Tally of Late Applicants

Alphabetical Listing of Student Data Elements

DATA ELEMENT DESCRIPTION

NUMBER: 5005

NAME: APPLICATION IDENTIFICATION NUMBER

DEFINITION: An eight-digit number assigned by UW-HELP uniquely identifying each application.

CODING REQUIREMENTS

LENGTH: 8 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: All applications received by UW-HELP are assigned an eight-digit identification number.

EXAMPLE: Application identification number is 01234567; this element is '01234567'.

DEFAULTS:

EDITS: *5005-11 Must be coded numeric or blanks (ƀs) – No alphabetic characters, special characters, or all zeros.*

NOTES: *Refer to edit 59M1-41*.*

*59M1-41 <u>*Unit*</u>
<u>*Division*</u>
<u>*Term*</u>
<u>*Social Security Number*</u>

Each combination of these elements must be unique.

APPLICABILITY

UNITS: All

POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines

DATE OF RECORD: End of each reporting period

SUBMISSION DATE: Monthly

DATE ISSUED: Spring 2018

DATA ELEMENT DESCRIPTION

NUMBER: 5010
NAME: SOCIAL SECURITY NUMBER
DEFINITION: A nine-digit unique number assigned by the Social Security Administration or other proper authorities.

CODING REQUIREMENTS

LENGTH: 9 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: If an applicant does not have a valid Social Security number, a unique "dummy" number may be assigned. All "dummy" numbers must have a '9' in the first digit. x

EXAMPLE: Social Security Number is 303-34-6009; this element is '303346009'.

DEFAULTS:

EDITS: *5010-11 Must be coded numeric – No blanks (ƀs), alphabetic characters, special characters, or all zeros.*

NOTES: *Refer to edit 59M1-41*.*

*59M1-41 Unit
Division
Term
Social Security Number

Each combination of these elements must be unique.

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2008

NUMBER: 5012
NAME: CAMPUS STUDENT ID
DEFINITION: An identification number assigned by the UW campus.

CODING REQUIREMENTS

LENGTH: 16 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: Data element may include up to sixteen alphanumeric characters.

EXAMPLE: If the campus ID number for an applicant at UW-Green Bay is 6017200-596-240-783; this element is '6017200596240783'.

DEFAULTS:

EDITS: *5012-11*   *a) The ID must be present for each student in the submission – no blanks or special characters allowed.*

b) The ID must be uniquely associated with an SSN (DE 5010) for any given year, term, and unit (and division at UW Colleges Receiving Institutions).

NOTES: *The campus student ID allows UW campuses to link MAAD data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.*

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2020

DATA ELEMENT DESCRIPTION

NUMBER:	5020
NAME:	GENDER
DEFINITION:	A code designating the gender of the applicant.

CODING REQUIREMENTS

LENGTH:	1 position
DECIMAL POSITION:	N/A
SPECIFICATIONS:	

CODE	DEFINITION	
M	Male	
F	Female	
X	Intersex	+
U	Unknown	+

EXAMPLE:	Applicant is female; this element is 'F'.
DEFAULTS:	
EDITS:	*5020-11 Must be coded 'M', 'F','X' or 'U'.* +
NOTES:	

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	August 2022

DATA ELEMENT DESCRIPTION

NUMBER:	5020
NAME:	GENDER
DEFINITION:	A code designating the gender of the applicant.

CODING REQUIREMENTS

LENGTH:　　　　　　1 position

DECIMAL POSITION:　　N/A

SPECIFICATIONS:

CODE	DEFINITION
M	Male
F	Female

EXAMPLE:　　　　　Applicant is female; this element is 'F'.

DEFAULTS:

EDITS:　　　　　*5020-11　　Must be coded 'M' or 'F'.*

NOTES:

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5040
NAME: BIRTHDATE
DEFINITION: The year and month in which an applicant was born.

CODING REQUIREMENTS

LENGTH: 6 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: The first four digits of the code are the birth year including the century. The last two digits of the code indicate the birth month. (Format: "YYYYMM").

EXAMPLE: Birthdate is January 1975; this element is '197501'.

DEFAULTS:

EDITS:

5040-11	a) *If present must be coded numeric.*
	b) *Birth month must equal 01 through 12, inclusive.*
	c) *The student's age (calculated using the Birth Year and current year) must be at least 8.*
5040-12	*Birthdate should not be blank (ƀ).*
5040-21	a) *If the applicant is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (ƀ).*
	b) *If High School, Date of Graduation (DE 5120) is not blank (ƀ), then Birthdate (DE 5040) must be prior to that date.* +

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2008

NUMBER: 5050
NAME: CITIZENSHIP
DEFINITION: A code indicating the applicant's U.S. citizenship status.   x

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
C	U.S. citizen.
P	Permanent resident to the U.S./Resident Alien, i.e., someone holding a permanent U.S. visa.
A	Non-resident Alien, i.e., someone holding a temporary U.S. visa.
R	Refugee or political asylee, i.e., someone who has been officially granted residence in the U.S. as a refugee or political asylee.
O	Other, i.e. someone who is not a member of one of the above groups. +

EXAMPLE: The applicant is a permanent resident to the United States; this element is 'P'.
DEFAULTS:
EDITS: *5050-11*   *Must be coded 'A', 'C', 'P', 'O', or 'R'.*   x
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 5065
NAME: FIRST GENERATION COLLEGE STUDENT INDICATOR
DEFINITION: A code indicating whether the student is or is not a first generation college student. Applicants are considered first generation college students if neither parent earned a four-year college/university degree.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Student is a first generation college student.
N	Student is not a first generation college student.

EXAMPLE:
DEFAULTS:
EDITS: 5065-11 *Must be coded 'Y', 'N', or blank (ƀ).*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All new freshman or transfer applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2008

DATA ELEMENT DESCRIPTION

NUMBER: 5068
NAME: WISCONSIN COVENANT STUDENT INDICATOR
DEFINITION: A code indicating whether the applicant is or is not a Wisconsin Covenant student.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is a Wisconsin Covenant student
N	Applicant is not a Wisconsin Covenant student
Blank (ƀ)	Applicant has not indicated a Wisconsin Covenant student status

EXAMPLE:

DEFAULTS:

EDITS: *5068-11   Must be coded 'Y', 'N', or blank (ƀ).*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All applicants as specified in the MAAD Reporting Guidelines   X
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2011

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DATA ELEMENT DESCRIPTION

NUMBER:	5090
NAME:	HIGH SCHOOL CLASS SIZE
DEFINITION:	The number of students in the applicant's high school graduating class.

CODING REQUIREMENTS

LENGTH: 4 position

DECIMAL POSITION: N/A

SPECIFICATIONS: High School class size data is only required for "New Freshman" applicants who graduated from high school. If only the class size <u>range</u> is available, report this element as the mid-point of that range. Refer to the High School Class Rank Percentile (DE 5105) for clarifying information.

EXAMPLE: Applicant's high school class size is 80; this element is '0080'.

DEFAULTS:

EDITS:

NOTES:

APPLICABILITY

UNITS: All

POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines

DATE OF RECORD: End of each reporting period

SUBMISSION DATE: Monthly

DATE ISSUED: Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5100
NAME: HIGH SCHOOL CLASS RANK
DEFINITION: Numeric rank of the applicant in the high school graduating class -- the best is ranked 1.

CODING REQUIREMENTS

LENGTH: 4 position

DECIMAL POSITION: N/A

SPECIFICATIONS: High School class rank data is only required for "New Freshman" applicants who graduated or will graduate from High School. Refer to the High School Class Rank Percentile (DE 5105) for clarifying information.

EXAMPLE: Applicant was ranked 8th in high school class; this element is '0008'.

DEFAULTS:

EDITS:

5100-21 *If this element is greater than zero, it must be less than or equal to High School Class Size (DE 5090). If High School Class Size (DE 5090) is greater than zero, then this data element must be greater than zero.* x

5100-22 *If High School Class Rank (DE 5100) and High School Class Size (DE 5090) are both greater than zero, High School Class Rank (DE 5100) should not equal High School Class Size (DE 5090).* +

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All new freshman applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: August 2003

DATA ELEMENT DESCRIPTION

NUMBER:	5105	
NAME:	HIGH SCHOOL CLASS RANK PERCENTILE	
DEFINITION:	The high school rank percentile with which an applicant graduated or will graduate. If an applicant was ranked number 2 in a class of 100, the percentile is 98.	X

CODING REQUIREMENTS

LENGTH: 2 position

DECIMAL POSITION: N/A

SPECIFICATIONS: High school class rank data is only required for "New Freshman" applicants who graduated or will graduate from high school. It should be blank for Transfer or Re-entry applicants and for New applicants who received a high school equivalency certification or for some other reason have no rank data.

Institutions have the option of providing either the High School Class Rank Percentile for an applicant or the High School Class Size (DE 5090) and High School Class Rank (DE 5100). In the latter case, the percentile will be calculated according to the following formula with the final decimals being truncated:

$$\text{Percentile} = \frac{\text{HS Class Size} - \text{HS Class Rank}}{\text{HS Class Size}} \times 100$$

EXAMPLE: The high school reports that the applicant is in the 79th percentile; this element is '79'.

DEFAULTS:

EDITS: *5105-22   If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b̸).*

NOTES:

APPLICABILITY

UNITS:	All
POPULATION:	All new freshman applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER:	5120
NAME:	HIGH SCHOOL, YEAR OF GRADUATION
DEFINITION:	The year in which an applicant graduated or will graduate from high school.

CODING REQUIREMENTS

LENGTH: 4 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: This data element is only required for "New Freshman" applicants who graduated or will graduate from high school. It may be blank for Transfer or Re-entry applicants or applicants who received a high school equivalency certification.

EXAMPLE: Date of high school graduation is 1999; this element is '1999'.

DEFAULTS:

EDITS: *5120-12   This element must be blank (b̸) or contain a numeric code not greater than the academic year for which the student is applying. For example, if a student is applying for Fall 2000, the High School Graduation Year should not be greater than 2000.*

            5120-22   If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b̸).

NOTES:

APPLICABILITY

UNITS:	All
POPULATION:	All new freshman applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

NUMBER:	5134
NAME:	APPLICATION STATUS
DEFINITION:	A code indicating when the application was received and how it was processed.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
1	Application was received by institutional priority date.
2	Application was received after priority date but application fee was accepted, application was evaluated and submitted as a MAAD record.
3	Application was received after priority date, application fee was <u>not</u> accepted but application was recorded and submitted as a MAAD record (versus on Tally of Late Applications (DE 5900)).

EXAMPLE: Application was received before the priority date; this element is '1'.

DEFAULTS:

EDITS: *5134-11   Must be coded '1', '2', or '3'.*

NOTES: *Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); <u>or</u> (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.*

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5136
NAME: ADMISSION ACTION
DEFINITION: A code indicating the admission decision or action taken on the application.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
00	No action taken (valid for Y and Z only on DE 5135).
01	Applicant cancelled before institution acted.
09	Completed application, applicant cancelled before notification.
10	Admitted, applicant did not cancel or postpone until later term.
11	Applicant cancelled after admission (or was cancelled).
12	Waitlisted, applicant placed on waitlist (not valid at End-of-Cycle).
13	Applicant cancelled after being placed on waitlist.
14	Admitted after being placed on waitlist. (If applicant subsequently cancelled, use Admission Action 11.)
15	Conditional admit pending completion of file.
18	Admitted, via branch campus referral
19	Applicant denied at 4-year campus (academically inadmissible), but received branch campus referral.
20	Applicant qualified but denied directly due to ceiling (cannot be X, Y, or Z on DE 5135).
21	Applicant qualified but denied after being placed on waitlist (ceiling denial).
22	Applicant denied directly – not academically qualified.
23	Applicant denied because application incomplete.

EXAMPLE: Applicant canceled after being placed on waitlist; this element is '13'.

DEFAULTS:

EDITS:

5136-11   Must be coded '00', '01', '09', '10', '11', '12', '13', '14', '15', '18', '19', '20', '21', '22', or '23'.   x

5136-21   a) If coded '18' or '19', DE 5160 must be coded 'B', 'C', 'D', 'F', 'H', 'K', or 'N'.   +

b) If coded '18', DE 5170 must be non-blank. If coded '19', DE 5170 must be blank (b̸)

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2018

DATA ELEMENT DESCRIPTION

NUMBER:	5138
NAME:	DEFERRED STATUS
DEFINITION:	A code indicating that the application has been deferred to a later admissions cycle and may be reviewed for admission to a later term.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
D	Application was deferred to later admissions cycle.
(b̸) blank	Application was not deferred.

EXAMPLE: Application was not deferred; this element is blank (b̸).

DEFAULTS:

EDITS: *5138-11   Must be coded 'D' or blank (b̸).*

NOTES: *When Deferred Status = 'D', the type of deferral will be indicated as an Admission Action (DE 5136). For example, the applicant may have been denied for the current term due to an enrollment ceiling but was deferred to a later term (Admission Action (DE 5136) = '20' or '21'); or the applicant was admitted for the current term but requested a change to the subsequent term, thus canceling for the current term (Admission Action (DE 5136) = '11').*

Deferred Status should be blank (b̸) for all records where the application has <u>not</u> been deferred to a later admissions cycle.

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5160
NAME: UNIT
DEFINITION: A one-character code identifying the UW System institution to which the applicant applied.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	UNIT ABBR.	INSTITUTION
A	MSN	Madison
B	MIL	Milwaukee
C	EAU	Eau Claire
D	GBY	Green Bay
E	LAC	La Crosse
F	OSH	Oshkosh
G	PKS	Parkside
H	PLT	Platteville
J	RVF	River Falls
K	STP	Stevens Point
L	STO	Stout
M	SUP	Superior
N	WTW	Whitewater
~~R~~	~~UWC~~	~~UW Colleges~~

EXAMPLE: For UW-Green Bay; this element is 'D'.
DEFAULTS:
EDITS: *5160-11*   *The valid code for the reporting unit must be present.*
NOTES: *Refer to edit 59M1-41*.*

                  *59M1-41   *Unit*
                                    Division
                                    Term
                                    Social Security Number

                  Each combination of these elements must be unique.

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2020

NUMBER:	5170
NAME:	DIVISION
DEFINITION:	A two-digit code identifying the campus within the UW Institutions that have branch campuses.

CODING REQUIREMENTS

LENGTH:	2 positions
DECIMAL POSITION:	N/A
SPECIFICATIONS:	Must be one of the following values for UW Institutions with branch campuses.

UW Receiving Institutions Division

CODE	ABBR.	DIVISION NAME
15	BRB	Baraboo/Sauk County
18	BRN	Barron County
60	FDL	Fond du Lac
61	FOX	Fox Valley
71	MAN	Manitowoc
20	MTH	Marathon County
72	MNT	Marinette
25	MSF	Marshfield/Wood County
34	RLN	Richland
28	RCK	Rock County
73	SHB	Sheboygan
B1	WSH	Washington County
B2	WAK	Waukesha
75	PLO	Platteville On-Line	+

EXAMPLE:

DEFAULTS:

EDITS: *5170-21* *If Unit (DE 5160) = 'B', 'C', 'D', 'F', 'H', 'K', or 'N', this data element must contain a valid Division Code as described below or be blank (b̷). For all other Unit codes, this element must be blank (b̷).*

Unit	Divisions
B	B1, B2
C	18
D	71, 72, 73
F	60, 61
H	15, 34,75
K	20, 25
N	28

    +

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	August 2022

NUMBER: 5170 – cont.

NOTES: *Refer to edit 59M1-41*.*

                *59M1-41   <u>*Unit*</u>
                        <u>*Division*</u>
                        <u>*Term*</u>
                        <u>*Social Security Number*</u>

                Each combination of these elements must be unique.

NUMBER:	5170	
NAME:	DIVISION	x
DEFINITION:	A two-digit code identifying the campus within the UW Institutions that have branch campuses.	

CODING REQUIREMENTS

LENGTH: 2 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: Must be one of the following values for UW Institutions with branch campuses.

<u>UW Receiving Institutions Division</u>   x

CODE	ABBR.	DIVISION NAME	
15	BRB	Baraboo/Sauk County	
18	BRN	Barron County	
60	FDL	Fond du Lac	x
61	FOX	Fox Valley	x
71	MAN	Manitowoc	x
20	MTH	Marathon County	x
72	MNT	Marinette	x
25	MSF	Marshfield/Wood County	
34	RLN	Richland	x
28	RCK	Rock County	x
73	SHB	Sheboygan	x
B1	WSH	Washington County	x
B2	WAK	Waukesha	x
~~40~~	~~ONL~~	~~On Line~~	-

EXAMPLE:

DEFAULTS:

EDITS: *5170-21*   *If Unit (DE 5160) = 'B', 'C', 'D', 'F', 'H', 'K', or 'N', this data*   x
element must contain a valid Division Code as described below or
be blank (b̸). For all other Unit codes, this element must be blank
(b̸).

Unit	Divisions	
B	B1, B2	+
C	18	+
D	71, 72, 73	+
F	60, 61	+
H	15, 34	+
K	20, 25	+
N	28	+

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2018

NUMBER: 5170 – cont.

NOTES: *Refer to edit 59M1-41*.*

                        *59M1-41   *Unit*
                                                       Division
                                                       Term
                                                       Social Security Number

                        Each combination of these elements must be unique.

DATA ELEMENT DESCRIPTION

NUMBER: 5175
NAME: MONTH (REPORTING)
DEFINITION: The month in which the data was run.

CODING REQUIREMENTS

LENGTH: 2 positions
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
10	October 1 (First submission of Summer/Fall MAAD cycle)
11	November 1
12	December 1
01	January 1
02	February 1
03	March 1
04	April 1
05	May 1
06	June 1
07	July 1
08	August 1
XX	September 30 (End-of-Cycle submission of Summer/Fall MAAD cycle)
XX	End of Spring admissions cycle (End-of-Cycle submission for Spring term applicants – cumulative file due March 1)

EXAMPLE: Submission is April 1st; the element is '04'.
DEFAULTS:
EDITS: *5175-11   Must be coded '01' through '08', '10' through '12', or 'XX'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5180
NAME: TERM (DESIRED TERM OF ENROLLMENT)
DEFINITION: A code identifying the term for which the applicant seeks entry to the institution.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
S	Summer
1	Fall
W	Winter
2	Spring
M	May	+

EXAMPLE: Applicant seeks entry in the Fall term; this element is '1'.
DEFAULTS:
EDITS: *5180-11   Must be coded 'S', '1', 'W', '2' or 'M'.*   +
NOTES: *Monthly MAAD submissions combine applicants for summer and fall terms. There is also a single "end of cycle" submission which combines spring, winter, and May term applicants.*   +

Refer to edit 59M1-41.*

*59M1-41   Unit
Division
Term
Social Security Number

Each combination of these elements must be unique.

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2022

DATA ELEMENT DESCRIPTION

NUMBER: 5180
NAME: TERM (DESIRED TERM OF ENROLLMENT)
DEFINITION: A code identifying the term for which the applicant seeks entry to the institution.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION	
S	Summer	
1	Fall	
2	Spring	+
W	Winter	

EXAMPLE: Applicant seeks entry in the Fall term; this element is '1'.

DEFAULTS:

EDITS: *5180-11   Must be coded '1', '2', 'S' or 'W'.*   x

NOTES: *Monthly MAAD submissions combine applicants for summer and fall terms. There is also a single "end of cycle" submission which combines spring and* + *winter term applicants.*

Refer to edit 59M1-41.*

*59M1-41   <u>Unit</u>
<u>Division</u>
<u>Term</u>
<u>Social Security Number</u>

Each combination of these elements must be unique.

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2004

DATA ELEMENT DESCRIPTION

NUMBER:	5190
NAME:	NUMBER OF COMPETENCY BASED PROFICIENCIES
DEFINITION:	The number of academic areas in which the applicant has competency evaluations. The range of possible Competency Based proficiencies is 0-5. Competency Based Applicants (CBA) may submit a combination of traditional high school transcripts and Competency Based proficiencies in any or all of the following areas: English, foreign language, mathematics, science, and social science.

CODING REQUIREMENTS

LENGTH:	1 position
DECIMAL POSITION:	N/A
SPECIFICATIONS:	A 1-digit numeric value between 0 and 5 inclusive or blank (b̸).
EXAMPLE:	If an applicant had competency evaluations in English and foreign language, this data element would be '2'.
DEFAULTS:	
EDITS:	*5190-11 Must be coded '0' through '5' or blank '(b̸)'.*
NOTES:	*This element should be '0' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b̸) for Transfer and Re-entry applicants.*

APPLICABILITY

UNITS:	All
POPULATION:	All new freshman applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5195

NAME: COMPETENCY BASED ADMISSION DECISION INDICATOR

DEFINITION: A code indicating whether the presence of Competency Based work was a factor in the final admission decision. Although Competency Based Applicants may submit a combination of traditional transcripts and competency evaluations, the final admission decision may not necessarily be based on the presence of Competency Based work.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
Y	Competency Based work was a factor in the final admission decision.
N	Competency Based work was not a factor in the final admission decision.

EXAMPLE:

DEFAULTS:

EDITS: *5195-11   Must be coded 'Y', 'N', or blank (b).*

NOTES: *This element should be 'N' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b) for Transfer and Re-entry applicants.*

APPLICABILITY

UNITS: All

POPULATION: All new freshman applicants as specified in the MAAD Reporting Guidelines

DATE OF RECORD: End of each reporting period

SUBMISSION DATE: Monthly

DATE ISSUED: Spring 2001

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NUMBER: 5220
NAME: RESIDENT STATUS – BASED ON PERMANENT HOME ADDRESS
DEFINITION: A code indicating whether the applicant has a permanent home address in Wisconsin, Minnesota, or elsewhere.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
R	Resident: Applicant's permanent home address is in Wisconsin.
A	Minnesota resident: Applicant's permanent home address is in Minnesota. (Note: This data element is not intended to match CDR data on students participating in the Minnesota Reciprocity Program.)
W	Nonresident, not from Wisconsin or Minnesota, qualified to participate in the Return to Wisconsin tuition discount program.
I	Nonresident, qualified to participate in UW Platteville's Tri-State tuition reduction program.
E	Nonresident, not from Wisconsin or Minnesota, qualified to participate in the Midwest Student Exchange Program.
N	Nonresident, other: Applicant's permanent home address is anywhere other than Wisconsin or Minnesota and applicant has not qualified to participate in the Return to Wisconsin tuition discount program, the Tri-State tuition reduction program, or the Midwest Student Exchange Program.

EXAMPLE: Applicant's permanent address is in Texas and the applicant is not qualified to participate in one of the tuition discount programs listed above; this element is 'N'.

DEFAULTS:

EDITS:
5220-11   Must be coded 'A', 'R', 'N', 'W', 'I', or 'E'.

5220-21   a) If this element contains a 'W', the Unit (DE 5160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', 'L', or 'N'.   x

b) If this element contains an 'I', the Unit (DE 5160) must contain an 'H'.

c) If this element contains an 'E', the Unit (DE 5160) must contain a 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R'.

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2013

DATA ELEMENT DESCRIPTION

NUMBER:	5240
NAME:	ENTRANCE STATUS
DEFINITION:	A code designating the status under which the applicant seeks to enter the institution.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
N	New: A new undergraduate applicant with no creditable course work (i.e., acceptable for transfer) in higher education (other than credits earned during Summer Session or while enrolled in high school).
R	Re-entry: An undergraduate applicant who previously enrolled at your institution, left for one or more terms (other than Summer Session), did <u>not</u> earn transferable credits from another institution, and has reapplied to your institution.
T	Transfer: An undergraduate applicant with transferable credits from another institution of higher education (other than credits earned during Summer Session or while enrolled in high school) and who has <u>not</u> previously enrolled at your institution.
S	Combination Re-entry/Transfer: An undergraduate applicant who previously enrolled at your institution, left for one or more terms (other than Summer Session), earned transferable credits from another institution of higher education, and has reapplied to your institution.

EXAMPLE:

DEFAULTS:

EDITS: *5240-11   Must be coded 'N', 'R', 'S', or 'T'.*

NOTES:
1) *Applicants for Transfer status who have no transferable credits should be coded as "New Freshmen".*

2) *Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Transfer <u>if</u> they are new to your institution. Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Re-entry <u>if</u> they previously enrolled at your institution and have no transferable credits (other than credits earned during Summer Session or while enrolled in high school).*

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD:	End of each reporting period
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5275
NAME: POST-BACCALAUREATE UNDERGRADUATE
DEFINITION: A code identifying undergraduate applicants who have previously earned a baccalaureate degree and are seeking an additional baccalaureate degree, major, minor, and/or certification.

CODING REQUIREMENTS

LENGTH: 2 positions

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
PD	Post-baccalaureate undergraduate applicant seeking an additional baccalaureate degree.
PM	Post-baccalaureate undergraduate applicant seeking an additional major, minor, and/or certification but <u>not</u> seeking an additional baccalaureate degree.
(b̶) blank	All others.

EXAMPLE: Applicant has a bachelors degree but is seeking only an additional minor; this element is 'PM'.

DEFAULTS:

EDITS: *5275-11   Must be coded 'PD', 'PM', or blank '(b̶).*

NOTES: *This element should be blank for all New applicants (Entrance Status (DE 5240) = 'N') and for Transfer (Entrance Status (DE 5240) = 'T') and Re-entry (Entrance Status (DE 5240) = 'R') applicants who have <u>not</u> earned a baccalaureate degree.*

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2001

DATA ELEMENT DESCRIPTION

NUMBER: 5600
NAME: RACE/ETHNICITY: CUBAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Cuban race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Cuban race/ethnicity.
N	Applicant is not of Cuban race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5600-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER:	5605
NAME:	RACE/ETHNICITY: MEXICAN, MEXICAN-AMERICAN, OR CHICANO/A INDICATOR
DEFINITION:	A one-character code indicating whether the applicant is a person of Mexican, Mexican-American, or Chicano/a race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Mexican, Mexican-American, or Chicano/a race/ethnicity.
N	Applicant is not of Mexican, Mexican-American, or Chicano/a race/ethnicity.

EXAMPLE:

DEFAULTS:

EDITS: *5605-11*   *This element must contain a 'Y' or 'N'.*

NOTES:

APPLICABILITY

UNITS:	All
POPULATION:	All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD:	End of each reporting period.
SUBMISSION DATE:	Monthly
DATE ISSUED:	Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5610
NAME: RACE/ETHNICITY: PUERTO RICAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Puerto Rican race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Puerto Rican race/ethnicity.
N	Applicant is not of Puerto Rican race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5610-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5615
NAME: RACE/ETHNICITY: OTHER HISPANIC/LATINO INDICATOR
DEFINITION: A one-character code indicating whether the applicant's race/ethnicity is a Hispanic/Latino/a subgroup other than Mexican American/Mexican/Chicano/a, Cuban, or Puerto Rican.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION	
Y	Applicant is of an other Hispanic/Latino/a subgroup race/ethnicity.	+
N	Applicant is not of an other Hispanic/Latino/a subgroup race/ethnicity.	+

EXAMPLE:
DEFAULTS:
EDITS: *5615-11   This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: August 2007

NUMBER: 5617
NAME: RACE/ETHNICITY: HISPANIC/LATINO INDICATOR (Subgroup Unknown)
DEFINITION: A one-character code indicating whether the applicant's race/ethnicity is Hispanic/Latino/a with the specific subgroup (Mexican American/Mexican/Chicano/a, Cuban, Puerto Rican, or Other) unknown.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Hispanic/Latino/a race/ethnicity (subgroup unknown).
N	Applicant is not of Hispanic/Latino/a race/ethnicity (subgroup unknown).

EXAMPLE:

DEFAULTS:

EDITS: *5617-11*   *This element must contain a 'Y' or 'N'.*

             5617-21   *If the Race/Ethnicity-Hispanic/Latino Indicator (Subgroup +*
                           Unknown) contains 'Y', then the specific Hispanic/Latino
                           race/ethnicity subgroup indicators (DE 5600, 5605, 5610,
                           and 5615) must contain 'N'.

NOTES: This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Hispanic/Latino/a subgroups.

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: August 2008

DATA ELEMENT DESCRIPTION

NUMBER: 5620
NAME: RACE/ETHNICITY: AFRICAN-AMERICAN/BLACK INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of African-American/Black race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of African-American/Black race/ethnicity.
N	Applicant is not of African-American/Black race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5620-11   This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5625
NAME: RACE/ETHNICITY: AMERICAN INDIAN/ALASKAN NATIVE INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of American Indian or Alaskan Native race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of American Indian or Alaskan Native race/ethnicity.
N	Applicant is not of American Indian or Alaskan Native race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5625-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5630
NAME: RACE/ETHNICITY: HAWAIIAN/PACIFIC ISLANDER INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Native Hawaiian or   x
Pacific Islander race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION	
Y	Applicant is of Native Hawaiian or Pacific Islander race/ethnicity.	x
N	Applicant is not of Native Hawaiian or Pacific Islander race/ethnicity.	x

EXAMPLE:
DEFAULTS:
EDITS: *5630-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2008

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DATA ELEMENT DESCRIPTION

NUMBER: 5635
NAME: RACE/ETHNICITY: CAMBODIAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Cambodian race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Cambodian race/ethnicity.
N	Applicant is not of Cambodian race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5635-11   This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5640
NAME: RACE/ETHNICITY: HMONG INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Hmong race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Hmong race/ethnicity.
N	Applicant is not of Hmong race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5640-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5645
NAME: RACE/ETHNICITY: LAOTIAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Laotian race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Laotian race/ethnicity.
N	Applicant is not of Laotian race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5640-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5650
NAME: RACE/ETHNICITY: VIETNAMESE INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Vietnamese race/ethnicity.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Vietnamese race/ethnicity.
N	Applicant is not of Vietnamese race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5650-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5652
NAME: RACE/ETHNICITY: SOUTHEAST ASIAN INDICATOR (Subgroup Unknown)
DEFINITION: A one-character code indicating whether the applicant's race/ethnicity is Southeast Asian (Cambodian, Laotian, Vietnamese, Hmong) with the specific subgroup unknown.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of Southeast Asian race/ethnicity (subgroup unknown).
N	Applicant is not of Southeast Asian race/ethnicity (subgroup unknown).

EXAMPLE:
DEFAULTS:
EDITS:
    5652-11   *This element must contain a 'Y' or 'N'.*
    5652-21   *If the Race/Ethnicity-Southeast Asian Indicator (Subgroup* +
                Unknown) contains 'Y', then the specific Southeast Asian
                race/ethnicity subgroup indicators (DE 5635, 5640, 5645,
                and 5650) must contain 'N'.

NOTES: This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Southeast Asian subgroups.

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: August 2008

DATA ELEMENT DESCRIPTION

NUMBER: 5655
NAME: RACE/ETHNICITY: OTHER ASIAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person of Asian race/ethnicity other than or in addition to Southeast Asian (Cambodian, Hmong, Laotian, or Vietnamese).

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of other Asian race/ethnicity.
N	Applicant is not of other Asian race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5655-11   This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

DATA ELEMENT DESCRIPTION

NUMBER: 5660
NAME: RACE/ETHNICITY: WHITE/CAUCASIAN INDICATOR
DEFINITION: A one-character code indicating whether the applicant is a person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant is of White or Caucasian race/ethnicity.
N	Applicant is not of White or Caucasian race/ethnicity.

EXAMPLE:
DEFAULTS:
EDITS: *5660-11*   *This element must contain a 'Y' or 'N'.*
NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2007

NUMBER: 5670
NAME: RACE/ETHNICITY: RACE UNKNOWN INDICATOR
DEFINITION: A one-character code indicating that the applicant has not self-identified as belonging to one or more race/ethnicities.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

CODE	DEFINITION
Y	Applicant has not self-identified as belonging to a race/ethnicity.
N	Applicant has self-identified as belonging to one or more race/ethnicities.

EXAMPLE:
DEFAULTS:
EDITS: 5670-11   *This element must contain a 'Y' or 'N'.*

5670-21   a) *If the Race Unknown Indicator contains 'Y', then the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'N'.*   +

b) *If the Race Unknown Indicator contains 'N', then one or more of the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'Y'.*   +

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines.
DATE OF RECORD: End of each reporting period.
SUBMISSION DATE: Monthly
DATE ISSUED: August 2008

DATA ELEMENT DESCRIPTION

NUMBER: 5900
NAME: TALLY OF LATE APPLICATIONS
DEFINITION: The cumulative number of unprocessed late applications from individuals applying as degree-seeking undergraduates.

CODING REQUIREMENTS

LENGTH: 4 positions

DECIMAL POSITION: N/A

SPECIFICATIONS: Tally of Late Applications Not Processed – New: The cumulative number of late applications from individuals applying as degree-seeking undergraduates with an Entrance Status (DE 5240) of 'N'. The late application tally includes applications that were received after admissions were closed, were returned unprocessed, and for which individual applicant records were not submitted. This group may include both qualified and unqualified applicants.

Tally of Late Application Not Processed – Transfer: The cumulative number of late applications from individuals applying as degree-seeking undergraduates with an Entrance Status (DE 5240) of 'T'.*

Tally of Late Applications Not Processed – Re-entry: The cumulative number of late applications from individuals applying as degree-seeking undergraduates with an Entrance Status (DE 5240) of 'R' .*

Tally of Late Applications Not Processed – Re-entry/Transfer: The cumulative number of late applications from individuals applying as degree-seeking undergraduates with an Entrance Status (DE 5240) of 'S'.*

Tally of Late Applications Not Processed – Unassigned: The cumulative number of late applications from individuals applying as degree-seeking undergraduates where an Entrance Status (DE 5240) was not assigned.*

*Refer to additional information in "Tally of Late Applications – New".

EXAMPLE:

DEFAULTS:

EDITS:

NOTES: *Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.*

APPLICABILITY

UNITS: All
POPULATION: All late undergraduate applicants who were not processed.
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2001

DATA EDIT DESCRIPTION

NUMBER: **59M1**

5160 **UNIT**

5170 **DIVISION**

5180 **TERM**

5010 **APPLICANT SOCIAL SECURITY NUMBER**

EDITS: *59M1-41 Each combination of these data elements must be unique.*

APPLICABILITY

UNITS: All
POPULATION: All late undergraduate applicants who were <u>not</u> processed.
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2011