

May 2025

To: CDR Liaisons

Fr: Sue Buth, Director 

Re: 2025-26 CDR Manual Update

This memo includes information about modifications to CDR submissions for the upcoming academic year (2025-26). Details of the modifications can be found on the UWSA CDR [webpage](#). While this email is being copied to others at your institution who are involved with the CDR submissions, we ask that the CDR Liaisons communicate with appropriate offices regarding the CDR changes as well as with OPAR staff regarding changes at your institution that may affect the submissions.

As you review the update document, modifications to the CDR documentation are primarily noted in the right margin. These are marked by '+' for additions, '-' for deletions, and 'x' for changes.

**Please review the following items and respond to Emma Chen ([wenxuan.chen@wisconsin.edu](mailto:wenxuan.chen@wisconsin.edu)) with any updates, corrections, or concerns by June 27, 2025:**

- Provide the **new CAC/Cost Center Hierarchy crosswalk for AY25-26** inclusive of every subject in the SIS CAC Bolt. Please connect with your Registrar's Office to ensure that your institution's CAC/CCH crosswalk is correct as of go-live for AY2025-26. Changes made post Workday™ go-live that impact Summer or Fall 2025 should be sent to Emma later.
- Section Length (DE 1130) – Confirm the number of weeks for fall and spring 2025-26 semesters are accurate. Please contact us if changes are needed. Note that the final exam period is included in the term length.
- CDR submission due dates (Volume I, Pages III.A.3-6). Please make note of these due dates and share as needed.

## Summary of 2025-26 Changes Include:

### **COST CENTER HIERARCHY (REPLACES UDDS)**

- DE 1035 – Cost Center Hierarchy – New data element
- DE 1030 – Department – Discontinued
- DE 1040 – Sub Department – Discontinued
- DE 1045 – Section Allocation Coefficient – Discontinued
- The following Data Elements have been revised:
  - DE 1010, DE 1020, DE 1035, DE 1050, DE 1060, DE 1070, DE 1080, DE 1090
  - III.C.1, III.C.3, III.C.4, III.C.5 – Data Submission Formats
  - III.D.3, III.D.4, III.D.10 – CDR Editing Criteria – Curricular

### **STUDENT**

- DE 2150 – Enhanced ACT Assessment Composite Score - Revised
- DE 2154 – Enhanced ACT Assessment – Science Reasoning Score - Revised

### **MAAD**

- DE 5110 – High School Code - Revised
- DE 5670 – Race/Ethnicity: Race Unknown Indicator - Revised
- III.D.15, III.D.27 – CDR Editing Criteria - MAAD

### **FINANCIAL AID**

- DE 2380 – Student Aid Index (SAI) - Revised (replaces Family Contribution)
- DE 2395 – Housing Arrangements - Revised
- DE 2400 – Financial Aid Type - Revised

### **OTHER**

- Updated Sections
  - I.3 (CDR Contacts)
  - I.4 (CDR Liaisons)
  - III.A.3 - III.A.6 (Submission Dates)
  - III.C.1, III.C.3, III.C.4, III.C.5 (Data Submission Formats)
  - III.C.25 (Financial Aid Submission Record Layout)
  - III.D.3, III.D.4, III.D.10 (Curricular Editing Criteria)
  - III.D.15, III.D.27 (Student Editing Criteria)
  - III.D.39, III.D.42 (MAAD Editing Criteria)

Please contact me or Emma with any questions or concerns. Thank you for your continued support and assistance with the CDR process.

- c: Admissions Directors  
Financial Aid Directors  
Institutional Research Directors  
Multiple Applications and Admissions Contacts  
Registrars