

Academic Libraries 2023-24

Institution: University of Wisconsin-Stevens Point (240480)

User ID: 55C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

Changes to reporting for 2023-24:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

1 Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	417,652	409,655	772,656	716,961	
Databases			289	292	
Media	22,104	22,417	281,625	237,637	
Serials	6,973	7,189	167,486	180,074	
Total	446,729	439,261	1,222,056	1,134,964	1,668,785
<input checked="" type="checkbox"/> Library Circulation	14,286	27,688	164,312	135,778	178,598

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	1,563	3,155
Total interlibrary loans and documents received	<input checked="" type="checkbox"/>	1,252	1,948

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians		9.85	9.85
Other Professional Staff		2.00	2.00
All Other Paid Staff (Except Student Assistants)		8.75	8.75
Student Assistants	<input checked="" type="checkbox"/>	5.00	8.45
Total		25.60	29.05

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
1 Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		2
1 Expenses		Amount
Total <u>salaries and wages</u> for the library staff		1,082,953
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input checked="" type="radio"/>	No	
<input type="radio"/>	Yes	
Total Fringe benefits		0
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	144,662	112,830
<u>Ongoing commitments to subscriptions</u>	669,655	639,399
All other materials/services costs	1,931	108,869
Total materials/services expenses	816,248	861,098
Operations and maintenance expenses		
<u>Preservation services</u>	397	882
All other operations and maintenance expenses	168,120	108,869
Total operations and maintenance expenses	<input checked="" type="checkbox"/> 168,517	109,751
Total Expenses	2,067,718	2,054,543
Total Expenses (minus Fringe Benefits)	2,067,718	2,054,543

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:		
<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name:	<input type="text" value="Julie Pohlman"/>	
Email:	<input type="text" value="jpohlman@uwsa.edu"/>	

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
<input type="text" value="7.00"/> Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="3.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value=""/> hours
Other offices	<input type="text" value="7.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value=""/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	417,652	772,656
<u>Databases</u>		289
<u>Media</u>	22,104	281,625
<u>Serials</u>	6,973	167,486
Total	446,729	1,222,056
Library Circulation	14,286	164,312

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 1563 Total interlibrary loans and documents received : 1252 Librarians : 9.85
Library Staff	Other Professional Staff : 2.00 All Other Paid Staff (Except Student Assistants) : 8.75 Student Assistants : 5.00

Expenses	Amount
Branch and independent libraries	2
Salaries and wages	1,082,953
Fringe benefits	
Total materials/services expenses	816,248
Total operations and maintenance expenses	168,517
Total Expenses	2,067,718

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (14,286) is outside the expected range of between 19,382 and 35,994 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Our circulation of materials is about half of what it was the prior year. This is due in large part to the fact that most of our physical collection is off site, so no browsing is available to patrons. I think this coupled with the fact that we have seen a tremendous increase in eBook numbers have resulted in this sharp decrease in circulation of materials.			
Screen Entry	The number entered (1,563) is outside the expected range of between 2,209 and 4,101 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We have seen a sharp decrease in lending and borrowing from the previous year. I think this is the result of patrons being able to find more things online via Google Scholar and freely accessible databases with significant full text content like PubMed. Also, plugins like LibKey are helping researchers get to full text in instances where they likely would have requested it via ILL. I think that ILL librarians are also getting better at tracking down full text and fulfilling the request with our having to conduct a formal ILL transaction.			
Screen Entry	The number entered (1,252) is outside the expected range of between 1,364 and 2,532 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We have seen a sharp decrease in lending and borrowing from the previous year. I think this is the result of patrons being able to find more things online via Google Scholar and freely accessible databases with significant full text content like PubMed. Also, plugins like LibKey are helping researchers get to full text in instances where they likely would have requested it via ILL. I think that ILL librarians are also getting better at tracking down full text and fulfilling the request with our having to conduct a formal ILL transaction.			
Screen Entry	The Student Assistants(5.00) is outside the expected range compared to Student Assistants reported in the prior year(8.45). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	Other Paid Staff (Except Student Assistants) remained the same at 8.75 and these staff members are taking on more circulation duties and desk coverage that had been done by students the previous year.			
Screen: Expenses				
Screen Entry	The calculated value (168,517) is outside the expected range of between 71,339 and 148,163 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	- This amount went up because of having to make modifications to our temporary home in the Collins Classroom Center which we will be occupying and until our new library is completed in the Fall of 2025.			