

Academic Libraries 2024-25

Institution: University of Wisconsin-Stout (240417)

User ID: 55C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2024. Fiscal Year 2024 is defined as the most recent 12-month period that ends before October 1, 2024, that corresponds to the institution's fiscal year.

Changes to reporting:

No changes for the 2024-25 data collection period.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2024. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2024:

- ☐ Less than \$100,000 ☒ Greater than or equal to \$100,000

Is the library collection entirely electronic?

- ☒ No ☐ Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2024.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	124,248	127,764	890,365	896,911	
Databases			226	235	
Media	19,397	19,021	174,806	176,062	
Serials	723	770	155,734	152,038	
Total	144,368	147,555	1,221,131	1,225,246	1,365,499
<div><div></div>Library Circulation</div>	9,137	8,332	138,537	168,983	147,674

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	3,755	3,540
Total interlibrary loans and documents received	1,849	1,755

Does your institution have Library Staff?

No

Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	9.59	8.59
Other Professional Staff	0.13	0.15
All Other Paid Staff (Except Student Assistants)	4.29	5.33
Student Assistants	6.61	5.29
Total	20.62	19.36

You may use the box below to provide additional context for the data you have reported above.

E-journal use is down, because in previous years we mistakenly counted The Chronicle of Higher Education and The New York Times digital as e-journal usage. IPEDS guidance directs to exclude that data from e-journal usage stats.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2024.

		Prior Year Amount
<div><div></div><div>1</div></div> Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<div><div></div><div>0</div></div>	0

<div><div></div><div>1</div></div> Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<div><div></div><div>926,838</div></div>	810,345

Are staff <u>fringe benefits</u> paid out of the library budget?			
<div><div></div><div></div><div></div></div> <div><div></div><div></div><div></div></div>	No		
<div><div></div><div></div><div></div></div> <div><div></div><div></div><div></div></div>	Yes	Total Fringe benefits	
		<div><div></div><div></div></div>	0

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	<div><div></div><div>61,252</div></div>	82,492
<u>Ongoing commitments to subscriptions</u>	<div><div></div><div>521,544</div></div>	481,752
All other materials/services costs	<div><div></div><div>14,569</div></div>	14,038
Total materials/services expenses	597,365	578,282

Operations and maintenance expenses

<u>Preservation services</u>	<div><div></div><div>684</div></div>	30,197
All other operations and maintenance expenses	<div><div></div><div>164,808</div></div>	176,104
Total operations and maintenance expenses	165,492	206,301

Total Expenses	1,689,695	1,594,928
Total Expenses (minus Fringe Benefits)	1,689,695	1,594,928

You may use the space below to provide context for the data you've reported above.

The Preservation Services number is significantly lower in FY2024 because the Archives preservation software "Preservica" was paid in the previous fiscal year (FY2023) for two years. So no "Preservica" expenses were paid in FY2024.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name: <input type="text" value="Julie Pohlman"/>					
Email: <input type="text" value="julie.pohlman@wisconsin.edu"/>					

How many staff from your institution only were involved in the data collection and reporting process of this survey component?	
<input type="text" value="3.00"/>	Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="10.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text"/> hours
Other offices	<input type="text" value="5.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	124,248	890,365
Databases		226
Media	19,397	174,806
Serials	723	155,734
Total	144,368	1,221,131
Library Circulation	9,137	138,537

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 3755 Total interlibrary loans and documents received : 1849 Librarians : 9.59
Library Staff	Other Professional Staff : 0.13 All Other Paid Staff (Except Student Assistants) : 4.29 Student Assistants : 6.61

Expenses	Amount
Branch and independent libraries	0
Salaries and wages	926,838
Fringe benefits	
Total materials/services expenses	597,365
Total operations and maintenance expenses	165,492
Total Expenses	1,689,695

Edit Report

Academic Libraries

There are no errors for the selected survey and institution.