IPEDS **2022-23 Data Collection System**

IPEDS HELP DESK (877) 225-2568 | **ipedshelp@rti.org**
OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025
User ID: 55C0011

Academic Libraries 2022-23

Institution: University of Wisconsin-Madison (240444)   User ID: 55C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

ⓘ **Were your annual total <u>library expenses</u> (including staff salaries and wages) for Fiscal Year 2022:**

○   Less than $100,000   ◉   Greater than or equal to $100,000

Is the <u>library collection</u> entirely electronic?

◉   No   ○   Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	5,414,514	4,743,387	2,663,392	2,647,106	
Databases			1,519	1,477	
Media	867,653	743,393	385,789	460,903	
Serials	☑ 307,840	228,917	311,542	332,317	
Total	**6,590,007**	**5,715,697**	**3,362,242**	**3,441,803**	**9,952,249**

	Physical		Digital/Electronic		Total
ⓘ Library Circulation	☑ 95,754	48,440	☑ 6,434,000	10,895,899	**6,529,754**

Does your institution have Interlibrary Loan Services ?

○ No
◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	49,642	60,747
Total interlibrary loans and documents received	36,067	42,275

Does your institution have Library Staff?

○ No
◉ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	113.00	118.05
Other Professional Staff	52.00	46.30
All Other Paid Staff (Except Student Assistants)	77.00	86.10
Student Assistants	77.00	75.71
Total	**319.00**	326.16

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
ⓘ **Indicate the number of branch and independent libraries (exclude the main or central library).**	☑ 13	15

ⓘ **Expenses**	**Amount**	
Total salaries and wages for the library staff	17,192,647	16,793,420

Are staff fringe benefits paid out of the library budget?		
○ No		
◉ Yes	**Total Fringe benefits**	383,866	421,535

Materials/services expenses

	Amount	
One-time purchases of books, serial back-files, and other materials	1,871,366	
Ongoing commitments to subscriptions	8,002,520	
All other materials/services costs	50,165	
Total materials/services expenses	**9,924,051**	10,058,110

Operations and maintenance expenses

	Amount	
Preservation services	89,384	
All other operations and maintenance expenses	546,131	
Total operations and maintenance expenses	☑ **635,515**	1,501,325

Total Expenses	**28,136,079**	28,774,390
Total Expenses (minus Fringe Benefits)	**27,752,213**	28,352,855

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	◉	Academic Library Contact	○	Other
Name:	Julie Pohlman				
Email:	jpohlman@uwsa.edu				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
22.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	hours	hours	hours	hours
Other offices	hours	hours	hours	hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	5,414,514	2,663,392
Databases		1,519
Media	867,653	385,789
Serials	307,840	311,542
Total Collection	6,590,007	3,362,242
Total Circulation	95,754	6,434,000

Expenses	Amount
Salaries and wages	$17,192,647
Fringe benefits	$383,866
Materials/services expenses	$9,924,051
Operations and maintenance expenses	$635,515
Total expenses	$28,136,079

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (95,754) is outside the expected range of between 33,908 and 62,972 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The difference to last year's report is attributed to campus wide transitions to resume the 'new normal' mode of services, access and usage.			
Screen Entry	The number entered (6,434,000) is outside the expected range of between 7,627,130 and 14,164,668 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This data is derived and reliant upon vendor reports, reports that are inconsistent and in some instances without explanation upon request.			
Screen Entry	The number entered (307,840) is outside the expected range of between 160,242 and 297,592 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Physical title/volume counts are higher than previous FY due to an error in FY21 submission for which libraries were included (branches vs. main library system).			
Screen: Expenses				
Screen Entry	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason	Currently undergoing a multi-year branch/libraries consolidation project.			
Screen Entry	The calculated value (635,515) is outside the expected range of between 975,862 and 2,026,788 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The significant reduction in reported expenditures, in comparison to 2021 ACRL/IPEDS report, is under assessment. There was a change in the 'financial data steward', it is believed that the difference is attributed to the scope of data retrieved from the financial database, contrary to the instructions (e.g. inclusions and exclusions).			