

## Academic Libraries 2023-24

Institution: University of Wisconsin-Milwaukee (240453)

User ID: 55C0011

### Overview

#### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

#### Changes to reporting for 2023-24:

There are no changes to this survey component.

#### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Parent child allocation factors

Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percents. The allocation factors you provide will be used to create derived variables for the IPEDS Peer Analysis System to allocate reported data to each component location.

Unit ID	Name of Institution	City, State	Allocation factor	2022 - 2023 Allocation factor
240453	University of Wisconsin-Milwaukee	Milwaukee, WI	<input type="text" value="99"/> %	99%
491288	University of Wisconsin-Milwaukee Flex	Milwaukee, WI	<input type="text" value="1"/> %	1%
		<b>Total:</b>	<b>100%</b>	

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at **1-877-225-2568**.

You may use the space below to **provide context** for the data you've reported above.

## Screening Questions

**1** Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- Less than \$100,000  Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No  Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

**Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection**

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	1,430,492	1,432,389	1,780,264	1,424,686	
Databases			401	388	
Media	258,410	257,597	299,447	298,278	
Serials	49,767	49,706	245,133	219,381	
<b>Total</b>	<b>1,738,669</b>	<b>1,739,692</b>	<b>2,325,245</b>	<b>1,942,733</b>	<b>4,063,914</b>
<b>Library Circulation</b>	30,028	30,263 <input checked="" type="checkbox"/>	698,449	80,212	728,477

**Does your institution have Interlibrary Loan Services ?**

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	52,067	43,489
Total interlibrary loans and documents received	21,762	21,472

**Does your institution have Library Staff?**

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	37.70	35.70
Other Professional Staff	6.00	6.00
All Other Paid Staff (Except Student Assistants)	15.60	13.68
Student Assistants	25.36	21.60
<b>Total</b>	<b>84.66</b>	<b>76.98</b>

You may use the box below to provide additional context for the data you have reported above.

Expenses

**Section II: For degree-granting institutions with library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
<b>1</b> Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		2
<b>1 Expenses</b>		<b>Amount</b>
Total <u>salaries and wages</u> for the library staff		3,677,401
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input checked="" type="radio"/>	No	
<input type="radio"/>	Yes	<b>Total Fringe benefits</b>
		1,567,957
<b>Materials/services expenses</b>		
One-time purchases of <u>books, serial back-files,</u> and other materials	205,480	210,734
<u>Ongoing commitments to subscriptions</u>	3,083,994	3,285,653
All other materials/services costs	34,286	26,379
<b>Total materials/services expenses</b>	<b>3,323,760</b>	<b>3,522,766</b>
<b>Operations and maintenance expenses</b>		
<u>Preservation services</u>	12,628	12,926
All other operations and maintenance expenses	569,470	458,355
<b>Total operations and maintenance expenses</b>	<b>582,098</b>	<b>471,281</b>
<b>Total Expenses</b>	<input checked="" type="checkbox"/> <b>9,151,216</b>	<b>7,493,581</b>
<b>Total Expenses (minus Fringe Benefits)</b>	<b>7,583,259</b>	<b>7,493,581</b>

You may use the space below to provide context for the data you've reported above.

Prepared by

**Prepared by**

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:		
<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name:	<input type="text" value="Julie Pohlman"/>	
Email:	<input type="text" value="jpohlman@uwsa.edu"/>	

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
<input type="text"/> Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="35.00"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

**Academic Libraries Component Summary**

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

Library Collections/Circulation	Physical	Digital/Electronic
Books	1,430,492	1,780,264
<u>Databases</u>		401
<u>Media</u>	258,410	299,447
<u>Serials</u>	49,767	245,133
<b>Total</b>	<b>1,738,669</b>	<b>2,325,245</b>
<b>Library Circulation</b>	<b>30,028</b>	<b>698,449</b>

<b>Interlibrary Loan Services</b>	Total interlibrary loans and documents provided to other libraries : 52067 Total interlibrary loans and documents received : 21762 Librarians : 37.70
<b>Library Staff</b>	Other Professional Staff : 6.00 All Other Paid Staff (Except Student Assistants) : 15.60 Student Assistants : 25.36

Expenses	Amount
Branch and independent libraries	2
Salaries and wages	3,677,401
Fringe benefits	1,567,957
Total materials/services expenses	3,323,760
Total operations and maintenance expenses	582,098
<b>Total Expenses</b>	<b>9,151,216</b>

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation/Interlibrary Loan Services and Staff</b>				
Screen Entry	The number entered (698,449) is outside the expected range of between 56,149 and 104,275 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Number for last year should have been 688,721, there was an error in entry (and final review).			
<b>Screen: Expenses</b>				
Screen Entry	Your response to whether staff fringe benefits are paid out of the library budget is expected to be the same as your response in the prior year Academic Libraries survey. Please correct your data or explain. (Error #15014)	Explanation	Yes	
Reason	In FY2022, fringe benefits were in fact paid from the library budget, to the tune of \$1,474,880.04. So, error in FY2022 numbers.			
Screen Entry	The calculated value (9,151,216) is outside the expected range of between 5,994,865 and 8,992,297 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Increase due to inclusion of fringe. See that note.			