DATA EDIT DESCRIPTIONS

The Data Edit Description section contains the technical specifications for editing the data elements currently defined in the CDR. Each edit is uniquely identified by a six-character code in the form XXXX-YZ. The first four positions (XXXX) identify the Error Number, the fifth position (Y) identifies the Edit Type, and sixth positions (Z) identifies the Edit severity.

Error Number (XXXX)

The edits are listed in sequence by Error Number which is either the number of the data element being edited, or is a fabricated number which represents the edit of a group of data elements in combination.

When a group of data elements must be edited together, i.e., a combination edit, the Error Number has been developed on the basis of the following coding scheme; each position of the Error Number identifies a significant aspect of the combination edit.

Position 1: contains a code identifying the data area to which the element belongs; the valid codes are as follows:

> 1 = Curricular data area
>
> 2 = Student data area or Financial Aid data area
>
> 5 = Multiple Applications and Admissions Data (MAAD)

Position 2: contains a '9' to identify the Error Number as a combination edit.

Position 3: contains a code identifying the submission cycle which the edit addresses; the valid codes are as follows:

> 8 or 9 = sixth-week submission cycle
>
> P = post-term submission cycle
>
> A = annual submission cycle

Position 4: contains a number which uniquely identifies the combination edit in sequential order within the edit set defined by Positions 1 through 3.

Thus, Error Number 2981 identified the first combination edit of the student sixth-week submission cycle. The individual data elements included in each combination edit are listed in the sequence which is required for the edit.

Edit Type (Y)

The Edit Type code identifies the type of relationship considered in each edit. The following codes are used:

1 = Intra-element; an edit of a single element with no reference to the element's relationship with any other element(s).

2 = Inter-element; an edit of the relationship(s) between an element and any other elements within the same data area.

3 = Inter-file; an edit of the relationship(s) between the files of a single submission cycle (e.g., sixth-week student and sixth-week curricular).

4 = Inter-submission cycle; an edit of the relationship(s) between the files of a single data area (e.g., sixth week student and post-term student).

5 = Inter-period; an edit of the relationship(s) between the files of a single data area but over different submission periods (e.g., student's entrance status for summer and fall semesters).

7 = Inter-record; an edit of the same element(s) between records of a single file and single submission cycle (e.g., the same element across all sections of a course on the sixth-week curricular file).

Edit Degree (Z)

The Edit Degree code indicates the severity of the error identified by the edit. The following codes are possible

1 = An error which must be corrected. In all cases, the invalid data is left on the file.

2 = A reasonability exception which may be an error; correction is necessary if it is determined to be an error

Examples: a.   2020-11: The data code of Gender (DE 2020) in the student data area is in error. The invalid data remains until the data element is corrected.

b.   2170-21: The division (DE 2170) in the Student data area is in error in relation to unit (DE 2160). Either or both of these codes might be invalid.

c.   2981-41: The elements included in this combination edit of the sixth-week student submission do not match the post-term student submission.

d.   2340-22: The total credits carried by the student are greater than the reasonability limits. This may or may not be an error.

Exceptions

+F/16

Edits associated with post-term student course section enrollments are indicated as XXXXpYZ, where XXXX, Y, and Z, remain the same as the equivalent edit on the sixth-week submission and the "p" indicates that the edit applies to the post-term student course section record.

1010   **UNIT**

EDITS: *1010-11*   *A code 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', or 'N', must be present.*

Sp25

NOTES: *Refer to edit 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, and 1990-21~~, and 1991-11~~.*

1020   **DIVISION**

DEFAULTS: ~~During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Greater than five occurrences of non-KEY DDS are dropped and printed on error report.~~

-Sp25

EDITS: *1020-21*   a)   *If Unit (DE 1010) is 'B', 'C', 'D', 'F', 'H', 'K', or 'N', the ~~KEY~~ Division (DE 1020) must be a valid Division per the unit as described below or be blank (b̶). For all other valid unit codes, the ~~KEY~~ Division (DE 1020) must be blank (b̶).*

Unit	*Divisions*
B	*B1, B2*
C	*18*
D	*71, 72, 73*
F	*60, 61*
H	*15, 34 75*
K	*20, 25*
N	*28*

     ~~*1020-21*   b)   *If KEY Division (DE 1020) is not blank (b̶), it must match the non-KEY Division (DE 1020).*~~

-Sp25

NOTES: *Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, and 1990-21, ~~and 1991-11~~.*

Sp25

~~**1030**~~   ~~**DEPARTMENT**~~

-Sp25

~~**DEFAULTS:**~~   ~~During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Greater than five occurrences of non-KEY DDS are dropped and printed on error report.~~

~~**NOTES:**~~   ~~*Refer to edits 1990-21 and 1991-11.*~~

1035   **COST CENTER HIERARCHY**

+Sp25

DEFAULTS: During the build process, a unique Unit (DE 1010), Division (DE 1020) and CCH (DE 1035) combination can be present only once per course section per term. Data for duplicate Unit, Division and CCH combinations are dropped.

EDITS: *1120-21*   a)   *The first three positions must contain "CCH" and the last six positions must contain numbers.*
                b)   *A valid code must be present for the reporting unit/division on the CAC table.*

NOTES: *Refer to edits 1990-21 in the Curricular Editing Criteria beginning on page III.D.1.*

~~1040~~   **~~SUB-DEPARTMENT~~**   -Sp25

~~DEFAULTS:~~   ~~During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS.~~

~~NOTES:~~   *~~Refer to edit 1990-21 and 1991-11.~~*

~~1045~~   **~~SECTION ALLOCATION COEFFICIENT (optional)~~**   -Sp25

~~DEFAULTS:~~   ~~During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Also, during build process, if element is non-numeric or zero, 100 is assumed as the correct value.~~

~~EDITS:~~   ~~1045-21~~   *~~This element must be greater than zero and the sum of this element for each unique section must equal 100.~~*

1050   **CURRICULAR AREA**

EDITS: *1050-11*   *A valid code must be present for the reporting unit.*

NOTES: *Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, and 1990-21~~, and 1991-11~~.*   Sp25

1060   **COURSE NUMBER**

EDITS: *1060-11*
     a) *Data must be present, i.e., all blank (b̸) spaces are invalid.*
     b) *The first three positions must be either numeric.*
     c) *The fourth position of this element must be an alpha character or blank.*

NOTES: *Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, and 1987-71~~, and 1991-11~~.*

1070   **COURSE CREDIT MINIMUM**

EDITS: *1070-12*   *A number between 00.0 and 16.0, inclusive, should be present.*
     <u>*Note:*</u> *All course-sections with a ~~UDDS~~ CCH code related to UW-Madison's Medical or Vet Medicine Schools (~~'A53' or 'A87'~~) are ignored for this edit. Also, this edit is ignored for UW-Eau Claire's study away course-sections (Study Away Indicator (DE 1420) equals 'A', 'E', 'X', or 'S').*   Sp25

NOTES: *Refer to edit 1080-21.*

1080   **COURSE CREDIT MAXIMUM**

EDITS: *1080-12*   *A number between 00.0 and 16.0, inclusive, should be present.*
     <u>*Note:*</u> *All course-sections with a ~~UDDS~~ CCH code related to UW-Madison's Medical or Vet Medicine Schools (~~'A53' or 'A87'~~) are ignored for this edit. Also, this edit is ignored for UW-Eau Claire's study away course-sections (Study Away Indicator (DE 1420) equals 'A', 'E', 'X', or 'S').*   Sp25

     1080-21   *A number equal to or greater than the Course Credit Minimum (DE 1070) for the same course must be present.*

1090 **SECTION NUMBER**

EDITS: *1090-11   This element may not contain all blanks (ƀs).*

NOTES: *Refer to edits 1981-21, 1981-31, and 1981-32̶,̶ ̶a̶n̶d̶ ̶1̶9̶9̶1̶-̶1̶1̶ in the Curricular Editing Criteria beginning on page III.D.1.*   **Sp25**

1100 **TYPE OF INSTRUCTION**

EDITS: *1100-11   A code of 'C', 'D', 'E', 'F', 'I', 'L', or 'S' must be present.*

1100-21   If the Extended Degree Indicator (DE 1430) contains a 'Y', then Type of Instruction (DE 1100) must contain 'E'.

1100-22   If the course-section is independent study (Type of Instruction (DE 1100) contains an 'I'), no more than one instructor should be present.

NOTES: *Refer to edit 1988-71.*

1120 **SECTION LEVEL**

EDITS: *1120-11   A code of '1', '2', '3', '4', '5', or '6' must be present.*

1120-21   a) If Unit (DE 1010) is <u>not</u> an 'A', this element cannot contain a '6'.
b) If Unit (DE 1010) is <u>not</u> an 'A', 'B', 'C', 'E', 'F', 'J', 'K', 'L', 'M', or 'N', this element cannot contain a '5'.
c)
d) If the Remedial Indicator (DE 1440) contains a 'Y', then this element must contain a '1'.

NOTES: *Refer to edit 1988-71.*

1130 **SECTION LENGTH**

DEFAULTS: During the build process, Extended Degree Program course sections, which continue beyond the maximum number of weeks in a term, will default to the maximum number.

EDITS: *1130-11   A number which is greater than zero must be present.*

NOTES: *Refer to edit 1988-71.*

1140 **INSTRUCTOR SOCIAL SECURITY NUMBER**

DEFAULTS: A unique social security number can be present only once per course-section; <u>data for duplicate social security numbers are dropped</u>.

EDITS: *1140-11   Each position must contain a numeric code, i.e., the entire field cannot be zero-filled. Additionally, the first six digits should not be all nines.*

1140-12   The total number of sections associated with one instructor should be less than 20.

1140-22   At least one social security number should be present for each course-section.

1140-32   Each social security number associated with a course-section should be present on the Unclassified payroll file. For Term 1, this is the October (paid November 1) payroll. For Term 2, this is the March (paid April 1) payroll.

1140-71   Instructor Social Security Number (DE 1140) must be the same within a set of cross-listed course-sections.

1141   **INSTRUCTOR PERSON ID NUMBER**

DEFAULTS: A unique employee number assigned by the human resource system.

EDITS: *1141-11   If a Person ID is present, it must be numeric. The entire field cannot be zero-filled or all nines.*

          1141-12   The total number of sections associated with one instructor should be less than 20.

          1141-22   At least one person ID number should be present for each course-section.

          1141-32   Each person ID number associated with a course-section should be present on the human resource system.

          1141-71   Each person ID number must be the same within a set of cross-listed course sections.

1170   **SECTION, DAYS OF THE WEEK**

DEFAULTS:

EDITS: *1170-11   Each position of the seven-position field must be coded as follows:*

1st position	*= M or blank (b̸)*	*5th position*	*= F or blank (b̸)*
2nd position	*= T or blank (b̸)*	*6th position*	*= S or blank (b̸)*
3rd position	*= W or blank (b̸)*	*7th position*	*= C or blank (b̸)*
4th position	*= R or blank (b̸)*		

          1170-21   If this element is not blank (b̸),Section Begin Time (DE 1180) and Section End Time (DE 1190) cannot be equal to 0000.

NOTES: *Refer to edits 1983-21, 1983-71, and 1985-22.*

1180   **SECTION BEGIN TIME**

DEFAULTS:

EDITS: *1180-11   A number between 0000 and 2359, inclusive, must be present. If this element is not 0000, the minutes must be 00 to 59, inclusive.*

          1180-12   A numeric code between 0700 and 2200, inclusive, or 0000 should be present.

NOTES: *Refer to edits 1190-21, 1983-21, 1983-71, and 1985-22.*

1190   **SECTION END TIME**

DEFAULTS:

EDITS: *1190-11*   *A number between 0000 and 2359, inclusive, must be present. If this element is not 0000, the minutes must be 00 to 59, inclusive.*

1190-12   *If this element is not 0000, a numeric code between 0700 and 2200, inclusive, should be present.*

1190-21   a) *When the Section Begin Time (DE 1180) is 0000, this element must also contain 0000.*
             b) *When the Section Begin Time (DE 1180) is not 0000, this element must be greater than the Section Begin Time.*

1190-22   *When the Section Begin Time (DE 1180) and this element do not equal 0000, the difference between them should be less than or equal to 250 minutes.*

NOTES: *Refer to edits 1983-21, 1983-71, and 1985-22.*

1400   **EXTENSION INDICATOR**

EDITS: *1400-11*   *This element must contain a 'Y' or 'N'.*

1410   **COLLEGE COURSE IN HIGH SCHOOL ~~CAPP~~ INDICATOR**

EDITS: *1410-11*   *This element must contain a 'Y' or 'N'.*

1420   **STUDY AWAY COURSE SECTION INDICATOR**

EDITS: *1420-11*   *This element must contain a 'A', 'E', 'S', 'X', 'O', 'D', or 'N'.*

1430   **EXTENDED DEGREE INDICATOR**

DEFAULTS:

EDITS: *1430-11*   *This element must contain a 'Y' or 'N'.*

1430-21   *If Type of Instruction (DE 1100) is an 'E', then Extended Degree Indicator (DE 1430) must be 'Y'.*

1440   **REMEDIAL INDICATOR**

EDITS: *1440-11*   *This element must contain a 'Y' or 'N'.*

1450   **DISTANCE EDUCATION INDICATOR**

EDITS: *1450-11*   *This element must contain a 'P', 'T', 'N', or 'X'.*

1450-21   *If this element contains an 'X', Unit (DE 1010) must be 'B', 'C', 'F', 'G', 'J', 'K', or 'N'.*

1500 **COURSE-SECTION PRIMARY FUNDING SOURCE**

DEFAULTS: If course-section primary funding is left blank, it will be defaulted to a GPR fund of 101, 102, or 103 (as appropriate).

EDITS:

1500-11 *Must be one of the valid instructional funds for the institution.*

1500-21 a) *If the Extension Indicator (DE 1400) is set to 'Y', then this element must be coded '104' or '189'. If this element is coded '104' or '189', then the Extension Indicator (DE 1400) must be 'Y'.*
b) *If the Study Away Course Section Indicator (DE 1420) is set to 'A', 'E', 'X', or 'S', then this element must be coded '128'.*
c) *If the Study Away Course Section Indicator (DE 1420) has a value of 'O' or 'D', then this element must be blank.*

1500-22 a) *If the Remedial Indicator (DE 1440) is set to 'Y', then this element should be coded '136'.*
b) *If the Extended Degree Indicator (DE 1430) is set to 'Y', then this element should be coded '102'.*
c) *If the CAC (DE 1050) is coded as either '0391' or '0399', then this data element should be coded '128'.*

1801 **CROSS-LISTED INDICATOR**

EDITS:

1801-41 *A course-section identified by the institution as cross-listed must exist on the curricular file.*

1801-71 a) *There is no cross-listed course-section associated with the designated Enrollment Carrying course-section on the curricular file.*
b) *The designated Enrollment Carrying course-section for the cross-listed set of course-sections does not exist on the curricular file.*

NOTES: *Refer to page III.C.5 for more information about cross-listed courses and the format for their submission.*

1010 **UNIT**

1020 **DIVISION**

1050 **CURRICULAR AREA**

1060 **COURSE NUMBER**

1090 **SECTION NUMBER**

DEFAULTS: Each combination of these elements must be unique, i.e., duplicate course-sections are dropped.

EDITS:

1981-31 *Each combination of these elements in a curricular data file must be represented by at least one identical combination in the associated student file. (Note the converse edit 2983-31.)*

1981-32 *Each combination of these elements in the curricular file should be associated with a fee-paying student in the student data file.*

1170   **SECTION, DAYS OF WEEK**

1180   **SECTION BEGIN TIME**

1190   **SECTION END TIME**

EDITS: *1983-21*   *Each combination of these elements, a single meeting schedule, must be unique for an individual course-section. Duplicate meeting schedule data are dropped.*

        1983-71   *Section Days of the Week (DE 1170), Section Begin Time (DE 1180), and Section End Time (DE 1190) must be the same within a set of cross-listed course-sections.*

1170   **SECTION, DAYS OF THE WEEK**

1180   **SECTION BEGIN TIME**

1190   **SECTION END TIME**

EDITS: *1985-22*   *A valid (non-blank, non-zeros) combination of these elements should be present for each section which is not an Independent Study section, Field Experience section, Extended Degree Program (EDP) section or Distance Ed course section, i.e., a course-section whose Type of Instruction (DE 1100) is <u>not</u> 'I', 'F', or 'E', or Distance Education Indicator (DE 1450) is <u>not</u> 'T'.*

1010   **UNIT**

1020   **DIVISION**

1050   **CURRICULAR AREA**

1060   **COURSE NUMBER**

EDITS: *1986-32*   *Each combination of these elements on the curricular file associated with <u>only</u> one identical combination on the associated student file should have as a Type of Instruction (DE 1100) either Field Experience 'F' or Individual Instruction 'I'.*
                Note: this edit does not apply to cross-listed sections.

1010   **UNIT**

1020   **DIVISION**

1050   **CURRICULAR AREA**

1060   **COURSE NUMBER**

EDITS: *1987-71*   *All sections of the same course, i.e., each unique combination of these elements, must have the same Course Credit Minimum (DE 1070) and same Course Credit Maximum (DE 1080).*

1120   **SECTION LEVEL**

1130   **SECTION LENGTH**

1100   **TYPE OF INSTRUCTION**

EDITS: *1988-71*   *Section descriptors: Section Level (DE 1120), Section Length (DE 1130), and Type of Instruction (DE 1100), must be the same within a set of cross-listed course-sections.*

CDR EDITING CRITERIA – CURRICULAR

1010	**UNIT**	
1020	**DIVISION**	
1035	**COST CENTER HEIRARCHY**	**+Sp25**
~~**1030**~~	~~**DEPARTMENT**~~	**- Sp25**
~~**1040**~~	~~**SUB-DEPARTMENT**~~	**- Sp25**
1050	**CURRICULAR AREA**	

EDITS: *1990-21 A valid combination of these elements must be present for the reporting unit (DE 1010) and included in the Curricular Area Code crosswalk table in Volume II of the CDR.*

~~**1010**~~	~~**UNIT**~~	**-Sp25**
~~**1020**~~	~~**DIVISION**~~	
~~**1030**~~	~~**DEPARTMENT**~~	
~~**1040**~~	~~**SUB-DEPARTMENT**~~	
~~**1050**~~	~~**CURRICULAR AREA**~~	
~~**1060**~~	~~**COURSE NUMBER**~~	
~~**1090**~~	~~**SECTION NUMBER**~~	

~~**DEFAULTS:** During build process, an unique UDDS combination can be present only once per course-section; data for duplicate UDDS combinations are dropped.~~

~~**EDITS:** *1991-11 A UDDS: Unit (DE 1010), Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040), combination must be present for each course-section.*~~

CDR EDITING CRITERIA – STUDENT

2012	**CAMPUS STUDENT ID**

EDITS: *2012-11*   a) *The ID must be present for each student in the submission – no blanks or special characters allowed.*
                                          b) *The ID must be uniquely associated with an SSN (DE 2010) for any given year, term, and unit (and division at UW Receiving Institutions).*

NOTES: *The campus student ID allows UW campuses to link CDR data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.*

2017	**FIRST NAME**

NOTES: *This data element may be blank if the student does not have a First Name.*

2018	**MIDDLE (INITIAL OR NAME)**

NOTES: *This data element may be blank if the student does not have a Middle Initial/Name.*

2019	**LAST NAME**

EDITS: *2019-11*   *Data must be present for each student.*

2020	**GENDER**

EDITS: *2020-11*   *Must be coded 'M', 'F','X' or 'U'*

2045	**BIRTHDATE**

EDITS: *2045-11*   a) *Must be coded numeric or blank (b̸).*
                                          b) *The birth month must equal 01 thru 12, inclusive.*
                                          c) *The birth day must equal 01 thru 31, inclusive.*

                 2045-21   a) *If this element is not blank (b̸) and Student Classification (DE 2210) is an 'S' (senior auditor), the student must be 60 years of age or older by the end of the current academic year.*
                                          b) *If High School, Date of Graduation (DE 2120) is not blank (b̸) and Student Classification (DE 2210) is not 'S' or 'T', Birthdate (DE 2040) must be prior to that date.*

                 2045-22   a) *If Birthdate is not blank (b̸) and Student Classification (DE 2210) is not 'S', the student should be 90 years of age or younger as of the end of the current academic year.*
                                          b) *The student must be 13 years of age or older by the end of the current academic year.*

NOTES: *Age comparison is based on the year of birth as it compares to the end of the current academic year. For example, a senior auditor born in 1951 would meet the 60 year requirement starting with the 2010-11 academic year.*

2050	**CITIZENSHIP, STATUS OF**

EDITS: *2050-11*   *Must be coded 'C', 'P', 'A', 'O', or 'R'.*

2060	**VETERAN'S STATUS**

EDITS: *2060-11*   *Must be 'Y' or 'N'.*

2062	**CHILD/SPOUSE OF A VETERAN**

EDITS	*2062-11*	*Must be "Y", "N", or blank (b̷).*
	2062-21	*If Veteran's Status (DE 2060) = "Y", then this data element should be "N" or blank (b̷).*

2065	**FIRST GENERATION COLLEGE STUDENT INDICATOR**	
EDITS:	*2065-11*	*Must be coded 'Y', 'N', or blank (b̷).*

2080	**ADDRESS – PERMANENT (ADDRESS AT TIME OF APPLICATION)**	
DEFAULTS:	If state is equal to 'NE', then state is defaulted to 'NB'. If zip code is equal to zeros, then zip code is defaulted to spaces.	
EDITS:	*2080-11*	*The first three positions of the element must contain a valid code per the Address Code table, CDR Manual Vol. II. If the first three positions of the element indicate a U.S. address, the remaining five positions of Address-Permanent (Address at Time of Application) (DE 2080) must be numeric or blank. If the first three positions of the element are a foreign country code, per Address Code table, then the last five positions of Address-Permanent (Address at Time of Application) (DE 2080) used to specify zip code must be blank (b̷). The third position of this field cannot be blank.*
	2080-21	*If the first three positions of the element indicate a Wisconsin county and the remaining five are numeric, the first two positions of the zip code should indicate a Wisconsin zip code. Or, if the first three positions of the element indicate a U.S. address (other than WI) and the remaining five are numeric, the first two positions of the zip code should **not** indicate a Wisconsin zip code.*
NOTES:	*Wisconsin county and U.S. state and territory codes are two characters long and must be right justified, therefore, the left most position of Address-Permanent (Address at Time of Application)(DE 2080) must be blank (b̷) for U.S. address codes. Non U.S. address codes are three characters long and must start in the left most position. The third position of this field cannot be blank.*	

2110	**HIGH SCHOOL GRADUATED FROM**	
DEFAULTS:	During the build process, if Student Classification (DE 2210) is equal to 'N', this element is defaulted to spaces.	
EDITS:	*2110-11*	*This element must contain a valid code per the CDR Wisconsin High School code table, CDR Manual Vol. II, or be blank (b̷).*
	2110-22	*If the student meets all of the following conditions, this element should contain a valid code (non-blank).* *a) The student is a new freshman, Entrance Status (DE 2240) is an 'N' and Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D'.* *b) The student is a Wisconsin resident (Resident Status-Fee Basis (DE 2220) = 'R').* *c) The student is from a Wisconsin county (Address-Permanent (Address at Time of Application) (DE 2080) contains a Wisconsin county code of b̷01 thru b̷72 in the first three positions).*

2120	**HIGH SCHOOL, DATE OF GRADUATION**	
DEFAULTS:	During the build process, if Student Classification (DE 2210) is equal to 'N', this element is defaulted to spaces.	
EDITS:	*2120-11*	*This element must be blank (b̷) or contain a numeric code that is greater than*

zero but not greater than the first year of the current academic year for Summer Term and Term 1 enrollment, e.g., 1991 in academic year 1991-92. Or, contain a numeric code that is greater than zero but not greater than the second year of the current academic year for Winter Term, May Term and Term 2, e.g., 1992 in academic year 1991-92.

2120-22   *If the student is a new freshman (Entrance Status, Current (DE 2240) is equal to 'N' and Student Classification (DE 2210) is equal to 'A', 'B', 'C', or 'D') this element should contain a numeric code (not zeros).*

2130   **INSTITUTION LAST ATTENDED**

DEFAULTS: For non-transfer students, this element is defaulted to blanks *(bs)*.

EDITS: *2130-11*   *This element must contain a valid code per the CDR College Code table, CDR Manual Vol. II, or be blank (b).*

2130-22   *If the student is an undergraduate transfer or Combination Re-entry/transfer student (Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D' and Entrance Status (DE 2240) is an 'S' or 'T'), then this element must contain a valid code (non-blank) and not the code of the institution the student is currently attending.*

2143   **ENHANCED ACT ASSESSMENT –WRITING TEST SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2143-21*   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F' then this element must contain a two-digit value that is greater than or equal to 02 and less than or equal to 12 or be space-filled. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

NOTES: *When a student submits multiple sets of ACT scores to an institution, the ACT Writing score should be submitted if it is from the same test administration as the maximum ACT composite score for that student. The ACT Writing test is an optional test and may or may not be present. ACT Writing scores from tests administered September 2015 through August 2016 with values from 01 to 36 should be converted to values from 02 to 12 using the concordance table below provided by ACT, Inc.:*

01 to 36 Score	Concorded 02-12 Score
01 to 03	02
04 to 07	03
08 to 10	04
11 to 13	05
14 to 17	06
18 to 20	07
21 to 24	08
25 to 27	09
28 to 30	10
31 to 33	11
34 to 36	12

Source: ACT, Inc., June 27, 2016, "5 Ways to Compare 2015-2016 and 2016-2017 ACT Writing Scores," item 4,
http://www.act.org/content/dam/act/unsecured/documents/
WhitePaper_5_Ways_to_Compare_Writing_Scores.pdf

2145   **ACT/SAT TEST INDICATOR**

DEFAULTS: If no test scores are submitted, then the code will default to 'W' for New Undergraduates (Entrance Status (DE 2240) = 'N' and Student Classification (DE 2210) = 'A', 'B', 'C', or 'D').

EDITS: *2145-21*   *If Entrance Status (DE 2240) = 'N' and Student Classification (DE 2210) = 'A', 'B', 'C', or 'D', then this element must contain a valid code of 'C', 'D', 'E', 'F', 'S', 'T', 'U' or 'W'. For all students, other than new freshmen, this element must be blank (b̸).*

2150   **ENHANCED ACT ASSESSMENT COMPOSITE SCORE**

DEFAULTS   If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2150-21*   a)   *If ACT/SAT Test Indicator (DE 2145) = 'C,' 'D,' 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

                                     b)   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must be within '1' of the rounded arithmetic average of: Enhanced ACT Assessment-English Test Score (DE 2151); Enhanced ACT Assessment-Math Test Score (DE 2152); Enhanced ACT Assessment-Reading Test Score (DE 2153); and, if present, Enhanced ACT Assessment-Science Reasoning Test Score (DE 2154).*   **Sp25**

NOTES: *When a student submits multiple sets of ACT scores to an institution, the maximum composite score should be submitted with the associated ACT subscale scores on the CDR.*

2151   **ENHANCED ACT ASSESSMENT – ENGLISH TEST SCORE**

DEFAULTS: If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2151-21*   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

2152   **ENHANCED ACT ASSESSMENT – MATHEMATICS TEST SCORE**

DEFAULTS: If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2152-21*   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

2153   **ENHANCED ACT ASSESSMENT – READING TEST SCORE**

DEFAULTS: If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2153-21*   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

2154   **ENHANCED ACT ASSESSMENT – SCIENCE REASONING TEST SCORE**

DEFAULTS: If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2154-21*   *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36 or be space-filled.. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be*   **Sp25**

space-filled.

2156	**SAT CRITICAL READING SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2156-21* *If ACT/SAT Test Indicator (DE 2145) = 'D', 'E', 'S', or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'D', 'E', 'S', or 'T', then this element must be space-filled.*

NOTES: *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E, 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

2157	**SAT MATH SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2157-21*   *If ACT/SAT Test Indicator (DE 2145) = 'D', 'E', 'F', 'S', 'T', or 'U', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'D', 'E', 'F', 'S', 'T', or 'U', then this element must be space-filled.*

NOTES: *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E, 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

2158	**SAT WRITING SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2158-21* *If ACT/SAT Test Indicator (DE 2145) = 'E' or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'E' or 'T', then this element must be space-filled.*

NOTES: *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	*SAT Reading and Writing Score (DE 2159)* *SAT Math Score (DE 2157)*
'E, 'T'	March 2005 to January 2016	*SAT Critical Reading Score (DE 2156)* *SAT Math Score (DE 2157)* *SAT Writing Score (DE 2158)*
'D', 'S'	Before March 2005	*SAT Verbal Score reported as SAT Critical Reading Score (DE 2156)* *SAT Math Score (DE 2157)*

2159   **SAT READING AND WRITING SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: *2159-21   If ACT/SAT Test Indicator (DE 2145) = 'F', or 'U', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'F', or 'U', then this element must be space-filled.*

NOTES: *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E, 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

2160   **UNIT**

EDITS: *2160-11   The valid code for the reporting unit must be present.*

NOTES: *Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21.*

2170   **DIVISION**

EDITS: *2170-21   If Unit (DE 2160) = 'B', 'C', 'D', 'F', 'H', 'K', or 'N', this data element must contain a valid Division Code as described below or be blank (b̸). For all other Unit codes, this element must be blank (b̸).*

Unit	Divisions
B	*B1, B2*
C	*18*
D	*71, 72, 73*
F	*60, 61*
H	*15, 34, 75*
K	*20, 25*
N	*28*

NOTES: *Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21 in the Student Editing Criteria beginning on page III.D.1.*

2175   **HOME INSTITUTION DIVISION**

EDITS: *2175-21*   *If Unit (DE 2160) = 'B', 'C', 'D', 'F', 'H', 'K', or 'N', this data element must contain a valid Division Code as described below or be blank (b̷). For all other Unit codes, this element must be blank (b̷).*

Unit	*Divisions*
B	*B1, B2*
C	*18*
D	*71, 72, 73*
F	*60, 61*
H	*15, 34, 75*
K	*20, 25*
N	*28*

2175-71   *a)*   *The Home Institution Division (DE 2175) must be the same for all Student Records in a Student Record Set.*

b)   *Student Classification (DE 2210), Resident Status (DE 2220) and Entrance Status (DE 2240) along with all Type I Personal data should be the same across all Student Records in a Student Record Set.*

c)   *If there are multiple Student Records in a Student Record Set, then the Degree(s) Earned this Term (DE 2420) and Major(s) Associated with Degree Earned this Term (DE 2430) should only be reported once on one student record within the student record set and should align with the with the enrollment record.*

Example: A student completes courses at both Barron County and at Eau Claire main campus. They receive an AA degree at Barron County and a Bachelor's degree at Eau Claire main campus. Since these are different degree types, they can be recorded in the appropriate Student Record.

Example: A student completes courses at both Barron County and at Eau Claire main campus. They receive a Bachelor's degree at Eau Claire main campus. The degree should be recorded at Eau Claire main campus.

Example: A student completes courses at both Barron County and at Eau Claire main campus. They receive multiple Bachelor's degrees at Eau Claire main campus. The degree should be recorded at Eau Claire main campus. (Follow the requirements for reporting Majors and Degrees in DE 2430 and DE 2420)

NOTES: *Definition of "Student Record Set" (Unit/Division/CSID). Students who take courses at multiple locations within a single unit (receiving institutions only) will have multiple records, one for each branch (division) where they enrolled in a course. These multiple records make up a "Student Record Set". For example, if student (CSID '12345') enrolls in a course at Whitewater Main (Unit 'N', Division 'Null') and a course at Rock County (Unit 'N', Division '28'), there would be two records listed at Unit 'N' for that one student.*

Sample Student Record Set			
Student Record	Unit	Division	CSID
1	N	(blank)	12345
2	N	28	12345

2180   **TERM INDICATOR**

EDITS: *2180-11*   a)   *Term Indicator for budget data must be coded 'A', 'S', or 'T'.*
                                    b)   *Term Indicator for aid data must be coded 'S','T','1', or '2'.*

            2180-21   *A student's term indicators for budget data and aid data must be compatible. Budget data for summer ('S') must correspond to aid data for summer ('S'). Budget data for traditional academic year ('T') must correspond to aid data for traditional academic year ('T'), fall ('1'), or spring ('2').*

NOTES: *This element pertains only to the financial aid CDR.*

2185   **MATH FUNDAMENTALS SCORE**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to blank (b̸).

EDITS: *2185-21*   *If the student is a new freshman (Entrance Status, Current (DE 2240) is equal to 'N' and Student Classification (DE 2210) is equal to 'A', 'B', 'C' or 'D'), then this element must contain a three-digit value that ends in zero and is between 150 and 850, inclusive, or be blank (b̸).*

            2185-22   *If the student is a new freshman (Entrance Status, Current (DE 2240) is equal to 'N' and Student Classification (DE 2210) is equal to 'A', 'B', 'C' or 'D'), then this element must <u>not</u> be blank (b̸).*

NOTES: *This data element is intended to be used to identify students who, on their first attempt, have a Math Fundamentals score that would place them into college-level math (i.e., above remedial math) per the systemwide math placement test common cut score. When multiple test score records exist for an individual student, the Math Fundamentals score should be taken from the earliest dated test record.*

2210   **STUDENT CLASSIFICATION**

EDITS: *2210-11*   *This element must contain a valid code: 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'S', 'T', 'V', or 'Y'.*

              2210-12   *For Extended Degree Students, this element should contain 'A', 'B', 'C', 'D', or 'J'.*

              2210-21
a) *[deleted]*
b) *If Unit (DE 2160) is <u>not</u> an 'A' (Madison), then this element cannot contain an 'L', 'M', 'P', or 'V'.*
c) *If this element contains a 'G' (PhD, pre-prelim) or 'H' (PhD, post-prelim), Unit (DE 2160) must be 'A' or 'B', and the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N' or 'T'.*
d) *If the CCIHS (CAPP) Indicator (DE 1410) on the curricular file contains a 'Y', then this element must contain an 'N' or 'O'.*
e) *If Resident Status-Fee Basis, Current (DE2220) is <u>not</u> an 'R' (WI Resident), then this element cannot contain an 'S' or 'T'.*

f) *If Entrance Status (DE 2240) contains a 'T' or 'S', then this element must contain an 'A', 'B', 'C', or 'D'.*

g) *If Resident Status-Fee Basis, Current (DE 2220) is a 'W' (Return to Wisconsin participant), then this element must contain an 'A','B','C','D','I','J','N','S', or 'T' (does not apply to post-term add records).*

h) *(UW Receiving institutions only) If Unit (DE 2160) = 'B', 'C', 'D', 'F', 'H', 'K', 'N' and if this element contains 'E', 'F', 'G', 'H', 'K' or 'Y', then the Home Institution Division (DE 2175) should be blank, except for if Unit = 'H' and Division = '75'. (UW-Platteville online has graduate students).*

              2210-22   *If this element contains a 'D', then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N'.*

2220	**RESIDENT STATUS – FEE BASIS**

EDITS:

2220-11   *This element must contain an 'A', 'B', 'M', 'N', 'R', 'S', 'E', 'I', 'L', 'W', or 'V'.*

2220-21
a) *If this element contains a 'W', the Unit (DE 2160) must contain a 'C', 'D', 'E', 'F', 'G', 'L', 'J', 'K', or 'N'.*
b) *If this element contains an 'I', the Unit (DE 2160) must contain an 'H'.*
c) *If this element contains an 'E', the Unit (DE 2160) must contain a 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R'.*
d) *If this element contains an 'E', and Entrance Status, Current (DE 2240) is not equal to 'C', then the two-digit state code for Address-Permanent (DE 2080) must contain a 'KS', 'IN', 'MN', 'MO', 'NB', 'ND' or 'OH' (does not apply to post-term add records).*
e) *If this element contains an 'A' or 'B' then the unit (DE 2160) must contain a 'C'.*
f) ~~*If this element contains an 'L' then the two-digit state code for Address-Permanent (DE 2080) must contain a 'IL', 'IN', 'IA', 'KS', 'MI', 'MO', 'NB', 'ND', 'OH' or 'SD'*~~   **-A24**

2220-22
a) *If the student is a nonresident alien (Citizenship Status (DE 2050) = 'A'), then this element should not contain an 'R'.*
b) *If this element contains an 'E', and Entrance Status, Current (DE 2240) is equal to 'C', then the two-digit state code for Address-Permanent (DE 2080) must contain a 'KS', 'IN', 'MN', 'MO', 'NB', 'ND' or 'OH' (does not apply to post-term add records).*
c) *If this element contains an 'L' then the two-digit state code for Address-Permanent (DE 2080) must contain a 'IL', 'IN', 'IA', 'KS', 'MI', 'MO', 'NB', 'ND', 'OH' or 'SD'.*   **+A24**

2225	**RELATIONSHIP TO ALUMNUS**

EDITS:

2225-21   *If DE 2220 (Residency) is 'W', this element must contain a '1', '2', '3', '4', '5', or '6' (does not apply to post-term adds). If DE 2220 (Residency) is not 'W', this element must be blank.*

2230	**REMEDIAL MATH REQUIREMENT(S)**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to blank (b̷).

EDITS:

2230-21   *If Entrance status, Current (DE 2240) is equal to 'N', and Student Classification (DE 2210) is equal to 'A', 'B', 'C', or 'D', this element must contain a 'Y' or 'N'.*

2235	**REMEDIAL ENGLISH REQUIREMENT(S)**

DEFAULTS: If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to blank (b̷).

EDITS:

2235-21   *If Entrance status, Current (DE 2240) is equal to 'N', and Student Classification (DE 2210) is equal to 'A', 'B', 'C', or 'D', this element must contain a 'Y' or 'N'.*

2240   **ENTRANCE STATUS, CURRENT**

DEFAULTS: If Student Classification (DE 2210) contains an E', 'F', 'G', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'S', 'T', 'V', or 'Y' and Entrance Status, Current (DE 2240) contains a 'T', then this element is defaulted to 'N'. If Student Classification (DE 2210) contains an 'E', 'F', 'G', 'J', 'K', 'L', 'M', 'N', 'O' 'P', 'S', 'T', 'V', or 'Y' and Entrance Status, Current (DE 2240) contains an 'S', then this element is defaulted to 'R'.

EDITS: *2240-11*   *This element must contain a 'C', 'N', 'R', 'S', or 'T'.*

           2240-51   *If student is enrolled in the summer as a new freshman (Student Classification (DE 2210) equal to 'A', 'B', 'C', or 'D' and Entrance Status, Current (DE 2240) equal to 'N') and is also enrolled in the fall, the Entrance Status must remain the same.*

2250   **CUMULATIVE GRADE POINT AVERAGE**

DEFAULTS: If Student Classification (DE 2210) is 'S', or 'T' and this element is not '999', then this element is defaulted to '999' (not available).

EDITS: *2250-11*   *This element must be coded with a numeric value between '000' (0.00) and '400' (4.00) inclusive, or coded as '999' (not available). Blanks (ƀƀƀ) and alphabetic characters are invalid.*

           2250-21   *a) If Cumulative GPC (DE 2251) is coded '999', then this element must also be coded '999'.*
                        b) If Cumulative GPC (DE 2251) is not coded '999', then this element must contain a numeric value between '000' and '400' inclusive.

           2250-32   *If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.*

2251   **CUMULATIVE GRADE POINT CREDITS (CUM GPC)**

DEFAULTS: If Student Classification (DE 2210) is 'S', or 'T' and this element is not '999', then this element is defaulted to '999' (not available).

EDITS: *2251-11*   *This element must be coded with a numeric value between '000' and '300' inclusive, or coded as '999' (not available). Blanks (ƀƀƀ) and alphabetic characters are invalid.*
           2251-21   *a) If Cumulative Grade Point Average (DE 2250) is coded '999', then this element must also be coded '999'.*
                        b) If Cumulative Grade Point Average (DE 2250) is not coded '999', then this element must contain a numeric value between '000' and '300' inclusive.

           2251-32   *If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.*

2260   **INCOMING INTERNATIONAL EXCHANGE STUDENT**

DEFAULTS: Blanks (ƀs) are defaulted to 'N'.

EDITS: *2260-11*   *Must be 'I' or 'N', except for students with Student Classification (DE 2210) equal to 'S' or 'T' for whom this element must be blank (ƀ).*

           2260-21   *If this element is an 'I', then the sum of all Student Credits by Course Section (DE 2340) must be greater than zero.*

2270 **MAJOR, CURRENT**

DEFAULTS: If Major, Current 1 (DE 2270(1)) is invalid and the student is a special (Student Classification (DE 2210) is a 'J', or 'K'), then Major, Current 1 (DE 2270(1)) is defaulted to '99992', see Major Codes table in CDR Manual Vol. II. If Major, Current 2 (DE 2270(2)) is invalid and the student is a special (Student Classification (DE 2210) is a 'J', or 'K'), then Major, Current (DE 2270(2)) is defaulted to spaces. If Major, Current 2 (DE 2270(2)) is equal to zeros or '99992', then Major, Current 2 (DE 2270(2)) is defaulted to spaces. If Major, Current 1 (DE 2270(1)) is equal to Major, Current 2 (DE 2270(2)), then Major, Current 2 (DE 2270(2)) is defaulted to spaces. If Major, Current 2 (DE 2270(2)) is valid and Major, Current 1 (DE 2270(1)) is equal to '99992', then move Major, Current 2 (DE 2270(2)) to Major, Current 1 (DE 2270(1)) and default Major, Current 2 (DE 2270(2)) to spaces. If Student Classification is equal to 'S', 'N', 'O' or 'T', then Major, Current 1 (DE 2270(1)) and Major, Current 2 (DE 2270(2)) are defaulted to spaces.

EDITS: *2270-21* *Except for students with Student Classification (DE 2210) of 'N', 'O', 'S', or 'T', a major valid for that term, and Unit (DE 2160) must be present in the first occurrence of this element. If the second occurrence of this element contains a code, not blanks (ƀs), it must also meet the above criteria.*

2270-22 a) *Except for students with Student Classification (DE 2210) = 'N', 'O', 'S', or 'T', a major valid for the student's classification should be present.*
b) *For students participating in the Midwest Student Exchange Program (Resident Status-Fee Basis (DE 2220) = 'E'), this data element must contain a valid major other than the code for undeclared majors ('99992').*

2290 **DEGREE SOUGHT**

DEFAULTS: If Degree Sought 2 (DE 2290(2)) is not equal to spaces and Degree Sought 1 (DE 2290(1)) is equal to spaces, then move Degree Sought 2 (DE 2290(2)) to Degree Sought 1 (DE 2290(1)) and default Degree Sought 2 (DE 2290(2)) to spaces.

EDITS: *2290-21* *If Classification (DE 2210) = ('A', 'B', 'C', 'D', 'E', 'F', 'G', or 'H'), at any UW Institution or Classification = ('N' or 'O') at UW-Green Bay, then the following conditions must be met:*   **A24**
a) *The first occurrence of this element must contain a code which is valid for the Unit (DE 2160).*
b) *If the second occurrence of this element contains a code (i.e., it is not blank (ƀ)), it must also meet the above condition (a).*
c) *When one or both occurrences of this element is not blank (ƀ), at least one of the degrees must be a valid degree for the Student Classification (DE 2210).*

2300 **CURRICULAR AREA**

EDITS: *2300-11* a) *A valid code for the reporting Unit (DE 2160) must be present.*

NOTES: *Refer to edits 2982-21, 2983-31, and 2984-22.*

2310 **COURSE NUMBER**

EDITS: *2310-11* a) *Data must be present, i.e., all blank spaces are invalid.*
b) *The first three positions of this element must be numeric.*
c) *The fourth position of this element must be an alpha character or blank.*

NOTES: *Refer to edits 2982-21, 2983-31, and 2984-22.*

2320   **COURSE, GRADE BASIS**

EDITS: *2320-11*   *This element must contain a valid code of 'A', 'C', 'G', 'O', or 'P'.*

2320-21   a) *If the Student Classification (DE 2210) = 'S' or 'T', then this element must contain an 'A'.*
b) *For Extended Degree Program course-sections ((DE 1430) contains a 'Y'), this element must not be audit ('A').*

2330   **SECTION NUMBER**

NOTES: *Refer to edits 2982-21 and 2983-31.*

2340   **STUDENT CREDITS BY SECTION - PRORATED**

EDITS: *2340-21*   a) *A number between 00.00 and 18.00 must be present.*
Note: *Types of Instruction (DE 1100) 'I' and 'F' will be ignored for this edit. If the Study Away Course Section Indicator (DE 1420) is equal to 'A', 'E', 'X', or 'S', then this edit is bypassed. This edit is also bypassed for UW-Madison's UDDS codes related to Medical or Veterinary Medicine Schools ('A53' or 'A87').*
b) *If the Study Away Course Section Indicator (DE 1420) is equal to 'O' or 'D', then this element must be zero.*
c) *The total of these elements for a given student must be less than 35 credits (for editing purposes only).*

2340-22   a) *If the Study Away Course Section Indicator (DE 1420) is equal to 'A', 'E', 'X', or 'S', then this element should be greater than zero.*
b) *The total of these elements (which must be numeric) for a given student should:*
i) *not be greater than 21 credits for an undergraduate or undergraduate special (Student Classification (DE 2210) = 'A', 'B', 'C', 'D', 'J', 'S', or 'T');*
ii) *not be greater than 18 credits for a graduate or graduate special (Student Classification (DE 2210) = 'E', 'F', 'G', 'H', 'K', or 'Y');*
iii) *not be greater than 6 credits for a high school special (Student Classification (DE 2210) = 'N').*
Note: *This edit does not apply to Law, Veterinary, Medical or Pharmacy Professional Students, (Student Classification (DE 2210) = 'L', 'M', 'P', or 'V') or to the Extended Degree Program students.*

2340-32   *The sum of this element for each course taken by the student should be within the Course Credit Minimum (DE 1070) and Course Credit Maximum (DE 1080) range for the course.*

NOTES: *Refer to edit 2984-22.*

2350   **UNITS TAKEN (PRIMARY COURSE SECTION)**

EDITS: *2350-21*   a) *A number between 00.00 and 18.00 must be present.*
b) *The total of these elements for a given student must be less than 35 credits.*

2350-32   *This element should be within the Course Credit Minimum (DE 1070) and Course Credit Maximum (DE 1080) range for the course.*

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2352	**EARN CREDIT FLAG**	
EDITS:	*2352-21*	*A value of 'Y' or 'N' must be present.*

2354	**GRADE**	
EDITS:	*2354-21*	*A valid code in the institution grade table must be present, or this data element must be blank.*
	2354-22	*If Grade is present, it must be valid for the Course Grade Basis (DE 2320) of the student in this course.*

2360	**STUDENT BUDGET, INDIVIDUAL**	
EDITS:	*2360-11*	*A numeric value greater than or equal to zero must be present for students who received an aid type that required a federal Needs Analysis to be completed (see Financial Aid Type (DE 2400)).*
	2360-12	*The value should not exceed $50,000 for resident undergraduates and $100,000 for nonresident undergraduates and for graduate and professional students, except in cases where this element is coded as all blanks (ƀs).*
		Note: This dollar amount limit check is for CDR data editing purposes only and does not reflect any policy guidelines.
	2360-22	*When both summer and traditional budgets are greater than zero, the value of the summer budget should not be greater than the budget submitted for the traditional academic year.*
NOTES:	*This element and corresponding edit(s) pertain only to the financial aid CDR.*	

2370	**FINANCIAL DEPENDENCY**	
EDITS:	*2370-11*	*A code of 'I', 'D', or a blank (ƀ) must be present.*
	2370-21	*A code of 'I' or 'D' must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).*
NOTES:	*This data element and corresponding edit(s) pertain only to the financial aid CDR.*	

2380	~~**FAMILY CONTRIBUTION/**~~ **STUDENT AID INDEX (SAI)**		**Sp25**
EDITS:	*2380-11*	*A numeric value greater than or equal to negative 1500 (-01500) must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400))*	**Sp25**
	2380-21	*deleted*	**-Sp25**
	NOTES:	*This element and corresponding edit(s) pertain only to the financial aid CDR.*	

2390	**TOTAL FAMILY INCOME**

EDITS: *2390-11   A numeric value greater than or equal to zero must be present for students who received an aid that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).*

2390-22   a) For students who received a need based aid, the Total Family Income should not exceed $200,000.

b) For students who received aid type '10' (WHEG) or '24' (Pell), the Total Family Income should be less than $100,000.

NOTES: *Refer to edits 29F2-21 and 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.*

2395	**HOUSING ARRANGEMENTS**

EDITS: *2395-11   Must be coded 'C', 'O', 'P', or blank (b̸).*

2395-21   A code of 'C', 'O', or 'P' must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

2400	**FINANCIAL AID TYPE**

EDITS: *2400-11   A valid code must be present, per the list of valid aid types on Financial Aid Type table (DE 2400.2-4).*

NOTES: *Refer to edits 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.*

2410 **FINANCIAL AID AMOUNT**

DEFAULTS: If value is non-numeric, this element is defaulted to zeros.

EDITS:

2410-11 *A numeric value greater than zero and less than $60,000 (for editing purposes only) must be present, except for Aid Type 99 where the amount must be zero.*

2410-12 a) *Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)).*
  b) *The total aid a student received in the reporting period should not be greater than $50,000 for resident undergraduates and $100,000 for nonresident undergraduates and for graduate and professional students.*
  Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.

2410-21 a) *If the student received aid types '56', '57', or '67' (see Financial Aid Type (DE 2400)) the aid amount must be zero. (FFELP loans were discontinued 7/1/2010).*
  b) *If the student received aid types '91', '92', or '93' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L' 'M', 'N' or 'R' (Direct Loan participants)..*

2410-22 a) *If the student received a need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts (excluding all non-need based aid) should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by $300.00.*
  b) *If the student received aid type '47' or '48' (Lawton), then Race/Ethnicity must be 'African-American', 'Hispanic/ Latino(a)', 'Southeast-Asian American', or 'American Indian/ Alaskan Native', either alone or in combination with another race/ethnicity.*

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

2420	**DEGREE EARNED THIS TERM THIS INSTITUTION**

DEFAULTS: If Degree Earned This Term (DE 2420/1) is equal to spaces and Degree Earned This Term (DE 2420/2) is not equal to spaces, then Degree Earned This Term (DE 2420/2) is moved to Degree Earned This Term (DE 2420/1) and Degree Earned This Term (DE 2420/2) defaults to spaces.

EDITS:

2420-*11*   *When both occurrences of this element are not blank (b̸), and Unit (DE 2160) is not equal to 'A', 'B', 'L', or 'N', the second occurrence of this element should not equal the first.*   **A24**

2420-*21*   *When one or both occurrences of this element is not blank (b̸), the codes they contain must be valid degrees for the Unit (DE 2160).*

2420-*22*   *When one or both occurrences of this element is not blank (b̸), the codes they contain should be valid degrees for the Student Classification (DE 2210).*
   a) *This edit does not apply to post-term add records which do not include data on Student Classification (DE 2210).*
   b) *When editing post-term data, official CDR enrollments will likely have been established, i.e., the fourth week files have been closed. If this is the case, a Student's Classification (DE 2210) cannot be changed and only the degree earned may be modified if it is incorrect. If the degree earned is correct and the Student Classification (DE 2210) is found to be incorrect, leave the data unchanged. The non-critical error (2420-22) need not be resolved.*
   c) *This edit is bypassed for students who receive a master's degree with a Student Classification (DE 2210) of 'G' (PhD Pre-prelim) or 'H' (PhD Post-prelim).*

NOTES: *If no Degree Earned This Term (DE 2420/1) was granted, then this element should be blank (b̸) and all the associated edits are bypassed.*

If a degree is conferred after the term's CDR post-term processing period, it should be included in the next term's post-term submission.

2425	**CERTIFICATE EARNED THIS TERM (THIS INSTITUTION)**

EDITS: *2425-11*   a) *If the first occurrence of this element is blank (b̸) the second occurrence of this element must also be blank (b̸).*
   b) *This element must contain a valid code: '1', '2', '4', '6', '8', or blank (b̸).*

NOTES: When certificates span definitions for multiple codes, discretion maybe applied to assign a valid code (e.g. certificate is less than 30 credits AND more than one but less than two academic years). In all other cases, certificate types should be applied consistent with the coding structure above.

2430   **MAJOR ASSOCIATED WITH DEGREE EARNED THIS TERM**

DEFAULTS: If Degree Earned This Term (DE 2420) contains 'ASSOC' and this element contains blanks (ƀs), then this element is defaulted to '99992'. If Major Associated with Degree This Term (DE 2430/2) is equal to zeros and Degree Earned this Term (DE 2420/2) is equal to spaces, then Major Associated with Degree this Term (DE 2430/2) is defaulted to spaces. If Major Associated with Degree This Term (DE 2430/1) is equal to spaces and Major Associated with Degree This Term (DE 2430/2) is not equal to spaces, then Major Associated with Degree This Term (DE 2430/2) is moved to Major Associated with Degree This Term (DE 2430/1) and Major Associated with Degree This Term (DE 2430/2) is defaulted to spaces.

EDITS: *2430-21*

     a) *If Degree Earned This Term (DE 2420) is blank (ƀ), this element must also be blank (ƀ).*

     b) *If this element is not blank (ƀ), the code must be approved for the Unit by System Administration Academic Affairs.*

     c) *If Degree Earned This Term (DE 2420) contains a code (not = blanks (ƀ)) other than 'ASSOC', this element cannot be '99992' or '99999'.*

     d) *If Degree Earned This Term (DE 2420/1) is not blank (ƀ), Major Associated With Degree Earned This Term (DE 2430/1) must be present and valid for the degree received.*

     e) *If both occurrences of Degree Earned This Term (DE 2420) are submitted but only one occurrence of Major Associated With Degree Earned This Term (DE 2430/1), the Major Associated With Degree Earned This Term (DE 2430/1) is associated with both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2) and that Major Associated With Degree Earned This Term (DE 2430/1) must be valid for both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2).*

     f) *If both occurrences of Major Associated with Degree Earned This Term (DE 2430/1 and DE 2430/2) are submitted and only one occurrence of Degree Earned This Term (DE 2420/1) is submitted, the first occurrence of Major Associated with Degree Earned This Term (DE 2430/1) must be valid for the one occurrence of Degree Earned This Term (DE 2420). The second occurrence of Major Associated with Degree Earned This Term (DE 2430/2) must be valid for that Unit.*

     g) *If both occurrences of Degree Earned This Term (DE 2420) and both occurrences of Major Associated with Degree Earned This Term (DE 2430) are submitted, the first occurrence of the Major Associated With Degree Earned This Term (DE 2430) must be valid for the first occurrence of Degree Earned This Term (DE 2420), and the second occurrence of Major Associated With Degree Earned This Term (DE 2430) must be valid for the second occurrence of Degree Earned This Term (DE 2420).*

     h) *For UW-Stout (Unit 'L'), UW-Whitewater (Unit 'N'), and UW-Madison (Unit 'A'), if both occurrences of Degree Earned This Term (DE 2420) contain the same code, the first occurrence of Major Associated With Degree Earned This Term (DE 2430/1) cannot be the same as the second occurrence of Major Associated with Degree Earned This Term (DE 2430/2).*

NOTES: *This element may contain the same major as Major, Current (DE 2270) or it may contain a different code.*

2435   **CIP CODE ASSOCIATED WITH CERTIFICATE EARNED THIS TERM**

EDITS: *2435-11*   a) *Each occurrence of this element must be valid per Federal 2020 CIP Codes, or be blank (b̸).*
                       b) *If the first occurrence of this element is blank (b̸) the second occurrence of this element must also be blank (b̸).*

            2435-21   a) *If Certificate Earned This Term (DE 2425) is blank (b̸), this element must also be blank (b̸).*
                       b) *If Certificate Earned This Term (DE 2425/1) is not blank (b̸), CIP Code Associated With Certificate Earned This Term (DE 2435/1) must be present.*

NOTES: CIP codes are assigned by the institution and indicate the field of study for the award. Codes are based on the National Center for Education Statistics (NCES) Classification of Instructional Program (CIP) codes. See: https://nces.ed.gov/ipeds/cipcode/.

2440   **TEACHER EDUCATION COMPLETED THIS TERM (THIS INSTITUTION)**

DEFAULTS: Blanks (b̸s) are defaulted to 'N'.

EDITS: *2440-11*   *This element must contain a 'Y' or 'N'.*

            2440-22   *This element should only equal 'Y' for Student Classification (DE 2210) equal to 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'V', or blank (b̸).*

2460   **MATH REMEDIATION COMPLETED THIS TERM**

DEFAULTS: Blanks (b̸s) are defaulted to 'N'.

EDITS: *2460-11*   *This element must contain a 'Y' or 'N'.*

            2460-22   *If this element is coded 'Y', then Remedial Math Requirement (DE 2230) should be a 'Y'.*

2465   **ENGLISH REMEDIATION COMPLETED THIS TERM**

DEFAULTS: Blanks (b̸s) are defaulted to 'N'.

EDITS: *2465-11*   *This element must contain a 'Y' or 'N'.*

            2465-22   *If this element is coded 'Y', then Remedial English Requirement (DE 2235) should be a 'Y'.*

2500   **WITHDRAWAL, DATE OF**

EDITS: *2500-11*   a) *This element must be blank (b̸) or contain a numeric code. If this element is not blank (b̸), it must contain the month in the first two positions and the appropriate day, '01' thru '31' inclusive, in the two remaining positions, i.e., this element must be coded in 'MMDD' format.*
                       b) *This element must be blank (b̸) for UW-Platteville (Unit (DE 2160) = 'H') Extended Degree Program (EDP) only students. These are students with only EDP course sections reported in their student record.*

            2500-12   *The date contained by this element should be within the instructional period of the Unit (DE 2160) for the term being reported.*

2600   **RACE/ETHNICITY: CUBAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2600-11*   *This element must contain a 'Y' or 'N'.*

2605   **RACE/ETHNICITY: MEXICAN, MEXICAN-AMERICAN, OR CHICANO/A INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2605-11*   *This element must contain a 'Y' or 'N'.*

2610   **RACE/ETHNICITY: PUERTO RICAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2610-11*   *This element must contain a 'Y' or 'N'.*

2615   **RACE/ETHNICITY: OTHER HISPANIC/LATINO INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2615-11*   *This element must contain a 'Y' or 'N'.*

2617   **RACE/ETHNICITY: HISPANIC/LATINO INDICATOR (Subgroup Unknown)**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific Hispanic/Latino race/ethnicity subgroup indicator (DE 2600, 2605, 2610, or 2615) contains 'Y', this data element is defaulted to 'N'.

EDITS: *2617-11*   *This element must contain a 'Y' or 'N'.*

NOTES: This indicator should be used for students whose race/ethnicity was self-identified prior to the change in the UW application to collect Hispanic/Latino/a subgroups..

2620   **RACE/ETHNICITY: AFRICAN-AMERICAN/BLACK INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2620-11*   *This element must contain a 'Y' or 'N'.*

2625   **RACE/ETHNICITY: AMERICAN INDIAN/ALASKAN NATIVE INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2625-11*   *This element must contain a 'Y' or 'N'.*

2630   **RACE/ETHNICITY: HAWAIIAN/PACIFIC ISLANDER INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2630-11*   *This element must contain a 'Y' or 'N'.*

2635   **RACE/ETHNICITY: CAMBODIAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2635-11   This element must contain a 'Y' or 'N'.*

2640   **RACE/ETHNICITY: HMONG INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2640-11   This element must contain a 'Y' or 'N'.*

2645   **RACE/ETHNICITY: LAOTIAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2645-11   This element must contain a 'Y' or 'N'.*

2650   **RACE/ETHNICITY: VIETNAMESE INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2650-11   This element must contain a 'Y' or 'N'.*

2652   **RACE/ETHNICITY: SOUTHEAST ASIAN INDICATOR (Subgroup Unknown)**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific Southeast Asian race/ethnicity subgroup indicator (DE 2635, 2640, 2645, or 2650) contains 'Y', this data element is defaulted to 'N'.

EDITS: *2652-11   This element must contain a 'Y' or 'N'.*

NOTES: This indicator should be used for students whose race/ethnicity was self-identified prior to the change in the UW application to collect Southeast Asian subgroups.

2655   **RACE/ETHNICITY: OTHER ASIAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2655-11   This element must contain a 'Y' or 'N'.*

2660   **RACE/ETHNICITY: WHITE/CAUCASIAN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.

EDITS: *2660-11   This element must contain a 'Y' or 'N'.*

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2670	**RACE/ETHNICITY: RACE UNKNOWN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific race/ethnicity indicator (DE 2600, 2605, 2610, 2615, 2617, 2620, 2625, 2630, 2635, 2640, 2645, 2650, 2652, 2655, and 2660) contains 'Y', this data element is defaulted to 'N'.

EDITS: *2670-11*   *This element must contain a 'Y' or 'N'.*

2670-21   a)
 b) *If the Race Unknown Indicator contains 'N', then one or more of the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'Y'.*

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**

EDITS: *2981-41*   *Each combination of these elements in a fourth-week student file, with the exception of students whose Student Classification (DE 2210) = 'T', must be included in the associated post-term student submission. (Note, the converse edit 29P1-41).*

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**
2300	**CURRICULAR AREA**
2310	**COURSE NUMBER**
2330	**SECTION NUMBER**

EDITS: *2982-21*   *The combination of Unit (DE 2160), Division (DE 2170), and Student Social Security Number (DE 2010) identifies an individual student.*
 a) *Each combination of Curricular Area (DE 2300), Course Number (DE 2310) and Section Number (DE 2330) for an individual student must be unique, i.e., can be present only once; duplicates are dropped.*
 b) *Each student must have course section data (except for a student added on the post-term submission).*

2160	**UNIT**
2170	**DIVISION**
2300	**CURRICULAR AREA**
2310	**COURSE NUMBER**
2330	**SECTION NUMBER**

EDITS: *2983-31*   *Each combination of these elements in the student file must be present in the curricular file. (Note the converse edit 1981-31).*

2160	**UNIT**
2170	**DIVISION**
2300	**CURRICULAR AREA**
2310	**COURSE NUMBER**
2330	**SECTION NUMBER**

EDITS: *2984-22* *If the student is a freshman, sophomore, junior, senior, graduate, clinical doctorate, education specialist, or undergraduate or graduate special (DE 2210 = 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'J', 'K', 'S', or 'Y'), no two or more course sections for that student should have the same curricular codes (DE 2300), the same course numbers (DE 2310), and identical section credits (DE 2340) of '0300' (3.00) or more, regardless of the section numbers.*

Note: For UW-Madison (DE 2160) = 'A', this edit is bypassed when the course section number (DE 2330) is less than '300bb'.

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**

EDITS: *29P1-41* *Each combination of these elements in a post-term submission must be included in the associated fourth-week submission, except for those students who received degrees but were not included in the fourth-week population. The added students must have received a degree and/or completed teacher certification requirements in the term being reported. (Note the converse edit 2981-41).*

NOTES: *This edit(s) pertains only to the post-term student CDR.*

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**

EDITS: *29F1-42* *Each combination of these elements in the financial aid submission should be included in at least one of the associated fourth-week student CDR submissions.*

Note: If the mismatch occurred for the summer term and the only aid the student received in the summer was Federal Work-Study (Aid Type 76) monies, then the mismatch is allowed and not printed in the error listing.

NOTES: *This edit(s) pertains only to the financial aid CDR.*

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**
2400	**FINANCIAL AID TYPE**

EDITS: *29F2-21*   Each combination of these elements identifies an aid type for a student.
         a) *Each combination can be present only once within a reporting term; i.e., a given aid type can be present only once per student per aid term (DE 2180).*
         b) *Each student must have at least one aid type.*

NOTES: *This edit(s) pertains only to the financial aid CDR.*

2160	**UNIT**
2170	**DIVISION**
2010	**STUDENT SOCIAL SECURITY NUMBER**
2400	**FINANCIAL AID TYPE**
2410	**FINANCIAL AID AMOUNT**

EDITS: *29F3-21*   *Each combination of these elements identifies an aid type <u>and</u> amount for a student. Each aid type must have an associated amount.*

NOTES: *This edit(s) pertains only to the financial aid CDR.*

5005   **APPLICATION IDENTIFICATION NUMBER**

EDITS: *5005-11   Must be coded alphanumeric or blanks (b̸s) – No special characters or all zeros.*

NOTES: *Revised in Spring 2024 update to collect the full length of the eApp application number, which was expanded from 8 numeric to 13 alphanumeric characters.*

5010   **STUDENT SOCIAL SECURITY NUMBER**

EDITS: *5010-11   Must be coded numeric -- NO blanks (b̸s), alphabetic characters, special characters, or all zeros.*

NOTES: *Refer to edit 59M1-41.*

5011   **WISEid NUMBER**

EDITS: *5011-11   Must be coded numeric or blanks (b̸s) – No special characters*

       5011-22a   If DE 5240 (Entrance Status) is not 'N', this element must be blanks (b̸s).

       5011-22b   If DE 5115 (Direct Admit Indicator) is 'Y', this element must not be blanks (b̸s).

5012   **CAMPUS STUDENT ID**

EDITS: *5012-11   a) The ID must be present for each student in the submission – no blanks or special characters allowed.*
         b) The ID must be uniquely associated with an SSN (DE 5010) for any given year, term, and unit (and division at UW ~~Colleges~~ Receiving Institutions).

NOTES: *The campus student ID allows UW campuses to link MAAD data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.*

5020   **GENDER**

EDITS: *5020-11   Must be coded 'M', 'F','X' or 'U'.*

5040   **BIRTHDATE**

EDITS: *5040-11   a) If present, must be coded numeric.*
         b) Birth month must equal 01 through 12, inclusive.
         c) The student's age (calculated using the Birth Year and current year) must be at least 8.

       5040-12   Birthdate should not be blank (b̸).

       5040-21   a) If the applicant is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b̸).
         b) If High School, Date of Graduation (DE 5120) is not blank (b̸), then Birthdate (DE 5040) must be prior to that date.

5050   **CITIZENSHIP, STATUS OF**

EDITS: *5050-11   Must be coded 'A', 'C', 'P', 'O', or 'R'.*

5065   **FIRST GENERATION COLLEGE STUDENT INDICATOR**

EDITS: *5065-11   Must be coded 'Y', 'N', or blank (b̸).*

5095   **HIGH SCHOOL GRADE POINT AVERAGE (HS GPA)**

DEFAULTS: During the build process, non-valid values will be defaulted to blank (ƀƀƀ) (not available).

EDITS: *5095-12*   *This element must be coded with a numeric value between '000' (0.00) and '400' (4.00) inclusive, or blank (ƀƀƀ). Alphabetic characters are invalid.*

NOTES: *GPA may reflect in-progress or final high school GPA, depending on what is stored at the time of collection.*

5110   **HIGH SCHOOL CODE**

DEFAULTS: If the high school code does not contain a valid code per the CDR Wisconsin High School code table, CDR Manual Vol. II, on the end of cycle submission, this data element is defaulted to *blanks (ƀs).*   **+Sp25**

EDITS: *5110-11*   *Deleted.*   **-Sp25**

5110-12   *This element must contain a valid code per the CDR Wisconsin High School code table, CDR Manual Vol. II, or be blanks (ƀs). In addition, this table provides codes for students who attended non-Wisconsin high schools.*   **+Sp25**

5110-22   *If DE 5240 (Entrance) is 'N' and DE 5220 (Resident Status) is 'R', then this element must not be blanks (ƀs).*

5115   **DIRECT ADMIT INDICATOR**

EDITS: *5115-11*   *Must be coded 'Y' or blank (ƀ).*

5115-21   *If DE 5240 (Entrance) is not 'N', this element must be blank (ƀ).*

5120   **HIGH SCHOOL, DATE OF GRADUATION**

EDITS: *5120-12*   *This data element must be blank (ƀ) or contain a numeric code not greater than the academic year for which the student is applying. For example, if a student is applying for Fall 2000, the High School Graduation Year should not be greater than 2000.*

5120-22   *If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (ƀ).*

5134   **APPLICATION STATUS**

EDITS: *5134-11*   *Must be coded '1', '2', or '3'.*

NOTES: *Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.*

5136   **ADMISSION ACTION**

EDITS: *5136-11*   *Must be coded '00', '01', '09', '10', '11', '12', '13', '14', '15', '18', '19', '20', '21', '22', or '23'.*

5136-21   a) *If coded '18' or '19', Unit (DE 5160) must be coded 'B', 'C', 'D', 'F', 'H', 'K', or 'N'.*

         b) *If coded '18', DE 5170 must be non-blank. If coded '19', Division (DE 5170) must be blank (ƀ).*

5138   **DEFERRED STATUS**

EDITS: *5138-11   Must be coded 'D' or blank (b̸).*

NOTES: *When Deferred Status = 'D', the type of deferral will be indicated as an Admission Action (DE 5136). For example, the applicant may have been denied for the current term due to an enrollment ceiling but was deferred to a later term (Admission Action (DE 5136) = '20' or '21'); or the applicant was admitted for the current term but requested a change to the subsequent term, thus canceling for the current term (Admission Action (DE 5136) = '11').*

Deferred Status should be blank (b̸) for all records where the application has <u>not</u> been deferred to a later admissions cycle.

5160   **UNIT**

EDITS: *5160-11   The valid code for the reporting unit must be present.*

NOTES: *Refer to edit 59M1-41.*

5170   **DIVISION**

EDITS: *5170-21   If Unit (DE 5160) = 'B', 'C', 'D', 'F', 'H', 'K', or 'N', this data element must contain a valid Division Code as described below or be blank (b̸). For all other Unit codes, this element must be blank (b̸).*

Unit	Divisions
B	B1, B2
C	18
D	71, 72, 73
F	60, 61
H	15, 34, 75
K	20, 25
N	28

NOTES: *Refer to edits 59M1-41.*

5175   **MONTH (REPORTING)**

EDITS: *5175-11   Must be coded '01' through '08', '10' through '12', or 'XX'.*

5180   **TERM (DESIRED TERM OF ENROLLMENT)**

EDITS: 5180-11   *Must be coded 'S', 'W', '1', '2' or 'M'.*

NOTES: *Refer to edit 59M1-41.*

5190   **NUMBER OF COMPETENCY BASED PROFICIENCIES**

EDITS: *5190-11   Must be coded '0' through '5' or blank '(b̸)'.*

NOTES: *This element should be '0' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b̸) for Transfer and Re-entry applicants.*

5195   **COMPETENCY BASED ADMISSION DECISION INDICATOR**

EDITS: *5195-11   Must be coded 'Y', 'N', or blank (b̸).*

NOTES: *This element should be 'N' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b̸) for Transfer and Re-entry applicants.*

5220   **RESIDENT STATUS – BASED ON PERMANENT HOME ADDRESS**

EDITS: *5220-11   Must be coded 'A', 'R', 'N', 'W', 'L', 'I', or 'E'.*

           5220-21   a) If this element contains a 'W', the Unit (DE 5160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', 'L', or 'N'.
                            b) If this element contains an 'I', the Unit (DE 5160) must contain an 'H'.
                            c) If this element contains an 'E', the Unit (DE 5160) must contain a 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R'.

5240   **ENTRANCE STATUS**

EDITS: *5240-11   Must be coded 'N', 'R', 'S', or 'T'.*

NOTES: *1) Applicants for Transfer status who have no transferable credits should be coded as "New Freshmen".*
           2) Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Transfer if they are new to your institution. Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Re-entry if they previously enrolled at your institution and have no transferable credits (other than credits earned during Summer Session or while enrolled in high school).

5275   **POST-BACCALAUREATE UNDERGRADUATE**

EDITS: *5275-11   Must be coded 'PD', 'PM', or blank '(b).*

NOTES: *This element should be blank for all New applicants (Entrance Status (DE 5240) = 'N') and for Transfer (Entrance Status (DE 5240) = 'T') and Re-entry (Entrance Status (DE 5240) = 'R') applicants who have not earned a baccalaureate degree.*

5600   **RACE/ETHNICITY: CUBAN INDICATOR**

EDITS: *5600-11   This element must contain a 'Y' or 'N'.*

5605   **RACE/ETHNICITY: MEXICAN, MEXICAN-AMERICAN, OR CHICANO/A INDICATOR**

EDITS: *5605-11   This element must contain a 'Y' or 'N'.*

5610   **RACE/ETHNICITY: PUERTO RICAN INDICATOR**

EDITS: *5610-11   This element must contain a 'Y' or 'N'.*

5615   **RACE/ETHNICITY: OTHER HISPANIC/LATINO INDICATOR**

EDITS: *5615-11   This element must contain a 'Y' or 'N'.*

5617   **RACE/ETHNICITY: HISPANIC/LATINO INDICATOR (Subgroup Unknown)**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific Southeast Asian race/ethnicity subgroup indicator (DE 5635, 5640, 5645, and 5650) contains 'Y', this data element is defaulted to 'N'.

EDITS: *5617-11   This element must contain a 'Y' or 'N'.*

NOTES: *This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Hispanic/Latino/a subgroups.*

5620	**RACE/ETHNICITY: AFRICAN-AMERICAN/BLACK INDICATOR**
EDITS:	*5620-11 This element must contain a 'Y' or 'N'.*

5625	**RACE/ETHNICITY: AMERICAN INDIAN/ALASKAN NATIVE INDICATOR**
EDITS:	*5625-11 This element must contain a 'Y' or 'N'.*

5630	**RACE/ETHNICITY: HAWAIIAN/PACIFIC ISLANDER INDICATOR**
EDITS:	*5630-11 This element must contain a 'Y' or 'N'.*

5635	**RACE/ETHNICITY: CAMBODIAN INDICATOR**
EDITS:	*5635-11 This element must contain a 'Y' or 'N'.*

5640	**RACE/ETHNICITY: HMONG INDICATOR**
EDITS:	*5640-11 This element must contain a 'Y' or 'N'.*

5645	**RACE/ETHNICITY: LAOTIAN INDICATOR**
EDITS:	*5645-11 This element must contain a 'Y' or 'N'.*

5650	**RACE/ETHNICITY: VIETNAMESE INDICATOR**
EDITS:	*5650-11 This element must contain a 'Y' or 'N'.*

5652	**RACE/ETHNICITY: SOUTHEAST ASIAN INDICATOR (Subgroup Unknown)**
DEFAULTS:	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific Southeast Asian race/ethnicity subgroup indicator (DE 5635, 5640, 5645, and 5650) contains 'Y', this data element is defaulted to 'N'.
EDITS:	*5652-11 This element must contain a 'Y' or 'N'.*
NOTES:	This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Southeast Asian subgroups.

5655	**RACE/ETHNICITY: OTHER ASIAN INDICATOR**
EDITS:	*5655-11 This element must contain a 'Y' or 'N'.*

5660	**RACE/ETHNICITY: WHITE/CAUCASIAN INDICATOR**
EDITS:	*5660-11 This element must contain a 'Y' or 'N'.*

5670   **RACE/ETHNICITY: RACE UNKNOWN INDICATOR**

DEFAULTS: If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process. If any specific race/ethnicity indicator (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660)–contains 'Y', this data element is defaulted to 'N'. If all specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660)–contain 'N', this data element is defaulted to 'Y'.

Sp25

EDITS: *5670-11   This element must contain a 'Y' or 'N'.*

                5670-21   a) Deleted.
                *   b) If the Race Unknown Indicator contains 'N', then one or more of the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'Y'.*

5900   **TALLY OF LATE APPLICATIONS**

NOTES: *Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.*

5160   **UNIT**

5170   **DIVISION**

5180   **TERM**

5010   **APPLICANT SOCIAL SECURITY NUMBER**

EDITS: *59M1-41   Each combination of these data elements must be unique.*