



Policy Analysis and Research

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June 2021

To: CDR Liaisons

Fr: Sue Buth, Director 

Re: 2021-22 CDR Manual Update

This memo includes information about modifications to CDR submissions for the upcoming academic year (2021-22). Details of the modifications can be found on UWSA CDR [webpage](#). While this email is being copied to others at your institution who are involved with the CDR submissions, we ask that the CDR Liaisons communicate with appropriate offices regarding the CDR changes as well as with OPAR staff regarding changes at your institution that may affect the submissions.

As you review the update document, modifications to the CDR documentation are primarily noted in the right margin. These are marked by '+' for additions, '-' for deletions, and 'x' for changes.

Please review the following items and respond to Jennifer White (jwhite@uwsa.edu) with any corrections or concerns by August 3, 2021:

- CDR Curricular Area Code (CAC) Table (Volume II, Table I.C) – Check with your Budget Office and Registrar’s Office to ensure that your institution’s CAC/UDDS crosswalk table reflects current budget and curricular (subject) areas. Please inform us of any changes for the 2021-22 academic year. Changes already submitted for 2021-22 will be reflected in the August update (and currently available in the Oracle table).
- CDR submission due dates (Volume I, Pages III.A.3-6).
- Section Length (DE 1130) – Confirm the number of weeks for fall and spring 2021-22 semesters are accurate. Please contact us if changes are needed. Note that the final exam period is included in the term length.

Summary of Data Element Changes Include:

STUDENT

- Revised Student Classification (DE 2210) to add new edit 2210-21h which checks that Graduate students have a home (derived) division at the main campus and not at the branch campus. (UW Receiving institutions only). Also corrected the letter sequencing of edits on DE 2210-21.
- Revised Student Classification (DE 2210) to change “CAPP” to “CCIHS”.

- Revised Home Institution Division (DE-2175) with the following changes:
 - Added new edit 2175-71(a) to check that the Home Institution Division (DE 2175) is the same for all Student Records in a Student Record Set.
 - Added new edit 2175-71(b) to check that Student Classification (DE 2210), Resident Status (DE 2220) and Entrance Status (DE 2240) along with all Type I Personal data should be the same across Student Record Sets.
 - Added new edit 2175 -71(c) which checks if there are multiple Student Records in a Student Record Set, then the Degree(s) Earned this Term (DE 2420) and Major(s) Associated with Degree Earned this Term (DE 2430) should only be reported once on one student record within the student record set and should align with the with the enrollment record.
 - Added a new definition for “Student Record Set” (Unit/Division/CSID): Students who take courses at multiple locations within a single unit (receiving institutions only) will have multiple records, one for each location (division) where they enrolled in a course. These multiple records make up a “Student Record Set”.

- Revised Resident Status (DE 2220) edit DE 2220-21d (MSEP) to add MN, OH and remove MI.

- Revised CIP Code Associated with Certificate Earned this Term (DE 2435) from CIP 2010 to CIP 2020.

CURRICULAR

- Expanded Distance Education Indicator (DE 1450-21) to include UWX AAS Collaborative courses.

Please contact me or Jennifer with any questions or concerns. Thank you for your continued support and assistance with the CDR process.

c: Admissions Directors
Financial Aid Directors
Institutional Research Directors
Multiple Applications and Admissions Contacts
Registrars