



Policy Analysis and Research

1534 Van Hise Hall, 1220 Linden Drive, Madison, WI 53706

608.262.6441

OPAR@uwsa.edu

www.wisconsin.edu/offices/opar

July 2020

To: CDR Liaisons

From: Sue Buth, Director

A handwritten signature in black ink that reads "S.E. Buth".

Re: 2020-21 CDR Manual Update

This memo includes information about modifications to CDR submissions for the upcoming academic year (2020-21). Details of the modifications can be found at <https://www.wisconsin.edu/education-reports-statistics/data-management/central-data-request/cdr-manual/>. While this email is being copied to others at your institution who are involved with the CDR submissions, we ask that the CDR Liaisons communicate with appropriate offices regarding the CDR changes as well as with OPAR staff regarding changes at your institution that may affect the submissions.

Please review the following items and respond to Jennifer White (jwhite@uwsa.edu) with any corrections or concerns by August 21, 2020:

- CDR Curricular Area Code (CAC) Table (Volume II, Table I.C) – Check with your Budget Office and Registrar’s Office to ensure that your institution’s CAC/UDDS crosswalk table reflects current budget and curricular (subject) areas. Please inform us of any changes for the 2020-21 academic year. Changes already submitted for 2020-21 will be reflected in the August update (and currently available in the Oracle table).
- CDR submission due dates (Volume I, Pages III.A.3-6).
- Section Length (DE 1130) – Confirm the number of weeks for fall and spring 2020-21 semesters are accurate. Please contact us if changes are needed. Note that the final exam period is included in the term length.

We are currently researching changes the institutions are implementing to reflect changes in the delivery of instruction and related issues due to COVID. We will let you know in August how we intend capture these modifications in the CDR and any necessary updates to the extract for Fall 2020.

As you review the update document, modifications to the CDR documentation are primarily noted in the right margin. These are marked by '+' for additions, '-' for deletions, and 'x' for changes.

Summary of Data Element Changes Include:

- Removed UW Colleges Unit “R”.
- Removed language referencing “UW Colleges” and replaced with “UW Receiving Institutions” as appropriate.
- Removed Student Classification “I” since it pertained only to UW Colleges.

- Added Platteville Division “75” (DE 1020, DE 2170, DE2175)
- Updated DE 2240 to reflect that students changing between UW Receiving Institutions and their affiliated campuses (DE 2170) are considered continuing.

Feel free to contact me or Jennifer with any questions or concerns. Thank you for your continued support and assistance with the CDR process.

c: Admissions Directors
Financial Aid Directors
Institutional Research Directors
UW Shared Services
Multiple Applications and Admissions Contacts
Registrars