



Office of Policy Analysis and Research

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Spring 2017

To: CDR Liaisons

From: Sue Buth, Interim Assistant Vice President 

Re: Spring 2017 CDR Manual Update
Response Requested July 10, 2017

This memo includes information about modifications to CDR submissions for the upcoming academic year (2017-18), beginning with summer 2017. Details of the modifications can be found at <https://www.wisconsin.edu/reports-statistics/information-management/central-data-request/>. While this email is being copied to others at your institution who are involved with the CDR submissions, we ask that the CDR Liaisons communicate with appropriate offices regarding the CDR changes as well as with OPAR staff regarding changes at your institution that may affect the submissions.

As you review the update document, modifications to the CDR documentation are primarily noted in the right margin. These are marked by '+' for additions, '-' for deletions, and 'x' for changes.

Summary of Changes Include:

Student CDR

- Added DE 2185 (UW Placement Test – Math Fundamentals Score).
- Added DE 2425 (Certificate Earned) and DE 2435 (CIP Code Associated with Certificate Earned) to capture certificate completions.
- Revised DE 2230 (Remedial Math Requirement) and DE 2235 (Remedial English Requirement) to remove 'E' (Exempt) value.
- Revised the 'Notes' section for DE 2420 (Degree Earned this Term) and 'Defaults' section for DE 2430 (Major Associated with Degree Earned this Term) for clarity.

Please review the following items and respond to Andy Lebeau (alebeau@uwsa.edu, 608-262-4939) with any corrections or concerns by July 10, 2017:

- CDR submission due dates (Volume I, Pages III.A.3-6).
- Section Length (DE 1130) – Confirm the number of weeks for fall and spring 2017-18 semesters are accurate. Please contact us if changes are needed. Note that the final exam period is included in the term length.

- CDR Curricular Area Code (CAC) Table (Volume II, Table I.C) – Check with your Budget Office and Registrar’s Office to ensure that your institution’s CAC/UDDS crosswalk table reflects current budgeting and curricular (subject) areas. Please inform us of any changes for the 2017-18 academic year. Changes already submitted for fall 2017 will be reflected in the August update (and currently available in the Oracle table).
- Degree Table and Major Tables (Volume II, Tables III and IV) – Review these tables with your Academic Affairs office to ensure that all valid and operational degrees and majors (degree programs) are included. Also, review the reports of suspended and distance education programs. Please contact us if updates are needed.

Feel free to contact the OPAR team (see Volume I, Page I.3) with any questions or concerns. Thank you for your continued support and assistance with the CDR process.

c: Admissions Directors
Chief Information Officers
Financial Aid Directors
Institutional Research Directors
MILER
Multiple Applications and Admissions Data Contacts
Registrars