

# CDR UPDATE NOTICE

August 2016

## VOLUME I

### Remove

1130  
IIC Overview  
2143  
2144  
2150  
2151  
2152  
2153  
2154

### Add

1130  
IIC Overview  
2143  
  
2150  
2151  
2152  
2153  
2154

### Remove

2156  
2157  
2158  
2159  
III.A.3 – III.A.5  
III.C.11  
III.C.13  
III.D.14 – III.D.36

### Add

2156  
2157  
2158  
2159  
III.A.3 – III.A.5  
III.C.11  
III.C.13  
III.D.14 – III.D.38

## VOLUME II

### Remove

I. CAC  
IV. Majors  
V. Colleges

### Add

I. CAC  
IV. Majors  
V. Colleges

### Summary Changes

CAC Summary of Changes

College Code Summary of Changes

## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	1130
<b>NAME:</b>	SECTION LENGTH
<b>DEFINITION:</b>	The number of weeks that this section meets (including final exam period).

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	Must be numeric and less than 19.

Following is UW System Administration's understanding of each institution's total number of rounded weeks of instruction for each term of academic year 2016-17. The weeks of instruction are calculated as follows. First, the total days of instruction are arrived at by adding up the total number of days in a term (Monday-Friday) minus legal holidays (e.g., Labor Day) and the spring break period in Term 2. Final exam period is included as part of the total days of instruction. After the total days of instruction are derived, this figure is divided by five (and rounded to the nearest whole number) to arrive at weeks of instruction. If the length of term is other than stated, please notify the Office of Policy Analysis and Research of the correct length of the term in whole weeks.

<b>2016-17</b>		
<u>Term Weeks</u>		
<u>Institution</u>	<u>Term 1</u>	<u>Term 2</u>
Eau Claire	15	16
Green Bay	15	15
La Crosse	15	16
Madison	16	16
Milwaukee	15	16
Oshkosh*	17	17
Parkside	15	15
Platteville	15	16
River Falls	15	15
Stevens Point	16	16
Stout	15	15
Superior	15	16
Whitewater	16	16
UW Colleges	15	16

\*Includes 14-week, 7-week, and 3-week terms.

<b>EXAMPLE:</b>	Section meets for 9 weeks; element is '09'.
<b>DEFAULTS:</b>	During the build process, Extended Degree Program course sections, which continue beyond the maximum number of weeks in a term, will default to the maximum number.
<b>EDITS:</b>	<i>1130-11 A number which is greater than zero but which does not exceed the maximum number of weeks in the term for the Unit (DE 1010) must be present.</i>
<b>NOTES:</b>	<i>Refer to edit 1988-71 in the Curricular Editing Criteria beginning on page III.D.1.</i>

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All course-sections
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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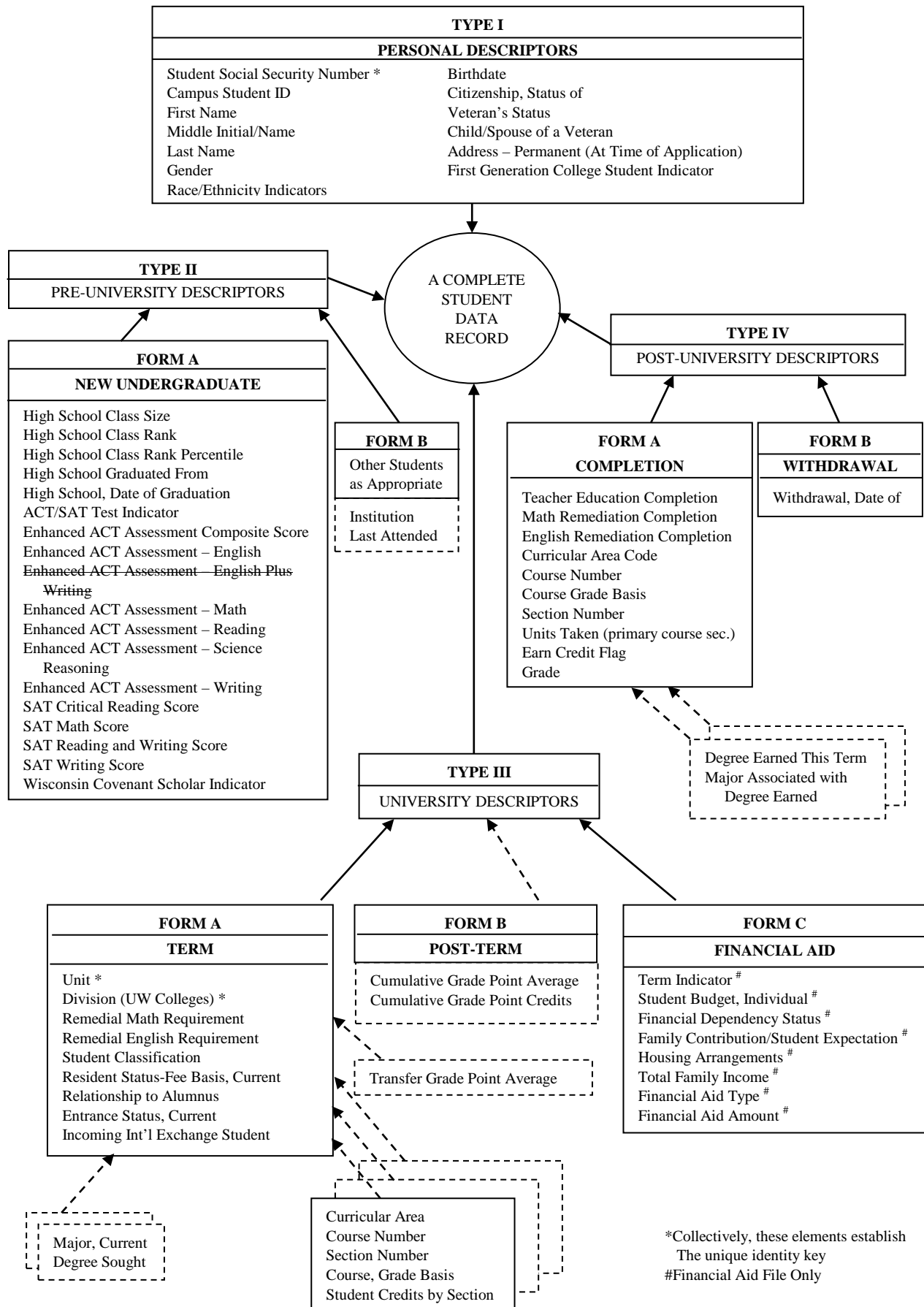
## STUDENT DATA AREA

### Overview

The Student Data Area identifies and describes elements of data which pertain to students within the University of Wisconsin System. In order to more easily conceptualize these data, they have been somewhat artificially grouped into four primary types, i.e., Types I, II, III and IV. Page II.C.2 illustrates these groupings with dotted lines referring to elements which are not always required for logical record completion (solid lines referring to elements which are always required), and recurring blocks depicting elements for which multiple occurrence is possible. Neither the diagram nor the logical listing of data elements is to be construed to imply a physical record layout; rather, a logical structure is being described.

Each complete record identifies and describes a unique student. Uniqueness is established by a single combination of two data elements: one within the Type III descriptors, i.e., Unit (includes Division for UW Colleges) and one within the Type I descriptors, i.e., Student Social Security Number. These two elements are referred to as the entity key. Whenever either of these descriptors changes, another unique student is identified.

The data elements are grouped into four types on the basis of their relationship to an educational institution. Not all elements in each type are required for the completion of each student's term-record. Type I (referred to as Personal) descriptors are educationally (or institutionally) independent. Further, it seems reasonable to assume that exactly one set of these (Type I) elements is required for the completion of each student's term-record. The Type II (Pre-University) descriptors are divided into two forms (Form A and Form B) and, in both cases, contain information about the educational institution previously attended by the student. Neither Form A (pertinent to new undergraduates) nor Form B (pertinent to other students as appropriate) would always be relevant to each student's term-record. The Type III (University) descriptors are also divided into two forms (Form A and Form B), both of which contain student information which is directly related to his (her) current university experience; Form A containing information of relevance at the beginning of the term, and Form B containing information of relevance at the end of the term. Finally, the Type IV (Post-University) descriptors name certain variables which have meaning when a student completes a university experience, by obtaining a degree or certificate.



## Logical Listing of Student Data Elements

<u>Number</u>	<u>Descriptors</u>
<u>TYPE I: PERSONAL</u>	
2010	Student Social Security Number
2012	Campus Student ID
2017	First Name
2018	Middle (Initial or Name)
2019	Last Name
2020	Gender
2045	Birthdate
2050	Citizenship, Status of
2060	Veteran's Status
2062	Child/Spouse of a Veteran
2065	First Generation College Student Indicator
2080	Address – Permanent (Address at Time of Application)
2600	Race/Ethnicity: Cuban Indicator
2605	Race/Ethnicity: Mexican, Mexican-American, or Chicano/a Indicator
2610	Race/Ethnicity: Puerto Rican Indicator
2615	Race/Ethnicity: Other Hispanic/Latino Indicator
2617	Race/Ethnicity: Hispanic/Latino Indicator (Subgroup Unknown)
2620	Race/Ethnicity: African-American/Black Indicator
2625	Race/Ethnicity: American Indian/Alaskan Native Indicator
2630	Race/Ethnicity: Hawaiian/Pacific Islander Indicator
2635	Race/Ethnicity: Cambodian Indicator
2640	Race/Ethnicity: Hmong Indicator
2645	Race/Ethnicity: Laotian Indicator
2650	Race/Ethnicity: Vietnamese Indicator
2652	Race/Ethnicity: Southeast Asian Indicator (Subgroup Unknown)
2655	Race/Ethnicity: Other Asian Indicator
2660	Race/Ethnicity: White/Caucasian Indicator
2670	Race/Ethnicity: Race Unknown Indicator

\*Financial Aid File Only

## Logical Listing of Student Data Elements (continued)

<u>Number</u>	<u>Descriptors</u>	
<u>TYPE II: PRE-UNIVERSITY</u>		
2090	High School Class Size	
2100	High School Class Rank	
2105	High School Class Rank Percentile	
2110	High School Graduated from (Wisconsin High Schools Only)	
2120	High School, Date of Graduation	
2130	Institution Last Attended (Other than Current Institution)	
2143	Enhanced Act Assessment - Writing Test Score	
2144	<del>Enhanced ACT Assessment – English Plus Writing Test Score</del>	<b>-A/16</b>
2145	ACT/SAT Test Indicator	
2150	Enhanced ACT Assessment Composite Score	
2151	Enhanced ACT Assessment – English	
2152	Enhanced ACT Assessment – Math	
2153	Enhanced ACT Assessment – Reading	
2154	Enhanced ACT Assessment – Science Reasoning	
2156	SAT Critical Reading Score	
2157	SAT Math Score	
2158	SAT Writing Score	
2159	SAT Reading and Writing Score	<b>+Sp/16</b>
2068	Wisconsin Covenant Scholar Indicator	

## Logical Listing of Student Data Elements (continued)

<u>Number</u>	<u>Descriptors</u>
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### TYPE III: UNIVERSITY

2160	Unit
2170	Division (UW Colleges Only)
2180	Term Indicator*
2210	Student Classification
2220	Resident Status - Fee Basis, Current
2225	Relationship to Alumnus
2230	Remedial Math Requirement
2235	Remedial English Requirement
2240	Entrance Status, Current
2250	Cumulative Grade Point Average
2251	Cumulative Grade Point Credits
2255	Transfer Grade Point Average
2260	Incoming International Exchange Student
2270	Major
2290	Degree Sought (Graduate Degrees Only)
2300	Curricular Area
2310	Course Number
2320	Course, Grade Basis
2330	Section Number
2340	Student Credits by Section
2360	Student Budget, Individual*
2370	Financial Dependency Status*
2380	Family Contribution/Student Expectation*
2390	Total Family Income*
2395	Housing Arrangements*
2400	Financial Aid Type*
2410	Financial Aid Amount*

### TYPE IV: POST-UNIVERSITY

2250	Cumulative Grade Point Average
2251	Cumulative Grade Point Credits
2420	Degree Earned this Term (This Institution)
2430	Major Associated with Degree Earned this Term
2440	Teacher Education Completion
2460	Math Remediation Completed this Term
2465	English Remediation Completed this Term
2500	Withdrawal, Date of
2300	Curricular Area Code
2310	Course Number
2320	Course Grade Basis
2330	Section Number
2350	Units Taken (primary course section)
2352	Earn Credit Flag
2354	Grade

\*Financial Aid File Only

## Alphabetical Listing of Student Data Elements

<u>Descriptors</u>	<u>Number</u>
ACT/SAT Test Indicator .....	2145
Address-Permanent (Address at Time of Application).....	2080
Birthdate .....	2045
Campus Student ID .....	2012
Citizenship, Status of .....	2050
Child/Spouse of a Veteran .....	2062
Course, Grade Basis .....	2320
Course Number .....	2310
Cumulative Grade Point Average .....	2250
Cumulative Grade Point Credits .....	2251
Curricular Area .....	2300
Degree, Earned This Term (This Institution) .....	2420
Degree Sought (Graduate Degrees Only) .....	2290
Division (UW Colleges Only) .....	2170
Earn Credit Flag .....	2352
English Remediation Completed this Term .....	2465
Enhanced ACT Assessment – English .....	2151
<del>Enhanced ACT Assessment – English Plus Writing Test Score .....</del>	<del>2144</del>
Enhanced ACT Assessment – Math .....	2152
Enhanced ACT Assessment – Reading .....	2153
Enhanced ACT Assessment - Science Reasoning .....	2154
Enhanced ACT Assessment - Writing Test Score .....	2143
Enhanced ACT Assessment Composite Score .....	2150
Entrance Status, Current .....	2240
Family Contribution/Student Expectation* .....	2380
Financial Aid Amount* .....	2410
Financial Aid Type* .....	2400
Financial Dependency Status* .....	2370
First Generation College Student Indicator .....	2065
First Name .....	2017
Gender .....	2020
Grade .....	2354
High School Class Rank .....	2100
High School Class Rank Percentile .....	2105
High School Class Size .....	2090
High School, Date of Graduation .....	2120
High School Graduated From (Wisconsin High Schools Only) .....	2110
Housing Arrangements* .....	2395
Incoming International Exchange Student .....	2260
Institution Last Attended (Other than Current Institution) .....	2130
Last Name .....	2019
Major .....	2270
Major Associated with Degree Earned this Term .....	2430
Math Remediation Completed this Term .....	2460
Middle (Initial or Name) .....	2018

–A/16

\*Financial Aid File Only



## Alphabetical Listing of Student Data Elements (continued)

<u>Descriptors</u>	<u>Number</u>	
Race/Ethnicity: African-American/Black Indicator.....	2620	
Race/Ethnicity: American Indian/Alaskan Native Indicator .....	2625	
Race/Ethnicity: Cambodian Indicator .....	2635	
Race/Ethnicity: Cuban Indicator .....	2600	
Race/Ethnicity: Hawaiian/Pacific Islander Indicator.....	2630	
Race/Ethnicity: Hispanic/Latino Indicator (Subgroup Unknown).....	2617	
Race/Ethnicity: Hmong Indicator .....	2640	
Race/Ethnicity: Laotian Indicator.....	2645	
Race/Ethnicity: Mexican, Mexican-American, or Chicano/a Indicator .....	2605	
Race/Ethnicity: Other Asian Indicator .....	2655	
Race/Ethnicity: Other Hispanic/Latino Indicator .....	2615	
Race/Ethnicity: Puerto Rican Indicator .....	2610	
Race/Ethnicity: Race Unknown Indicator .....	2670	
Race/Ethnicity: Southeast Asian Indicator (Subgroup Unknown) .....	2652	
Race/Ethnicity: Vietnamese Indicator .....	2650	
Race/Ethnicity: White/Caucasian Indicator.....	2660	
Relationship to Alumnus .....	2225	
Remedial English Requirement .....	2235	
Remedial Math Requirement.....	2230	
Resident Status - Fee Basis, Current .....	2220	
SAT Critical Reading Score .....	2156	
SAT Math Score .....	2157	
SAT Reading and Writing Score.....	2159	+Sp/16
SAT Writing Score .....	2158	
Section Number.....	2330	
Student Budget, Individual* .....	2360	
Student Classification .....	2210	
Student Credits by Section (Prorated) .....	2340	
Student Social Security Number.....	2010	
Teacher Education Completion .....	2440	
Term Indicator* .....	2180	
Total Family Income* .....	2390	
Transfer Grade Point Average .....	2255	
Unit .....	2160	
Units Taken (primary course section) .....	2350	
Veterans Status.....	2060	
Wisconsin Covenant Scholar Indicator .....	2068	
Withdrawal, Date .....	2500	

\*Financial Aid File Only

## DATA ELEMENT DESCRIPTION

**NUMBER:** 2143  
**NAME:** ENHANCED ACT ASSESSMENT - WRITING TEST SCORE  
**DEFINITION:** The numeric score reported as "Writing" on the Enhanced ACT Assessment submitted by a new freshman.

### CODING REQUIREMENTS

**LENGTH:** 2 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** A two-digit numeric value between 02 and 12 inclusive, or space-filled.  
**EXAMPLE:**  
**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.  
**EDITS:** 2143-21 *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F' then this element must contain a two-digit value that is greater than or equal to 02 and less than or equal to 12 or be space-filled. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.* X  
**NOTES:** *When a student submits multiple sets of ACT scores to an institution, the ACT Writing score should be submitted if it is from the same test administration as the maximum ACT composite score for that student. The ACT Writing test is an optional test and may or may not be present. ACT Writing scores from tests administered September 2015 through August 2016 with values from 01 to 36 should be converted to values from 02 to 12 using the concordance table below provided by ACT, Inc.:* +

01 to 36 Score	Concorded 02-12 Score
01 to 03	02
04 to 07	03
08 to 10	04
11 to 13	05
14 to 17	06
18 to 20	07
21 to 24	08
25 to 27	09
28 to 30	10
31 to 33	11
34 to 36	12

Source: ACT, Inc., June 27, 2016, "5 Ways to Compare 2015-2016 and 2016-2017 ACT Writing Scores," item 4,  
[http://www.act.org/content/dam/act/unsecured/documents/White\\_Paper\\_5\\_Ways\\_to\\_Compare\\_Writing\\_Scores.pdf](http://www.act.org/content/dam/act/unsecured/documents/White_Paper_5_Ways_to_Compare_Writing_Scores.pdf)

### APPLICABILITY

**UNITS:** All  
**POPULATION:** All new Freshman  
**DATE OF RECORD:** Tenth day of instruction  
**SUBMISSION DATE:** Sixth week of term  
**DATE ISSUED:** August 2016

## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2144
<b>NAME:</b>	ENHANCED ACT ASSESSMENT - ENGLISH PLUS WRITING TEST SCORE
<b>DEFINITION:</b>	The numeric score reported as "English Plus Writing" on the Enhanced ACT Assessment submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	A two-digit numeric value between 01 and 36 inclusive, or space-filled.

**EXAMPLE:**

**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:**

2144-21 a) If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', or 'E', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36, or be space-filled. If ACT/SAT test Indicator (DE 2145) is not equal to 'C', 'D', or 'E', then this element must be space-filled.

b) If Enhanced ACT Assessment Writing Test Score (DE 2143) is greater than 0, then this element should be greater than 0.

2144-22 If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', or 'E', then this element must be within '1' of the rounded sum of  $(.72734 * \text{Enhanced ACT Assessment-English Test Score (DE 2151)}) + (.95101 * \text{Enhanced ACT Assessment- Writing Test Score (DE 2143)}) - 1.6129$ , or else be space-filled.

**NOTES:**

When a student submits multiple sets of ACT scores to an institution, the ACT English Plus Writing score should be submitted if it is from the same test administration as the maximum ACT composite score for that student. Since the ACT Writing test is an optional test, the ACT English Plus Writing score may or may not be present.

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new Freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	Spring 2014

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## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2150
<b>NAME:</b>	ENHANCED ACT ASSESSMENT COMPOSITE SCORE
<b>DEFINITION:</b>	A numeric code that is the composite Enhanced ACT Assessment Score submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions	
<b>DECIMAL POSITION:</b>	N/A	
<b>SPECIFICATIONS:</b>	The 2 digit numeric value should be between 01 and 36 inclusive.	
<b>EXAMPLE:</b>		
<b>DEFAULTS:</b>	If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2150-21    a) If ACT/SAT Test Indicator (DE 2145) = 'C,' 'D,' 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.	X
	b) If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must be within '1' of the rounded arithmetic average of: Enhanced ACT Assessment-English Test Score (DE 2151); Enhanced ACT Assessment-Math Test Score (DE 2152); Enhanced ACT Assessment-Reading Test Score (DE 2153); and Enhanced ACT Assessment-Science Reasoning Test Score (DE 2154).	X
<b>NOTES:</b>	When a student submits multiple sets of ACT scores to an institution, the maximum composite score should be submitted with the associated ACT subscale scores on the CDR.	

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2151
<b>NAME:</b>	ENHANCED ACT ASSESSMENT - ENGLISH TEST SCORE
<b>DEFINITION:</b>	The numeric score earned by the student on the English test of the Enhanced ACT Assessment submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	A two-digit numeric value between 01 and 36 inclusive.
<b>EXAMPLE:</b>	
<b>DEFAULTS:</b>	If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.
<b>EDITS:</b>	<i>2151-21 If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i>
<b>NOTES:</b>	

X

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new Freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2152
<b>NAME:</b>	ENHANCED ACT ASSESSMENT - MATHEMATICS TEST SCORE
<b>DEFINITION:</b>	The numeric score earned by the student on the Mathematics test of the Enhanced ACT Assessment submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	A two-digit numeric value between 01 and 36 inclusive.
<b>EXAMPLE:</b>	
<b>DEFAULTS:</b>	If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.
<b>EDITS:</b>	2152-21 <i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i>
<b>NOTES:</b>	

X

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new Freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2153
<b>NAME:</b>	ENHANCED ACT ASSESSMENT - READING TEST SCORE
<b>DEFINITION:</b>	The numeric score earned by the student on the Reading test of the Enhanced ACT Assessment submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	A two-digit numeric value between 01 and 36 inclusive.
<b>EXAMPLE:</b>	
<b>DEFAULTS:</b>	If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.
<b>EDITS:</b>	<i>2153-21 If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i>

X

**NOTES:**

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new Freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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## DATA ELEMENT DESCRIPTION

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<b>NUMBER:</b>	2154
<b>NAME:</b>	ENHANCED ACT ASSESSMENT – SCIENCE REASONING TEST SCORE
<b>DEFINITION:</b>	The numeric score earned by the student on the Science Reasoning test of the Enhanced ACT Assessment submitted by a new freshman.

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### CODING REQUIREMENTS

<b>LENGTH:</b>	2 positions
<b>DECIMAL POSITION:</b>	N/A
<b>SPECIFICATIONS:</b>	A two-digit numeric value between 01 and 36 inclusive.
<b>EXAMPLE:</b>	
<b>DEFAULTS:</b>	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.
<b>EDITS:</b>	<i>2154-21 If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i>

X

**NOTES:**

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### APPLICABILITY

<b>UNITS:</b>	All
<b>POPULATION:</b>	All new Freshman
<b>DATE OF RECORD:</b>	Tenth day of instruction
<b>SUBMISSION DATE:</b>	Sixth week of term
<b>DATE ISSUED:</b>	August 2016

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## DATA ELEMENT DESCRIPTION

**NUMBER:** 2156  
**NAME:** SAT CRITICAL READING SCORE  
**DEFINITION:** A numeric code that is the Critical Reading SAT score submitted by a new freshman.

### CODING REQUIREMENTS

**LENGTH:** 3 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** The 3-digit numeric value should be between 200 and 800, inclusive.  
**EXAMPLE:**  
**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.  
**EDITS:** 2156-21 If ACT/SAT Test Indicator (DE 2145) = 'D', 'E', 'S', or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'D', 'E', 'S', or 'T', then this element must be space-filled.  
**NOTES:** ~~When a student submits multiple sets of SAT scores to an institution, the SAT Critical Reading Score (DE 2156), SAT Math Score (DE 2157), and SAT Writing Score (DE 2158) should be reported for the single test administration with the highest sum of these three components.~~  
~~If a student submits an SAT Verbal score from an SAT test taken prior to March 2005, it should be reported as an SAT Critical Reading Score (DE 2156).~~  
When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E', 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

### APPLICABILITY

**UNITS:** All  
**POPULATION:** All new freshman  
**DATE OF RECORD:** Tenth day of instruction  
**SUBMISSION DATE:** Sixth week of term  
**DATE ISSUED:** August 2016

## DATA ELEMENT DESCRIPTION

**NUMBER:** 2157  
**NAME:** SAT MATH SCORE  
**DEFINITION:** A numeric code that is the Math SAT score submitted by a new freshman.

### CODING REQUIREMENTS

**LENGTH:** 3 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** The 3-digit numeric value should be between 200 and 800, inclusive.  
**EXAMPLE:**  
**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.  
**EDITS:** 2157-21 If ACT/SAT Test Indicator (DE 2145) = 'D', 'E', 'F', 'S', 'T', or 'U', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'D', 'E', 'F', 'S', 'T', or 'U', then this element must be space-filled.

**NOTES:** ~~When a student submits multiple sets of SAT scores to an institution, the SAT Critical Reading Score (DE 2156), SAT Math Score (DE 2157), and SAT Writing Score (DE 2158) should be reported for the single test administration with the highest sum of these three components.~~

When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E', 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

### APPLICABILITY

**UNITS:** All  
**POPULATION:** All new freshman  
**DATE OF RECORD:** Tenth day of instruction  
**SUBMISSION DATE:** Sixth week of term  
**DATE ISSUED:** August 2016

## DATA ELEMENT DESCRIPTION

**NUMBER:** 2158  
**NAME:** SAT WRITING SCORE  
**DEFINITION:** A numeric code that is the Writing SAT score submitted by a new freshman.

### CODING REQUIREMENTS

**LENGTH:** 3 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** The 3-digit numeric value should be between 200 and 800, inclusive.  
**EXAMPLE:**  
**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:** 2158-21 *If ACT/SAT Test Indicator (DE 2145) = 'E' or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'E' or 'T', then this element must be space-filled.*

**NOTES:** ~~*When a student submits multiple sets of SAT scores to an institution, the SAT Critical Reading Score (DE 2156), SAT Math Score (DE 2157), and SAT Writing Score (DE 2158) should be reported for the single test administration with the highest sum of these three components.*~~

~~*If a student submits SAT scores from an SAT test taken prior to March 2005, the SAT Writing Score (DE 2158) must be space-filled.*~~

*When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E', 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

### APPLICABILITY

**UNITS:** All  
**POPULATION:** All new freshman  
**DATE OF RECORD:** Tenth day of instruction  
**SUBMISSION DATE:** Sixth week of term  
**DATE ISSUED:** August 2016

## DATA ELEMENT DESCRIPTION

**NUMBER:** 2159  
**NAME:** SAT READING AND WRITING SCORE  
**DEFINITION:** A numeric code that is the Reading and Writing SAT score submitted by a new freshman.

### CODING REQUIREMENTS

**LENGTH:** 3 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** The 3-digit numeric value should be between 200 and 800, inclusive.  
**EXAMPLE:**  
**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:** 2159-21 *If ACT/SAT Test Indicator (DE 2145) = 'F', or 'U', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'F', or 'U', then this element must be space-filled.*

**NOTES:** ~~When a student submits multiple sets of SAT scores to an institution, the SAT Math Score (DE 2157) and SAT Reading and Writing Score (DE 2159) should be reported for the single test administration with the highest sum of these two components.~~

When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.

ACT/SAT Test Indicator (DE 2145)	SAT test administration period	Test components
'F', 'U'	March 2016 or later	SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)
'E', 'T'	March 2005 to January 2016	SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)
'D', 'S'	Before March 2005	SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)

### APPLICABILITY

**UNITS:** All  
**POPULATION:** All new freshman  
**DATE OF RECORD:** Tenth day of instruction  
**SUBMISSION DATE:** Sixth week of term  
**DATE ISSUED:** August 2016

**THE UNIVERSITY OF WISCONSIN**

**CDR DATES TABLE  
FALL TERM 2016-17**

UNIT	WEEKS OF INSTRUCTION	INSTRUCTION BEGINS	DATE OF RECORD	SUBMISSION DATE 6-WK	6th-WK DATA FINALIZED	SUBMISSION POST-TERM	POST-TERM DATA FINALIZED
MSN	16	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
MIL	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
EAU	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
GBY	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
LAC	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
OSH	17	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
	14	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
	7	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
	7	10/25/16	11/7/16	1/8/17	1/13/17	2/6/17	3/6/17
	3	1/3/17	1/5/17	1/8/17	1/13/17	2/6/17	3/6/17
PKS	15	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
PLT	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
RVF	15	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
STP	16	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
STO	15	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
SUP	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17
WTW	16	9/7/16	9/20/16	10/19/16	11/15/16	2/6/17	3/6/17
UWC	15	9/6/16	9/19/16	10/18/16	11/15/16	2/6/17	3/6/17

X

UWC INCLUDES UW-BRB, UW-BRN, UW-FDL, UW-FOX, UW-MAN, UW-MTH, UW-MNT, UW-MSF, UW-RLN, UW-SHB, UW-WSH, UW-WAK, UW-ONL

**6<sup>TH</sup> WEEK NOTE:**

- PROFILES OF CROSS-LISTED COURSE-SECTIONS ARE ALSO DUE AT THIS TIME.

**THE UNIVERSITY OF WISCONSIN**

**CDR DATES TABLE  
SPRING TERM 2016-17**

UNIT	WEEKS OF INSTRUCTION	INSTRUCTION BEGINS	DATE OF RECORD	SUBMISSION DATE 6-WK	6th-WK DATA FINALIZED	SUBMISSION POST-TERM	POST-TERM DATA FINALIZED
MSN	16	1/17/17	1/30/17	2/28/17	3/28/17	6/30/17	7/31/17
MIL	15	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
EAU	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
GBY	15	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
LAC	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
OSH	17	1/30/17	2/10/17	3/13/17	4/10/17	6/30/17	7/31/17
	14	1/30/17	2/10/17	3/13/17	4/10/17	6/30/17	7/31/17
	7	1/30/17	2/10/17	3/13/17	4/10/17	6/30/17	7/31/17
	7	3/27/17	4/7/17	5/19/17	5/26/17	6/30/17	7/31/17
	3	5/15/17	5/17/17	5/19/17	5/26/17	6/30/17	7/31/17
PKS	15	1/30/17	2/10/17	3/13/17	4/10/17	7/7/17	7/31/17
PLT	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
RVF	15	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
STP	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
STO	15	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
SUP	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17
WTW	16	1/17/17	1/30/17	2/28/17	4/3/17	6/30/17	7/31/17
UWC	16	1/23/17	2/3/17	3/6/17	4/3/17	6/30/17	7/31/17

X

X

UWC INCLUDES UW-BRB, UW-BRN, UW-FDL, UW-FOX, UW-MAN, UW-MTH, UW-MNT, UW-MSF, UW-RLN, UW-SHB, UW-WSH, UW-WAK, UW-ONL

6<sup>TH</sup> WEEK NOTE:

- PROFILES OF CROSS-LISTED COURSE-SECTIONS ARE ALSO DUE AT THIS TIME.

**DATA SUBMISSION SCHEDULE  
ANNUAL SUBMISSIONS  
2016-17**

1. FINANCIAL AID (Student)													
a. Date of Record End of Reporting Period					b. Submission Date July 12, 2016					c. Finalize Date August 31, 2016			
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X	X	X	X	X	X	X	X	X	X	X	X	X	X

2. WINTER TERM (Student and Curricular)													
a. Date of Record Varying*				b. Submission Date January 24, 2017 (6 <sup>th</sup> Week)		c. Finalize Date February 17, 2017 (6 <sup>th</sup> Week)			d. Submission Date March 8, 2017 (Post-term)		e. Finalize Date March 31, 2017 (Post-term)		
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X	X	X		X		X	X	X	X	X	X	X	X

3. SUMMER TERM of Calendar Year 2016 (Student and Curricular)													
a. Date of Record Varying**				b. Submission Date August 31, 2016 (6 <sup>th</sup> Week)		c. Finalize Date September 21, 2016 (6 <sup>th</sup> Week)			d. Submission Date <b>October 3, 2016</b> (Post-term)		e. Finalize Date October 25, 2016 (Post-term)		
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X	X	X	X	X	X	X	X	X	X	X	X	X	X

\* See Winter Term Data Submission Section – Reporting Guidelines (III.C.23)

\*\* See Summer Term Data Submission Section – Reporting Guidelines (III.C.21)

NOTE: Each “X” on this Data Submission Schedule represents a unique data submission cycle which will include one or more data files.

Sixth-Week Data Submission: Student (continued)

Element Number	Element Length	Element Name	
PRE-UNIVERSITY DATA:			
2090	4	* High School Class Size	
2100	4	* High School Class Rank	
2105	2	* High School Class Rank Percentile	
2110	6	High School Graduated From (WI High Schools Only)	
2120	4	High School, Date of Graduation	
2130	4	Institution Last Attended	
2143	2	* Enhanced ACT Assessment – Writing	
2144	2	<del>Enhanced ACT Assessment – English plus writing test score</del>	-A/16
2145	1	ACT/SAT Test Indicator	
2150	2	* Enhanced ACT Assessment Composite Score	
2151	2	* Enhanced ACT Assessment – English	
2152	2	* Enhanced ACT Assessment – Math	
2153	2	* Enhanced ACT Assessment – Reading	
2154	2	* Enhanced ACT Assessment – Science Reasoning	
2156	3	SAT Critical Reading Score	
2157	3	SAT Math Score	
2158	3	SAT Writing Score	
2159	3	SAT Reading and Writing Score	+Sp/16
UNIVERSITY DATA:			
2225	1	Relationship to Alumnus	
2230	1	Remedial Math Requirement	
2235	1	Remedial English Requirement	
2255	3	* Transfer Grade Point Average	
2260	1	Incoming International/Exchange Student	
2270	5	Major (first)	
2270	5	Major (second)	
2290	5	Degree Sought (first)	
2290	5	Degree Sought (second)	
COURSE-SECTION DATA:			
2300	4	Curricular Area Code	
2310	4	Course Number	
2320	1	Course Grade Basis	
2330	5	Section Number	
2340	4	* Student Credits by Section-Prorated	

\*Denotes fields to be used in calculations; must be right-justified and zero-filled.



Sixth-Week CDR Record Type '02' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -02-
blank	CHAR	(1)	15-15	
incoming international/exchange student (2260)	CHAR	(1)	16-16	
major declared 1 (2270)	CHAR	(5)	17-21	
major declared 2 (2270)	CHAR	(5)	22-26	
degree sought 1 (2290)	CHAR	(5)	27-31	
degree sought 2 (2290)	CHAR	(5)	32-36	
blank	CHAR	(6)	37-42	
transfer GPA (2255)	NUMBER	(3)	43-45	9v99

Total record length is 45 characters.

Sixth-Week CDR Record Type '03' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -03-
blank	CHAR	(1)	15-15	
blank	CHAR	(1)	16-16	
ACT/SAT test indicator (2145)	CHAR	(1)	17-17	
ACT composite score (2150)	NUMBER	(2)	18-19	
blank	CHAR	(10)	20-29	
blank	NUMBER	(2)	30-31	A/16
<del>enhanced ACT – English plus writing (2144)</del>				
enhanced ACT – English (2151)	NUMBER	(2)	32-33	
enhanced ACT – math (2152)	NUMBER	(2)	34-35	
enhanced ACT – reading (2153)	NUMBER	(2)	36-37	
enhanced ACT – science (2154)	NUMBER	(2)	38-39	
remedial math requirement (2230)	CHAR	(1)	40-40	
remedial English require. (2235)	CHAR	(1)	41-41	
blank	NUMBER	(1)	42-42	
blank	CHAR	(1)	43-43	
SAT Critical Reading (2156)	NUMBER	(3)	44-46	
SAT Math (2157)	NUMBER	(3)	47-49	
SAT Writing (2158)	NUMBER	(3)	50-52	
enhanced ACT – writing (2143)	NUMBER	(2)	53-54	
SAT Reading and Writing Score (2159)	NUMBER	(3)	55-57	+Sp/16

Total record length is 57 characters.

Sp/16

## CDR EDITING CRITERIA – STUDENT

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### 2143      ENHANCED ACT ASSESSMENT –WRITING TEST SCORE

**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:**      2143-21    *If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F' then this element must contain a two-digit value that is greater than or equal to 02 and less than or equal to 12 or be space-filled. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.*

A/16

**NOTES:**      *When a student submits multiple sets of ACT scores to an institution, the ACT Writing score should be submitted if it is from the same test administration as the maximum ACT composite score for that student. The ACT Writing test is an optional test and may or may not be present. ACT Writing scores from tests administered September 2015 through August 2016 with values from 01 to 36 should be converted to values from 02 to 12 using the concordance table below provided by ACT, Inc.:*

A/16

01 to 36 Score	Concorded 02-12 Score
01 to 03	02
04 to 07	03
08 to 10	04
11 to 13	05
14 to 17	06
18 to 20	07
21 to 24	08
25 to 27	09
28 to 30	10
31 to 33	11
34 to 36	12

+A/16

Source: ACT, Inc., June 27, 2016, "5 Ways to Compare 2015-2016 and 2016-2017 ACT Writing Scores," item 4, [http://www.act.org/content/dam/act/unsecured/documents/WhitePaper\\_5\\_Ways\\_to\\_Compare\\_Writing\\_Scores.pdf](http://www.act.org/content/dam/act/unsecured/documents/WhitePaper_5_Ways_to_Compare_Writing_Scores.pdf)

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### ~~2144      ENHANCED ACT ASSESSMENT – ENGLISH PLUS WRITING TEST SCORE~~

~~–A/16~~

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### 2145      ACT/SAT TEST INDICATOR

**EDITS:**      2145-21    *If Entrance Status (DE 2240) = 'N' and Student Classification (DE 2210) = 'A', 'B', 'C', or 'D', then this element must contain a valid code of 'C', 'D', 'E', 'F', 'S', 'T', 'U' or 'W'. For all students, other than new freshmen, this element must be blank ( ).*

Sp/16

## CDR EDITING CRITERIA – STUDENT

<b>2150</b>	<b>ENHANCED ACT ASSESSMENT COMPOSITE SCORE</b>	
<b>DEFAULTS:</b>	If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2150-21	<p>a) <i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i></p> <p>b) <i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must be within '1' of the rounded arithmetic average of: Enhanced ACT Assessment-English Test Score (DE 2151); Enhanced ACT Assessment-Math Test Score (DE 2152); Enhanced ACT Assessment-Reading Test Score (DE 2153); and Enhanced ACT Assessment-Science Reasoning Test Score (DE 2154).</i></p>
<b>NOTES:</b>	When a student submits multiple sets of ACT scores to an institution, the maximum composite score should be submitted with the associated ACT subscale scores on the CDR.	
<b>2151</b>	<b>ENHANCED ACT ASSESSMENT – ENGLISH TEST SCORE</b>	
<b>DEFAULTS:</b>	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2151-21	<p><i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i></p>
<b>2152</b>	<b>ENHANCED ACT ASSESSMENT – MATHEMATICS TEST SCORE</b>	
<b>DEFAULTS:</b>	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2152-21	<p><i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i></p>
<b>2153</b>	<b>ENHANCED ACT ASSESSMENT – READING TEST SCORE</b>	
<b>DEFAULTS:</b>	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2153-21	<p><i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i></p>
<b>2154</b>	<b>ENHANCED ACT ASSESSMENT – SCIENCE REASONING TEST SCORE</b>	
<b>DEFAULTS:</b>	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.	
<b>EDITS:</b>	2154-21	<p><i>If ACT/SAT Test Indicator (DE 2145) = 'C', 'D', 'E', or 'F', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36. If ACT/SAT Test Indicator (DE 2145) is not equal to 'C', 'D', 'E', or 'F', then this element must be space-filled.</i></p>

## CDR EDITING CRITERIA – STUDENT

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### 2156 SAT CRITICAL READING SCORE

**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:** 2156-21 *If ACT/SAT Test Indicator (DE 2145) = 'D', 'E', 'S', or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'D', 'E', 'S', or 'T', then this element must be space-filled.*

**NOTES:** *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

**A/16**

<i>ACT/SAT Test Indicator (DE 2145)</i>	<i>SAT test administration period</i>	<i>Test components</i>
<i>'F', 'U'</i>	<i>March 2016 or later</i>	<i>SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)</i>
<i>'E', 'T'</i>	<i>March 2005 to January 2016</i>	<i>SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)</i>
<i>'D', 'S'</i>	<i>Before March 2005</i>	<i>SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)</i>

**+A/16**

## CDR EDITING CRITERIA – STUDENT

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### 2157 SAT MATH SCORE

**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to ‘N’, or Student Classification (DE 2210) is not equal to ‘A’, ‘B’, ‘C’, or ‘D’, then this element is defaulted to spaces.

**EDITS:** 2157-21 *If ACT/SAT Test Indicator (DE 2145) = ‘D’, ‘E’, ‘F’, ‘S’, ‘T’, or ‘U’, then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to ‘D’, ‘E’, ‘F’, ‘S’, ‘T’, or ‘U’, then this element must be space-filled.*

**Sp/16**

**NOTES:** *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

**A/16**

<i>ACT/SAT Test Indicator (DE 2145)</i>	<i>SAT test administration period</i>	<i>Test components</i>
<i>‘F’, ‘U’</i>	<i>March 2016 or later</i>	<i>SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)</i>
<i>‘E’, ‘T’</i>	<i>March 2005 to January 2016</i>	<i>SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)</i>
<i>‘D’, ‘S’</i>	<i>Before March 2005</i>	<i>SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)</i>

**+A/16**

## CDR EDITING CRITERIA – STUDENT

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### 2158 SAT WRITING SCORE

**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

**EDITS:** 2158-21 *If ACT/SAT Test Indicator (DE 2145) = 'E' or 'T', then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to 'E' or 'T', then this element must be space-filled.*

**NOTES:** *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

**A/16**

<i>ACT/SAT Test Indicator (DE 2145)</i>	<i>SAT test administration period</i>	<i>Test components</i>
<i>'F', 'U'</i>	<i>March 2016 or later</i>	<i>SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)</i>
<i>'E', 'T'</i>	<i>March 2005 to January 2016</i>	<i>SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)</i>
<i>'D', 'S'</i>	<i>Before March 2005</i>	<i>SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)</i>

**+A/16**

## CDR EDITING CRITERIA – STUDENT

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<b>2159</b>	<b>SAT READING AND WRITING SCORE</b>	<b>+Sp/16</b>
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**DEFAULTS:** If Entrance status, Current (DE 2240) is not equal to ‘N’, or Student Classification (DE 2210) is not equal to ‘A’, ‘B’, ‘C’, or ‘D’, then this element is defaulted to spaces.

**EDITS:** 2159-21 *If ACT/SAT Test Indicator (DE 2145) = ‘F’, or ‘U’, then this element must contain a three-digit value between 200 and 800, inclusive. If ACT/SAT Test Indicator (DE 2145) is not equal to ‘F’, or ‘U’, then this element must be space-filled.*

**NOTES:** *When a student submits multiple sets of SAT scores to an institution, a test from the most recent administration period should be used. If multiple test records are present for a student within the most recent administration period, then the single test administration with the highest sum of test components should be used to report each test component, as shown in the table below.*

**A/16**

<i>ACT/SAT Test Indicator (DE 2145)</i>	<i>SAT test administration period</i>	<i>Test components</i>
‘F’, ‘U’	<i>March 2016 or later</i>	<i>SAT Reading and Writing Score (DE 2159) SAT Math Score (DE 2157)</i>
‘E’, ‘T’	<i>March 2005 to January 2016</i>	<i>SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157) SAT Writing Score (DE 2158)</i>
‘D’, ‘S’	<i>Before March 2005</i>	<i>SAT Verbal Score reported as SAT Critical Reading Score (DE 2156) SAT Math Score (DE 2157)</i>

**+A/16**

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<b>2160</b>	<b>UNIT</b>
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**EDITS:** 2160-11 *The valid code for the reporting unit must be present.*

**NOTES:** *Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21.*

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<b>2170</b>	<b>DIVISION (UW COLLEGES CAMPUSES ONLY)</b>
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**EDITS:** 2170-21 *If Unit (DE 2160) is an ‘R’ (UW Colleges), this element must contain a valid UW Colleges Division code. For all other Unit codes, this element must be blank (b).*

**NOTES:** *Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21.*

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<b>2180</b>	<b>TERM INDICATOR</b>
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**EDITS:** 2180-11 *a) Term Indicator for budget data must be coded ‘A’, ‘S’, or ‘T’.  
b) Term Indicator for aid data must be coded ‘S’, ‘T’, ‘1’, or ‘2’.*

2180-21 *A student’s term indicators for budget data and aid data must be compatible. Budget data for summer (‘S’) must correspond to aid data for summer (‘S’). Budget data for traditional academic year (‘T’) must correspond to aid data for traditional academic year (‘T’), fall (‘1’), or spring (‘2’).*

**NOTES:** *This element pertains only to the financial aid CDR.*

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## CDR EDITING CRITERIA – STUDENT

<b>2210</b>	<b>STUDENT CLASSIFICATION</b>	
<b>EDITS:</b>	<p>2210-11 <i>This element must contain a valid code: ‘A’ thru ‘N’ inclusive, ‘P’, ‘S’, ‘T’, ‘V’, or ‘Y’.</i></p> <p>2210-12 <i>For Extended Degree Students, this element should contain ‘A’, ‘B’, ‘C’, ‘D’, or ‘J’.</i></p> <p>2210-21           <ul style="list-style-type: none"> <li>a) <i>If Unit (DE 2160) is <u>not</u> ‘R’ (UW Colleges), then this element cannot contain an ‘I’ (undergraduate special, UW Colleges only). If Unit (DE 2160) is ‘R’, then this element must contain an ‘A’, ‘B’, ‘C’, ‘D’, ‘I’, ‘N’, ‘S’, or ‘T’.</i></li> <li>b) <i>If Unit (DE 2160) is <u>not</u> an ‘A’ (Madison), then this element cannot contain an ‘L’, ‘M’, ‘P’, or ‘V’.</i></li> <li>c) <i>If this element contains an ‘H’ (PhD, post-prelim), Unit (DE 2160) must be ‘A’, or ‘B’, and the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an ‘N’ or ‘T’.</i></li> <li>d) <i>If the CAPP Indicator (DE 1410) on the curricular file contains a ‘Y’, then this element must contain an ‘N’.</i></li> <li>e) <i>If Resident Status-Fee Basis, Current (DE2220) is <u>not</u> an ‘R’ (WI Resident), then this element cannot contain an ‘S’ or ‘T’.</i></li> <li>f) <i>If Entrance Status (DE 2240) contains a ‘T’ or ‘S’, then this element must contain an ‘A’, ‘B’, ‘C’, or ‘D’.</i></li> <li>g) <i>If Resident Status-Fee Basis, Current (DE 2220) is a ‘W’ (Return to Wisconsin participant), then this element must contain an ‘A’, ‘B’, ‘C’, ‘D’, ‘I’, ‘J’, ‘N’, ‘S’, or ‘T’ (does not apply to post-term add records).</i></li> </ul> </p> <p>2210-22 <i>If this element contains a ‘D’, then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an ‘N’.</i></p>	
<b>2220</b>	<b>RESIDENT STATUS – FEE BASIS</b>	
<b>EDITS:</b>	<p>2220-11 <i>This element must contain an ‘A’, ‘B’, ‘M’, ‘N’, ‘R’, ‘S’, ‘E’, ‘I’, ‘W’, or ‘V’.</i></p> <p>2220-21           <ul style="list-style-type: none"> <li>a) <i>If this element contains a ‘W’, the Unit (DE 2160) must contain a ‘C’, ‘D’, ‘E’, ‘F’, ‘G’, ‘L’, ‘J’, ‘K’, or ‘N’.</i></li> <li>b) <i>If this element contains an ‘I’, the Unit (DE 2160) must contain an ‘H’.</i></li> <li>c) <i>If this element contains an ‘E’, the Unit (DE 2160) must contain a ‘B’, ‘C’, ‘D’, ‘E’, ‘F’, ‘G’, ‘H’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, or ‘R’.</i></li> <li>d) <i>If this element contains an ‘E’, then the two digit state code for Address-Permanent (DE 2080) must contain a ‘KS’, ‘IL’, ‘IN’, ‘MI’, ‘MO’, ‘NB’, or ‘ND’ (does not apply to post-term add records).</i></li> <li>e) <i>If this element contains an ‘A’ or ‘B’ then the unit (DE 2160) must contain a ‘C’.</i></li> </ul> </p> <p>2220-22 <i>If the student is a nonresident alien (Citizenship Status (DE 2050) = ‘A’), then this element should not contain an ‘R’.</i></p>	<p><b>Sp16</b></p> <p><b>+Sp16</b></p>
<b>2225</b>	<b>RELATIONSHIP TO ALUMNUS</b>	
<b>EDITS:</b>	<p>2225-21 <i>If DE 2220 (Residency) is ‘W’, this element must contain a ‘1’, ‘2’, ‘3’, ‘4’, ‘5’, or ‘6’ (does not apply to post-term adds). If DE 2220 (Residency) is not ‘W’, this element must be blank.</i></p>	



## CDR EDITING CRITERIA – STUDENT

<b>2230</b>	<b>REMEDIAL MATH REQUIREMENT(S)</b>
<b>EDITS:</b>	2230-11 <i>This element must contain a 'Y', 'N', 'E', or blank (b).</i>
<b>2235</b>	<b>REMEDIAL ENGLISH REQUIREMENT(S)</b>
<b>EDITS:</b>	2235-11 <i>This element must contain a 'Y', 'N', 'E', or blank (b).</i>
<b>2240</b>	<b>ENTRANCE STATUS, CURRENT</b>
<b>DEFAULTS:</b>	If Student Classification (DE 2210) contains an 'E', 'F', 'G', 'I', 'J', 'K', 'L', 'M', 'N', 'P', 'S', 'T', 'V', or 'Y' and Entrance Status, Current (DE 2240) contains a 'T', then this element is defaulted to 'N'. If Student Classification (DE 2210) contains an 'E', 'F', 'G', 'I', 'J', 'K', 'L', 'M', 'N', 'P', 'S', 'T', 'V', or 'Y' and Entrance Status, Current (DE 2240) contains an 'S', then this element is defaulted to 'R'.
<b>EDITS:</b>	2240-11 <i>This element must contain a 'C', 'N', 'R', 'S', or 'T'.</i> 2240-51 <i>If student is enrolled in the summer as a new freshman (Student Classification (DE 2210) equal to 'A', 'B', 'C', or 'D' and Entrance Status, Current (DE 2240) equal to 'N') and is also enrolled in the fall, the Entrance Status must remain the same.</i>
<b>2250</b>	<b>CUMULATIVE GRADE POINT AVERAGE</b>
<b>DEFAULTS:</b>	If Student Classification (DE 2210) is 'S', or 'T' and this element is not '999', then this element is defaulted to '999' (not available).
<b>EDITS:</b>	2250-11 <i>This element must be coded with a numeric value between '000' (0.00) and '400' (4.00) inclusive, or coded as '999' (not available). Blanks (bbb) and alphabetic characters are invalid.</i> 2250-21 a) <i>If Cumulative GPC (DE 2251) is coded '999', then this element must also be coded '999'.</i> b) <i>If Cumulative GPC (DE 2251) is not coded '999', then this element must contain a numeric value between '000' and '400' inclusive.</i> 2250-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.</i>
<b>2251</b>	<b>CUMULATIVE GRADE POINT CREDITS (CUM GPC)</b>
<b>DEFAULTS:</b>	If Student Classification (DE 2210) is 'S', or 'T' and this element is not '999', then this element is defaulted to '999' (not available).
<b>EDITS:</b>	2251-11 <i>This element must be coded with a numeric value between '000' and '300' inclusive, or coded as '999' (not available). Blanks (bbb) and alphabetic characters are invalid.</i> 2251-21 a) <i>If Cumulative Grade Point Average (DE 2250) is coded '999', then this element must also be coded '999'.</i> b) <i>If Cumulative Grade Point Average (DE 2250) is not coded '999', then this element must contain a numeric value between '000' and '300' inclusive.</i> 2251-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.</i>

<b>2255</b>	<b>TRANSFER GRADE POINT AVERAGE (TRANS GPA)</b>	
<b>EDITS:</b>	2255-11	<i>Alphabetic characters are invalid.</i>
	2255-21	<i>a) If Entrance Status, Current (DE 2240) is 'S' or 'T', then this element must be coded with a numeric value between '000' (0.00) and '400' (4.00) inclusive, or coded as '999' (not available).</i> <i>b) If Entrance Status, Current (DE 2240) is <u>not</u> 'S' or 'T', then this element must be blank (b).</i>
<b>2260</b>	<b>INCOMING INTERNATIONAL EXCHANGE STUDENT</b>	
<b>DEFAULTS:</b>	Blanks (bs) are defaulted to 'N', except for students with Student Classification (DE 2210) equal to 'T', for whom this element must be blank (b).	
<b>EDITS:</b>	2260-11	<i>Must be 'I' or 'N', except for students with Student Classification (DE 2210) equal to 'T' for whom this element must be blank (b).</i>
	2260-21	<i>If this element is an 'I', then the sum of all Student Credits by Course Section (DE 2340) must be greater than zero.</i>
<b>2270</b>	<b>MAJOR, CURRENT</b>	
<b>DEFAULTS:</b>	If Major, Current 1 (DE 2270(1)) is invalid and the student is a special (Student Classification (DE 2210) is an 'I', 'J', or 'K'), then Major, Current 1 (DE 2270(1)) is defaulted to '99992', see Major Codes table in CDR Manual Vol. II. If Major, Current 2 (DE 2270(2)) is invalid and the student is a special (Student Classification (DE 2210) is an 'I', 'J', or 'K'), then Major, Current (DE 2270(2)) is defaulted to spaces. If Major, Current 2 (DE 2270(2)) is equal to zeros or '99992', then Major, Current 2 (DE 2270(2)) is defaulted to spaces. If Major, Current 1 (DE 2270(1)) is equal to Major, Current 2 (DE 2270(2)), then Major, Current 2 (DE 2270(2)) is defaulted to spaces. If Major, Current 2 (DE 2270(2)) is valid and Major, Current 1 (DE 2270(1)) is equal to '99992', then move Major, Current 2 (DE 2270(2)) to Major, Current 1 (DE 2270(1)) and default Major, Current 2 (DE 2270(2)) to spaces. If Student Classification is equal to 'S', 'N', or 'T', then Major, Current 1 (DE 2270(1)) and Major, Current 2 (DE 2270(2)) are defaulted to spaces.	
<b>EDITS:</b>	2270-21	<i>Except for students with Student Classification (DE 2210) of 'N', 'S', or 'T', a major valid for that term, and Unit (DE 2160) must be present in the first occurrence of this element. If the second occurrence of this element contains a code, not blanks (bs), it must also meet the above criteria.</i>
	2270-22	<i>a) Except for students with Student Classification (DE 2210) = 'N', 'S', or 'T', a major valid for the student's classification should be present.</i> <i>b) For students participating in the Midwest Student Exchange Program (Resident Status-Fee Basis (DE 2220) = 'E'), this data element must contain a valid major other than the code for undeclared majors ('99992') except at UW Colleges (Unit (DE 2160) = 'R').</i>

## CDR EDITING CRITERIA – STUDENT

<b>2290</b>	<b>DEGREE SOUGHT (GRADUATE DEGREES ONLY)</b>
<b>DEFAULTS:</b>	If a student has a graduate classification (Student Classification (DE 2210) is an 'E', 'F', 'G', 'H', or 'Y') and Major, Current 1 (DE 2270(1)) contains '99992', then this element is defaulted to spaces during the build process. If Student Classification (DE 2210) is other than 'E', 'F', 'G', 'H', or 'Y', then this element is defaulted to spaces. If Degree Sought 2 (DE 2290(2)) is not equal to spaces and Degree Sought 1 (DE 2290(1)) is equal to spaces, then move Degree Sought 2 (DE 2290(2)) to Degree Sought 1 (DE 2290(1)) and default Degree Sought 2 (DE 2290(2)) to spaces.
<b>EDITS:</b>	<p>2290-21 <i>If the student is a graduate (Student Classification (DE 2210) = 'E', 'F', 'G', 'H', or 'Y') and Major, Current (DE 2270) does not contain '99992', then the following conditions must be met:</i></p> <ul style="list-style-type: none"><li>a) <i>The first occurrence of this element must contain a masters, education specialist, or doctorate level code which is valid for the Unit (DE 2160).</i></li><li>b) <i>If the second occurrence of this element contains a code (i.e., it is not blank (b)), it must also meet the above condition (a).</i></li><li>c) <i>When one or both occurrences of this element is not blank (b), at least one of the degrees must be a valid degree for the Student Classification (DE 2210).</i></li></ul> <p>2290-22 <i>If the student is a graduate student (Student Classification (DE 2210) = 'E', 'F', 'G', 'H', or 'Y') and both occurrences of this element are not blank (b), then the second occurrence should not equal the first.</i></p>
<b>2300</b>	<b>CURRICULAR AREA</b>
<b>EDITS:</b>	2300-11 a) <i>A valid code for the reporting Unit (DE 2160) must be present.</i>
<b>NOTES:</b>	<i>Refer to edits 2982-21, 2983-31, and 2984-22.</i>
<b>2310</b>	<b>COURSE NUMBER</b>
<b>EDITS:</b>	2310-11 a) <i>Data must be present, i.e., all blank spaces are invalid.</i> b) <i>The first three positions of this element must be either numeric.</i> c) <i>The fourth position of this element must be an alpha character or blank.</i>
<b>NOTES:</b>	<i>Refer to edits 2982-21, 2983-31, and 2984-22.</i>
<b>2320</b>	<b>COURSE, GRADE BASIS</b>
<b>EDITS:</b>	2320-11 <i>This element must contain a valid code of 'A', 'C', 'G', 'O', or 'P'.</i> 2320-21 a) <i>If the Student Classification (DE 2210) = 'S' or 'T', then this element must contain an 'A'.</i> b) <i>For Extended Degree Program course-sections ((DE 1430) contains a 'Y'), this element must not be audit ('A').</i>
<b>2330</b>	<b>SECTION NUMBER</b>
<b>NOTES:</b>	<i>Refer to edits 2982-21 and 2983-31.</i>

## **CDR EDITING CRITERIA – STUDENT**

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### **2340 STUDENT CREDITS BY SECTION - PRORATED**

- EDITS:**
- 2340-21 a) *A number between 00.00 and 18.00 must be present.*  
*Note: Types of Instruction (DE 1100) 'I' and 'F' will be ignored for this edit. If the Study Away Course Section Indicator (DE 1420) is equal to 'A', 'E', 'X', or 'S', then this edit is bypassed. This edit is also bypassed for UW-Madison's UDDS codes related to Medical or Veterinary Medicine Schools ('A53' or 'A87').*
- b) *If the Study Away Course Section Indicator (DE 1420) is equal to 'O' or 'D', then this element must be zero.*
- c) *The total of these elements for a given student must be less than 35 credits (for editing purposes only).*
- 2340-22 a) *If the Study Away Course Section Indicator (DE 1420) is equal to 'A', 'E', 'X', or 'S', then this element should be greater than zero.*
- b) *The total of these elements (which must be numeric) for a given student should:*
- i) *not be greater than 21 credits for an undergraduate or undergraduate special (Student Classification (DE 2210) = 'A', 'B', 'C', 'D', 'I', 'J', 'S', or 'T');*
- ii) *not be greater than 18 credits for a graduate or graduate special (Student Classification (DE 2210) = 'E', 'F', 'G', 'H', 'K', or 'Y');*
- iii) *not be greater than 6 credits for a high school special (Student Classification (DE 2210) = 'N').*
- Note: This edit does not apply to Law, Veterinary, Medical or Pharmacy Professional Students, (Student Classification (DE 2210) = 'L', 'M', 'P', or 'V') or to the Extended Degree Program students.*
- 2340-32 *The sum of this element for each course taken by the student should be within the Course Credit Minimum (DE 1070) and Course Credit Maximum (DE 1080) range for the course.*

**NOTES:** *Refer to edit 2984-22.*

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### **2350 UNITS TAKEN (PRIMARY COURSE SECTION)**

- EDITS:**
- 2350-21 a) *A number between 00.00 and 18.00 must be present.*
- b) *The total of these elements for a given student must be less than 35 credits.*
- 2350-32 *This element should be within the Course Credit Minimum (DE 1070) and Course Credit Maximum (DE 1080) range for the course.*
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### **2352 EARN CREDIT FLAG**

- EDITS:** 2352-21 *A value of 'Y' or 'N' must be present.*
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### **2354 GRADE**

- EDITS:**
- 2354-21 *A valid code in the institution grade table must be present, or this data element must be blank.*
- 2354-22 *If Grade is present, it must be valid for the Course Grade Basis (DE 2320) of the student in this course.*
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## CDR EDITING CRITERIA – STUDENT

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<b>2360</b>	<b>STUDENT BUDGET, INDIVIDUAL</b>
<b>EDITS:</b>	<p>2360-11    <i>A numeric value greater than or equal to zero must be present for students who received an aid type that required a federal Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i></p> <p>2360-12    <i>The value should not exceed \$30,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students, except in cases where this element is coded as all blanks (bs).</i> <i>Note:    This dollar amount limit check is for CDR data editing purposes only and does not reflect any policy guidelines.</i></p> <p>2360-22    <i>When both summer and traditional budgets are greater than zero, the value of the summer budget should not be greater than the budget submitted for the traditional academic year.</i></p>
<b>NOTES:</b>	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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<b>2370</b>	<b>FINANCIAL DEPENDENCY</b>
<b>EDITS:</b>	<p>2370-11    <i>A code of 'I', 'D', or a blank (b) must be present.</i></p> <p>2370-21    <i>A code of 'I' or 'D' must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i></p>
<b>NOTES:</b>	<i>This data element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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<b>2380</b>	<b>FAMILY CONTRIBUTION/STUDENT</b>
<b>EDITS:</b>	<p>2380-11    <i>A numeric value greater than or equal to zero must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i></p> <p>2380-21    <i>For students who received need based aid (see Financial Aid Type (DE 2400)), the contribution should not exceed the budget (see Student Budget, Individual (DE 2360)).</i></p>
<b>NOTES:</b>	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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<b>2390</b>	<b>TOTAL FAMILY INCOME</b>
<b>EDITS:</b>	<p>2390-11    <i>A numeric value greater than or equal to zero must be present for students who received an aid that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i></p> <p>2390-22    <i>a) For students who received a need based aid, the Total Family Income should not exceed \$200,000.</i> <i>b) For students who received aid type '10' (WHEG) or '24' (Pell), the Total Family Income should be less than \$100,000.</i></p>
<b>NOTES:</b>	<i>Refer to edits 29F2-21 and 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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## CDR EDITING CRITERIA – STUDENT

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<b>2395</b>	<b>HOUSING ARRANGEMENTS</b>
<b>EDITS:</b>	<p>2395-11    <i>Must be coded 'C', 'O', 'P', or blank (b).</i></p> <p>2395-21    <i>A code of 'C', 'O', or 'P' must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i></p>
<b>NOTES:</b>	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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<b>2400</b>	<b>FINANCIAL AID TYPE</b>
<b>EDITS:</b>	<p>2400-11    <i>A valid code must be present, per the list of valid aid types on Financial Aid Type table (DE 2400.2-4).</i></p>
<b>NOTES:</b>	<i>Refer to edits 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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<b>2410</b>	<b>FINANCIAL AID AMOUNT</b>
<b>DEFAULTS:</b>	<i>If value is non-numeric, this element is defaulted to zeros.</i>
<b>EDITS:</b>	<p>2410-11    <i>A numeric value greater than zero and less than \$55,000 (for editing purposes only) must be present, except for Aid Type 99 where the amount must be zero.</i></p> <p>2410-12    <i>a) Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)).</i> <i>b) The total aid a student received in the reporting period should not be greater than \$30,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students.</i> <i>Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.</i></p> <p>2410-21    <i>a) If the student received aid types '56', '57', or '67' (see Financial Aid Type (DE 2400)) the aid amount must be zero. (FFELP loans were discontinued 7/1/2010).</i> <i>b) If the student received aid types '91', '92', or '93' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N' or 'R' (Direct Loan participants)..</i></p> <p>2410-22    <i>a) If the student received a need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts (excluding all non-need based aid) should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by \$300.00.</i> <i>b) If the student received aid type '47' or '48' (Lawton), then Race/Ethnicity must be 'African-American', 'Hispanic/ Latino(a)', 'Southeast-Asian American', or 'American Indian/ Alaskan Native', either alone or in combination with another race/ethnicity.</i></p>
<b>NOTES:</b>	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

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## CDR EDITING CRITERIA – STUDENT

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### **2420                    DEGREE EARNED THIS TERM THIS INSTITUTION**

**DEFAULTS:** If Degree Earned This Term (DE 2420/1) is equal to spaces and Degree Earned This Term (DE 2420/2) is not equal to spaces, then Degree Earned This Term (DE 2420/2) is moved to Degree Earned This Term (DE 2420/1) and Degree Earned This Term (DE 2420/2) defaults to spaces.

- EDITS:**
- 2420-11      *When both occurrences of this element are not blank (b), and Unit (DE 2160) is not equal to 'A', 'L', or 'N', the second occurrence of this element should not equal the first.*
- 2420-21      *When one or both occurrences of this element is not blank (b), the codes they contain must be valid degrees for the Unit (DE 2160).*
- 2420-22      *When one or both occurrences of this element is not blank (b), the codes they contain should be valid degrees for the Student Classification (DE 2210).*
- a) *This edit does not apply to post-term add records which do not include data on Student Classification (DE 2210).*
- b) *When editing post-term data, official CDR enrollments will likely have been established, i.e., the sixth week files have been closed. If this is the case, a Student's Classification (DE 2210) cannot be changed and only the degree earned may be modified if it is incorrect. If the degree earned is correct and the Student Classification (DE 2210) is found to be incorrect, leave the data unchanged. The non-critical error (2420-22) need not be resolved.*
- c) *This edit is bypassed for students who receive a master's degree with a Student Classification (DE 2210) of 'G' (PhD Pre-prelim) or 'H' (PhD Post-prelim).*

**NOTES:**      *If no Degree Earned This Term (DE 2420/1) was granted, then this element should be blank (b) and all the associated edits are bypassed. If Degree Earned This Term (DE 2420/1) is equal to spaces, this edit is bypassed.*

*If a degree is conferred after the term's CDR post-term processing period, it should be included in the next term's post-term submission.*

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## CDR EDITING CRITERIA – STUDENT

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### 2430 MAJOR ASSOCIATED WITH DEGREE EARNED THIS TERM

**DEFAULTS:** If Degree Earned This Term (DE 2420) contains ‘ASSOC’ and this element contains blanks (bs), then this element is defaulted to ‘99992’. If Major Associated with Degree This Term (DE 2430/2) is equal to zeros and Degree Earned this Term (DE 2420/2) is equal to spaces, then Major Associated with Degree this Term (DE 2430/2) is defaulted to spaces. If Major Associated with Degree This Term (DE 2430/1) is equal to spaces or ‘99992’ and Major Associated with Degree This Term (DE 2430/2) is not equal to spaces, then Major Associated with Degree This Term (DE 2430/2) is moved to Major Associated with Degree This Term (DE 2430/1) and Major Associated with Degree This Term (DE 2430/2) is defaulted to spaces.

- EDITS:**
- 2430-21
- a) *If Degree Earned This Term (DE 2420) is blank (b), this element must also be blank (b).*
  - b) *If this element is not blank (b), the code must be approved for the Unit by System Administration Academic Affairs.*
  - c) *If Degree Earned This Term (DE 2420) contains a code (not = blanks (b)) other than ‘ASSOC’, this element cannot be ‘99992’ or ‘99999’.*
  - d) *If Degree Earned This Term (DE 2420/1) is not blank (b), Major Associated With Degree Earned This Term (DE 2430/1) must be present and valid for the degree received.*
  - e) *If both occurrences of Degree Earned This Term (DE 2420) are submitted but only one occurrence of Major Associated With Degree Earned This Term (DE 2430/1), the Major Associated With Degree Earned This Term (DE 2430/1) is associated with both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2) and that Major Associated With Degree Earned This Term (DE 2430/1) must be valid for both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2).*
  - f) *If both occurrences of Major Associated with Degree Earned This Term (DE 2430/1 and DE 2430/2) are submitted and only one occurrence of Degree Earned This Term (DE 2420/1) is submitted, the first occurrence of Major Associated with Degree Earned This Term (DE 2430/1) must be valid for the one occurrence of Degree Earned This Term (DE 2420). The second occurrence of Major Associated with Degree Earned This Term (DE 2430/2) must be valid for that Unit.*
  - g) *If both occurrences of Degree Earned This Term (DE 2420) and both occurrences of Major Associated with Degree Earned This Term (DE 2430) are submitted, the first occurrence of the Major Associated With Degree Earned This Term (DE 2430) must be valid for the first occurrence of Degree Earned This Term (DE 2420), and the second occurrence of Major Associated With Degree Earned This Term (DE 2430) must be valid for the second occurrence of Degree Earned This Term (DE 2420).*
  - h) *For UW-Stout (Unit ‘L’), UW-Whitewater (Unit ‘N’), and UW-Madison (Unit ‘A’), if both occurrences of Degree Earned This Term (DE 2420) contain the same code, the first occurrence of Major Associated With Degree Earned This Term (DE 2430/1) cannot be the same as the second occurrence of Major Associated with Degree Earned This Term (DE 2430/2).*

**NOTES:** *This element may contain the same major as Major, Current (DE 2270) or it may contain a different code.*

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## CDR EDITING CRITERIA – STUDENT

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<b>2440</b>	<b>TEACHER EDUCATION COMPLETED THIS TERM (THIS INSTITUTION)</b>
<b>DEFAULTS:</b>	Blanks (bs) are defaulted to 'N'.
<b>EDITS:</b>	<i>2440-11 This element must contain a 'Y' or 'N'.</i> <i>2440-22 This element should only equal 'Y' for Student Classification (DE 2210) equal to 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'V', or blank (b).</i>

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<b>2460</b>	<b>MATH REMEDIATION COMPLETED THIS TERM</b>
<b>DEFAULTS:</b>	Blanks (bs) are defaulted to 'N'.
<b>EDITS:</b>	<i>2460-11 This element must contain a 'Y' or 'N'.</i> <i>2460-22 If this element is coded 'Y', then Remedial Math Requirement (DE 2230) should be a 'Y'.</i>

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<b>2465</b>	<b>ENGLISH REMEDIATION COMPLETED THIS TERM</b>
<b>DEFAULTS:</b>	Blanks (bs) are defaulted to 'N'.
<b>EDITS:</b>	<i>2465-11 This element must contain a 'Y' or 'N'.</i> <i>2465-22 If this element is coded 'Y', then Remedial English Requirement (DE 2235) should be a 'Y'.</i>

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<b>2500</b>	<b>WITHDRAWAL, DATE OF</b>
<b>EDITS:</b>	<i>2500-11 a) This element must be blank (b) or contain a numeric code. If this element is not blank (b), it must contain the month in the first two positions and the appropriate day, '01' thru '31' inclusive, in the two remaining positions, i.e., this element must be coded in 'MMDD' format. b) This element must be blank (b) for UW-Platteville (Unit (DE 2160) = 'H') Extended Degree Program (EDP) only students. These are students with only EDP course sections reported in their student record.</i> <i>2500-12 The date contained by this element should be within the instructional period of the Unit (DE 2160) for the term being reported.</i>

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<b>2600</b>	<b>RACE/ETHNICITY: CUBAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	<i>2600-11 This element must contain a 'Y' or 'N'.</i>

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<b>2605</b>	<b>RACE/ETHNICITY: MEXICAN, MEXICAN-AMERICAN, OR CHICANO/A INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	<i>2605-11 This element must contain a 'Y' or 'N'.</i>

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<b>2610</b>	<b>RACE/ETHNICITY: PUERTO RICAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	<i>2610-11 This element must contain a 'Y' or 'N'.</i>

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## CDR EDITING CRITERIA – STUDENT

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<b>2615</b>	<b>RACE/ETHNICITY: OTHER HISPANIC/LATINO INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2615-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2617</b>	<b>RACE/ETHNICITY: HISPANIC/LATINO INDICATOR (Subgroup Unknown)</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2617-11 <i>This element must contain a 'Y' or 'N'.</i>  2617-21 <i>If the Race/Ethnicity-Hispanic/Latino Indicator (Subgroup Unknown) contains 'Y', then the specific Hispanic/Latino race/ethnicity subgroup indicators (DE 2600, 2605, 2610, and 2615) must contain 'N'.</i>

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<b>2620</b>	<b>RACE/ETHNICITY: AFRICAN-AMERICAN/BLACK INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2620-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2625</b>	<b>RACE/ETHNICITY: AMERICAN INDIAN/ALASKAN NATIVE INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2625-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2630</b>	<b>RACE/ETHNICITY: HAWAIIAN/PACIFIC ISLANDER INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2630-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2635</b>	<b>RACE/ETHNICITY: CAMBODIAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2635-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2640</b>	<b>RACE/ETHNICITY: HMONG INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2640-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2645</b>	<b>RACE/ETHNICITY: LAOTIAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2645-11 <i>This element must contain a 'Y' or 'N'.</i>

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## CDR EDITING CRITERIA – STUDENT

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<b>2650</b>	<b>RACE/ETHNICITY: VIETNAMESE INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2650-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2652</b>	<b>RACE/ETHNICITY: SOUTHEAST ASIAN INDICATOR (Subgroup Unknown)</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS</b>	2652-11 <i>This element must contain a 'Y' or 'N'.</i>  2652-21 <i>If the Race/Ethnicity-Southeast Asian Indicator (Subgroup Unknown) contains 'Y', then the specific Southeast Asian race/ethnicity subgroup indicators (DE 2635, 2640, 2645, and 2650) must contain 'N'.</i>

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<b>2655</b>	<b>RACE/ETHNICITY: OTHER ASIAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2655-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2660</b>	<b>RACE/ETHNICITY: WHITE/CAUCASIAN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2660-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>2670</b>	<b>RACE/ETHNICITY: RACE UNKNOWN INDICATOR</b>
<b>DEFAULTS:</b>	If this data element is not submitted as 'Y' or 'N', it is defaulted to 'N' in the build process.
<b>EDITS:</b>	2670-11 <i>This element must contain a 'Y' or 'N'.</i>  2670-21    a) <i>If the Race Unknown Indicator contains 'Y', then the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'N'.</i> b) <i>If the Race Unknown Indicator contains 'N', then one or more of the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'Y'.</i>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>EDITS:</b>	2981-41 <i>Each combination of these elements in a sixth-week student file, with the exception of students whose Student Classification (DE 2210) = 'T', must be included in the associated post-term student submission. (Note, the converse edit 29P1-41).</i>

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## CDR EDITING CRITERIA – STUDENT

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>2300</b>	<b>CURRICULAR AREA</b>
<b>2310</b>	<b>COURSE NUMBER</b>
<b>2330</b>	<b>SECTION NUMBER</b>
<b>EDITS:</b>	<p>2982-21    <i>The combination of Unit (DE 2160), Division (DE 2170), and Student Social Security Number (DE 2010) identifies an individual student.</i></p> <p>a) <i>Each combination of Curricular Area (DE 2300), Course Number (DE 2310) and Section Number (DE 2330) for an individual student must be unique, i.e., can be present only once; duplicates are dropped.</i></p> <p>b) <i>Each student must have course section data (except for a student added on the post-term submission).</i></p>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2300</b>	<b>CURRICULAR AREA</b>
<b>2310</b>	<b>COURSE NUMBER</b>
<b>2330</b>	<b>SECTION NUMBER</b>
<b>EDITS:</b>	<p>2983-31    <i>Each combination of these elements in the student file must be present in the curricular file. (Note the converse edit 1981-31).</i></p>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2300</b>	<b>CURRICULAR AREA</b>
<b>2310</b>	<b>COURSE NUMBER</b>
<b>2330</b>	<b>SECTION NUMBER</b>
<b>EDITS:</b>	<p>2984-22    <i>If the student is a freshman, sophomore, junior, senior, graduate, clinical doctorate, education specialist, or undergraduate or graduate special (DE 2210 = 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'J', 'K', 'S', or 'Y'), no two or more course sections for that student should have the same curricular codes (DE 2300), the same course numbers (DE 2310), and identical section credits (DE 2340) of '0300' (3.00) or more, regardless of the section numbers.</i></p> <p><i>Note: For UW-Madison (DE 2160) = 'A', this edit is bypassed when the course section number (DE 2330) is less than '300000'.</i></p>

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## CDR EDITING CRITERIA – STUDENT

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>EDITS:</b>	<i>29P1-41 Each combination of these elements in a post-term submission must be included in the associated sixth-week submission, except for those students who received degrees but were not included in the sixth-week population. The added students must have received a degree and/or completed teacher certification requirements in the term being reported. (Note the converse edit 2981-41).</i>
<b>NOTES:</b>	<i>This edit(s) pertains only to the post-term student CDR.</i>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>EDITS:</b>	<i>29F1-42 Each combination of these elements in the financial aid submission should be included in at least one of the associated sixth-week student CDR submissions. Note: If the mismatch occurred for the summer term and the only aid the student received in the summer was Federal Work-Study (Aid Type 76) monies, then the mismatch is allowed and not printed in the error listing.</i>
<b>NOTES:</b>	<i>This edit(s) pertains only to the financial aid CDR.</i>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>2400</b>	<b>FINANCIAL AID TYPE</b>
<b>EDITS:</b>	<i>29F2-21 Each combination of these elements identifies an aid type for a student. a) Each combination can be present only once within a reporting term; i.e., a given aid type can be present only once per student per aid term (DE 2180). b) Each student must have at least one aid type.</i>
<b>NOTES:</b>	<i>This edit(s) pertains only to the financial aid CDR.</i>

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<b>2160</b>	<b>UNIT</b>
<b>2170</b>	<b>DIVISION</b>
<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>2400</b>	<b>FINANCIAL AID TYPE</b>
<b>2410</b>	<b>FINANCIAL AID AMOUNT</b>
<b>EDITS:</b>	<i>29F3-21 Each combination of these elements identifies an aid type <u>and</u> amount for a student. Each aid type must have an associated amount.</i>
<b>NOTES:</b>	<i>This edit(s) pertains only to the financial aid CDR.</i>

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## CDR EDITING CRITERIA – MAAD

<b>5010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>
<b>EDITS:</b>	5010-11 <i>Must be coded numeric -- NO blanks (bs), alphabetic characters, special characters, or all zeros.</i>
<b>NOTES:</b>	<i>Refer to edit 59M1-41.</i>
<b>5012</b>	<b>CAMPUS STUDENT ID</b>
<b>EDITS:</b>	5012-11 a) <i>The ID must be present for each student in the submission – no blanks or special characters allowed.</i> b) <i>The ID must be uniquely associated with an SSN (DE 5010) for any given year, term, and unit (and division at UW Colleges).</i>
<b>NOTES:</b>	<i>The campus student ID allows UW campuses to link MAAD data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.</i>
<b>5020</b>	<b>GENDER</b>
<b>EDITS:</b>	5020-11 <i>Must be coded 'M' or 'F'.</i>
<b>5040</b>	<b>BIRTHDATE</b>
<b>EDITS:</b>	5040-11 a) <i>If present, must be coded numeric.</i> b) <i>Birth month must equal 01 through 12, inclusive.</i> c) <i>The student's age (calculated using the Birth Year and current year) must be at least 8.</i> 5040-12 <i>Birthdate should not be blank (b).</i> 5040-21 a) <i>If the applicant is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i> b) <i>If High School, Date of Graduation (DE 5120) is not blank (b), then Birthdate (DE 5040) must be prior to that date.</i>
<b>5050</b>	<b>CITIZENSHIP, STATUS OF</b>
<b>EDITS:</b>	5050-11 <i>Must be coded 'A', 'C', 'P', 'O', or 'R'.</i>
<b>5065</b>	<b>FIRST GENERATION COLLEGE STUDENT INDICATOR</b>
<b>EDITS:</b>	5065-11 <i>Must be coded 'Y', 'N', or blank (b).</i>
<b>5068</b>	<b>WISCONSIN COVENANT STUDENT INDICATOR</b>
<b>EDITS</b>	5068-11 <i>Must be coded 'Y', 'N', or blank (b).</i>
<b>5090</b>	<b>HIGH SCHOOL CLASS SIZE</b>
<b>5100</b>	<b>HIGH SCHOOL CLASS RANK</b>
<b>EDITS:</b>	5100-21 <i>If this element is greater than zero, it must be less than or equal to High School Class Size (DE 5090). If High School Class Size (DE 5090) is greater than zero, then this element must be greater than zero.</i> 5100-22 <i>If High School Class Rank (DE 5100) and High School Class Size (DE 5090) are both greater than zero, High School Class Rank (DE 5100) should not equal High School Class Size (DE 5090).</i>

## CDR EDITING CRITERIA – MAAD

<b>5105</b>	<b>HIGH SCHOOL CLASS RANK PERCENTILE</b>
<b>EDITS:</b>	5105-22 <i>If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i>
<b>5120</b>	<b>HIGH SCHOOL, DATE OF GRADUATION</b>
<b>EDITS:</b>	5120-12 <i>This data element must be blank (b) or contain a numeric code not greater than the academic year for which the student is applying. For example, if a student is applying for Fall 2000, the High School Graduation Year should not be greater than 2000.</i>
	5120-22 <i>If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i>
<b>5134</b>	<b>APPLICATION STATUS</b>
<b>EDITS:</b>	5134-11 <i>Must be coded '1', '2', or '3'.</i>
<b>NOTES:</b>	<i>Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); <u>or</u> (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.</i>
<b>5136</b>	<b>ADMISSION ACTION</b>
<b>EDITS:</b>	5136-11 <i>Must be coded '00', '01', '10', '11', '12', '13', '14', '15', '20', '21', '22', or '23'.</i>
<b>5138</b>	<b>DEFERRED STATUS</b>
<b>EDITS:</b>	5138-11 <i>Must be coded 'D' or blank (b).</i>
<b>NOTES:</b>	<i>When Deferred Status = 'D', the type of deferral will be indicated as an Admission Action (DE 5136). For example, the applicant may have been denied for the current term due to an enrollment ceiling but was deferred to a later term (Admission Action (DE 5136) = '20' or '21'); or the applicant was admitted for the current term but requested a change to the subsequent term, thus canceling for the current term (Admission Action (DE 5136) = '11').</i>  <i>Deferred Status should be blank (b) for all records where the application has <u>not</u> been deferred to a later admissions cycle.</i>
<b>5160</b>	<b>UNIT</b>
<b>EDITS:</b>	5160-11 <i>The valid code for the reporting unit must be present.</i>
<b>NOTES:</b>	<i>Refer to edit 59M1-41.</i>
<b>5170</b>	<b>DIVISION (UW COLLEGES ONLY)</b>
<b>EDITS:</b>	5170-21 <i>If Unit (DE 5160) = 'R', this data element must contain a valid UW Colleges Division Code. For all other Unit codes, this element must be blank (b).</i>
<b>NOTES:</b>	<i>Refer to edit 59M1-41.</i>
<b>5175</b>	<b>MONTH (REPORTING)</b>
<b>EDITS:</b>	5175-11 <i>Must be coded '01' through '08', '10' through '12', or 'XX'.</i>

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<b>5180</b>	<b>TERM (DESIRED TERM OF ENROLLMENT)</b>
<b>EDITS:</b>	5180-11 <i>Must be coded '1', '2', 'S', or W.</i>
<b>NOTES:</b>	<i>Refer to edit 59M1-41.</i>
<b>5190</b>	<b>NUMBER OF COMPETENCY BASED PROFICIENCIES</b>
<b>EDITS:</b>	5190-11 <i>Must be coded '0' through '5' or blank '(b)'.</i>
<b>NOTES:</b>	<i>This element should be '0' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b) for Transfer and Re-entry applicants.</i>
<b>5195</b>	<b>COMPETENCY BASED ADMISSION DECISION INDICATOR</b>
<b>EDITS:</b>	5195-11 <i>Must be coded 'Y', 'N', or blank (b).</i>
<b>NOTES:</b>	<i>This element should be 'N' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b) for Transfer and Re-entry applicants.</i>
<b>5220</b>	<b>RESIDENT STATUS – BASED ON PERMANENT HOME ADDRESS</b>
<b>EDITS:</b>	5220-11 <i>Must be coded 'A', 'R', 'N', 'W', 'I', or 'E'.</i>
	5220-21     a) <i>If this element contains a 'W', the Unit (DE 5160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', 'L', or 'N'.</i>
	b) <i>If this element contains an 'I', the Unit (DE 5160) must contain an 'H'.</i>
	c) <i>If this element contains an 'E', the Unit (DE 5160) must contain a 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R'.</i>
<b>5240</b>	<b>ENTRANCE STATUS</b>
<b>EDITS:</b>	5240-11 <i>Must be coded 'N', 'R', 'S', or 'T'.</i>
<b>NOTES:</b>	1) <i>Applicants for Transfer status who have no transferable credits should be coded as "New Freshmen".</i>
	2) <i>Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Transfer if they are new to your institution. Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Re-entry if they previously enrolled at your institution and have no transferable credits (other than credits earned during Summer Session or while enrolled in high school).</i>
<b>5275</b>	<b>POST-BACCALAUREATE UNDERGRADUATE</b>
<b>EDITS:</b>	5275-11 <i>Must be coded 'PD', 'PM', or blank '(b)'.</i>
<b>NOTES:</b>	<i>This element should be blank for all New applicants (Entrance Status (DE 5240) = 'N') and for Transfer (Entrance Status (DE 5240) = 'T') and Re-entry (Entrance Status (DE 5240) = 'R') applicants who have <u>not</u> earned a baccalaureate degree.</i>
<b>5600</b>	<b>RACE/ETHNICITY: CUBAN INDICATOR</b>
<b>EDITS:</b>	5600-11 <i>This element must contain a 'Y' or 'N'.</i>
<b>5605</b>	<b>RACE/ETHNICITY: MEXICAN, MEXICAN-AMERICAN, OR CHICANO/A INDICATOR</b>
<b>EDITS:</b>	5605-11 <i>This element must contain a 'Y' or 'N'.</i>



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<b>5610</b>	<b>RACE/ETHNICITY: PUERTO RICAN INDICATOR</b>
<b>EDITS:</b>	5610-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5615</b>	<b>RACE/ETHNICITY: OTHER HISPANIC/LATINO INDICATOR</b>
<b>EDITS:</b>	5615-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5617</b>	<b>RACE/ETHNICITY: HISPANIC/LATINO INDICATOR (Subgroup Unknown)</b>
<b>EDITS:</b>	5617-11 <i>This element must contain a ‘Y’ or ‘N’.</i>  5617-21 <i>If the Race/Ethnicity-Hispanic/Latino Indicator (Subgroup Unknown) contains ‘Y’, then the specific Hispanic/Latino race/ethnicity subgroup indicators (DE 5600, 5605, 5610, and 5615) must contain ‘N’.</i>
<b>NOTES:</b>	<i>This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Hispanic/Latino/a subgroups.</i>
<b>5620</b>	<b>RACE/ETHNICITY: AFRICAN-AMERICAN/BLACK INDICATOR</b>
<b>EDITS:</b>	5620-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5625</b>	<b>RACE/ETHNICITY: AMERICAN INDIAN/ALASKAN NATIVE INDICATOR</b>
<b>EDITS:</b>	5625-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5630</b>	<b>RACE/ETHNICITY: HAWAIIAN/PACIFIC ISLANDER INDICATOR</b>
<b>EDITS:</b>	5630-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5635</b>	<b>RACE/ETHNICITY: CAMBODIAN INDICATOR</b>
<b>EDITS:</b>	5635-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5640</b>	<b>RACE/ETHNICITY: HMONG INDICATOR</b>
<b>EDITS:</b>	5640-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5645</b>	<b>RACE/ETHNICITY: LAOTIAN INDICATOR</b>
<b>EDITS:</b>	5645-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5650</b>	<b>RACE/ETHNICITY: VIETNAMESE INDICATOR</b>
<b>EDITS:</b>	5650-11 <i>This element must contain a ‘Y’ or ‘N’.</i>
<b>5652</b>	<b>RACE/ETHNICITY: SOUTHEAST ASIAN INDICATOR (Subgroup Unknown)</b>
<b>EDITS:</b>	5652-11 <i>This element must contain a ‘Y’ or ‘N’.</i>  5652-21 <i>If the Race/Ethnicity-Southeast Asian Indicator (Subgroup Unknown) contains ‘Y’, then the specific Southeast Asian race/ethnicity subgroup indicators (DE 5635, 5640, 5645, and 5650) must contain ‘N’.</i>
<b>NOTES:</b>	<i>This indicator should be used for applicants whose race/ethnicity was self-identified prior to the change in the UW application to collect Southeast Asian subgroups.</i>
<b>5655</b>	<b>RACE/ETHNICITY: OTHER ASIAN INDICATOR</b>
<b>EDITS:</b>	5655-11 <i>This element must contain a ‘Y’ or ‘N’.</i>

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<b>5660</b>	<b>RACE/ETHNICITY: WHITE/CAUCASIAN INDICATOR</b>
<b>EDITS:</b>	5660-11 <i>This element must contain a 'Y' or 'N'.</i>

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<b>5670</b>	<b>RACE/ETHNICITY: RACE UNKNOWN INDICATOR</b>
<b>EDITS:</b>	5670-11 <i>This element must contain a 'Y' or 'N'.</i>
	5670-21    a) <i>If the Race Unknown Indicator contains 'Y', then the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'N'.</i>
	b) <i>If the Race Unknown Indicator contains 'N', then one or more of the specific race/ethnicity indicators (DE 5600, 5605, 5610, 5615, 5617, 5620, 5625, 5630, 5635, 5640, 5645, 5650, 5652, 5655, and 5660) must contain 'Y'.</i>

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<b>5900</b>	<b>TALLY OF LATE APPLICATIONS</b>
<b>NOTES:</b>	<i>Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.</i>

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<b>5160</b>	<b>UNIT</b>
<b>5170</b>	<b>DIVISION</b>
<b>5180</b>	<b>TERM</b>
<b>5010</b>	<b>APPLICANT SOCIAL SECURITY NUMBER</b>
<b>EDITS:</b>	59M1-41 <i>Each combination of these data elements must be unique.</i>

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