



UW System Digital Learning Environment (DLE) Advisory Council

June 18, 2020

Charge:

The UW System Digital Learning Environment (DLE) Advisory Council (hereafter “the DLE Advisory Council”) is a standing group of UWS stakeholders with unique expertise and knowledge assembled to provide a forum for reporting, discussing, and providing input to the DLE program service owner. The DLE Advisory Council creates linkage between UWS institution perspectives and the DLE program. DLE Advisory Council members support the DLE program in the following capacity with the goal of achieving consent:

- Represent DLE constituency groups
- Synthesize recommendations to provide input
- Provide ideas for the roadmap and service improvement
- Provide input to prioritize activities, with particular focus on:
 - timing
 - level of engagement/communications needed with UWS stakeholders (i.e., Instructors, Students, Administrators)
- Provide customer perspective on program updates and change requests
- Provide input on use of discretionary funds

Accountability:

The DLE Advisory Council is ultimately accountable to the UWS Enterprise Directions Council (EDC).

Sponsorship:

Co-Executive Sponsors are the UWSA VP of Administration and the UWSA VP of Academic and Student Affairs, who also sit on the DLE Advisory Council. The DLE Service owner seeks guidance from the Co-Executive sponsors should the need arise.

Membership:

The initial membership of the DLE Advisory Council was based on appointment by the Co-Executive Sponsors and includes individuals representing stakeholders of the DLE from various UWS institutions where possible, including (but not limited to) students, faculty, Provosts, Chief Information Officers, Registrars, Instructional Designers, Instructional Technologists, and Librarians. Members representing the UW System Learning Technology Development Council (LTDC) and the UW System Office of Professional and Instructional Development (OPID) are the Chairs of their respective committees.

Term of Service:

Members of the DLE Advisory Council serve for a period deemed appropriate by the Co-Executive Sponsors with the current term of service to be two years, beginning June 1, 2020. LTDC and OPID Chair members rotate annually on July 1.

Meeting schedule:

Meetings are held quarterly in March, June, September, and December via conference calls with email communication in between.