

DIRECT ADMIT FORM

Common Direct Admit Form Issues and Troubleshooting Tips

Common Direct Admit Form Issues:

- Getting Started: Creating an Account vs Linking an Account
- Making Updates to the Student Information Within the Account: Student Name and High School Information
- Grayed out UWs on the Direct Admit Form

Getting Started: Creating an Account vs Linking an Account

Students who have received Direct Admit offers of admission must take the next step of submitting a Direct Admit Form. To do so, students must use the Universities of Wisconsin Admission Pathway Portal at apply.wisconsin.edu/direct-admit

Creating a New Account

If this is the first time a student is visiting the Universities of Wisconsin Admission Pathway Portal, they will need to create a new account.

Steps to Create a New Account

1. Go to the Universities of Wisconsin Admission Pathway Portal at apply.wisconsin.edu/direct-admit
2. Click on “CREATE ACCOUNT.” Enter in the high school email address in addition to the personal email address. Complete all other fields.
3. Verify both the high school email address and personal email address.
4. Once logged in, from the “DIRECT ADMIT” tab, it will display the list of the UWs the student has been directly admitted to.
5. To start a Direct Admit Form, click on the button “DIRECT ADMIT FORM.” Follow the instructions to complete the form.

Linking an Existing Account

If students have used the Universities of Wisconsin Admission Pathway Portal account before and have an existing account, they will need to log into the account and link the high school record to the account. Students may already have an account if they previously applied for dual enrollment classes at a UW (for example: CAPP, PIE, ECCP, PACC, CCIHS courses).

Steps to Use an Existing Account to Link a Direct Admit Record

1. Go to the Universities of Wisconsin Admission Pathway Portal at apply.wisconsin.edu/direct-admit
2. Click on “SIGN IN.” Enter the personal email address.
3. Once logged in, click on the “Direct Admit” tab. Then, click on “LINK YOUR DIRECT ADMIT RECORD.” Enter the high school email address.

4. A verification code will be sent to the student's high school email address. Verify the high school email address.
5. Once the email is verified, from the "DIRECT ADMIT" tab, it will display the list of the UWs the student has been directly admitted to.
6. To start a Direct Admit Form, click on the button "DIRECT ADMIT FORM." Follow the instructions to complete the form.

Making Updates to the Student Information Within the Account

Updating a First and Last Name

The first and last name of a student cannot be updated within the Direct Admit Form itself.

If the Direct Admit Form is displaying an incorrect first and/or last name, this information can be updated within the main account under "My Account: Account Information."

Updates to the "Account Information" will automatically update any in-progress Direct Admit Forms.

The screenshot shows the "ACCOUNT INFORMATION" page of the Universities of Wisconsin Direct Admit system. On the left is a dark blue sidebar with the "UNIVERSITIES OF WISCONSIN" logo and a menu with options: "My Account" (highlighted in yellow), "How to Apply", "Find Your Term", "Find a Program", "Contact Us", and "Sign Out". The main content area is white and contains the following fields and options:

- First Name:** A text input field with the placeholder "First Name".
- Last Name/Family Name:** A text input field with the placeholder "Last Name".
- Email Address:** A text input field containing "email@gmail.com".
- Cell Phone:** A text input field with a country code dropdown (showing a US flag) and the number "+1 (000) 000-0000".
- I don't have a cell phone:** An unchecked checkbox.
- Permission to send texts?:** Radio buttons for "Yes" (unchecked) and "No" (checked).
- Update my password:** A blue link.
- Deactivate Account:** A blue link at the bottom right.
- SAVE:** A red button at the bottom center.

Updating a High School

Upon creating a Direct Admit Form, the high school of the student will automatically populate for the student. If the high school is incorrect, the student can make changes within the Form.

In the “Academic Background: High School” section, a high school will automatically populate along with an “Anticipated graduation date.”

ACADEMIC BACKGROUND: HIGH SCHOOL/SECONDARY SCHOOL

FREDERIC 6-12 SCHOOL
FREDERIC, WI

Do you currently attend this school?
☒ Yes ☐ No

Attended from: September 2024
Anticipated graduation date?: June 2026

[BACK](#) [SAVE HIGH SCHOOL](#)

1. Enter in an “Attended from” date. This can be any date. Click on “SAVE HIGH SCHOOL.”
2. Once the high school is saved, it will show up in the “Academic Background: High School” page.

ACADEMIC BACKGROUND: HIGH SCHOOL/SECONDARY SCHOOL

In this next section you will need to supply the following pieces of information about all of your High School/Secondary Schools attended:

- Full name of your high school/secondary school
- High school/secondary school attendance dates
- High school/secondary school graduation date
- Optional: unofficial high school/secondary school transcript, if still currently in high school

TITLE	GRADUATION DATE	TRANSCRIPT	ACTIONS
FREDERIC 6-12 SCHOOL	06/2026	No	Edit Remove

[+ Add High School](#)

[BACK](#) [SAVE AND CONTINUE](#)

3. From the “Actions” column, click on “Remove” to remove the incorrect school.
4. Then, click on “Add High School” to add the correct school.

Grayed out UWs on the Direct Admit Form

As you work with students to accept their Direct Admit offers of admission to the Universities of Wisconsin Admission Pathway Portal, a grayed-out UW means they already have a traditional application either submitted or in-progress (see image below). If in-progress, they should delete it before submitting the Direct Admit Form. If already submitted, they are not going to be able to submit a Direct Admit Form; simply contact the UW to inform them of their Direct Admit status.

Example of a grayed-out UW in the Direct Admit Form (see UW-Whitewater):

WHAT CAMPUSES WOULD YOU LIKE TO CONNECT WITH?

You have the following Direct Admit offers.

Select all UWs you would like to send your Direct Admit Form to.



☐ UW-Green Bay

☐ UW-Green Bay - Manitowoc Campus

☐ UW-Green Bay - Sheboygan Campus



☐ UW-Milwaukee



☐ UW-Oshkosh



☐ UW-Parkside



☐ UW-Stevens Point

☐ UW-Stevens Point at Marshfield

☐ UW-Stevens Point at Wausau



☐ UW-Whitewater

☐ UW-Whitewater at Rock County

To apply to a campus not on this list, [start an application](#).

MY ACCOUNT

SAVE AND CONTINUE