



# K-12 SCHOOL REQUIREMENTS DURING COVID-19

Public Health Madison & Dane County

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- This document outlines safety requirements should schools reopen. It is not a decision whether to reopen schools for the 2020-2021 school year.
- For guidance reference the Wisconsin Department of Public Instruction's [Education Forward Page](#).
- 4K must follow the child care requirements under PHMDC's Order and must follow all regulatory and licensing requirements. Whichever requirements are more restrictive, those requirements must be followed.

## SCHOOL 2020-2021 REQUIREMENTS

Dane County school requirements for the 2020-2021 school year are founded on evidence-based strategies to minimize the risk of COVID-19 transmission. Schools should be prepared for changes and/or additional requirements or orders to be put forth at any time based on local data, emerging evidence and best practices.

Public and private kindergarten through twelfth grade schools must abide by the following:

- i. Develop and implement a written hygiene policy and procedure that includes:
  1. Establishing expectations that employees and students who have a fever or other symptoms of COVID-19 do not come or remain at school.
  2. Establishing hand-washing expectations and ensuring supplies are available to employees and students.
  3. Describing proper cough and sneeze etiquette.
- ii. Develop and implement a written cleaning policy and procedure that includes:
  1. Guidelines for cleaning and disinfecting frequently touched surfaces multiple times a day.
  2. Guidelines for cleaning common areas between use.
  3. Protocols for cleaning and disinfecting in the event of a positive COVID-19 case on site.
- iii. Develop and implement a written protective measure policy and procedure that includes:
  1. Ensuring students ages five (5) and older wear face coverings when indoors and on buses.
  2. Ensuring employees are provided with and wear a face covering when indoors and on buses.
  3. Ensuring students and employees with face coverings are at least six (6) feet from others to the greatest extent possible when indoors and on buses.
  4. Ensuring that students who cannot wear a face covering maintain at least six (6) feet distancing at all times from other students when indoors and on buses.
  5. Ensure that students who cannot wear a face covering maintain six (6) feet distancing from employees to the greatest extent possible when indoors and on buses.
  6. Ensuring that employees who cannot wear a face covering maintain at least six (6) feet distancing at all times from other employees when indoors and on buses.
  7. Ensuring that employees who cannot wear a face covering maintain six (6) feet distancing from students to the greatest extent possible when indoors and on buses.
  8. Ensuring students and employees are at least six (6) feet from other students and employees to the greatest extent possible outside.
  9. Ensuring that student and employee groupings are as static as possible by having the same group of students stay with the same employees as much as possible. Restrict mixing between groups as much as possible.
  10. Common areas such as cafeterias, auditoriums, and gymnasiums can be used as classrooms, to provide food, as child care and youth settings, and for government functions. Student groupings should be in distinct spaces within common areas and students groupings many not mix with other student

groupings.

- iv. Implement [PHMDC's action plan for COVID-19 case\(s\)](#) at the school.
- v. Document staff receipt, acknowledgement, or training on the policies in Sections 4.d.i-4.d.iv of this Order.
- vi. Post [PHMDC's Workplace requirements for employers and workers](#) guidance document in a prominent location where all employees may access and view. (English, Spanish, and Mandarin versions are included).