

Email to Precollege Liaisons re Convening Working Groups

Hello,

Thank you for serving as your institution's precollege liaison. As you know, we have a number of important initiatives going on at the UW System regarding precollege programs and youth activities at this time. Attached to this email please find a slide that helps explain the ongoing audit, web application, and development of a systemwide policy. We have spent the last couple months informing communities of practice across system about these efforts, such as chancellors, chief business officers, risk managers, environmental health and safety, human resources directors, Clery officers, Title IX coordinators, prevention staff, academic and student affairs, and athletics directors.

Secure Web Application of Youth Activities Data: The original scope of the precollege and youth activities project focused on building a secure web application to provide information on available programs across the UW System. By now, you should have submitted an inventory of precollege and youth activities to Carl Hampton, Senior Diversity and Inclusion Officer at UW System. Carl will follow up with each liaison to provide an accounting of the information provided in the initial state of youth activities survey by March 6, 2020. Carl will work with you to help gather information on your campus to create a complete inventory of youth activities on your campus. **If you have questions about this portion of the project, please reach out to Carl at champton@uwsa.edu or 608.890.3273 (work).**

Precollege and Youth Activities Policy: The UW System Office of Compliance and Integrity is leading an effort to develop a Board of Regents policy and a System policy that set forth comprehensive standards of compliance for precollege and youth activities across the UW System. We are requesting input from all system campuses on the drafting of the policy. In order to develop a policy that is well-informed, implementable, and tailored to the needs of each campus, we'd like to begin by gaining an understanding the current state of compliance at each UW institution. In recognition of the fact that youth activities compliance is an issue that touches many functional areas on each campus, we are requesting that each institution convene a group of representatives from key offices and units on campus to (1.) assess the current state of compliance and (2.) collect and compile relevant input to be provided to the UW System Office of Compliance and Integrity for inclusion in the system policy. **If your institution would like to designate a different liaison for the policy portion of this project, please inform Katie Ignatowski at kignatowski@uwsa.edu or 608.265.2273 (work).**

We are grateful that UW-Madison has offered to provide subject matter expertise in these efforts based on their successful experience in developing and implementing a youth activities policy on their campus. Madison's policy has been nationally benchmarked against 84 other universities and meets federal and state law mandates along with recommendations from the Safe Sport Act. While Madison's policy should provide a great place to start, we recognize that a system policy will need to be tailored to the unique needs of all UW System institutions. For reference, please find Madison's policy here [<https://kb.wisc.edu/precollege-youth-program-policy>] and corresponding manual attached to this email. This manual is for internal use only and should not be distributed outside of your campus. Each UW System community of practice mentioned above has also had a chance to hear from their counterpart at Madison who served

on the UW-Madison Precollege Workgroup, and from Prencia Clifton, Madison's Director of Youth Protection and Compliance.

We look forward to working with you to develop a policy that is well-informed, implementable, and tailored to the needs of each campus. Attached to this email please find a template "Precollege Working Group Agenda" that suggests possible membership and provides questions for you to consider as you assess your current state of compliance and consider recommendations on a system policy. **Please provide your institution's input by answering questions in the "Precollege Policy Input" attachment by May 15, 2020 and submitting to Katie Ignatowski in the UW System Office of Compliance and Integrity at compliance@uwsa.edu.** Questions provided in the template agenda document are for your internal use in evaluating your current state of compliance as a way of informing your recommendations on the system policy.

In order for us to best serve you in this effort, it would be helpful for us to attend your working group kick-off meeting to gain an understanding of the specific needs on your campus. We want to be a resource to you in this effort and be sure that we have the necessary input to craft a successful policy. **Please reach out to Carl or Katie to schedule a time to visit with your precollege working group. In order to meet the input deadline of May 15, we recommend scheduling a working group meeting in early to mid-April.**

For project resources, information, and updates, please visit our precollege project website at <https://www.wisconsin.edu/pmo/precollegeproject/>.

Thank you,

Katie Ignatowski and Carl Hampton, UW System