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| **REQUEST FOR UWSA REVIEW AND COMMENT ON A UNIVERSITY UNDERTAKING** |
| Complete this form for each project in a campus building that is on the UWSA inventory. Provide project details and submit one copy for each action for which review is requested and send to the **UWSA Historic Preservation Officer: Maura Donnelly** <mdonnelly@uwsa.edu>. Attach supporting material providing detail of the proposed scope of work such as a work order, Small Project Request, AAPR, etc. Include drawings or photos of existing conditions. Complete only the areas highlighted in yellow. The Agency Historic Preservation Officer will do the rest. |
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| **I.** | **GENERAL INFORMATION** |
| **[ ]**  | **This is a new submittal.** |
| **[ ]**  | **This is supplemental information related to another project:** |       |
|  |       |
| a. | Institution/Campus: | UW-? |
| b. | Institution Contact Person: |       |
| c. | Phone: |       | Fax: |       |  |
| d. | Return Address: |       | Zip Code: |       |
| e. | Email Address: |       | Project Number:  |       |
| f. | Project Name: |       |
| g. | Building Name:Project Street Address |       |
| h. | County: |       | City: |       | Zip Code: |       |
| i. | Project Location: | Township: |        | Range: |        | **[ ]** E | **[ ]** W | Section: |       | Quarter Section: |        |
| j. | Project Narrative Description – Attach information as necessary.       |
| k. | Area of Potential Effect (APE). Attach Copy of U.S.G.S. 7.5 Minute Topographic Quadrangle Showing APE. |
| **II.** | **IDENTIFICATION OF HISTORIC PROPERTIES** |
| **[ ]**  | Historic Properties are not located within the project APE. Attach supporting materials. |
| **[ ]**  | Historic Properties are located within the project APE. Attach supporting materials. |
| **III.** | **FINDINGS** |
| **[ ]**  | No historic properties will be affected (i.e., none is present or there are historic properties present but the project will have no effect upon them). Attached necessary documentation. |
| **[ ]**  | The proposed undertaking will have an effect on one or more historic properties located within the project APE.Attach necessary documentation, as described. |
| Authorized Signature: |  | Date: |       |
| Type or Print Name: |       |
| **IV.** | **AGENCY HISTORIC PRESERVATION OFFICER COMMENTS** |
| **[ ]**  | Agree with the finding in Section III above. |
| **[ ]**  | The proposed undertaking will result in an adverse effect to one or more historic properties and will require SHPO review. |
| **[ ]**  | Requires negotiation with the institution to resolve the adverse effects. |
| **[ ]**  | Object to the finding for reasons indicated in attached memo. |
| **[ ]**  | Cannot review until information is sent as follows: |  |
| Authorized Signature: |  | Date: |       |
| UW System HPO | Maura A. Donnelly |  |  |