



The University of Wisconsin – Madison is seeking information regarding opportunities to lease an estimated 400 parking stalls within the city of Madison. Preferred locations would be south or west of the UW – Madison campus with direct access to Madison Metro bus service. We are looking for a lease, or leases, including all operating expenses. This solicitation may result in multiple leases of parking spaces ranging from 50 spaces to 400 spaces each. Parking spaces should be available for rent starting in August of 2024. The initial rental term requested is two years with multiple one-year renewal options.

All responses should contain:

1. Completed response sheet identifying the per stall rental rate.
2. Information on location, number of stalls, current condition, recent updates, and lighting.
3. Area map indicating location of parking stalls and proximity to bus stops.
4. Parking area photos if available.

This is a Request for Information (RFI) and not a Request for Proposal (RFP). A formal RFP may not be issued; therefore, all responses must be as complete and accurate as possible. Final terms and conditions are negotiable. All leases with rent commitments greater than \$1 Million for the initial term or any renewal or lease terms longer than five-years require approval by the Board of Regents of the University of Wisconsin System.

If you are interested in responding to this RFI, please email all requested information no later than **NOON, Thursday, May 16, 2024** to uwrealestate@fpm.wisc.edu. All responses should be submitted via this email address and contain **UW-Madison Parking RFI Response** in the subject line.

Request for Information – Response Sheet
UW-Madison

PARKING FACILITY ADDRESS:

RATE PROPOSAL:

I. PARKING SPACES

A) Total parking spaces _____

II. RATE CALCULATION: Per Parking Space

Complete the following:

A) Annual rental rate per parking space. _____/space.

B) Additional annual operating costs _____/space.

C) **Total Annual Cost Per Parking Stall** _____/space.
(Sum of A and B)

Total Annual Lease Cost. (I.A x II.C) _____

III. TERMS AND CONDITIONS:

A) Annual Escalator: _____

C) Length of Lease: Two Years

D) Renewal Option(s): Multiple annual renewal options

F) Tenant Occupancy Date: _____

IV. SUBMITTED BY:

Contact Name

Firm Name

Firm Street Address

Firm City, State, Zip

Telephone Number/ Fax Number

Authorized Signature

Email Address