


Frequently Asked Questions (FAQ)

Question	Answer	Additional Resources
Access & Security		
Where do I access UWBI?	Go HERE	<ul style="list-style-type: none"> ▪ https://www.wisconsin.edu/bi/ ▪ UWBI Getting Started Quick Guide
How can I get access?	<p>If you haven't been approved for access for the UWBI HRS Shared Queries tool, you will need to acquire them by going to the Oracle Identity Manager (OIM) and enter your supervisors name to be routed for approval. You can request HRS~IR EPM All NS Query Library (Non-Sensitive) or HRS~IR EPM HR Sensitive Query Library (Sensitive) roles.</p> <p>Once completed, you will then need to have access to the UWBI HRS Shared Queries Multi Factor Authentication (MFA) one-time password FOB or App. To manage/request one, go to the UW Digital IDs webpage.</p>	<p>You can also contact your UWBI campus support. To find who you can contact go here: https://www.wisconsin.edu/bi/uwbi-support/</p>
How do I know which role I need-Author or Consumer?	<p>Every user will automatically be granted Consumer role access. This roles access will allow a user to view, run, and see shared queries based on your security (HRS~IR EPM All NS Query Library (Non-Sensitive) or HRS~IR EPM HR Sensitive Query Library (Sensitive)).</p> <p>You can also request/acquire Author access if you are interested in writing queries and reports that are customized to your needs and/or share with your peers.</p>	<p>To find role specific quick guides, job aids, and additional resources go here: https://www.wisconsin.edu/bi/resources/</p>
How do I get an (OTP) authentication to sign in?	Go here: https://uwdigitalid.wisconsin.edu/ and follow the directions to request a One-Time-Password (OTP).	<p>Need help go here (Search Knowledgebase, campus help desk, local registration and much more): https://uwdigitalid.wisconsin.edu/index.php?p=29</p>
What username and password do I use to login to OBIEE?	<p>If you have been through the initial training, use your NetID username and password to login. If you don't have one go here to acquire one: https://kb.wisc.edu/page.php?id=1140.</p>	<p>NETID Resources: https://kb.wisc.edu/ams/search.php?q=NetID+Login</p>
Technical		
What browser should I use to access UWBI?	UWBI is certified in IE 7.x., 8.x., and 9.x., Firefox 3.5+, Safari 4.x., 5.x., and Chrome 12+. Microsoft Edge tends to have some issues-contact your institution IT support if you need assistance identifying this.	<p>Search Oracle: https://www.oracle.com/index.html</p>
Do I need to install a "plugin" or anything to access OBIEE?	There is no need to install any plugins or special software to access OBIEE.	Not Applicable.

<p>What if I see issues with the information on a dashboard?</p>	<p>If you find issues or discrepancies on a dashboard contact your institution UWBI Support HERE or contact uwbi@uwsa.edu.</p>	<p>You can also report issues and bugs HERE.</p>
<p>When I click on a dashboard why does it take so long to populate the information?</p>	<p>On some dashboards it can take some time to do the calculations and formatting before the information is presented on the screen. Usually, it shouldn't take longer 30 seconds to generate the data. If it takes longer than 2-3 minutes, consider filtering the information to generate less data. (Example: Filter by only one term or career).</p>	<p>Check out more helpful resources here: https://www.wisconsin.edu/bi/resources/</p>
<p>Navigation & Training</p>		
<p>What is OBIEE/UWBI?</p>	<p>The University of Wisconsin's Systems Business Intelligence(UWBI) utilizes Oracle Business Intelligence Enterprise Edition 12c (OBIEE) which is an unmatched and comprehensive business intelligence and analytics platform that delivers a full range of capabilities— including interactive dashboards, ad hoc queries, mobile analytics, notifications and alerts, enterprise and financial reporting, scorecard and strategy management, business process invocation, unstructured search and collaboration, integrated systems management and more. OBIEE 11g is built on a proven and modern technological foundation that supports the highest workloads and most complex deployments, while providing timely insights to users across an enterprise at a low overall total cost of ownership (www.oracle.com/us/bi-enterprise-edition-plus-ds-078848.pdf).</p>	<p>Oracle OBIEE Fact Sheet: www.oracle.com/us/bi-enterprise-edition-plus-ds-078848.pdf</p>
<p>What are the benefits to using UWBI?</p>	<p>The University of Wisconsin System Administration and Institutions utilize Business Intelligence (BI) to help make strategic decisions across various levels. UWBI allows the leveraging of software and services to transform data into actionable intelligence to better assist with decision making.</p> <p>UWBI aims to be a constant provider of reliable information which provides transparency and is derived from administrative and college-based systems and delivered to internal and external bodies. Business Intelligence (BI) Analytics is more than just queries and reporting, BI integrates sophisticated techniques and tools to interact with the information.</p>	<p>www.wisconsin.edu/bi</p>
<p>What is the UWBI Website?</p>	<p>The website is www.wisconsin.edu/bi and you can find our mission, support, recourses, training, events, news, and campus highlights.</p>	<p>Contact uwbi@uwsa.edu with any questions.</p>
<p>Do I need training to use UWBI?</p>	<p>Training requirements are dependent on your institutions usage policy of the UWBI Tool. However, to</p>	<p>https://www.wisconsin.edu/bi/uwbi-support/</p>

	complete the UWSA UWBI Enterprise training, you will need to have completed the enterprise security training and BI101. For more information visit the UWBI website Support section to view your institutions contact information.	
How do I enroll for training?	TBD	https://www.wisconsin.edu/bi/uwbi-training/
Once I've logged into OBIEE, how do I see the dashboards?	If you have successfully logged into OBIEE, select the Dashboard dropdown in the Global Header.	
What are the uses of the "Recent" and "Most Popular" sections on the Home page of OBIEE?	The "Home" page will show recently used and most popular dashboards. These links make it easier to navigate to dashboards you use often.	Need navigation help? Check out our navigation guides located here: https://www.wisconsin.edu/bi/resources/
Data Modeling		
Can I use the same data for different analyses?	Yes. You can create source views that expose the same source columns in different contexts. You use views to include the same source objects in multiple dimensions. For example, to use time data for both the Order Date and Ship Date dimensions, create two views based on the time source table, time_order_date_v and time_ship_date_v. The views can then be used as sources for the Order Date and Ship Date dimensions.	https://docs.oracle.com/en/cloud/paas/bi-cloud/bilpd/top-faqs-data-modeling.html
After adding new columns to my source table, can I include the new columns in my data model?	Yes. You can include newly added source columns. To include the new columns, select Synchronize with Database from the Actions menu for the appropriate fact table or dimension table in the Data Model. Then, in the messages list, select the message item describing the new columns and select Sync-up selected from the Message Actions menu.	https://docs.oracle.com/en/cloud/paas/bi-cloud/bilpd/top-faqs-data-modeling.html
In what situations should I create model objects based on source views?	Always create a source view when you think that you might want to perform subsequent changes, such as extending model objects, creating filters, and adding calculations. Creating a model based on source views provides greater flexibility than using source tables directly.	https://docs.oracle.com/en/cloud/paas/bi-cloud/bilpd/top-faqs-data-modeling.html
Can I include columns from a different source table or view in my existing dimension table when it is based directly on a source table?	Yes. It's easy to add columns from another source table or view to an existing dimension table. To do this, drag and drop the table or view on to your existing dimension table.	https://docs.oracle.com/en/cloud/paas/bi-cloud/bilpd/top-faqs-data-modeling.html
Can I include columns from a different source table in my existing dimension table when it is based on a source view?	Yes. There are two ways you can do this. You can drag and drop the table on to the dimension table to include the columns. Alternatively, edit the view to include the new source columns, and synchronize your dimension table with your changes to the database.	https://docs.oracle.com/en/cloud/paas/bi-cloud/bilpd/top-faqs-data-modeling.html

Synchronization identifies new columns in the view and adds them to your dimension table.