QUICK GUIDE: Preferences and Accessibility

Setting Your Preferences & Accessibility

1. Go to UWBI PROD: https://uwbi.wisconsin.edu

2. In the top right of your header menu select the dropdown arrow by Signed in as Username.

3. Select My Account

4. Make desired changes such as your default landing page:

5. You can al so turn on and off the accessibility mode:

   ![Accessibility Mode](image)

   NOTE: If you need additional assistance with accessibility, contact your campus BI contact at: https://www.wisconsin.edu/bi/uwbi-support/ or contact the UWBI enterprise support team at: uwbi@uwsa.edu.

6. When you have competed any preference updates, select the OK button located in the lower right corner of the pop-up box.