QUICK GUIDE: Working with Formulas

1. Open the analysis for editing.
2. In the Selected Columns pane, click Options beside the column name, and then select Edit Formula.
3. On the Column Formula tab of the Edit Column Formula dialog, enter a formula in the Column Formula pane. In the Subject Areas pane, double-click a column to replace the column name in the Column Formula pane.
4. You can use the f(...) button to display the Insert Function dialog that enables you to include a function in the column formula.
   a. Commonly used Functions Include:
      i. Aggregate>CountDistinct (Calculate number of unique rows having a not null value for the expression)
      ii. Aggregate>Sum (Sum of all results)
      iii. String>Concat (concatenates all the values of a column into a single delimited string.)
      iv. Time Series Calculations>Ago (calculates the aggregated value from the current time back to a specified time period.)
5. The insert Function dialog box appears. Select the function you wish to work with:
6. This action creates a new formula/replaces subject area within a formula.
7. Click OK.
8. On the Results tab, the column displays its values with the formula applied.
9. The updated data should now appear on the Results tab.

Contact us at: uwbi@uwsa.edu
Visit us at: www.wisconsin.edu/bi
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