

QUICK GUIDE: Usage Reports

NOTE: This Guide is for Institution Designated Usage Tracking Authors.

As a Usage Tracking Author, you can utilize these resources and tools for the mapping of Oracle columns to user-friendly fields when developing an analysis. Management of usage tracking for Oracle Business Intelligence is obtained by collecting usage tracking data from the Oracle BI Server for each query and inserting it directly into a database table.

Access

In order to acquire access to the usage reports, your institution BI Administrator will need to complete the following role request form found on the UWBI website under [Resources: Usage Tracking Subject Area Access Request Template for BI Administrators Only](#). If you are unaware of who your BI Administrator is, please contact your [Institution Support Contact](#).

[SharePoint References and Links](#): With access, you can expand the Info Category of Oracle Technology to view the Oracle Usage Tracking Documentation and also view the [Usage Tracking Column RPD Map](#).

If you have any additional questions, please contact us at uwbi@uwsa.edu.

