



Workgroup Charter- Instructional Employee Teaching Workload Policies for ACT 15

PURPOSE

On July 3, 2025, the Wisconsin State Legislature approved [2025 Wisconsin Act 15](#), which in [Section 137](#) created Wis. Stat. § 36.115(10). In response to this new statute and to support ongoing compliance with the statutory reporting requirements and at the request and direction of the Office of General Counsel (OGC) for the purpose of developing a draft Universities of Wisconsin Administration Instructional Employee Teaching Workload policy for presentation to the Board of Regents, President Rothman charges the Instructional Employee Teaching Workload Policies Workgroup to:

- draft revisions to [Regent Policy Document 20-25, Teaching Workload Policy](#),
- ensure that appropriate legal review and analysis is provided throughout the process in compliance with relevant statutory and Regent authorities,
- ensure close alignment with the UW-Madison internal process and policy based on their separate human resources authority, and
- engage with identified shared governance and stakeholders to provide opportunities for consultation and/or feedback.

RESPONSIBILITY

The Core Working Group will:

- develop plans and timelines for policy drafting and consultation,
- generate policy drafts, including language regarding department chair releases, administrative duties, buyout plan, exceptions plan, flexibility to meet needs at distinctly different campuses, and related Board guidelines regarding monitoring and accountability activities, and
- provide opportunities for consultation with other identified groups, either core working group members and other identified parties.

The Support Team will:

- provide consultation as requested to the Core Working Group on policy aspects within their purview,
- help facilitate alignment between the draft RPD 20-25 and UW-Madison's internal process and policy, and
- provide administrative support to the Core Working Group to engage with other identified groups as requested.

The Provost Council will:

- attend scheduled meetings to discuss policy drafting processes and status,
- provide feedback to the Core Working Group as requested on policy drafts,
- provide updates to their respective chancellors regarding the policy development process, and
- provide their individual campuses' perspectives on the proposed language, including the Board guidelines regarding monitoring and accountability activities.

UWSA Leadership (*Board of Regents President, UWSA President, VP for University Relations*) will:

- review policy drafts, analyze for compliance, and provide feedback as requested.

Other Identified Groups (*UW Chancellors, Faculty Representatives, Instructional Academic Staff Representatives*) will:

- receive briefings on the drafting process and policy improvements, and
- consult on draft policy concepts as requested by the Working Group.

OVERSIGHT

The Working Group will be facilitated by the Universities of Wisconsin Administration, with the participation and support from the identified Working Group members. Participants may be added during the pendency of this work. Participants include:

Core Working Group-

- Johannes Britz, *Senior Vice President for Academic and Student Affairs, UWSA*
- Stephen Schmid, *Senior Director of Academic Partnerships and Planning, UWSA*
- Nelu Ghenciu, *Chair, Faculty Representatives Council*
- John Zumbrunnen, *Interim Provost, UW-Madison*
- Maria Cuzzo, *Provost, UW-Superior*
- Glendalí Rodríguez, *Provost, UW-Stout*
- Andrew Daire, *Provost, UW-Milwaukee*
- Chris Patton, *Vice President for University Relations, UWSA*
- Craig Thompson, *Vice Chancellor for University Relations, UW-Madison*
- Sarah Barber, *Interim Vice Provost for Academic Operations, UW-Madison*
- Megan Wasley, *Executive Director and Corporate Secretary*
- Michael Gorman, *Instructional Academic Staff Representative*
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Support Team-

- Sheryl Zajdowicz, *Director of STEM and Applied Research Initiatives, UWSA*
- Ben Passmore, *Associate Vice President for Policy Analysis and Research, UWSA*
- Jason Beier, *Associate Vice President and Chief Human Resources Officer, UWSA*
- Patrick Sheehan, *Associate Vice Chancellor and Chief Human Resources Officer, UW-Madison*
- Quinn Williams, *General Counsel, UWSA*
- Wade Harrison, *Deputy General Counsel, UWSA*
- Brian Vaughan, *Assistant Vice Chancellor of Office of Legal Affairs, UW-Madison*
- Joely Urdan, *Director of Legal Affairs and Chief Legal Counsel*