

## CONTENTS PART III

### Institution Data Submission Procedures

<u>Section</u>	<u>Page</u>	
A. Preparation and Submission of CDR Data		
• Preparation of CDR Data .....	III.A.1	
• Data Submission Schedules .....	III.A.2	
• Fall Term Submissions .....	III.A.3	
• Spring Term Submissions.....	III.A.4	
• Annual Submissions .....	III.A.5	
• MAAD Submissions.....	III.A.6	
B. General Technical Considerations		
• Changes in Entity Keys .....	III.B.1	
• Field Justifications.....	III.B.1	
• Data Submission via FTP.....	III.B.1	
• Re-submission of CDR Files.....	III.B.2	
C. Data Submission Formats		
• Sixth Week Data Submission: Curricular Data.....	III.C.1	
• Sixth Week Data Submission: Cross-Listed Course-Section.....	III.C.5	
• Sixth Week Data Submission: Student Data .....	III.C.6	
• Post-Term Data Submission: Student Data .....	III.C.13	A/08
• Student CDR Key Change File .....	III.C.17	A/08
• Financial Aid Data Submission: Student Data.....	III.C.18	A/08
• Summer Term Data Submission: Student and Curricular Data.....	III.C.21	A/08
• Winter Term Data Submission: Student and Curricular Data .....	III.C.23	A/08
• Monthly MAAD Data Submission: Student Data.....	III.C.24	A/08
D. Data Edit Descriptions		
• Overview .....	III.D.1	
• Curricular Editing Criteria .....	III.D.3	
• Student Editing Criteria.....	III.D.12	
• MAAD Editing Criteria.....	III.D.33	A/08