

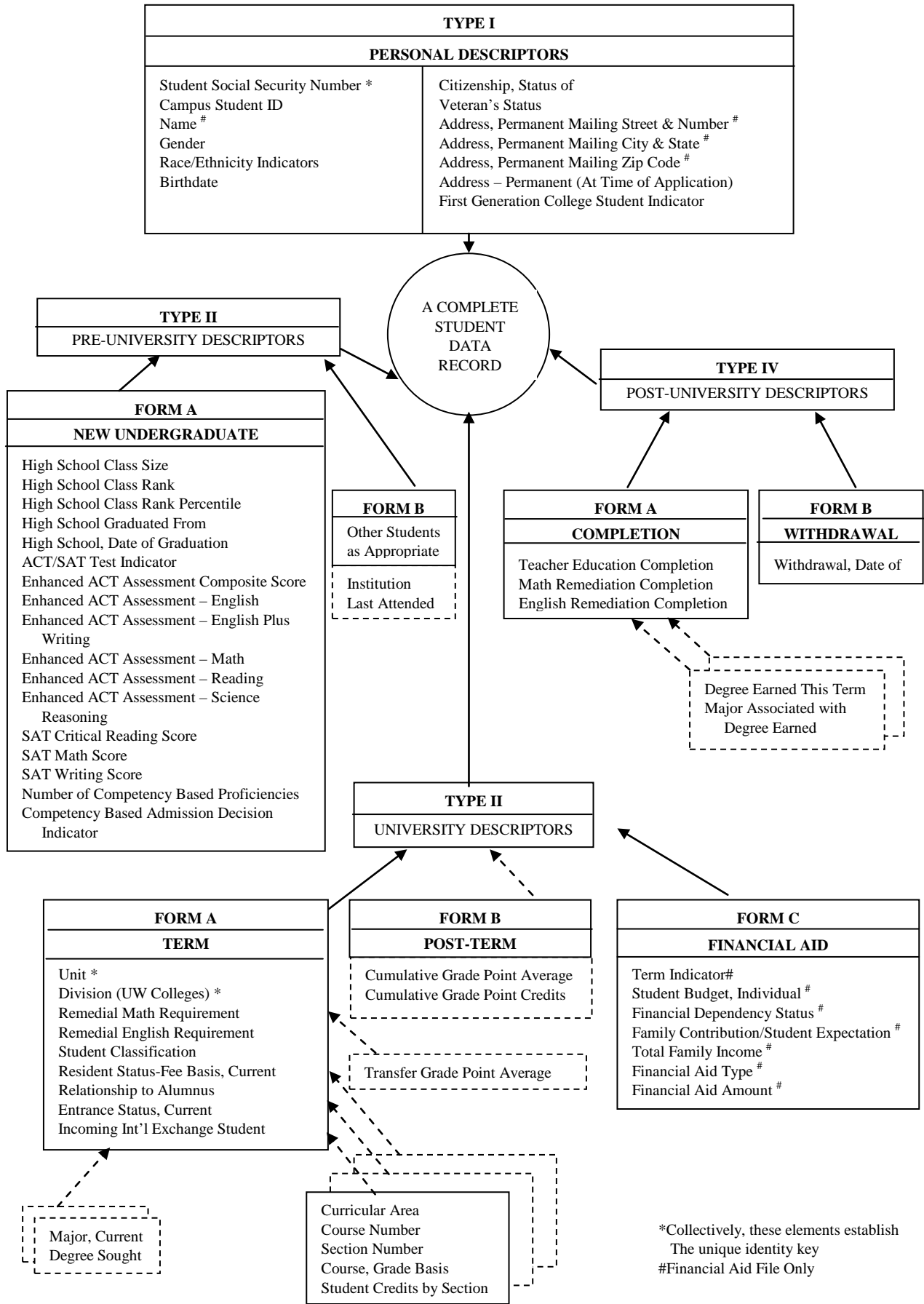
CDR Liaisons

The CDR liaisons are institutional representatives responsible for the coordination of all activities at their institutions which relate to the preparation and submission of CDR data. As a part of these coordination responsibilities, liaisons will work with functional area staff (such as in Admissions, Financial Aid, and Registrar's Offices) and with information technology staff to ensure the accuracy and completeness of CDR data submissions for their institution. For "PeopleSoft campuses," liaisons will represent their institution on CDR issues related to the CDR/MAAD/TIS interface programs, ensuring involvement from functional and technical staff so that informed and timely decisions can be made.

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Sp/09

+Sp/09



Logical Listing of Student Data Elements

Number

Descriptors

TYPE I: PERSONAL

2010	Student Social Security Number	
2012	Campus Student ID	
2015	Name*	
2020	Gender	
2040	Birthdate	
2050	Citizenship, Status of	
2060	Veteran's Status	
2065	First Generation College Student Indicator	+Sp/09
2070	Address, Permanent Mailing Street and Number*	
2072	Address, Permanent Mailing City & State*	
2074	Address, Permanent Mailing Zip Code*	
2080	Address – Permanent (Address at Time of Application)	
2600	Race/Ethnicity: Cuban Indicator	
2605	Race/Ethnicity: Mexican, Mexican-American, or Chicano/a Indicator	
2610	Race/Ethnicity: Puerto Rican Indicator	
2615	Race/Ethnicity: Other Hispanic/Latino Indicator	
2617	Race/Ethnicity: Hispanic/Latino Indicator (Subgroup Unknown)	
2620	Race/Ethnicity: African-American/Black Indicator	
2625	Race/Ethnicity: American Indian/Alaskan Native Indicator	
2630	Race/Ethnicity: Hawaiian/Pacific Islander Indicator	
2635	Race/Ethnicity: Cambodian Indicator	
2640	Race/Ethnicity: Hmong Indicator	
2645	Race/Ethnicity: Laotian Indicator	
2650	Race/Ethnicity: Vietnamese Indicator	
2652	Race/Ethnicity: Southeast Asian Indicator (Subgroup Unknown)	
2655	Race/Ethnicity: Other Asian Indicator	
2660	Race/Ethnicity: White/Caucasian Indicator	
2670	Race/Ethnicity: Race Unknown Indicator	

*Financial Aid File Only

Alphabetical Listing of Student Data Elements

<u>Descriptors</u>	<u>Number</u>
ACT/SAT Test Indicator	2145
Address, Permanent Mailing Street and Number*.....	2070
Address, Permanent Mailing City and State*	2072
Address, Permanent Mailing Zip Code*	2074
Address-Permanent (Address at Time of Application).....	2080
Birthdate	2040
Campus Student ID	2012
Citizenship, Status of	2050
Competency Based Admission Decision Indicator.....	2195
Course, Grade Basis.....	2320
Course Number	2310
Cumulative Grade Point Average.....	2250
Cumulative Grade Point Credits.....	2251
Curricular Area	2300
Degree, Earned This Term (This Institution).....	2420
Degree Sought (Graduate Degrees Only).....	2290
Division (UW Colleges Only)	2170
English Remediation Completed this Term	2465
Enhanced ACT Assessment – English	2151
Enhanced ACT Assessment – English Plus Writing Test Score	2144
Enhanced ACT Assessment – Math.....	2152
Enhanced ACT Assessment – Reading.....	2153
Enhanced ACT Assessment - Science Reasoning	2154
Enhanced ACT Assessment Composite Score.....	2150
Entrance Status, Current	2240
Family Contribution/Student Expectation*.....	2380
Financial Aid Amount*	2410
Financial Aid Type*	2400
Financial Dependency Status*.....	2370
First Generation College Student Indicator.....	2065
Gender	2020
High School Class Rank	2100
High School Class Rank Percentile	2105
High School Class Size.....	2090
High School, Date of Graduation	2120
High School Graduated From (Wisconsin High Schools Only).....	2110
Incoming International Exchange Student	2260
Institution Last Attended (Other than Current Institution)	2130
Major	2270
Major Associated with Degree Earned this Term.....	2430
Math Remediation Completed this Term	2460
Name*	2015
Number of Competency Based Proficiencies.....	2190

+Sp/09

*Financial Aid File Only

DATA ELEMENT DESCRIPTION

NUMBER: 1130
NAME: SECTION LENGTH
DEFINITION: The number of weeks that this section meets (including final exam period).

CODING REQUIREMENTS

LENGTH: 2 positions
DECIMAL POSITION: N/A
SPECIFICATIONS: Must be numeric and less than 19.

Following is UW System Administration's understanding of each institution's total number of rounded weeks of instruction for each term of academic year 2009-10. The weeks of instruction are calculated as follows. First, the total days of instruction are arrived at by adding up the total number of days in a term (Monday-Friday) minus legal holidays (e.g., Labor Day) and the spring break period in Term 2. Final exam period is included as part of the total days of instruction. After the total days of instruction are derived, this figure is divided by five (and rounded to the nearest whole number) to arrive at weeks of instruction. If the length of term is other than stated, please notify the Office of Policy Analysis and Research of the correct length of the term in whole weeks.

2009-10			
<u>Term Weeks</u>			
<u>Institution</u>	<u>Term 1</u>	<u>Term 2</u>	
Eau Claire	15	16	x
Green Bay	15	15	
La Crosse	15	16	x
Madison	16	16	
Milwaukee	16	15	x
Oshkosh*	17	17	
Parkside	16	16	
Platteville	15	16	
River Falls	15	15	
Stevens Point	15	16	x
Stout	15	16	x
Superior	15	16	
Whitewater	16	16	
UW Colleges	16	16	

*Includes 14-week, 7-week, and 3-week terms.

EXAMPLE: Section meets for 9 weeks; element is '09'.

DEFAULTS: During the build process, Extended Degree Program course sections, which continue beyond the maximum number of weeks in a term, will default to the maximum number.

EDITS: *1130-11 A number which is greater than zero but which does not exceed the maximum number of weeks in the term for the Unit (DE 1010) must be present.*

NOTES: *Refer to edit 1988-71 in the Curricular Editing Criteria beginning on page III.D.1.*

APPLICABILITY

UNITS: All
POPULATION: All course-sections
DATE OF RECORD: Tenth day of instruction
SUBMISSION DATE: Sixth week of term
DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2060
NAME: VETERAN'S STATUS
DEFINITION: A veteran is a current or former member of the United States Military who was not dishonorably discharged. There is no requirement for active duty or a minimum number of days that the veteran must have served. x

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No

EXAMPLE: Student has served as stated above; this element is 'Y'.

DEFAULTS:

EDITS: 2060-11 *Must be 'Y' or 'N'.*

NOTES:

APPLICABILITY

UNITS: All

POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)

DATE OF RECORD: Tenth day of instruction

SUBMISSION DATE: Sixth week of term

DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2065
NAME: FIRST GENERATION COLLEGE STUDENT INDICATOR
DEFINITION: A code indicating whether the student is or is not a first generation college student. Applicants are considered first generation college students if neither parent earned a four-year college/university degree.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>
Y	Student is a first generation college student.
N	Student is not a first generation college student.
blank (<i>b</i>)	Student has not indicated first generation status.

EXAMPLE:

DEFAULTS:

EDITS: 2065-11 *Must be coded 'Y', 'N', or blank (b).*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All new freshman or transfer students
DATE OF RECORD: Tenth day of instruction
SUBMISSION DATE: Sixth week of term
DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2074
NAME: ADDRESS, PERMANENT MAILING ZIP CODE
DEFINITION: The zip code of the student's permanent mailing address.

CODING REQUIREMENTS

LENGTH: 5 positions
DECIMAL POSITION: 99999V
SPECIFICATIONS: The proper numeric code is to be entered for each student in the financial aid data submission.
This element should be coded as *bbbbbb* for students with a foreign address. X

EXAMPLE: Student received financial aid and has a permanent mailing address including zip code 53777; this element is '53777'.

DEFAULTS:
EDITS: 2074-21 *Data must be present for each student in the financial aid submission, except for students that received only aid type 13 (see DE 2400). For students with a permanent address from a foreign country (Address, Permanent Mailing City and State (DE 2072) contains a foreign country), this element must be coded *bbbbbb*.* X

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2210
NAME: STUDENT CLASSIFICATION
DEFINITION: A code indicating the current class level or year of a student (based upon institutionally defined credit levels and/or institution, school, or college acceptance actions).

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS: The acceptable codes are as follows:

<u>CODE</u>	<u>DEFINITION</u>
A	Freshman
B	Sophomore
C	Junior
D	Senior
E	Masters
F	Education Specialist
G	PhD (Pre-prelim)
H	PhD (Post-prelim)
I	Special (non-matriculated student assessed undergraduate fees, UW COLLEGES use only)
J	Special (non-matriculated student assessed undergraduate fees, COMPREHENSIVE and DOCTORAL CLUSTER use only)
K	Special (non-matriculated student assessed graduate fees)
L	Law
M	Medical
N	High School
P	Pharmacy Professional
S	Wisconsin Resident Age 60 and over, audit only
T	Wisconsin Resident receiving federal old age survivors and disability insurance benefits (OASDI), audit only
V	Veterinary Medicine
Y	Clinical Doctorate

EXAMPLE:

DEFAULTS:

EDITS:

2210-11 *This element must contain a valid code: 'A' thru 'N' inclusive, 'P', 'S', 'T', 'V', or 'Y'.*

2210-12 *For Extended Degree Students, this element should contain 'A', 'B', 'C', 'D', or 'J'.*

DATA ELEMENT DESCRIPTION

NUMBER: 2210 – cont.

- EDITS:**
- 2210-21
- a) *If Unit (DE 2160) is not 'R' (UW Colleges), then this element cannot contain an 'I' (undergraduate special, UW Colleges only). If Unit (DE 2160) is 'R', then this element must contain an 'A', 'B', 'I', 'N', 'S', or 'T'.*
 - b) *If Unit (DE 2160) is not an 'A' (Madison), then this element cannot contain an 'L', 'M', 'P', or 'V'.*
 - c) *If this element contains an 'H' (PhD, post-prelim), Unit (DE 2160) must be 'A' or 'B', and the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N' or 'T'.*
 - d) *If this element contains a 'D', then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N'.*
 - e) *If the CAPP Indicator (DE 1410) on the curricular file contains a 'Y', then this element must contain an 'N'.*
 - f) *If this element contains a 'Y', then Unit (DE 2160) must be 'A', 'B', 'E', or 'K'.*
 - g) *If Resident Status-Fee Basis, Current (DE 2220) is not an 'R' (WI Resident), then this element cannot contain an 'S' or 'T'.*
 - h) *If Entrance Status (DE 2240) contains a 'T' or 'S', then this element must contain an 'A', 'B', 'C', or 'D'.*
 - i) *If Resident Status-Fee Basis, Current (DE 2220) is a 'W' (Return to Wisconsin participant), then this element must contain an 'A', 'B', 'C', 'D', 'I', 'J', 'N', 'S', or 'T'.*
- 2210-22
- If this element contains a 'B' or 'C', then the student should not be a new student, i.e., Entrance Status, Current (DE 2240) should not contain an 'N'.*

NOTES:

APPLICABILITY

UNITS: All

POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)

DATE OF RECORD: Tenth day of instruction

SUBMISSION DATE: Sixth week of term

DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2220
NAME: RESIDENT STATUS - FEE BASIS, CURRENT
DEFINITION: Resident status based upon determination by the Office of the Registrar.

CODING REQUIREMENTS

LENGTH: 1 position
DECIMAL POSITION: N/A
SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>
R	resident
M	nonresident, Michigan Reciprocity
S	nonresident, Minnesota Reciprocity
W	nonresident, Return to Wisconsin tuition discount program participant
I	nonresident, participant in UW Platteville's Tri-State tuition reduction program
E	nonresident, Midwest Student Exchange Program participant
N	nonresident, other

EXAMPLE: Student is nonresident, other; this element is 'N'.

DEFAULTS:

EDITS:

2220-11 *This element must contain an 'M', 'N', 'R', 'S', 'E', 'I', or 'W'.*
2220-21 *a) If this element contains a 'W', the Unit (DE 2160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', or 'N'.
b) If this element contains an 'I', the Unit (DE 2160) must contain an 'H'.
c) If this element contains an 'E', the Unit (DE 2160) must contain a 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R'.
d) If this element contains an 'E', then the two digit state code for Address-Permanent (DE 2080) must contain a 'KS', 'IN', 'MI', 'MO', 'NB', or 'ND'.*
2220-22 *If the student is a nonresident alien (Citizenship Status (DE 2050) = 'A'), then this element should not contain an 'R'.*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)
DATE OF RECORD: Tenth day of instruction; end of term
SUBMISSION DATE: Sixth week of term; post-term
DATE ISSUED: Spring 2009

DATA ELEMENT DESCRIPTION

NUMBER: 2410
NAME: FINANCIAL AID AMOUNT
DEFINITION: The dollar value of each type of financial aid disbursed (minus refunds) to the student during the academic year, (summer, fall, spring). Aid disbursed for Summer Session is to be reported separately from aid disbursed for the remaining academic year.

CODING REQUIREMENTS

LENGTH: 5 positions
DECIMAL POSITION: 99999V
SPECIFICATIONS: Expressed in whole dollars.
EXAMPLE: Student received \$525.00 of this type of aid; this element is '00525'.
DEFAULTS: If value is non-numeric, this element is defaulted to zeros.
EDITS:

2410-11 *A numeric value greater than zero and less than \$55,000 (for editing purposes only) must be present, except for Aid Type 99 where the amount must be zero.*

2410-12 a) *Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)).*
b) *The total aid a student received in the reporting period should not be greater than \$25,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students. Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.*

2410-21 a) *If the student received aid types '56', '57', or '67' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'A', 'B', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', or 'R' (FFELP participants).*
b) *If the student received aid types '91', '92', or '93' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'C', 'M', or 'N' (Direct Loan participants).*

2410-22 a) *If the student received need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by more than \$300.00.*
b) *If the student received aid type '47' or '48' (Lawton), then Race/Ethnicity should not be 'White' alone.*

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

X

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2009

THE UNIVERSITY OF WISCONSIN

**CDR DATES TABLE
FALL TERM 2009-10**

UNIT	WEEKS OF INSTRUCTION	INSTRUCTION BEGINS	DATE OF RECORD	SUBMISSION DATE 6-WK	6th-WK DATA FINALIZED	SUBMISSION POST-TERM	POST-TERM DATA FINALIZED
MSN	16	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
MIL	16	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
EAU	15	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
GBY	15	9/3/09	9/17/09	10/12/09	11/6/09	2/12/10	3/12/10
LAC	15	9/8/09	9/21/09	10/12/09	11/6/09	2/12/10	3/12/10
OSH	17	9/9/09	9/22/09	10/12/09	11/6/09	2/12/10	3/12/10
	14	9/9/09	9/22/09	10/12/09	11/6/09	2/12/10	3/12/10
	7	9/9/09	9/22/09	10/12/09	11/6/09	2/12/10	3/12/10
	7	10/28/09	11/9/09	1/8/10	1/13/10	2/12/10	3/12/10
	3	1/4/10	1/6/10	1/8/10	1/13/10	2/12/10	3/12/10
PKS	16	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
PLT	15	9/1/09	9/15/09	10/12/09	11/6/09	2/12/10	3/12/10
RVF	15	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
STP	15	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
STO	15	9/9/09	9/22/09	10/12/09	11/6/09	2/12/10	3/12/10
SUP	15	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
WTW	16	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10
UWC	16	9/2/09	9/16/09	10/12/09	11/6/09	2/12/10	3/12/10

UWC INCLUDES UW-BRB, UW-BRN, UW-FDL, UW-FOX, UW-MAN, UW-MTH, UW-MNT, UW-MSF, UW-RLN, UW-SHB, UW-WSH, UW-WAK, UW-ONL

6TH WEEK NOTE:

- PROFILES OF CROSS-LISTED COURSE-SECTIONS ARE ALSO DUE AT THIS TIME.

THE UNIVERSITY OF WISCONSIN

**CDR DATES TABLE
SPRING TERM 2009-10**

UNIT	WEEKS OF INSTRUCTION	INSTRUCTION BEGINS	DATE OF RECORD	SUBMISSION DATE 6-WK	6th-WK DATA FINALIZED	SUBMISSION POST-TERM	POST-TERM DATA FINALIZED
MSN	16	1/19/10	2/1/10	3/1/10	4/2/10	7/2/10	8/2/10
MIL	15	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
EAU	16	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
GBY	15	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
LAC	16	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
OSH	17	2/1/10	2/12/10	3/15/10	4/2/10	7/2/10	8/2/10
	14	2/1/10	2/12/10	3/15/10	4/2/10	7/2/10	8/2/10
	7	2/1/10	2/12/10	3/15/10	4/2/10	7/2/10	8/2/10
	7	3/29/10	4/9/10	5/24/10	5/28/10	7/2/10	8/2/10
	3	5/17/10	5/19/10	5/24/10	5/28/10	7/2/10	8/2/10
PKS	16	1/19/10	2/1/10	3/1/10	4/2/10	7/2/10	8/2/10
PLT	16	1/19/10	2/1/10	3/1/10	4/2/10	7/2/10	8/2/10
RVF	15	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
STP	16	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
STO	16	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10
SUP	16	1/19/10	2/1/10	3/1/10	4/2/10	7/2/10	8/2/10
WTW	16	1/19/10	2/1/10	3/1/10	4/2/10	7/2/10	8/2/10
UWC	16	1/25/10	2/5/10	3/8/10	4/2/10	7/2/10	8/2/10

UWC INCLUDES UW-BRB, UW-BRN, UW-FDL, UW-FOX, UW-MAN, UW-MTH, UW-MNT, UW-MSF, UW-RLN, UW-SHB, UW-WSH, UW-WAK, UW-ONL

6TH WEEK NOTE:

- PROFILES OF CROSS-LISTED COURSE-SECTIONS ARE ALSO DUE AT THIS TIME.

**DATA SUBMISSION SCHEDULE
ANNUAL SUBMISSIONS
2009-10**

1. FINANCIAL AID (Student)													
a. Date of Record End of Reporting Period				b. Submission Date July 10, 2009				c. Finalize Date August 31, 2009					
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X	X	X	X	X	X	X	X	X	X	X	X	X	X

2. WINTER TERM (Student and Curricular)													
a. Date of Record Varying*				b. Submission Date January 25, 2010 (6 th Week)		c. Finalize Date February 15, 2010 (6 th Week)		d. Submission Date March 8, 2010 (Post-term)		e. Finalize Date March 29, 2010 (Post-term)			
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X		X		X		X	X	X	X	X		X	X

3. SUMMER TERM of Calendar Year 2009 (Student and Curricular)													
a. Date of Record Varying**				b. Submission Date August 28, 2009 (6 th Week)		c. Finalize Date September 18, 2009 (6 th Week)		d. Submission Date September 28, 2009 (Post-term)		e. Finalize Date October 19, 2009 (Post-term)			
EAU	GBY	LAC	MSN	MIL	OSH	PKS	PLT	RVF	STP	STO	SUP	WTW	UWC
X	X	X	X	X	X	X	X	X	X	X	X	X	X

* See Winter Term Data Submission Section – Reporting Guidelines (III.C.33)

** See Summer Term Data Submission Section – Reporting Guidelines (III.C.31)

NOTE: Each “X” on this Data Submission Schedule represents a unique data submission cycle which will include one or more data files.

MAAD SUBMISSION SCHEDULE

**SUMMER/FALL 2010-11 APPLICANTS
ALL UNITS**

<u>MONTH</u>	<u>MONTH DESIGNATION</u>	<u>SUBMISSION DUE DATE</u>
October	10	October 1, 2009
November	11	November 2, 2009
December	12	December 1, 2009
January	01	January 4, 2010
February	02	February 1, 2010
March	03	March 1, 2010
April	04	April 1, 2010
May	05	May 3, 2010
June	06	June 1, 2010
July	07	July 1, 2010
August	08	August 2, 2010
End-of-Cycle	XX	September 30, 2010

**SPRING 2009-10 APPLICANTS
ALL UNITS**

<u>MONTH</u>	<u>MONTH DESIGNATION</u>	<u>SUBMISSION DUE DATE</u>
End-of-Cycle	XX	March 1, 2010

Sixth-Week Data Submission: Student Data

The sixth-week Student data identifies and describes students enrolled as of the end of the second week of instruction. A student is uniquely identified by a key which consists of the combination of UNIT CODE, DIVISION CODE (UW Colleges only), and STUDENT SOCIAL SECURITY NUMBER.

The sixth-week Student data transmission defines the official student population for a given term. Student populations are expressed in terms of headcount students and full-time equivalent (FTE) students. Headcount populations are simply a count of unique social security numbers at each Unit/Division. FTE populations are derived; the derivation algorithm requires the summation of student course credits by student level and division by the appropriate student-level FTE credit-definition.

In addition to defining the student population, data pertinent to the personal description and the curricular activities of each student are recorded.

The diversity of student information to be contained within the sixth-week submission file has contributed to the development of several different record formats within this file. The file design includes six record formats. The use of each format is not always required to complete the description of and about a student, while the need to employ a single format more than once may be necessary.

Sp/08

The student file must include one format 00 record, one format 01 record, one format 02 record, one format 20 record, and one or more format 04 records for each student enrolled as of the end of the second week of instruction. A format 03 record is required for new freshmen. The number of format 04 records per student depends upon the number of course sections in which the student is enrolled, i.e., the format of the student submission file provides for the recording of every course section for each student. Each student must be enrolled in at least one course section.

+Sp/08

The file sequence is as follows:

<u>Major</u>	Unit Code
	Division Code (UW Colleges Only)
	Student Social Security Number
<u>Minor</u>	Student Record Format Identifier

STUDENT RECORD FORMAT IDENTIFIER

Definition: A two-digit code to identify the record formats within the sixth-week and post-term student data submission files.

Coding Considerations: Prescribed on the record layouts.

Edit Criteria: Must be 00, 01, 02, 03, 04, and 20 in the sixth-week file. The post-term file can contain only 05 and 20 formats.

+Sp/08

Sixth-Week Data Submission: Student

Element Number	Element Length	Element Name	
KEY:			
2160	1	Unit Code	
2170	2	Division Code (UW Colleges Only)	
2010	9	Student Social Security Number	
----	2	Student Record Format Identifier	
PERSONAL DATA:			
2012	16	Campus Student ID	
2020	1	Gender	
2040	6	Birthdate	
2050	1	Citizenship, Status of	
2060	1	Veteran's Status	
2065	1	First Generation College Student Indicator	+Sp/09
2210	1	Student Classification	
2220	1	Resident Status-Fee Basis, Current	
2240	1	Entrance Status, Current	
2080	8	Address - Permanent	
2600	1	Cuban Indicator	
2605	1	Mexican American Indicator	
2610	1	Puerto Rican Indicator	
2615	1	Other Hispanic/Latino Indicator	
2617	1	Hispanic/Latino Indicator (subgroup unknown)	
2620	1	African American or Black Indicator	
2625	1	American Indian or Alaskan Native Indicator	
2630	1	Hawaiian or Pacific Islander Indicator	
2635	1	Cambodian Indicator	
2640	1	Hmong Indicator	
2645	1	Laotian Indicator	
2650	1	Vietnamese Indicator	
2652	1	Southeast Asian Indicator (subgroup unknown)	
2655	1	Other Asian Indicator	
2660	1	White or Caucasian Indicator	
2670	1	Race Unknown Indicator	

Sixth-Week Data Submission: Student (continued)

Element Number	Element Length	Element Name
PRE-UNIVERSITY DATA:		
2090	4	* High School Class Size
2100	4	* High School Class Rank
2105	2	* High School Class Rank Percentile
2110	6	High School Graduated From (WI High Schools Only)
2120	4	High School, Date of Graduation
2130	4	Institution Last Attended
2144	2	Enhanced ACT Assessment – English plus writing test score
2145	1	ACT/SAT Test Indicator
2149		
2150	2	* Enhanced ACT Assessment Composite Score
2151	2	* Enhanced ACT Assessment – English
2152	2	* Enhanced ACT Assessment – Math
2153	2	* Enhanced ACT Assessment – Reading
2154	2	* Enhanced ACT Assessment – Science Reasoning
2155	3	
2156	3	SAT Critical Reading Score
2157	3	SAT Math Score
2158	3	SAT Writing Score
2190	1	Number of Competency Based Proficiencies
2195	1	Competency Based Admission Decision Indicator
UNIVERSITY DATA:		
2225	1	Relationship to Alumnus
2230	1	Remedial Math Requirement
2235	1	Remedial English Requirement
2255	3	* Transfer Grade Point Average
2260	1	Incoming International/Exchange Student
2270	5	Major (first)
2270	5	Major (second)
2290	5	Degree Sought (first)
2290	5	Degree Sought (second)
COURSE-SECTION DATA:		
2300	4	Curricular Area Code
2310	4	Course Number
2320	1	Course Grade Basis
2330	5	Section Number
2340	4	* Student Credits by Section-Prorated

*Denotes fields to be used in calculations; must be right-justified and zero-filled.

Sixth-Week CDR Record Type '00' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -00-
gender (2020)	CHAR	(1)	15-15	
blank	CHAR	(1)	16-16	
classification (2210)	CHAR	(1)	17-17	
resident status (2220)	CHAR	(1)	18-18	
entrance status (2240)	CHAR	(1)	19-19	
permanent address (2080)	CHAR	(8)	20-27	
blank	CHAR	(1)	28-28	
campus student ID (2012)	CHAR	(16)	29-44	
Relationship to Alumnus (2225)	CHAR	(1)	45-45	
First Generation College Student (2065)	CHAR	(1)	46-46	+Sp/09

Total record length is 46 characters.

+Sp/09

Sixth-Week CDR Record Type '01' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -01-
blank	CHAR	(4)	15-18	
citizenship status (2050)	CHAR	(1)	19-19	
veteran status (2060)	CHAR	(1)	20-20	
blank	CHAR	(1)	21-21	
high school class size (2090)	NUMBER	(4)	22-25	
high school class rank (2100)	NUMBER	(4)	26-29	
blank	CHAR	(2)	30-31	
ACT high school code (2110)	CHAR	(6)	32-37	
blank	CHAR	(2)	38-39	
institution last attended (2130)	CHAR	(4)	40-43	
high school class rank % (2105)	NUMBER	(2)	44-45	
birthdate (2040)	NUMBER	(6)	46-51	-YYYYMM-
high school graduation year (2120)	NUMBER	(4)	52-55	-YYYY-

Total record length is 55 characters.

Sixth-Week CDR Record Type '02' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -02-
blank	CHAR	(1)	15-15	
incoming international/exchange student (2260)	CHAR	(1)	16-16	
major declared 1 (2270)	CHAR	(5)	17-21	
major declared 2 (2270)	CHAR	(5)	22-26	
degree sought 1 (2290)	CHAR	(5)	27-31	
degree sought 2 (2290)	CHAR	(5)	32-36	
blank	CHAR	(6)	37-42	
transfer GPA (2255)	NUMBER	(3)	43-45	9v99

Total record length is 45 characters.

Sixth-Week CDR Record Type '03' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -03-
blank	CHAR	(1)	15-15	
blank	CHAR	(1)	16-16	
ACT/SAT test indicator (2145)	CHAR	(1)	17-17	
ACT composite score (2150)	NUMBER	(2)	18-19	
blank	CHAR	(10)	20-29	
enhanced ACT – English plus writing (2144)	NUMBER	(2)	30-31	
enhanced ACT – English (2151)	NUMBER	(2)	32-33	
enhanced ACT – math (2152)	NUMBER	(2)	34-35	
enhanced ACT – reading (2153)	NUMBER	(2)	36-37	
enhanced ACT – science (2154)	NUMBER	(2)	38-39	
remedial math requirement (2230)	CHAR	(1)	40-40	
remedial English require. (2235)	CHAR	(1)	41-41	
CBA proficiencies (2190)	NUMBER	(1)	42-42	
CBA indicator (2195)	CHAR	(1)	43-43	
SAT Critical Reading (2156)	NUMBER	(3)	44-46	
SAT Math (2157)	NUMBER	(3)	47-49	
SAT Writing (2158)	NUMBER	(3)	50-52	

Total record length is 52 characters.

Sixth-Week CDR Record Type '04' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	NUMBER	(9)	4-12	
record type	NUMBER	(2)	13-14	always -04-
curricular area (2300)	CHAR	(4)	15-18	
course number (2310)	CHAR	(4)	19-22	
section number (2330)	CHAR	(5)	23-27	
course grade basis (2320)	CHAR	(1)	28-28	
course credits (2340)	NUMBER	(4)	29-32	99v99
curricular area (2)	CHAR	(4)	33-36	
course number (2)	CHAR	(4)	37-40	
section number (2)	CHAR	(5)	41-45	
course grade basis (2)	CHAR	(1)	46-46	
course credits (2)	NUMBER	(4)	47-50	99v99
curricular area (3)	CHAR	(4)	51-54	
course number (3)	CHAR	(4)	55-58	
section number (3)	CHAR	(5)	59-63	
course grade basis (3)	CHAR	(1)	64-64	
course credits (3)	NUMBER	(4)	65-68	99v99

Total record length is variable, 32 – 68 characters. From 1 to 3 course sections may be included on each type '04' record.

Sixth-Week CDR Record Type '20' Layout: Student

<u>Field Name (data element #)</u>	<u>Data Type</u>	<u>Field Length</u>	<u>Position</u>	<u>Notes</u>
unit (2160)	CHAR	(1)	1-1	
division (2170)	CHAR	(2)	2-3	UW Colleges only
social security number (2010)	CHAR	(9)	4-12	
record type	NUMBER	(2)	13-14	always -20-
Blank	CHAR	(2)	15-16	
Cuban indicator (2600)	CHAR	(1)	17-17	
Mexican American indicator (2605)	CHAR	(1)	18-18	
Puerto Rican indicator (2610)	CHAR	(1)	19-19	
other Hispanic or Latino indicator (2615)	CHAR	(1)	20-20	
Hispanic/Latino indicator (subgroup unknown) (2617)	CHAR	(1)	21-21	
African American or Black indicator (2620)	CHAR	(1)	22-22	
American Indian or Alaskan Native indicator (2625)	CHAR	(1)	23-23	
Hawaiian or Pacific Islander indicator (2630)	CHAR	(1)	24-24	
Cambodian indicator (2635)	CHAR	(1)	25-25	
Hmong indicator (2640)	CHAR	(1)	26-26	
Laotian indicator (2645)	CHAR	(1)	27-27	
Vietnamese indicator (2650)	CHAR	(1)	28-28	
Southeast Asian indicator (subgroup unknown) (2652)	CHAR	(1)	29-29	
other Asian indicator (2655)	CHAR	(1)	30-30	
White or Caucasian indicator (2660)	CHAR	(1)	31-31	
blank	CHAR	(1)	32-32	
race unknown indicator (2670)	CHAR	(1)	33-33	

Total record length is 33 characters.

Data transmissions should be sent via text mode ftp.

CDR EDITING CRITERIA – STUDENT

+Sp/09

2065	FIRST GENERATION COLLEGE STUDENT INDICATOR
EDITS:	2065-11 <i>Must be coded 'Y', 'N', or blank (b).</i>

2070	ADDRESS, PERMANENT MAILING STREET AND NUMBER
EDITS:	2070-11 <i>Data must be present for each student in the financial aid submission except for students that received only aid type 13 (see DE 2400).</i>
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

2072	ADDRESS, PERMANENT MAILING CITY AND STATE
EDITS:	2072-11 <i>Data must be present for each student in the financial aid submission, except for students that received only aid type 13 (see DE 2400).</i>
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

2074	ADDRESS, PERMANENT MAILING ZIP CODE
EDITS:	2074-21 <i>Data must be present for each student in the financial aid submission, except for students that received only aid type 13 (see DE 2400). For students with a permanent address from a foreign country (Address, Permanent Mailing City and State (DE 2072) contains a foreign country), this element must be coded 99999.</i>
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>

2080	ADDRESS – PERMANENT (ADDRESS AT TIME OF APPLICATION)
DEFAULTS:	If state is equal to 'NE', then state is defaulted to 'NB'. If zip code is equal to zeros, then zip code is defaulted to spaces.
EDITS:	2080-11 <i>The first three positions of the element must contain a valid code per the Address Code table, CDR Manual Vol. II. If the first three positions of the element indicate a U.S. address, the remaining five positions of Address-Permanent (Address at Time of Application) (DE 2080) must be numeric or blank. If the first three positions of the element are a foreign country code, per Address Code table, then the last five positions of Address-Permanent (Address at Time of Application) (DE 2080) used to specify zip code must be blank (b). The third position of this field can not be blank.</i>
	2080-21 <i>If the first three positions of the element indicate a Wisconsin county and the remaining five are numeric, the first two positions of the zip code should indicate a Wisconsin zip code. Or, if the first three positions of the element indicate a U.S. address (other than WI) and the remaining five are numeric, the first two positions of the zip code should not indicate a Wisconsin zip code.</i>
NOTES:	<i>Wisconsin county and U.S. state and territory codes are two characters long and must be right justified, therefore, the left most position of Address-Permanent (Address at Time of Application)(DE 2080) must be blank (b) for U.S. address codes. Non U.S. address codes are three characters long and must start in the left most position. The third position of this field cannot be blank.</i>

CDR EDITING CRITERIA – STUDENT

2090 HIGH SCHOOL CLASS SIZE

DEFAULTS: If not numeric, then High School Class Size (DE 2090) is defaulted to zeros.

EDITS: 2090-12 *This element should be less than 800.*

2100 HIGH SCHOOL CLASS RANK

DEFAULTS: If not numeric, then High School Class Rank (DE 2100) is defaulted to zeros.

EDITS: 2100-21 *If this element is greater than zero, it must be less than or equal to High School Class Size (DE 2090). If High School Class Size (DE 2090) is greater than zero, then this element must be greater than zero.*

2100-22 *If High School Class Rank (DE 2100) and High School Class Size (DE 2090) are both greater than zero, High School Class Rank (DE 2100) should not equal High School Class Size (DE 2090).*

2105 HIGH SCHOOL CLASS RANK PERCENTILE

DEFAULTS: If not numeric, then High School Class Rank Percentile (DE 2105) is defaulted to zeros.

EDITS: 2105-22 *If the student meets all of the following conditions, then this element should contain a code which is numeric and greater than zero.*

- a) *The student is a new freshman, Entrance Status (DE 2240) is an 'N' and Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D'.*
 - b) *The student is from the United States, Address-Permanent (Address at Time of Application) (DE 2080) contains a U.S. address code.*
 - c) *The student graduated from a Wisconsin high school (High School codes of '50*991', '50*992', '50*993', '50*994', '50*995', '50*999', or spaces do not meet this criteria).*
 - d) *The student is 25 years of age or younger (the first year of the current academic year minus the birth year, from Birthdate (DE 2040), is less than 26) or no age can be determined (Birthdate (DE 2040) is blank (b)).*
-

2110 HIGH SCHOOL GRADUATED FROM

DEFAULTS: During the build process, if Student Classification (DE 2210) is equal to 'N', this element is defaulted to spaces.

EDITS: 2110-11 *This element must contain a valid code per the CDR Wisconsin High School code table, CDR Manual Vol. II, or be blank (b).*

2110-22 *If the student meets all of the following conditions, this element should contain a valid code (non-blank).*

- a) *The student is a new freshman, Entrance Status (DE 2240) is an 'N' and Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D'.*
 - b) *The student is a Wisconsin resident (Resident Status-Fee Basis (DE 2220) = 'R').*
 - c) *The student is from a Wisconsin county (Address-Permanent (Address at Time of Application) (DE 2080) contains a Wisconsin county code of b01 thru b72 in the first three positions).*
-

CDR EDITING CRITERIA – STUDENT

2210	STUDENT CLASSIFICATION	
EDITS:	<p>2210-11 <i>This element must contain a valid code: ‘A’ thru ‘N’ inclusive, ‘P’, ‘S’, ‘T’, ‘V’, or ‘Y’.</i></p> <p>2210-12 <i>For Extended Degree Students, this element should contain ‘A’, ‘B’, ‘C’, ‘D’, or ‘J’.</i></p> <p>2210-21</p> <ul style="list-style-type: none">a) <i>If Unit (DE 2160) is <u>not</u> ‘R’ (UW Colleges), then this element cannot contain an ‘I’ (undergraduate special, UW Colleges only). If Unit (DE 2160) is ‘R’, then this element must contain an ‘A’, ‘B’, ‘I’, ‘N’, ‘S’, or ‘T’.</i>b) <i>If Unit (DE 2160) is <u>not</u> an ‘A’ (Madison), then this element cannot contain an ‘L’, ‘M’, ‘P’, or ‘V’.</i>c) <i>If this element contains an ‘H’ (PhD, post-prelim), Unit (DE 2160) must be ‘A’, or ‘B’, and the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an ‘N’ or ‘T’.</i> Sp/07d) <i>If this element contains a ‘D’, then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an ‘N’.</i> -Sp/07e) <i>If the CAPP Indicator (DE 1410) on the curricular file contains a ‘Y’, then this element must contain an ‘N’.</i>f) <i>If this element contains a ‘Y’, then Unit (DE 2160) must be ‘A’, ‘B’, ‘E’, or ‘K’.</i> +A/06g) <i>If Resident Status-Fee Basis, Current (DE2220) is <u>not</u> an ‘R’ (WI Resident), then this element cannot contain an ‘S’ or ‘T’.</i> +A/07h) <i>If Entrance Status (DE 2240) contains a ‘T’ or ‘S’, then this element must contain an ‘A’, ‘B’, ‘C’, or ‘D’.</i> +Sp/08i) <i>If Resident Status-Fee Basis, Current (DE 2220) is a ‘W’ (Return to Wisconsin participant), then this element must contain an ‘A’, ‘B’, ‘C’, ‘D’, ‘I’, ‘J’, ‘N’, ‘S’, or ‘T’.</i> +Sp/09 <p>2210-22 <i>If this element contains a ‘B’ or ‘C’, then the student should not be a new student, i.e., Entrance Status, Current (DE 2240) should not contain an ‘N’.</i></p>	
<hr/>		
2220	RESIDENT STATUS – FEE BASIS	
EDITS:	<p>2220-11 <i>This element must contain an ‘M’, ‘N’, ‘R’, ‘S’, ‘E’, ‘I’, or ‘W’.</i> Sp/06</p> <p>2220-21</p> <ul style="list-style-type: none">a) <i>If this element contains a ‘W’, the Unit (DE 2160) must contain a ‘C’, ‘D’, ‘E’, ‘F’, ‘G’, ‘J’, ‘K’, or ‘N’.</i>b) <i>If this element contains an ‘I’, the Unit (DE 2160) must contain an ‘H’.</i> +Sp/06c) <i>If this element contains an ‘E’, the Unit (DE 2160) must contain a ‘B’, ‘C’, ‘D’, ‘E’, ‘F’, ‘G’, ‘H’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, or ‘R’.</i> +Sp/06d) <i>If this element contains an ‘E’, then the two digit state code for Address-Permanent (DE 2080) must contain a ‘KS’, ‘IN’, ‘MI’, ‘MO’, ‘NB’, or ‘ND’.</i> +Sp/09 <p>2220-22 <i>If the student is a nonresident alien (Citizenship Status (DE 2050) = ‘A’), then this element should not contain an ‘R’.</i></p>	
<hr/>		
2225	RELATIONSHIP TO ALUMNUS	
EDITS:	<p>2225-21 <i>If DE 2220 (Residency) is ‘W’, this element must contain a ‘1’, ‘2’, ‘3’, ‘4’, ‘5’, or ‘6’. If DE 2220 (Residency) is not ‘W’, this element must be blank.</i></p>	

CDR EDITING CRITERIA – STUDENT

2230	REMEDIAL MATH REQUIREMENT(S)	
EDITS:	2230-11 <i>This element must contain a ‘Y’, ‘N’, ‘E’, or blank (b).</i>	

2235	REMEDIAL ENGLISH REQUIREMENT(S)	
EDITS:	2235-11 <i>This element must contain a ‘Y’, ‘N’, ‘E’, or blank (b).</i>	

2240	ENTRANCE STATUS, CURRENT	
DEFAULTS:	If Student Classification (DE 2210) contains an ‘E’, ‘F’, ‘G’, ‘I’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, ‘P’, ‘S’, ‘T’, ‘V’, or ‘Y’ and Entrance Status, Current (DE 2240) contains a ‘T’, then this element is defaulted to ‘N’. If Student Classification (DE 2210) contains an ‘E’, ‘F’, ‘G’, ‘I’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, ‘P’, ‘S’, ‘T’, ‘V’, or ‘Y’ and Entrance Status, Current (DE 2240) contains an ‘S’, then this element is defaulted to ‘R’.	Sp/07
EDITS:	2240-11 <i>This element must contain a ‘C’, ‘N’, ‘R’, ‘S’, or ‘T’.</i> 2240-51 <i>If student is enrolled in the summer as a new freshman (Student Classification (DE 2210) equal to ‘A’, ‘B’, ‘C’, or ‘D’ and Entrance Status, Current (DE 2240) equal to ‘N’) and is also enrolled in the fall, the Entrance Status must remain the same.</i>	-Sp/07

2250	CUMULATIVE GRADE POINT AVERAGE	
DEFAULTS:	If Student Classification (DE 2210) is ‘S’, or ‘T’ and this element is not ‘999’, then this element is defaulted to ‘999’ (not available).	
EDITS:	2250-11 <i>This element must be coded with a numeric value between ‘000’ (0.00) and ‘400’ (4.00) inclusive, or coded as ‘999’ (not available). Blanks (bbb) and alphabetic characters are invalid.</i> 2250-21 a) <i>If Cumulative GPC (DE 2251) is coded ‘999’, then this element must also be coded ‘999’.</i> b) <i>If Cumulative GPC (DE 2251) is not coded ‘999’, then this element must contain a numeric value between ‘000’ and ‘400’ inclusive.</i> 2250-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is ‘N’ or ‘T’, and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded ‘999’.</i>	

2251	CUMULATIVE GRADE POINT CREDITS (CUM GPC)	
DEFAULTS:	If Student Classification (DE 2210) is ‘S’, or ‘T’ and this element is not ‘999’, then this element is defaulted to ‘999’ (not available).	
EDITS:	2251-11 <i>This element must be coded with a numeric value between ‘000’ and ‘300’ inclusive, or coded as ‘999’ (not available). Blanks (bbb) and alphabetic characters are invalid.</i> 2251-21 a) <i>If Cumulative Grade Point Average (DE 2250) is coded ‘999’, then this element must also be coded ‘999’.</i> b) <i>If Cumulative Grade Point Average (DE 2250) is not coded ‘999’, then this element must contain a numeric value between ‘000’ and ‘300’ inclusive.</i> 2251-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is ‘N’ or ‘T’, and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded ‘999’.</i>	

CDR EDITING CRITERIA – STUDENT

2410 FINANCIAL AID AMOUNT

DEFAULTS: If value is non-numeric, this element is defaulted to zeros.

- EDITS:**
- 2410-11 *A numeric value greater than zero and less than \$55,000 (for editing purposes only) must be present, except for Aid Type 99 where the amount must be zero.* +Sp/07
- 2410-12 *Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)). Also, the total aid a student received in the reporting period should not be greater than \$25,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students.
Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.*
- 2410-21 a) *If the student received aid types '56', '57', or '67' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'A', 'B', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', or 'R' (FFELP participants).* +Sp/07
- b) *If the student received aid types '91', '92', or '93' (see Financial Aid Type (DE 2400)) and the aid amount is greater than zero, then Unit (DE 2160) should be 'C', 'M', or 'N' (Direct Loan participants).* -Sp/07
- 2410-22 a) *If the student received a need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts (excluding all non-need based aid) should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by \$300.00.*
- b) *If the student received aid type '47' or '48' (Lawton), then Race/Ethnicity should not be 'White' alone.* +Sp/09

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*
