

E. Resident Status

1. Reciprocity Students. Fee resident status is based upon Wisconsin Statutes. Students qualifying under the Michigan and Minnesota reciprocity agreements are considered as non-residents for general reporting. This also applies to other students who obtain non-resident tuition waivers. Close cooperation should be maintained with the Minnesota-Wisconsin Reciprocity Agreement Officers to ensure accuracy in coding these reciprocity students for the CDR. All Minnesota students who paid fees under the Minnesota Reciprocity Agreement should be coded as Minnesota Reciprocity Students. Sp/08
2. Full-time Employment. Under 1989 Wisconsin Act 181, the following individuals are exempted from non-resident tuition: individuals who are continuously employed full-time in Wisconsin by a private or public employer who (1) have been relocated by their current employer from outside Wisconsin to Wisconsin; or (2) have resided outside Wisconsin and who move to the state for employment purposes before applying for admission and moving to the state – and their spouses and dependents, if the student demonstrates an intent to establish and maintain a permanent home in Wisconsin, under criteria set forth in the s. 36.27(2)e), Wis. Stats. These individuals are considered residents for reporting purposes.
3. State Detainment. Individuals constrained by the courts from leaving the State of Wisconsin, who are enrolled in credit courses, are assessed resident instructional fees and should be considered residents for reporting purposes.

F. Audit Credits

Audit credits are to be submitted on the CDR files as normal full credits for the courses (or at the minimum credits for variable credit courses, unless the student is paying fees for more than the minimum).

Regent-approved policy allows Wisconsin residents who are receiving federal old age survivors and disability insurance benefits (OASDI) to audit courses free of charge on a class-space available basis. These students will not be counted as part of the official enrollment, but they should be included in the CDR submission.

Legislature-approved policy allows Wisconsin residents age 60 and over to audit courses free of charge on a class-space available basis and with the approval of the instructor. These students will not be counted as part of the official enrollment, but they should be included in the CDR submission. A/00

University of Wisconsin System Administration will use the following rules when calculating official enrollment.

1. As of Academic Year 2000-01 A/00
 - a. Wisconsin Senior Auditors and their credits are not included in official counts.
 - b. Audit credits (excluding Wisconsin Senior Auditors) are included in official counts at one-half of their normal full credit value. Note: Audit credits are to be submitted on the CDR files as normal full value. The proration for official counts is done by System Administration.
2. As of Academic Year 1995-96 through 1999-00 A/01
 - a. All audit credits (including auditors age 62 and older) are included in official counts at one-half of their normal full credit value. Note: Audit credits are to be submitted on the CDR files as normal full value. The proration for official counts is done by System Administration.

3. As of Academic Year 1991-92 through 1994-95

- a. Audit credits taken by degree-seeking students were included in official counts at their normal full credit value.
- b. Audit credits taken by non-degree-seeking students (including auditors age 62 and older) were included in official counts at:
 1. 30% of their normal full credit value for resident students, and
 2. 50% of their normal full credit value for non-resident and reciprocity students.

Sp/08

4. Prior to Academic Year 1991-92

- a. Auditors age 62 and older and their credits were not included in official counts.
- b. All other audit credits were included in official counts at one-half of their normal full credit value.

G. Multicultural Students

Student race/ethnicity identification should be reviewed and corrected prior to the CDR submission. Reporting using Race/Ethnicity (DE 2600 – DE 2670) will only use race designations for citizens, permanent residents, or refugees/political asylees. Careful reporting will facilitate the proper development of the various subdivisions of students required for federal and other reporting. This information is not used in individually identifiable form; it is used to meet aggregate reporting requirements.

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H. Contract Courses

1. As of Academic Year 2001-02

- a. All contract courses, regardless of funding source, must be reported. See data element Primary Funding Source (DE 1500).

2. Prior to Academic Year 2001-02

- a. Credits associate with contract courses were not reported on the CDR.

I. Majors Associated with Degrees

Only those majors approved by System Administration Office of Academic Affairs should be submitted as majors associated with degrees conferred on the post-term submission of the CDR.

J. New Freshman

The definition of new freshman is any degree-seeking undergraduate student entering for the first time with no creditable course work in higher education (other than during summer session or while enrolled in high school).

For analytical purposes only, all students with a Current Entrance Status (DE 2240) of 'N' will be grouped with new freshmen regardless of their classification level ((DE 2210) 'A', 'B', 'C' or 'D'). The CDR should be submitted with the classification level assigned the student by their institution. For example, a new student entering immediately from high school with enough advanced placement credits might be classified as a Sophomore and, therefore, would be submitted on the CDR with an entrance status of 'N' (DE 2240) and classification level of 'B' (DE 2210). For analytical purposes, this student would then be grouped with new freshmen.

A/00

K. Study Away/Exchange Students

Sp/06

Beginning with Fall 1995-96 and thereafter, all exchange students are to be reported on the CDR. Only the incoming students and their associated credits are included in official enrollment counts.

Beginning in Fall 1993-94 and thereafter, Study Away students were no longer counted in official headcount and FTE. Regardless, these students and their associated credits are to be reported on the CDR.

Sp/06

L. Distance Education Reallocation

Sp/06

Student and curricular CDR data is collected to provide information regarding Home Institution Registration (HIR) distance education course enrollments, i.e., distance education courses that are offered as a collaborative agreement between two or more UW institutions. Because of the small amount of reported HIR distance education activity, System Administration's Office of Budget Planning does not currently use this data to reallocate tuition dollars. Under HIR, students register for distance education courses through the institutions where they are enrolled/matriculated regardless of which UW institution transmits the course. The Primary Distance Education data elements (DEs 1310, 1320, 1350, 1360 and 1390) must be submitted by the receiving institution to accomplish this reallocation. Note: Credits registered through the Nursing Consortium are not to be reallocated.

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