



Office of Policy Analysis and Research

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April 2006

To: CDR Liaisons
From: Gail Bergman, Acting Director
Re: Spring 2006 CDR Manual Update

CDR updates are available exclusively on the web at <http://www.uwsa.edu/opar/cdr>. Paper copies are no longer distributed. Please forward this email to those individuals on your campus to whom you previously distributed a paper copy and/or are involved with the CDR or other data submissions.

The modifications in this update pertain to the CDR submissions for the 2006-07 academic year, which includes the summer of calendar year 2006. Modifications to the CDR documentation are primarily noted in the right margin. These are marked by '+' for additions, '-' for deletions, and 'x' or a date for changes. Following is a summarization of the changes.

VOLUME I

The CDR Contact and Liaison Personnel lists have been revised to reflect changes. In addition, some minor clarifications and corrections are noted. Please review the CDR submission dates, pages III.A.3-6. Let us know if you foresee any problems in providing the data by the dates listed.

Curricular CDR

Study Away Course Section Indicator (DE 1420) values have been added to provide campuses the option of reporting study abroad/exchange activity, including activity in programs not supported by the home institution. These new values will replace much of the study abroad/exchange coding on the student CDR. Course Section Primary Funding Source (DE 1500), Course Credit Minimum (DE 1070), and Course Credit Maximum (DE 1080) edits have been modified to recognize the new Study Away Indicator (DE 1420) values.

Distance Education Indicator (DE 1450) coding has been expanded to allow for reporting of partially distance education course sections and totally distance education course sections.

As a reminder, a list of cross-listed courses should be provided along with each 6th week CDR submission, per CDR guidelines (see CDR Manual Volume I, Section III.C.5 and DE 1801).

Student CDR

Campus Student ID (DE 2012) editing has been modified to ensure a one-to-one relationship between campus ID and SSN.

CDR reporting requirements have been modified to accommodate the reporting of Midwest Student Exchange Program participants. A new code of 'E' has been added to Resident Status (DE 2220) as well as to the MAAD equivalent (DE 5220). A new critical edit has been added to Major, Current (DE 2270) to ensure that students participating in the Midwest Student Exchange Program have a declared major.

Since study away/exchange activity will be captured through course section enrollment, the name for Data Element 2260 has been changed to “Incoming International Exchange Student” to reflect its purpose of identifying incoming international exchange students. The coding and editing for this data element has been simplified. Edits for Section Number (DE 2330) and Student Credits by Section (DE 2340) have been modified to reflect this change.

Submission specifications and edits for Student Budget (DE 2360), Family Contribution (DE 2380), and Total Family Income (DE 2390) have been modified to reflect the change from using all 9s to using blanks to report missing data.

Several new codes have been added to Financial Aid Type (DE 2400) to allow campuses to report Wisconsin G.I. Bill remissions, international student remissions, and need-based institutional grants and scholarships.

VOLUME II, available on the web: Responses due by July 14, 2006

CDR Curricular Area Code Table (Table I.C) - Please review your institution's CAC/UDDS crosswalk table with your Budget Office to ensure that the UDDS codes reflect the proper budgeted departments and incorporate any changes that may have been made as part of the annual budget process. The CAC codes should be reviewed with the Registrar to ensure that all institutional departments (student credit carrying departments) are properly represented.

Degree Table and Major Tables (Tables III and IV) - Please review these tables on our website with your Academic Affairs office to ensure that all valid and operational degrees and majors (degree programs) are included.

College Code (Tables V) - New codes are added to this table on a continuing basis. Summary of changes made in the past year is included.

High School Code (Table VI) - New codes are added to this table on a continuing basis. Summary of changes made in the past year is included.

Address Code Table (Table VII) – New codes are added to this table on a continuing basis. No changes have been made since the last update.

Please contact the appropriate table manager (see Vol.I, I.3) with any questions or concerns regarding the tables found in Volume II.

cc: Admission Directors
Chief Information Officers
Institutional Research Directors
Multiple Applications and Admissions Data Contacts
MILER
Registrars
Sharon Wilhelm, Interim Associate Vice President