

CDR Liaisons

The CDR liaisons are institutional representatives responsible for the coordination of all activities at their institutions which relate to the preparation and submission of CDR data. As a part of these coordination responsibilities, liaisons will work with functional area staff (such as in Admissions, Financial Aid, and Registrar's Offices) and with information technology staff to ensure the accuracy and completeness of CDR data submissions for their institution. For "PeopleSoft campuses," liaisons will represent their institution on CDR issues related to the CDR/MAAD/TIS interface programs, ensuring involvement from functional and technical staff so that informed and timely decisions can be made.

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DATA ELEMENT DESCRIPTION

NUMBER: 1120
NAME: SECTION LEVEL
DEFINITION: A code indicating the intended degree of complexity or expected level of comprehension of the course section. (An attempt should be made to define this level of comprehension apart from "student level" or "course number" considerations.)

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>
1	Remedial
2	Undergraduate, basic
3	Undergraduate, advanced
4	Graduate, basic
5	Graduate, advanced (Madison and Milwaukee; and includes education specialists and clinical doctorates at UW Comprehensives)
6	Preponderant enrollment is professional (Madison only)

EXAMPLE: If English 101 Section 1 is considered undergraduate, basic; this element is '2'.

DEFAULTS:

EDITS:

<i>1120-11</i>	<i>A code of '1', '2', '3', '4', '5', or '6' must be present.</i>
<i>1120-21</i>	<i>a) If Unit (DE 1010) is <u>not</u> an 'A', this element cannot contain a '6'.</i>
	<i>b) If Unit (DE 1010) is <u>not</u> an 'A', 'B', 'C', 'E', 'J', 'K', 'L', 'M', or 'N', this element cannot contain a '5'.</i>
	<i>c) If Unit (DE 1010) is an 'R', this element must contain a '1' or '2'.</i>
	<i>d) If the Remedial Indicator (DE 1440) contains a 'Y', then this element must contain a '1'.</i>

NOTES: Refer to edit 1988-71 in the Curricular Editing Criteria beginning on page III.D.1.

APPLICABILITY

UNITS: All
POPULATION: All course-section
DATE OF RECORD: Tenth day of instruction
SUBMISSION DATE: Sixth week of term
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2210
NAME: STUDENT CLASSIFICATION
DEFINITION: A code indicating the current class level or year of a student (based upon institutionally defined credit levels and/or institution, school, or college acceptance actions).

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS: The acceptable codes are as follows:

<u>CODE</u>	<u>DEFINITION</u>
A	Freshman
B	Sophomore
C	Junior
D	Senior
E	Masters
F	Education Specialist
G	PhD (Pre-prelim)
H	PhD (Post-prelim)
I	Special (non-matriculated student assessed undergraduate fees, UW COLLEGES use only)
J	Special (non-matriculated student assessed undergraduate fees, COMPREHENSIVE and DOCTORAL CLUSTER use only)
K	Special (non-matriculated student assessed graduate fees)
L	Law
M	Medical
N	High School
P	Pharmacy Professional
S	Wisconsin Resident Age 60 and over, audit only
T	Wisconsin Resident receiving federal old age survivors and disability insurance benefits (OASDI), audit only
V	Veterinary Medicine
Y	Clinical Doctorate

EXAMPLE:

DEFAULTS:

EDITS:

2210-11	<i>This element must contain a valid code: 'A' thru 'N' inclusive, 'P', 'S', 'T', 'V', or 'Y'.</i>	+
2210-12	<i>For Extended Degree Students, this element should contain 'A', 'B', 'C', 'D', or 'J'.</i>	+

DATA ELEMENT DESCRIPTION

NUMBER: 2210 – cont.

- EDITS:**
- 2210-21
- a) *If Unit (DE 2160) is not 'R' (UW Colleges), then this element cannot contain an 'I' (undergraduate special, UW Colleges only). If Unit (DE 2160) is 'R', then this element must contain an 'A', 'B', 'I', 'N', 'S', or 'T'.*
 - b) *If Unit (DE 2160) is not an 'A' (Madison), then this element cannot contain an 'L', 'M', 'P', or 'V'.*
 - c) *If this element contains an 'H' (PhD, post-prelim), the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N' or 'T'.*
 - d) *If this element contains a 'D', then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N'.*
 - e) *If this element contains a 'T', then Entrance Status, Current (DE 2240) must be blank (b).*
 - f) *If the CAPP Indicator (DE 1410) on the curricular file contains a 'Y', then this element must contain an 'N'.*
 - g) *If this element contains a 'Y', then Unit (DE 2160) must be 'A' or 'K'.*
- 2210-22
- If this element contains a 'B' or 'C', then the student should not be a new student, i.e., Entrance Status, Current (DE 2240) should not contain an 'N'.*

NOTES:

APPLICABILITY

UNITS: All

POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)

DATE OF RECORD: Tenth day of instruction

SUBMISSION DATE: Sixth week of term

DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2220
NAME: RESIDENT STATUS - FEE BASIS, CURRENT
DEFINITION: Resident status based upon determination by the Office of the Registrar.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>	
R	resident	
M	nonresident, Michigan compact	
S	nonresident, Minnesota compact	
W	nonresident, Return to Wisconsin tuition discount program participant	
I	nonresident, participant in UW Platteville's Tri-State tuition reduction program	+
N	nonresident, other	

EXAMPLE: Student is nonresident, other; this element is 'N'.

DEFAULTS:

EDITS:

2220-11	<i>This element must contain an 'M', 'N', 'R', 'S', 'I', or 'W'.</i>	+
2220-21	<i>If this element contains a 'W', the Unit (DE 2160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', or 'N'.</i>	
2220-22	<i>If the student is a nonresident alien (Citizenship Status (DE 2050) = 'A'), then this element should not contain an 'R'.</i>	

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)
DATE OF RECORD: Tenth day of instruction; end of term
SUBMISSION DATE: Sixth week of term; post-term
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2250
NAME: CUMULATIVE GRADE POINT AVERAGE (CUM GPA)
DEFINITION: The cumulative grade point average the undergraduate or graduate student has earned at your institution as of the end of the current term or session. CUM GPA must be based on a four point scale, "A" equaling a 4.0 GPA. If your institution uses a different point scale, you must convert your values to the four point scale as follows.
[(GPA VALUE) * 4 / (MAXIMUM OF POINT SCALE)]

CODING REQUIREMENTS

LENGTH: 3 positions
DECIMAL POSITION: 9V99
SPECIFICATIONS: All values must be between 000 (0.00 CUM GPA) to 400 (4.00 CUM GPA) or equal to 999 (CUM GPA not available).
EXAMPLE: CUM GPAs of 3.45 and 0.76; these elements are '345' and '076' respectively.
DEFAULTS: If Student Classification (DE 2210) is 'S' or 'T' and this element is not '999', then this element is defaulted to '999' (not available).
EDITS:
2250-11 *This element must be coded with a numeric value between '000' (0.00) and '400' (4.00) inclusive, or coded as '999' (not available). Blanks (bbb) and alphabetic characters are invalid.*
2250-21 a) *If Cumulative GPC (DE 2251) is coded '999', then this element must also be coded '999'.*
b) *If Cumulative GPC (DE 2251) is not coded '999', then this element must contain a numeric value between '000' and '400' inclusive.*
2250-32 *If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)
DATE OF RECORD: End of term
SUBMISSION DATE: Post-term
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2251
NAME: CUMULATIVE GRADE POINT CREDITS (CUM GPC)
DEFINITION: The cumulative grade point credits the undergraduate or graduate student has earned at your institution as of the end of the current term or session. This is the number of credits used to calculate the student's Cumulative Grade Point Average (DE 2250).

CODING REQUIREMENTS

LENGTH: 3 positions
DECIMAL POSITION: 999V
SPECIFICATIONS: All values must be between 000 (0 CUM GPC) to 300 (300 CUM GPC) or equal to 999 (CUM GPC not available).
EXAMPLE: CUM GPCs of 3 and 117; these elements are '003' and '117' respectively.
DEFAULTS: If Student Classification (DE 2210) is 'S' or 'T' and this element is not '999', then this element is defaulted to '999' (not available).
EDITS:
2251-11 *This element must be coded with a numeric value between '000' and '300' inclusive, or coded as '999' (not available). Blanks (bbb) and alphabetic characters are invalid.*
2251-21 a) *If Cumulative Grade Point Average (DE 2250) is coded '999', then this element must also be coded '999'.*
b) *If Cumulative Grade Point Average (DE 2250) is not coded '999', then this element must contain a numeric value between '000' and '300' inclusive.*
2251-32 *If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is 'N' or 'T', and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded '999'.*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)
DATE OF RECORD: End of term
SUBMISSION DATE: Post-term
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2310
NAME: COURSE NUMBER
DEFINITION: The campus number used to identify a specific course within a campus department's offerings.

CODING REQUIREMENTS

LENGTH: 4 positions
DECIMAL POSITION: N/A
SPECIFICATIONS: The leftmost three positions represent the campus number used to identify a specific course. An alpha character may be used in the fourth position to differentiate between specific courses, otherwise it should be blank. For dual enrollment courses ("slash" courses), where students can register under more than one course number, e.g., 350/550, all enrollments should be reported under the lower course number (e.g., 350).
Also, see data element description 1060.
EXAMPLE: If the course number is computer science 838; this element is '838B'.
DEFAULTS:
EDITS: 2310-11 a) *Data must be present, i.e., all blank spaces are invalid.*
b) *The first three positions of this element must be numeric.*
c) *The fourth position of this element must be an alpha character or blank.*
NOTES: *Refer to edits 2982-21, 2983-31, and 2984-22 in the Student Editing Criteria beginning on page III.D.1.*

APPLICABILITY

UNITS: All
POPULATION: All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)
DATE OF RECORD: Tenth day of instruction
SUBMISSION DATE: Sixth week of term
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2380
NAME: FAMILY CONTRIBUTION/STUDENT EXPECTATION
DEFINITION: The cumulative amount of money that: 1) a dependent student's family is expected to contribute toward the student's individual budget, or 2) an independent student is expected to contribute toward his/her individual budget.
The Family Contribution/Student Expectation is based upon current federal guidelines. Family Contributions should not be reduced by the amount of supplemental loans (e.g., SLS or PLUS) which have been used to replace family contributions.
Contributions/expectations are to be reported separately for the summer session and the balance of the academic year (i.e., the combination of fall and spring terms). When added together, the total should equal the contribution/expectation for the reporting period. The contribution/expectation period must cover the same time period for which aid is being reported.

CODING REQUIREMENTS

LENGTH: 5 positions
DECIMAL POSITION: 99999V
SPECIFICATIONS: A contribution/expectation is to be provided for each student included in the Financial Aid Data Submission who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)). When the student received only aid that did not require a federal financial aid Needs Analysis to be completed, and no family/contribution is available to be reported then this element should be coded '99999'. If contribution/expectation is not available for a student, it should be coded as '99999' (which indicates information is not available).
EXAMPLE: Family contribution is \$1,000.00; this element is '01000'.
DEFAULTS:
EDITS: 2380-11 *A positive, numeric value other than '99999' (zero is valid) must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).* X
2380-21 *For students who received a need based aid (see Financial Aid Type (DE 2400)), the contribution should not exceed the budget.*
NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2390
NAME: TOTAL FAMILY INCOME
DEFINITION: The amount of money determined to be income (both taxable and nontaxable) for financial needs analysis as prescribed by the prevailing current needs analysis methodology. The amount is to reflect the combined parent and student income for dependent students, or the combined student and spouse income for independent students.

CODING REQUIREMENTS

LENGTH: 6 positions
DECIMAL POSITION: 999999V
SPECIFICATIONS: An amount coded in whole dollars must be provided for each student included in the Financial Aid Data Submission who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)). When the student received only aid that did not require a federal financial aid Needs Analysis to be completed and no total family income is available to be reported, this element should be coded as '999999'. If the Total Family Income is not available for a student, it should be coded as '999999' (which indicates information is not available).
The reported income should be the income used to calculate the corresponding contribution for the aid period.

EXAMPLE: The Total Family Income is \$15,000.00; this element is '015000'.

DEFAULTS:

EDITS:

2390-11 *A numeric value greater than or equal to zero must be present for students who received an aid that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).*

2390-22 a.) *For students who received a need based aid, the Total Family Income should not exceed \$200,000.*
b.) *For students who received aid type '10' (WHEG) or '24' (Pell), the Total Family Income should be less than \$100,000.*

X
+

NOTES: *Refer to edits 29F2-21 and 29F3-21 in the Student Editing Criteria beginning on page III.D.1. This element and corresponding edit(s) pertain only to the financial aid CDR.*

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2400
NAME: FINANCIAL AID TYPE
DEFINITION: A code identifying the type of financial aid disbursed to the student during the reporting period. Aid disbursed for the Summer Session are to be reported separate from the summation of aid disbursed for the fall and spring terms.

CODING REQUIREMENTS

LENGTH: 2 positions
DECIMAL POSITION: N/A
SPECIFICATIONS: See table on next pages.
EXAMPLE: Aid Type is Federal Work-Study; this element is '76'.
DEFAULTS:
EDITS: 2400-11 *A valid code must be present, per the list of valid aid types on Financial Aid Type table (DE 2400.2-4).*
NOTES: *Refer to edit 29F3-21 in the Student Editing Criteria beginning on page III.D.1. This element and corresponding edit(s) pertain only to the financial aid CDR.*

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 2400 - continued

SCHOLARSHIPS AND GRANTS					
Code	Name	Funding Source	Editing Max. Amount	Fed FA Need Analysis	Need Based Aid
10	Wisconsin Higher Ed Grants (WHEG)	State	\$3,500	Yes	Yes
11	Wisconsin Hearing/Visually Handicapped Student Grant	State	\$3,500	Yes	Yes
12	Talent Incentive Program/State Student Incentive Grant (TIP/SSIG)	State	\$3,500	Yes	Yes
13	Tuition Remission Waiver-Misc. (ex: Graduate Assistantships and Fellowships waivers)	Inst.		No	No
14	Non-Resident Tuition Remission Grant (8% monies)	Inst.		Yes	Yes
15	Non-Resident Tuition Remission Grant (2% monies)	Inst.		No	No
16	Wisconsin Indian Student Assistant Grants	State	\$2,500	Yes	Yes
17	Pilot Minority Tuition Program	State	\$4,000	Yes	Yes
18	Advanced Opportunity Program	State		No	No
19	Other Wisconsin State Grants (ex: Independent Student Grant, PREP, WI Act 228 and Act 163)	State		No	No
20	Other Non-Wisconsin State Grants (ex: PHEAA Grant)	Other		No	No
21	Academic Excellence Scholars Program (AES)	State	\$3,500	No	No
22	Institutional Grants/Scholarships (including Foundation coordinated aid)	Inst.		No	No
24	PELL Grants	Federal	\$4,500	Yes	Yes*
28	U.S. Supplemental Educational Opportunity Grant (SEOG)	Federal	\$4,000	Yes	Yes
29	UW System Study Abroad Financial Aid Grant	State	\$2,000	No	Yes
33	Nursing Traineeship Awards	Federal		No	No
34	Health Professions Pharmacy Grants	Federal		Yes	Yes
35	Health Professions Medical Grants	Federal		Yes	Yes
36	Bureau of Indian Affairs Grants	Federal		No	Yes*
37	Federal Military Educational Benefits	Federal		No	No
38	Wisconsin Educational Veterans Benefits	State		No	No
39	National Guard Tuition Reimbursement	State		No	No
42	Comprehensive Employment & Training Act (CETA) and Job Training Partnership Act Awards	Federal		No	No
44	Other Non-Need Based Federal Grants (ex: Paul Douglas, Undergraduate National Science Scholarships)	Federal		No	No
45	Other Need Based Federal Grants (ex: DPI Refugee Teacher Grant)	Federal		Yes	Yes
46	Other Non-Fed/Non-State Scholarship & Grants; (recipients not determined by university, ex: private scholarships and National Association of Foreign Student Affairs Awards)	Other		No	No
47	Lawton Minority Undergraduate Retention Grant Program (10% flexible funds)	State	sum of aids 47 & 48 < \$3,000	No	No
48	Lawton Minority Undergraduate Retention Grant Program (90% formula funds)	State		Yes	Yes
74	Recommended Wisconsin DVR Funds for Vocational Rehabilitation and Vocational Rehabilitation Tuition Reimbursement.	State		Yes	Yes*
75	Recommended Non-Resident (i.e., other and Wisconsin) DVR Funds for Vocational Rehabilitation	Other		No	No

X

X

*Need based aid program that is treated as non-need based aid for CDR editing purposes.

DATA ELEMENT DESCRIPTION

NUMBER: 2400 - continued

LOANS					
Code	Name	Funding Source	Editing Max. Amount	Fed FA Need Analysis	Need Based Aid
52	State Veterans Loan	State		No	No
53	Minority Teacher Forgivable Loan	State	\$2,500	No	No
54	Perkins Loan Program	Federal	\$6,000	Yes	Yes
56	Subsidized Stafford Loan Program (regardless of guarantee agency)	Federal	\$8,500	Yes	Yes
57	Unsubsidized Stafford Loan Program (regardless of guarantee agency)	Federal	\$18,500	Yes	No
58	Federal Nursing Loan	Federal	\$4,000	Yes	Yes
59	Minority Doctoral Fellowship Support Program	State		No	No
60	Health Professions Pharmacy Loans	Federal		Yes	Yes
61	Health Professions Medical Loans	Federal		Yes	Yes
62	Other Federal Loans	Federal		Yes	Yes
63	Other Non-Wisconsin State Loans/Alternative Loans (ex: SELF, TERI, CONSERN)	Other		No	No
65	Wisconsin Nursing Stipend Student Loan	State	\$5,000	Yes	Yes
66	Institutional Loans	Inst.		No	No
67	Parents Loan for Undergraduate Students (PLUS) (regardless of guarantee agency)	Federal		No	No
68	Health Education Assistance Loan (HEAL)	Federal		Yes	Yes
69	Supplemental Loans for Students (SLS) (regardless of guarantee agency) (eliminated as of 7/1/94)	Federal	\$10,000	Yes	No
91	Direct Lending Subsidized Stafford Loan Program	Federal	\$8,500	Yes	Yes
92	Direct Lending Unsubsidized Stafford Loan	Federal	\$18,500	Yes	No
93	Direct Lending Parents Loan for Undergraduate Students (PLUS)	Federal		No	No

DATA ELEMENT DESCRIPTION

NUMBER: 2400 - continued

OTHER AID PROGRAMS					
Code	Name	Funding Source	Editing Max. Amount	Fed FA Need Analysis	Need Based Aid
70	Graduate Fellowships & Research Assistantships (grant dollars only, fee remission portion included under Tuition Remission Waiver; Aid Type 13)	Inst.		No	No
71	Undergraduate Assistantships	Federal		No	Yes
72	Regular Student Employment	Inst.		No	No
76	Federal Work-Study Program	2000-01 State 25% Federal 75%		Yes	Yes
78	ROTC Scholarship (tuition & books)	Federal	\$20,000	No	No
80	Advance Corps Scholarship (Regular ROTC Program: tuition reimbursement and stipend)	Federal		No	No
94	Current PLUS Loan Program Amount (from GLHEC)	N/A			
95	Cumulative PLUS Loan Program Amount (from GLHEC)				
96	Current Stafford Loan Program Amount (from GLHEC)				
97	Cumulative Stafford Loan Program Amount (from GLHEC)				
99	No Aid \$ (Aid Not Granted/Not Accepted/Not Used) But Student Has Financial Need	N/A	N/A	Yes	N/A

DATA ELEMENT DESCRIPTION

NUMBER: 2410
NAME: FINANCIAL AID AMOUNT
DEFINITION: The dollar value of each type of financial aid disbursed (minus refunds) to the student during the academic year, (summer, fall, spring). Aid disbursed for Summer Session is to be reported separately from aid disbursed for the remaining academic year.

CODING REQUIREMENTS

LENGTH: 5 positions
DECIMAL POSITION: 99999V
SPECIFICATIONS: Expressed in whole dollars.
EXAMPLE: Student received \$525.00 of this type of aid; this element is '00525'.
DEFAULTS: If value is non-numeric, this element is defaulted to zeros.
EDITS:

2410-11 *A numeric value greater than zero must be present, except for Aid Type 99 where the amount must be zero.*

2410-12 *Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)). Also, the total aid a student received in the reporting period should not be greater than \$25,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students.* X
Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.

2410-22 a.) *If the student received need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts (excluding all non-need based aid) should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by \$300.00.*
b.) *If the student received aid type '47' or '48' (Lawton) and aid amount is greater than zero, race/ethnicity (DE 2030) should not be equal to 'W'.* +

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

APPLICABILITY

UNITS: All
POPULATION: All enrolled students who: a) received financial aid, or
b) had computed financial need
DATE OF RECORD: End of reporting period
SUBMISSION DATE: First Monday of July
DATE ISSUED: Spring 2005

DATA ELEMENT DESCRIPTION

NUMBER: 5220
NAME: RESIDENT STATUS – BASED ON PERMANENT HOME ADDRESS
DEFINITION: A code indicating whether the applicant has a permanent home address in Wisconsin, Minnesota, or elsewhere.

CODING REQUIREMENTS

LENGTH: 1 position

DECIMAL POSITION: N/A

SPECIFICATIONS:

<u>CODE</u>	<u>DEFINITION</u>
R	Resident: Applicant's permanent home address is in Wisconsin.
A	Minnesota resident: Applicant's permanent home address is in Minnesota. (Note: This data element is not intended to match CDR data on students participating in the Minnesota Compact.)
N	Nonresident, other: Applicant's permanent home address is anywhere other than Wisconsin or Minnesota and applicant has not qualified to participate in either the Return to Wisconsin tuition discount program or the Tri-State tuition reduction program.
W	Nonresident, not from Wisconsin or Minnesota, qualified to participate in the Return to Wisconsin tuition discount program.
I	Nonresident, qualified to participate in UW Platteville's Tri-State tuition reduction program.

EXAMPLE: Applicant's permanent address is in Texas; this element is 'N'.

DEFAULTS:

EDITS: 5220-11 *Must be coded 'A', 'R', 'N', 'W' or 'I'.* +
5220-21 *a.) If this element contains a 'W', the Unit (DE 5160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', or 'N'.
b.) If this element contains an 'I', the Unit (DE 5160) must contain an 'H'.*

NOTES:

APPLICABILITY

UNITS: All
POPULATION: All undergraduate applicants as specified in the MAAD Reporting Guidelines
DATE OF RECORD: End of each reporting period
SUBMISSION DATE: Monthly
DATE ISSUED: Spring 2005

DATA EDIT DESCRIPTIONS

The Data Edit Description section contains the technical specifications for editing the data elements currently defined in the CDR. Each edit is uniquely identified by a six-character code in the form XXXX-YZ. The first four positions (XXXX) identify the Error Number, the fifth position (Y) identifies the Edit Type, and sixth positions (Z) identifies the Edit severity.

Error Number (XXXX)

The edits are listed in sequence by Error Number which is either the number of the data element being edited, or is a fabricated number which represents the edit of a group of data elements in combination.

When a group of data elements must be edited together, i.e., a combination edit, the Error Number has been developed on the basis of the following coding scheme; each position of the Error Number identifies a significant aspect of the combination edit.

Position 1: contains a code identifying the data area to which the element belongs; the valid codes are as follows:

1 = Curricular data area

2 = Student data area or Financial Aid data area

5 = Multiple Applications and Admissions Data (MAAD)

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Position 2: contains a '9' to identify the Error Number as a combination edit.

Position 3: contains a code identifying the submission cycle which the edit addresses; the valid codes are as follows:

8 or 9 = sixth-week submission cycle

P = post-term submission cycle

A = annual submission cycle

Position 4: contains a number which uniquely identifies the combination edit in sequential order within the edit set defined by Positions 1 through 3.

Thus, Error Number 2981 identified the first combination edit of the student sixth-week submission cycle. The individual data elements included in each combination edit are listed in the sequence which is required for the edit.

Edit Type (Y)

The Edit Type code identifies the type of relationship considered in each edit. The following codes are used:

- 1 = Intra-element; an edit of a single element with no reference to the element's relationship with any other element(s).
- 2 = Inter-element; an edit of the relationship(s) between an element and any other elements within the same data area.
- 3 = Inter-file; an edit of the relationship(s) between the files of a single submission cycle (e.g., sixth-week student and sixth-week curricular).
- 4 = Inter-submission cycle; an edit of the relationship(s) between the files of a single data area (e.g., sixth week student and post-term student).
- 5 = Inter-period; an edit of the relationship(s) between the files of a single data area but over different submission periods (e.g., student's entrance status for summer and fall semesters).
- 7 = Inter-record; an edit of the same element(s) between records of a single file and single submission cycle (e.g., the same element across all sections of a course on the sixth-week curricular file).

Edit Degree (Z)

The Edit Degree code indicates the severity of the error identified by the edit. The following codes are possible

- 1 = An error which must be corrected. In all cases, the invalid data is left on the file.
- 2 = A reasonability exception which may be an error; correction is necessary if it is determined to be an error

Examples:

- a. 2020-11: The data code of Gender (DE 2020) in the student data area is in error. The invalid data remains until the data element is corrected.
- b. 2170-21: The division (DE 2170) in the Student data area is in error in relation to unit (DE 2160). Either or both of these codes might be invalid.
- c. 2981-41: The elements included in this combination edit of the sixth-week student submission do not match the post-term student submission.
- d. 2340-22: The total credits carried by the student are greater than the reasonability limits. This may or may not be an error.

CDR EDITING CRITERIA – CURRICULAR

1010	UNIT	
EDITS:	<i>1010-11</i>	<i>A code 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R' must be present.</i>
NOTES:	<i>Refer to edit 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, 1990-21, and 1991-11.</i>	-Sp/00

1020	DIVISION	
DEFAULTS:	During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Greater than five occurrences of non-KEY DDS are dropped and printed on error report.	
EDITS:	<i>1020-21</i>	<i>If Unit (DE 1010) is 'R' (UW Colleges), the KEY Division (DE 1020) must be a valid UW Colleges Division and the non-KEY Division (DE 1020) must be the same. For all other valid unit codes, the KEY Division (DE 1020) must be blank (b).</i>
NOTES:	<i>Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, 1990-21, and 1991-11.</i>	-Sp/00

1030	DEPARTMENT	
DEFAULTS:	During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Greater than five occurrences of non-KEY DDS are dropped and printed on error report.	
NOTES:	<i>Refer to edits 1989-21, 1990-21, and 1991-11.</i>	-Sp/00

1040	SUB-DEPARTMENT	
DEFAULTS:	During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS.	
NOTES:	<i>Refer to edit 1990-21 and 1991-11.</i>	-Sp/00

1045	SECTION ALLOCATION COEFFICIENT (optional)	
DEFAULTS:	During the build process, the record is bypassed if non-KEY DDS (Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040)) is equal to spaces and SAC (Section Allocation Coefficient (DE 1045)) is equal to zeroes, or if there are no occurrences of non-KEY DDS. Also, during build process, if element is non-numeric or zero, 100 is assumed as the correct value.	
EDITS:	<i>1045-21</i>	<i>This element must be greater than zero and the sum of this element for each unique section must equal 100.</i>

1050	CURRICULAR AREA	
EDITS:	<i>1050-11</i>	<i>A valid code must be present for the reporting unit.</i>
NOTES:	<i>Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, 1990-21, and 1991-11.</i>	Sp/00

CDR EDITING CRITERIA – CURRICULAR

1060	COURSE NUMBER	
EDITS:	1060-11	a) <i>Data must be present, i.e., all blank (b) spaces are invalid.</i> b) <i>The first three positions must be either numeric.</i> c) <i>The fourth position of this element must be an alpha character or blank.</i>
		-Sp/04 +Sp/05
NOTES:	<i>Refer to edits 1981-21, 1981-31, 1981-32, 1986-32, 1987-71, and 1991-11.</i>	

1070	COURSE CREDIT MINIMUM	
EDITS:	1070-12	<i>A number between 00.0 and 16.0, inclusive, should be present.</i> <u>Note:</u> <i>All course-sections with a UDDS code related to UW-Madison's Medical or Vet Medicine Schools ('A53' or 'A87') are ignored for this edit. Also, this edit is ignored for UW-Eau Claire's year abroad course-sections (Study Abroad Indicator (DE 1420) equals 'Y').</i>
		A/04
NOTES:	<i>Refer to edit 1080-21.</i>	

1080	COURSE CREDIT MAXIMUM	
EDITS:	1080-12	<i>A number between 00.0 and 16.0, inclusive, should be present.</i> <u>Note:</u> <i>All course-sections with a UDDS code related to UW-Madison's Medical or Vet Medicine Schools ('A53' or 'A87') are ignored for this edit. Also, this edit is ignored for UW-Eau Claire's year abroad course-sections (Study Abroad Indicator (DE 1420) equals 'Y').</i>
		A/04
	1080-21	<i>A number equal to or greater than the Course Credit Minimum (DE 1070) for the same course must be present.</i>

1090	SECTION NUMBER	
EDITS:	1090-11	<i>This element may not contain all blanks (bs).</i>
	1090-21	<i>If Type of Instruction (DE 1100) is an 'E' then there must be a 'Y' in Extended Degree Indicator (DE 1430).</i>
		Sp/04 -Sp/04
NOTES:	<i>Refer to edits 1981-21, 1981-31, 1981-32, and 1991-11.</i>	

1100	TYPE OF INSTRUCTION	
EDITS:	1100-11	<i>A code of 'C', 'D', 'E', 'F', 'I', 'L', or 'S' must be present.</i>
	1100-21	<i>If the Extended Degree Indicator (DE 1430) contains a 'Y', then Type of Instruction (DE 1100) must contain 'E'.</i>
	1100-22	<i>If the course-section is independent study (Type of Instruction (DE 1100) contains an 'I'), no more than one instructor should be present.</i>
		Sp/04
NOTES:	<i>Refer to edit 1988-71.</i>	

CDR EDITING CRITERIA – CURRICULAR

1120 SECTION LEVEL

- EDITS:** 1120-11 A code of '1', '2', '3', '4', '5', or '6' must be present.
- 1120-21 a) If Unit (DE 1010) is not an 'A', this element cannot contain a '6'.
b) If Unit (DE 1010) is not an 'A', 'B', 'C', 'E', 'J', 'K', 'L', 'M', or 'N', this element cannot contain a '5'. +Sp/05
c) If Unit (DE 1010) is an 'R', this element must contain a '1' or '2'.
d) If the Remedial Indicator (DE 1440) contains a 'Y', then this element must contain a '1'. Sp/04
- NOTES:** Refer to edit 1988-71.
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1130 SECTION LENGTH

- DEFAULTS:** During the build process, Extended Degree Program course sections, which continue beyond the maximum number of weeks in a term, will default to the maximum number.
- EDITS:** 1130-11 A number which is greater than zero but which does not exceed the maximum number of weeks in the term for the Unit (DE 1010) must be present.
- NOTES:** Refer to edit 1988-71.
-

1140 INSTRUCTOR SOCIAL SECURITY NUMBER

- DEFAULTS:** During build process, if Instructor Social Security Number (DE 1140) is equal to spaces, and Percent Effort (DE 1150) is numeric and not equal to spaces or zeroes, and Contact Hours (DE 1160) is numeric and not equal to spaces or zeroes, then the record is built. A unique social security number can be present only once per course-section; data for duplicate social security numbers are dropped. -Sp/99
- EDITS:** 1140-11 Each position must contain a numeric code, i.e., the entire field cannot be zero-filled. Additionally, the first six digits should not be all nines.
- 1140-12 The total number of sections associated with one instructor should be less than 20. For cross-listed courses, only the enrollment carrying section will be counted.
- 1140-22 At least one social security number should be present for each course-section, i.e., combination of Curricular Area (DE 1050), Course Number (DE 1060), and Section Number (DE 1090). -A/04
- 1140-32 Each social security number associated with a course-section should be present on the appropriate Unclassified payroll file. For Term 1, this is the October (paid November 1) payroll. For Term 2, this is the March (paid April 1) payroll.
- 1140-71 Instructor Social Security Number (DE 1140) must be the same within a set of cross-listed course-sections.
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CDR EDITING CRITERIA – CURRICULAR

1190	SECTION END TIME	
DEFAULTS:	During build process, if Section, Days of the Week (DE 1170) is equal to spaces and Section Begin Time (DE 1180) and Section End Time (DE 1190) are equal to spaces or zeroes, then the record is <u>not</u> built.	-Sp/01
EDITS:	<i>1190-11 A number between 0000 and 2359, inclusive, must be present. If this element is not 0000, the minutes must be 00 to 59, inclusive.</i>	
	<i>1190-12 If this element is not 0000, a numeric code between 0700 and 2200, inclusive, should be present.</i>	
	<i>1190-21 a) When the Section Begin Time (DE 1180) is 0000, this element must also contain 0000. b) When the Section Begin Time (DE 1180) is not 0000, this element must be greater than the Section Begin Time.</i>	
	<i>1190-22 When the Section Begin Time (DE 1180) and this element do not equal 0000, the difference between them should be less than or equal to 250 minutes.</i>	
NOTES:	<i>Refer to edits 1983-21, 1983-71, 1984-21, and 1985-22.</i>	

1310	PRIMARY DISTANCE EDUCATION UNIT	
EDITS:	<i>1310-11 If not blank (b), a code of 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'N', or 'R' must be present. This field is required for all distance education courses involved in a "home institution" registration agreement.</i>	+Sp/98
NOTES:	<i>Refer to edit 1992-11.</i>	

1320	PRIMARY DISTANCE EDUCATION DIVISION	
EDITS:	<i>1320-21 If the Primary Distance Education Unit (DE 1310) is 'R' (UW Colleges), this element must be a valid UW Colleges Division. For all other units, the KEY Division (DE 1320) must be blank (b).</i>	
NOTES:	<i>Refer to edit 1992-11.</i>	

1350	PRIMARY DISTANCE EDUCATION CURRICULAR AREA	
EDITS:	<i>1350-11 If not blank (b), the code must be valid per the Primary Distance Education Unit (DE 1310)'s curricular area code table.</i>	
NOTES:	<i>Refer to edit 1992-11.</i>	

1360	PRIMARY DISTANCE EDUCATION COURSE NUMBER	
NOTES:	<i>Refer to edit 1992-11.</i>	

1390	PRIMARY DISTANCE EDUCATION SECTION NUMBER	
NOTES:	<i>Refer to edit 1992-11.</i>	

1400	EXTENSION INDICATOR	
DEFAULTS:		-Sp/04
EDITS:	<i>1400-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1400-21</i>	-Sp/04

CDR EDITING CRITERIA – CURRICULAR

1410	CAPP INDICATOR	
DEFAULTS:		-Sp/04
EDITS:	<i>1410-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1410-21</i>	-Sp/04

1420	STUDY ABROAD INDICATOR	
DEFAULTS:		-Sp/04
EDITS:	<i>1420-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1420-21</i>	-Sp/04

1430	EXTENDED DEGREE INDICATOR	
DEFAULTS:		-Sp/04
EDITS:	<i>1430-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1430-21 If Type of Instruction (DE 1100) is an 'E', then Extended Degree Indicator (DE 1430) must be 'Y'.</i>	- X

1440	REMEDIAL INDICATOR	
DEFAULTS:		-Sp/04
EDITS:	<i>1440-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1430-21</i>	-Sp/04

1450	DISTANT EDUCATION INDICATOR	
DEFAULTS:		
EDITS:	<i>1450-11 This element must contain a 'Y' or 'N'.</i>	
	<i>1450-21 If Primary Distance Education data elements (DE 1310, 1320, 1350, 1360, and 1390) are not blank (b), this element cannot equal 'N'.</i>	-Sp/04 Sp/04

CDR EDITING CRITERIA – CURRICULAR

1500 COURSE-SECTION PRIMARY FUNDING SOURCE

DEFAULTS: If course-section primary funding is left blank, it will be defaulted to a GPR fund of 101, 102, or 103 (as appropriate).

- EDITS:**
- 1500-11 *Must be one of the valid instructional funds for the institution.*
- 1500-21 a) *If the Extension Indicator (DE 1400) is set to 'Y', then this element must be coded '104' or '189'. If this element is coded '104' or '189', then the Extension Indicator (DE 1400) must be 'Y'. Sp/02*
b) *If the Study Abroad Indicator (DE 1420) is set to 'Y', then this element must be coded '128'.*
- 1500-22 a) *If the Remedial Indicator (DE 1440) is set to 'Y', then this element should be coded '136'.*
b) *If the Extended Degree Indicator (DE 1430) is set to 'Y', then this element should be coded '102'.*
c) *If the CAC (DE 1050) is coded as either '0391' or '0399' for outgoing National program course sections then this data element should be coded '128'. +Sp/04*

1801 CROSS-LISTED INDICATOR

- EDITS:**
- 1801-41 *A course-section identified by the institution as cross-listed must exist on the curricular file.*
- 1801-71 a) *There is no cross-listed course-section associated with the designated Enrollment Carrying course-section on the curricular file.*
b) *The designated Enrollment Carrying course-section for the cross-listed set of course-sections does not exist on the curricular file.*

1010 UNIT**1020 DIVISION****1050 CURRICULAR AREA****1060 COURSE NUMBER****1090 SECTION NUMBER**

- EDITS:**
- 1981-21 *Each combination of these elements must be unique, i.e., duplicate course-sections are dropped.*
- 1981-31 *Each combination of these elements in a curricular data file must be represented by at least one identical combination in the associated student file. (Note the converse edit 2983-31.)*
- 1981-32 *Each combination of these elements in the curricular file should be associated with a fee-paying student in the student data file.*
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CDR EDITING CRITERIA – CURRICULAR

1170	SECTION, DAYS OF WEEK	
1180	SECTION BEGIN TIME	
1190	SECTION END TIME	-Sp/04
EDITS:	<i>1983-21 Each combination of these elements, a single meeting schedule, must be unique for an individual course-section. Duplicate meeting schedule data are dropped.</i>	
	<i>1983-71 Meeting schedule data: Section Days of the Week (DE 1170), Section Begin Time (DE 1180), Section End Time (DE 1190); must be the same within a set of cross-listed course-sections.</i>	-Sp/04

1170	SECTION, DAYS OF THE WEEK	
1180	SECTION BEGIN TIME	
1190	SECTION END TIME	
EDITS:	<i>1985-22 A valid (non-blank, non-zeros) combination of these elements should be present for each section which is not an Independent Study section, Field Experience section, or Extended Degree Program (EDP) section., i.e., a course-section whose Type of Instruction (DE 1100) is <u>not</u> 'I', 'F', or 'E'.</i>	

1010	UNIT	
1020	DIVISION	
1050	CURRICULAR AREA	
1060	COURSE NUMBER	
EDITS:	<i>1986-32 Each combination of these elements on the curricular file associated with <u>only one</u> identical combination on the associated student file should have as a Type of Instruction (DE 1100) either Field Experience 'F' or Individual Instruction 'I'. Note: this edit does not apply to cross-listed sections.</i>	

1010	UNIT	
1020	DIVISION	
1050	CURRICULAR AREA	
1060	COURSE NUMBER	
EDITS:	<i>1987-71 All sections of the same course, i.e., each unique combination of these elements, must have the same Course Credit Minimum (DE 1070) and same Course Credit Maximum (DE 1080).</i>	-Sp/04

1120	SECTION LEVEL	
1130	SECTION LENGTH	
1100	TYPE OF INSTRUCTION	
EDITS:	<i>1988-71 Section descriptors: Section Level (DE 1120), Section Length (DE 1130), and Type of Instruction (DE 1100), must be the same within a set of cross-listed course-sections.</i>	

CDR EDITING CRITERIA – CURRICULAR

1010	UNIT
1020	DIVISION
1030	DEPARTMENT
1040	SUB-DEPARTMENT
1050	CURRICULAR AREA
EDITS:	<i>1990-21 A valid combination of these elements must be present for the reporting unit (DE 1010) and included in the Curricular Area Code crosswalk table in Volume II of the CDR.</i>

1010	UNIT
1020	DIVISION
1030	DEPARTMENT
1040	SUB-DEPARTMENT
1050	CURRICULAR AREA
1060	COURSE NUMBER
1090	SECTION NUMBER
DEFAULTS:	<i>During build process, an unique UDDS combination can be present only once per course-section; data for duplicate UDDS combinations are dropped.</i>
EDITS:	<i>1991-11 A UDDS: Unit (DE 1010), Division (DE 1020), Department (DE 1030), and Sub-Department (DE 1040), combination must be present for each course-section.</i>

1310	PRIMARY DISTANCE EDUCATION UNIT
1320	PRIMARY DISTANCE EDUCATION DIVISION
1350	PRIMARY DISTANCE EDUCATION CURRICULAR AREA
1360	PRIMARY DISTANCE EDUCATION COURSE NUMBER
1390	PRIMARY DISTANCE EDUCATION SECTION NUMBER
EDITS:	<i>1992-11 Each combination of these Primary Distance Education data elements reported by the receiving Distance Education institution must be present on the curricular file of the sending Distance Education institutions.</i>

CDR EDITING CRITERIA – STUDENT

2010	STUDENT SOCIAL SECURITY NUMBER	
EDITS:	2010-11	<i>Must be coded numeric -- no blanks (bs), alphabetic characters, special characters, or all zeros.</i>
NOTES:	<i>Refer to edits 2981-41, 2982-21, 29P1-41, 29F1-41, 29F2-21, and 29F3-21.</i>	
2012	CAMPUS STUDENT ID	
EDITS	2012-11	The ID must be present for each student in the submission – no blanks or special characters allowed. +Sp/04
NOTES:	<i>The campus student ID allows UW campuses to link CDR data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.</i> Sp/04	
2015	NAME	
EDIT:	2015-11	<i>Data must be present for each student in the financial aid submission.</i>
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>	
2020	GENDER	
EDITS:	2020-11	<i>Must be coded ‘M’ or ‘F’.</i>
2030	RACE/ETHNICITY	
DEFAULTS:	If Citizenship, Status of (DE 2050) = ‘A’ (non-resident alien) and the race code is blank (b), then Race/Ethnicity (DE 2030) is defaulted to ‘U’ (race unknown).	
EDITS:	2030-11	<i>Must be coded ‘A’, ‘B’, ‘I’, ‘S’, ‘W’, or ‘U’.</i>
	2030-21	<i>If the student is a U.S. citizen or a permanent resident (DE 2050 = ‘C’ or ‘P’), then a valid race code <u>must</u> be present.</i>
2035	RACE/ETHNIC SUB-CATEGORY, NEEDED FOR U.S. CITIZENS AND PERMANENT IMMIGRANTS, i.e., PERSONS HOLDING A PERMANENT VISA	
EDITS:	2035-11	<i>Must be coded ‘S’ or blank (b).</i>
	2035-21	<i>If this element contains an ‘S’, then Race/Ethnicity (DE 2030) <u>must</u> contain an ‘A’ and Citizenship (DE 2050) <u>must</u> contain a ‘C’, ‘P’, or ‘R’. If Race/Ethnicity (DE 2030) <u>is not</u> ‘A’, then Race/Ethnic Sub-Category (DE 2035) <u>must</u> be blank (b).</i> +A/01

CDR EDITING CRITERIA – STUDENT

2040	BIRTHDATE	
EDITS:	2040-11 a) <i>Must be coded numeric or blank (b).</i> b) <i>The year of birth should be at least 12 years less than the value of the second year of the current academic year, e.g., 1980 for the 1991-92 academic year.</i> c) <i>The birth month must equal 01 thru 12, inclusive.</i>	
	2040-21 a) <i>If this element is not blank (b) and Student Classification (DE 2210) is an 'S' (senior auditor), the student must be 60 years of age or older by the end of the current academic year, e.g., 1941 for the 2000-01 academic year.</i> b) <i>For New Freshman, if Admission Category (DE 2135) = 'O', the student must be 21 years of age or older by the end of the current academic year, e.g., 1980 for the 2000-01 academic year.</i> c) <i>For New Freshman, if Admission Category (DE 2135) = 'E', the student must be 20 years of age or younger sometime during the current academic year, e.g., 1980 for the 2000-01 academic year.</i>	A/00 A/00 A/00
	2040-22 a) <i>If High School, Date of Graduation (DE 2120) is not blank (b) and Student Classification (DE 2210) is not 'S' or 'T', Birthdate (DE 2040) must be prior to that date.</i> b) <i>If Birthdate is not blank (b) and Student Classification (DE 2210) is not 'S', the student should be 90 years of age or younger.</i>	
NOTES:	<i>Age 21 or older before September 1 of the academic year the student enrolls as a new freshman is determined as follows: the birth year plus 21 must be less than the second year of the current academic year, and, if the birth year plus 21 is equal to the first year of the current academic year, the birth month must be less than '09' (i.e., the student's birthday must be prior to September 1). Edits 2040-21 (b) and (c) pertain to new freshman only. If Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D' and Entrance Status, Current (DE 2240) is not equal to 'N', then edits 2040-21 (b) and (c) are bypassed.</i>	
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2050	CITIZENSHIP, STATUS OF	
EDITS:	2050-11 <i>Must be coded 'C', 'P', 'A', or 'R'.</i>	-Sp/00
NOTES:	<i>For students with Student Classification (DE 2210) equal to 'T' this edit is bypassed.</i>	
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2060	VETERAN'S STATUS	
DEFAULTS:	<i>If Student Classification (DE 2210) is equal to 'T,' then Veteran's Status (DE 2060) defaults to blank (b).</i>	
EDITS:	2060-11 <i>Must be 'Y' or 'N'. For students with Student Classification (DE 2210) equal to 'T', this element must be blank (b).</i>	-Sp/99
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2070	ADDRESS, PERMANENT MAILING STREET AND NUMBER	
EDITS::	2070-11 <i>Data must be present for each student in the financial aid submission except for students that received only aid type 13 (see DE 2400).</i>	+Sp/00
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>	

CDR EDITING CRITERIA – STUDENT

2072	ADDRESS, PERMANENT MAILING CITY AND STATE	
EDITS:	2072-11 <i>Data must be present for each student in the financial aid submission, except for students that received only aid type 13 (see DE 2400).</i>	+Sp/00
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>	

2074	ADDRESS, PERMANENT MAILING ZIP CODE	
EDITS:	2074-21 <i>Data must be present for each student in the financial aid submission, except for students that received only aid type 13 (see DE 2400). For students with a permanent address from a foreign country (Address, Permanent Mailing City and State (DE 2072) contains a foreign country), this element must be coded 99999.</i>	+Sp/00
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>	

2080	ADDRESS – PERMANENT (ADDRESS AT TIME OF APPLICATION)	
DEFAULTS:	If state is equal to ‘NE’, then state is defaulted to ‘NB’. If zip code is equal to zeros, then zip code is defaulted to spaces.	
EDITS:	2080-11 <i>The first three positions of the element must contain a valid code per the Address Code table, CDR Manual Vol. II. If the first three positions of the element indicate a U.S. address, the remaining five positions of Address-Permanent (Address at Time of Application) (DE 2080) must be numeric or blank. If the first three positions of the element are a foreign country code, per Address Code table, then the last five positions of Address-Permanent (Address at Time of Application) (DE 2080) used to specify zip code must be blank (b). The third position of this field can not be blank.</i>	+Sp/00
	2080-21 <i>If the first three positions of the element indicate a Wisconsin county and the remaining five are numeric, the first two positions of the zip code should indicate a Wisconsin zip code. Or, if the first three positions of the element indicate a U.S. address (other than WI) and the remaining five are numeric, the first two positions of the zip code should not indicate a Wisconsin zip code.</i>	+Sp/00
NOTES:	<i>Wisconsin county and U.S. state and territory codes are two characters long and must be right justified, therefore, the left most position of Address-Permanent (Address at Time of Application)(DE 2080) must be blank (b) for U.S. address codes. Non U.S. address codes are three characters long and must start in the left most position. The third position of this field cannot be blank.</i>	

2090	HIGH SCHOOL CLASS SIZE	
DEFAULTS:	If not numeric, then High School Class Size (DE 2090) is defaulted to zeros.	
EDITS:	2090-12 <i>This element should be less than 800.</i>	

CDR EDITING CRITERIA – STUDENT

2100 HIGH SCHOOL CLASS RANK

DEFAULTS: If not numeric, then High School Class Rank (DE 2100) is defaulted to zeros.

- EDITS:**
- | | | |
|---------|--|-------|
| 2100-21 | <i>If this element is greater than zero, it must be less than or equal to High School Class Size (DE 2090). If High School Class Size (DE 2090) is greater than zero, then this element must be greater than zero.</i> | Sp/03 |
| 2100-22 | <i>If High School Class Rank (DE 2100) and High School Class Size (DE 2090) are both greater than zero, High School Class Rank (DE 2100) should not equal High School Class Size (DE 2090).</i> | Sp/03 |
-

2105 HIGH SCHOOL CLASS RANK PERCENTILE

DEFAULTS: If not numeric, then High School Class Rank Percentile (DE 2105) is defaulted to zeros.

- EDITS:**
- | | | |
|---------|---|--|
| 2105-22 | <i>If the student meets all of the following conditions, then this element should contain a code which is numeric and greater than zero.</i> | |
| | <i>a) The student is a new freshman, Entrance Status (DE 2240) is an 'N' and Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D'.</i> | |
| | <i>b) The student is from the United States, Address-Permanent (Address at Time of Application) (DE 2080) contains a U.S. address code.</i> | |
| | <i>c) The student graduated from a Wisconsin high school (High School codes of '50*991', '50*992', '50*993', '50*994', '50*995', '50*999', or spaces do not meet this criteria).</i> | |
| | <i>d) The student is 25 years of age or younger (the first year of the current academic year minus the birth year, from Birthdate (DE 2040), is less than 26) or no age can be determined (Birthdate (DE 2040) is blank (b)).</i> | |
-

2110 HIGH SCHOOL GRADUATED FROM

DEFAULTS: During the build process, if Student Classification (DE 2210) is equal to 'N', this element is defaulted to spaces.

- EDITS:**
- | | | |
|---------|--|--------|
| 2110-11 | <i>This element must contain a valid code per the CDR Wisconsin High School code table, CDR Manual Vol. II, or be blank (b).</i> | -Sp/00 |
| 2110-22 | <i>If the student meets all of the following conditions, this element should contain a valid code (non-blank).</i> | |
| | <i>a) The student is a new freshman, Entrance Status (DE 2240) is an 'N' and Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D'.</i> | |
| | <i>b) The student is a Wisconsin resident (Resident Status-Fee Basis (DE 2220) = 'R').</i> | |
| | <i>c) The student is from a Wisconsin county (Address-Permanent (Address at Time of Application) (DE 2080) contains a Wisconsin county code of b01 thru b72 in the first three positions).</i> | |
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CDR EDITING CRITERIA – STUDENT

2120 HIGH SCHOOL, DATE OF GRADUATION

DEFAULTS: During the build process, if Student Classification (DE 2210) is equal to 'N', this element is defaulted to spaces.

EDITS: 2120-11 *This element must be blank (b) or contain a numeric code that is greater than zero but not greater than the first year of the current academic year for Summer Term and Term 1 enrollment, e.g., 1991 in academic year 1991-92. Or, contain a numeric code that is greater than zero but not greater than the second year of the current academic year for Winter Term and Term 2, e.g., 1992 in academic year 1991-92.*

2120-22 *If the student is a new freshman (Entrance Status, Current (DE 2240) is equal to 'N' and Student Classification (DE 2210) is equal to 'A', 'B', 'C', or 'D') this element should contain a numeric code (not zeros).*

Sp/01

2130 INSTITUTION LAST ATTENDED

DEFAULTS: For non-transfer students, this element is defaulted to blanks (bs).

EDITS: 2130-11 *This element must contain a valid code per the CDR College Code table, CDR Manual Vol. II, or be blank (b).*

2130-22 *If the student is an undergraduate transfer or Combination Re-entry/transfer student (Student Classification (DE 2210) is an 'A', 'B', 'C', or 'D' and Entrance Status (DE 2240) is an 'S' or 'T'), then this element must contain a valid code (non-blank) and not the code of the institution the student is currently attending.*

+A/95

2135 ADMISSION CATEGORY

DEFAULTS: If Entrance Status, Current (DE 2240) is not equal to 'N' or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces.

EDITS: 2135-21 *If the student is a new freshman, Entrance Status, Current (DE 2240) is equal to 'N' and Student Classification (DE 2210) is equal to 'A', 'B', 'C', or 'D', then this element must contain a valid code of 'S', 'D', 'O', or 'E'. For all students, other than new freshmen, this element must be blank (b).*

2145 ACT/SAT TEST INDICATOR

EDITS: 2145-21 *If Entrance Status (DE 2240) = 'N' and Student Classification (DE 2210) = 'A', 'B', 'C', or 'D', then this element must contain a valid code of 'C', 'D', 'S', or 'W'. For all students, other than new freshmen, this element must be blank (b).*

NOTES:

-A/00

CDR EDITING CRITERIA – STUDENT

2150	ENHANCED ACT ASSESSMENT COMPOSITE SCORE	
EDITS:	<i>2150-11 This element must be zero filled or contain a two-digit value between '01' and '36', inclusive.</i>	
	<i>2150-21 a) If ACT/SAT Test Indicator (DE 2145) = 'C' or 'D', then this element must not be zero filled.</i>	
	<i>b) If ACT/SAT Test Indicator (DE 2145) = 'S' or 'W', then this element must be zero filled.</i>	
	<i>c) If ACT/SAT Test Indicator (DE 2145) = 'C' or 'D', then this element must be within '1' of the rounded arithmetic average of: Enhanced ACT Assessment-English Test Score (DE 2151); Enhanced ACT Assessment-Math Test Score (DE 2152); Enhanced ACT Assessment-Reading Test Score (DE 2153); and Enhanced ACT Assessment-Science Reasoning Test Score (DE 2154).</i>	Sp/02
NOTES:	<i>When a student submits multiple sets of ACT scores to an institution, the maximum composite score should be submitted with the associated ACT subscale scores on the CDR.</i>	+Sp/02

2151	ENHANCED ACT ASSESSMENT – ENGLISH TEST SCORE	
DEFAULTS:	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', or ACT/SAT Test Indicator (DE 2145) is not equal to 'C' or 'D', then this element is defaulted to spaces.	Sp/98
EDITS:	<i>2151-21 If ACT/SAT Test Indicator (DE 2145) = 'C' or 'D', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36.</i>	

2152	ENHANCED ACT ASSESSMENT – MATHEMATICS TEST SCORE	
DEFAULTS:	If Entrance Status, Current (DE 2240) is not equal to 'N', or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', or ACT/SAT Test Indicator (DE 2145) is not equal to 'C' or 'D', then this element is defaulted to spaces.	Sp/98
EDITS:	<i>2152-21 If ACT/SAT Test Indicator (DE 2145) = 'C' or 'D', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36.</i>	

2153	ENHANCED ACT ASSESSMENT – READING TEST SCORE	
DEFAULTS:	If Entrance Status, Current (DE 2240) is not equal to 'N' or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D' or ACT/SAT Test Indicator (DE 2145) is not equal to 'C' or 'D', then this element is defaulted to spaces.	Sp/98
EDITS:	<i>2153-21 If ACT/SAT Test Indicator (DE 2145) = 'C' or 'D', then this element must contain a two-digit value that is greater than or equal to 01 and less than or equal to 36.</i>	

CDR EDITING CRITERIA – STUDENT

2154	ENHANCED ACT ASSESSMENT – SCIENCE REASONING TEST SCORE	
DEFAULTS:	If Entrance Status, Current (DE 2240) is not equal to ‘N’, or Student Classification (DE 2210) is not equal to ‘A’, ‘B’, ‘C’, or ‘D’, or ACT/SAT Test Indicator (DE 2145) is not equal to ‘C’ or ‘D’, then this element is defaulted to spaces.	Sp/98
EDITS:	2154-21 <i>If ACT/SAT Test Indicator (DE 2145) = ‘C’ or ‘D’, then this element must contain a two-digit value that is greater than or equal to ‘01’ and less than or equal to ‘36’.</i>	

2155	SAT COMBINED SCORE	
EDITS:	2155-11 <i>This element must be zero filled or contain a four-digit value between 0400 and 1600, inclusive.</i> 2155-21 a) <i>If ACT/SAT Test Indicator (DE 2145) = ‘D’ or ‘S’, then this element must not be zero filled.</i> b) <i>If ACT/SAT Test Indicator (DE 2145) = ‘C’ or ‘W’, then this element must be zero filled.</i>	
NOTES:	<i>When a student submits multiple sets of SAT scores to an institution, the maximum SAT Combined score associated with a single set of SAT Math and Verbal scores should be submitted on the CDR.</i>	+Sp/02

2160	UNIT	
EDITS:	2160-11 <i>The valid code for the reporting unit must be present.</i>	
NOTES:	<i>Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21.</i>	

2170	DIVISION (UW COLLEGES CAMPUSES ONLY)	
EDITS:	2170-21 <i>If Unit (DE 2160) is an ‘R’ (UW Colleges), this element must contain a valid UW Colleges Division code. For all other Unit codes, this element must be blank (b).</i>	
NOTES:	<i>Refer to edits 2981-41, 2982-21, 2983-31, 2984-22, 29P1-41, 29F1-42, 29F2-21, and 29F3-21.</i>	

2180	TERM INDICATOR	
NOTES:	<i>This element pertains only to the financial aid CDR.</i>	

2190	NUMBER OF COMPETENCY BASED PROFICIENCIES	
DEFAULTS:	If Entrance Status, Current (DE 2240) is not equal to ‘N’, or Student Classification (DE 2210) is not equal to ‘A’, ‘B’, ‘C’, or ‘D’, then this element is defaulted to spaces. If Entrance Status (DE 2240) = ‘N’, Student Classification (DE 2210) = ‘A’, ‘B’, ‘C’, or ‘D’, and this element is not numeric, then this element is defaulted to ‘0’.	+A/99
EDITS:	2190-11 <i>If Entrance Status (DE 2240) = ‘N’ and Student Classification (DE 2210) = ‘A’, ‘B’, ‘C’, or ‘D’, then this element must contain a 1-digit value greater than or equal to ‘0’ and less than or equal to ‘5’.</i>	

CDR EDITING CRITERIA – STUDENT

2195	COMPETENCY BASED ADMISSION DECISION INDICATOR	
DEFAULTS:	If Entrance Status (DE 2240) is not equal to 'N' or Student Classification (DE 2210) is not equal to 'A', 'B', 'C', or 'D', then this element is defaulted to spaces. If Entrance Status (DE 2240) = 'N', Student Classification (DE 2210) = 'A', 'B', 'C', or 'D', and this element is blank (b), then this element is defaulted to 'N'.	+A/99
EDITS:	2195-11 <i>If Entrance Status (DE 2240) = 'N' and Student Classification (DE 2210) = 'A', 'B', 'C', or 'D', then this element must contain a 'Y' or 'N'.</i>	

2210	STUDENT CLASSIFICATION	
EDITS:	2210-11 <i>This element must contain a valid code: 'A' thru 'N' inclusive, 'P', 'S', 'T', 'V', or 'Y'.</i>	+Sp/05
	2210-12 <i>For Extended Degree Students, this element should contain 'A', 'B', 'C', 'D', or 'J'.</i>	
	2210-21 a) <i>If Unit (DE 2160) is <u>not</u> 'R' (UW Colleges), then this element cannot contain an 'I' (undergraduate special, UW Colleges only). If Unit (DE 2160) is 'R', then this element must contain an 'A', 'B', 'I', 'N', 'S', or 'T'.</i>	Sp/04
	b) <i>If Unit (DE 2160) is <u>not</u> an 'A' (Madison), then this element cannot contain an 'L', 'M', 'P', or 'V'.</i>	
	c) <i>If this element contains an 'H' (PhD, post-prelim), the student cannot be new or transfer, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N' or 'T'.</i>	
	d) <i>If this element contains a 'D', then the student cannot be a new student, i.e., Entrance Status, Current (DE 2240) cannot contain an 'N'.</i>	Sp/03
	e) <i>If this element contains a 'T', then Entrance Status, Current (DE 2240) must be blank (b).</i>	
	f) <i>If the CAPP Indicator (DE 1410) on the curricular file contains a 'Y', then this element must contain an 'N'.</i>	-Sp/04
	g) <i>If this element contains a 'Y', then Unit (DE 2160) must be 'A' or 'K'.</i>	+Sp/05
	2210-22 <i>If this element contains a 'B' or 'C', then the student should not be a new student, i.e., Entrance Status, Current (DE 2240) should not contain an 'N'.</i>	Sp/03

2220	RESIDENT STATUS – FEE BASIS	
EDITS:	2220-11 <i>This element must contain an 'M', 'N', 'R', 'S', 'I', or 'W'.</i>	+Sp/05
	2220-21 <i>If this element contains a 'W', the Unit (DE 2160) must contain a 'C', 'D', 'E', 'F', 'G', 'J', 'K', or 'N'.</i>	+Sp/04
	2220-22 <i>If the student is a nonresident alien (Citizenship Status (DE 2050) = 'A'), then this element should not contain an 'R'.</i>	

2225	RELATIONSHIP TO ALUMNUS	+Sp/04
EDITS:	2225-21 <i>If DE 2220 (Residency) is 'W', this element must contain a '1', '2', '3', '4', '5', or '6'. If DE 2220 (Residency) is not 'W', this element must be blank.</i>	

2230	REMEDIAL MATH REQUIREMENT(S)	
EDITS:	2230-11 <i>This element must contain a 'Y', 'N', 'E', or blank (b).</i>	

CDR EDITING CRITERIA – STUDENT

2235	REMEDIAL ENGLISH REQUIREMENT(S)	
EDITS:	2235-11 <i>This element must contain a ‘Y’, ‘N’, ‘E’, or blank (b).</i>	

2240	ENTRANCE STATUS, CURRENT	
DEFAULTS:	If Student Classification (DE 2210) contains an ‘E’, ‘F’, ‘G’, ‘I’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, ‘P’, ‘S’, or ‘V’ and Entrance Status, Current (DE 2240) contains a ‘T’, then this element is defaulted to ‘N’. If Student Classification (DE 2210) contains an ‘E’, ‘F’, ‘G’, ‘I’, ‘J’, ‘K’, ‘L’, ‘M’, ‘N’, ‘P’, ‘S’, or ‘V’ and Entrance Status, Current (DE 2240) contains an ‘S’, then this element is defaulted to ‘R’.	
EDITS:	2240-11 <i>This element must contain a ‘C’, ‘N’, ‘R’, ‘S’, or ‘T’, except for students with Student Classification (DE 2210) equal to ‘T’ for whom this element must be blank (b).</i>	
	2240-51 <i>If student is enrolled in the summer as a new freshman (Student Classification (DE 2210) equal to ‘A’, ‘B’, ‘C’, or ‘D’ and Entrance Status, Current (DE 2240) equal to ‘N’) and is also enrolled in the fall, the Entrance Status must remain the same.</i>	+Sp/01

2250	CUMULATIVE GRADE POINT AVERAGE	
DEFAULTS:	If Student Classification (DE 2210) is ‘S’, or ‘T’ and this element is not ‘999’, then this element is defaulted to ‘999’ (not available).	Sp/04
EDITS:	2250-11 <i>This element must be coded with a numeric value between ‘000’ (0.00) and ‘400’ (4.00) inclusive, or coded as ‘999’ (not available). Blanks (bbb) and alphabetic characters are invalid.</i>	
	2250-21 a) <i>If Cumulative GPC (DE 2251) is coded ‘999’, then this element must also be coded ‘999’.</i> b) <i>If Cumulative GPC (DE 2251) is not coded ‘999’, then this element must contain a numeric value between ‘000’ and ‘400’ inclusive.</i>	-Sp/03
	2250-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is ‘N’ or ‘T’, and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded ‘999’.</i>	+Sp/05

2251	CUMULATIVE GRADE POINT CREDITS (CUM GPC)	
DEFAULTS:	If Student Classification (DE 2210) is ‘S’, or ‘T’ and this element is not ‘999’, then this element is defaulted to ‘999’ (not available).	Sp/03
EDITS:	2251-11 <i>This element must be coded with a numeric value between ‘000’ and ‘300’ inclusive, or coded as ‘999’ (not available). Blanks (bbb) and alphabetic characters are invalid.</i>	
	2251-21 a) <i>If Cumulative Grade Point Average (DE 2250) is coded ‘999’, then this element must also be coded ‘999’.</i> b) <i>If Cumulative Grade Point Average (DE 2250) is not coded ‘999’, then this element must contain a numeric value between ‘000’ and ‘300’ inclusive.</i>	-Sp/03
	2251-32 <i>If Withdrawal Date (DE 2500) is greater than zero, Entrance Status (DE 2240) is ‘N’ or ‘T’, and student was not enrolled in the Summer term prior to a withdrawal during the Fall term, then this element should be coded ‘999’.</i>	+Sp/05

CDR EDITING CRITERIA – STUDENT

2290 DEGREE SOUGHT (GRADUATE DEGREES ONLY)

DEFAULTS: If a student has a graduate classification (Student Classification (DE 2210), is an 'E', 'F', 'G', or 'H') and Major, Current 1 (DE 2270(1)) contains '99992', then this element is defaulted to spaces during the build process. If Student Classification (DE 2210) is other than 'E', 'F', 'G', or 'H', then this element is defaulted to spaces. If Degree Sought 2 (DE 2290(2)) is not equal to spaces and Degree Sought 1 (DE 2290(1)) is equal to spaces, then move Degree Sought 2 (DE 2290(2)) to Degree Sought 1 (DE 2290(1)) and default Degree Sought 2 (DE 2290(2)) to spaces.

EDITS: 2290-21 *If the student is a graduate (Student Classification (DE 2210) = 'E', 'F', 'G', or 'H') and Major, Current (DE 2270) does not contain '99992', then the following conditions must be met:*

- a) *The first occurrence of this element must contain a masters, education specialist, or doctorate level code which is valid for the Unit (DE 2160).*
- b) *If the second occurrence of this element contains a code (i.e., it is not blank (b)), it must also meet the above condition (a).*
- c) *When one or both occurrences of this element is not blank (b), at least one of the degrees must be a valid degree for the Student Classification (DE 2210).*

2290-22 *If the student is a graduate student (Student Classification (DE 2210) = 'E', 'F', 'G', or 'H') and both occurrences of this element are not blank (b), then the second occurrence should not equal the first.*

Sp/03

2300 CURRICULAR AREA

EDITS: 2300-11 a) *A valid code for the reporting Unit (DE 2160) must be present.*
b)

-Sp/04

NOTES: *Refer to edits 2982-21, 2983-31, and 2984-22.*

2310 COURSE NUMBER

EDITS: 2310-11 a) *Data must be present, i.e., all blank spaces are invalid.*
b) *The first three positions of this element must be either numeric.*
c) *The fourth position of this element must be an alpha character or blank.*

+Sp/05

2310-21

-Sp/04

NOTES: *Refer to edits 2982-21, 2983-31, and 2984-22.*

2320 COURSE, GRADE BASIS

EDITS: 2320-11 *This element must contain a valid code of 'A', 'C', 'G', 'O', or 'P'.*

2320-21 a) *If the Student Classification (DE 2210) = 'S' or 'T', then this element must contain an 'A'.*
b) *For Extended Degree Program course-sections ((DE 1430) contains a 'Y'), this element must not be audit ('A').*
c)
d)

Sp/04
-Sp/04

-A/99

-A/99

CDR EDITING CRITERIA – STUDENT

2330 SECTION NUMBER

- EDITS:** 2330-21 a) -Sp/04
b) *If Student Year Abroad/Exchange Indicator (DE 2260) = 'Y' or 'E', then all course section numbers for the student must have a 'Y' in the Study Abroad Indicator (DE 1420). Conversely, if all course-sections have a 'Y' in the Study Abroad Indicator (DE 1420), then Student Year Abroad/Exchange Indicator (DE 2260) must equal 'Y' or 'E'.* Sp/04

NOTES: Refer to edits 2982-21 and 2983-31.

2340 STUDENT CREDITS BY SECTION - PRORATED

- EDITS:** 2340-21 *A number between 00.00 and 18.00 must be present.*
Note: Types of Instruction (DE 1100) 'I' and 'F' will be ignored for this edit. If Student Year Abroad/Exchange Indicator (DE 2260) is equal to 'Y' or 'E', this edit is bypassed. This edit is also bypassed for UW-Madison's UDDS codes related to Medical or Veterinary Medicine Schools ('A53' or 'A87').
- 2340-22 *The total of these elements (which must be numeric) should per student:*
- a) *not be greater than 21 credits for an undergraduate or undergraduate special (Student Classification (DE 2210) = 'A', 'B', 'C', 'D', 'I', 'J', 'S', or 'T');*
 - b) *not be greater than 18 credits for a graduate or graduate special (Student Classification (DE 2210) = 'E', 'F', 'G', 'H', or 'K');*
 - c) *not be greater than 6 credits for a high school special (Student Classification (DE 2210) = 'N').*
Note: This edit does not apply to Law, Veterinary, Medical or Pharmacy Professional Students, (Student Classification (DE 2210) = 'L', 'M', 'P', or 'V') or to the Extended Degree Program students. A/01
- 2340-32 *The sum of this element for each course taken by the student should be within the Course Credit Minimum (DE 1070) and Course Credit Maximum (DE 1080) range for the course.* -A/04

NOTES: 1) *These edits do not apply to Summer Term data.*
2) *Refer to edit 2984-22.*

CDR EDITING CRITERIA – STUDENT

2360	STUDENT BUDGET, INDIVIDUAL		
EDITS:	2360-11	<i>A numeric value greater than zero and less than 99999 must be present for students who received an aid type that required a federal Needs Analysis be completed (see Financial Aid Type (DE 2400)).</i>	-Sp/00
	2360-12	<i>The value should not exceed \$25,000 for resident undergraduates and \$65,000 for nonresident undergraduates and graduate and professional students, except in cases where this element is coded '99999'. Note: This dollar amount limit check is for CDR data editing purposes only and does not reflect any policy guidelines.</i>	+A/04 x,+A/04
	2360-22	<i>When both summer and traditional budgets are greater than zero and less than 99999, the value of the summer budget should not be greater than the budget submitted for the traditional academic year.</i>	
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>		
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2370	FINANCIAL DEPENDENCY		
EDITS:	2370-11	<i>A code of 'I', 'D', or a blank (b) must be present.</i>	
	2370-21	<i>A code of 'I' or 'D' must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i>	-Sp/00
NOTES:	<i>This data element and corresponding edit(s) pertain only to the financial aid CDR.</i>		
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2380	FAMILY CONTRIBUTION/STUDENT		
EDITS:	2380-11	<i>A positive, numeric value other than '99999' (zero is valid) must be present for students who received an aid type that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i>	Sp/05
	2380-21	<i>For students who received a need based aid (see Financial Aid Type (DE 2400)), the contribution should not exceed the budget.</i>	
NOTES:	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>		
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2390	TOTAL FAMILY INCOME		
EDITS:	2390-11	<i>A numeric value greater than or equal to zero must be present for students who received an aid that required a federal financial aid Needs Analysis to be completed (see Financial Aid Type (DE 2400)).</i>	
	2390-22	<i>a) For students who received a need based aid, the Total Family Income should not exceed \$200,000. b) For students who received aid type '10' (WHEG) or '24' (Pell), the Total Family Income should be less than \$100,000.</i>	Sp/05 +Sp/05
NOTES:	<i>Refer to edits 29F2-21 and 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.</i>		
<hr/>			
2400	FINANCIAL AID TYPE		
EDITS:	2400-11	<i>A valid code must be present, per the list of valid aid types on Financial Aid Type table (DE 2400.2-4).</i>	
NOTES:	<i>Refer to edits 29F3-21. This element and corresponding edit(s) pertain only to the financial aid CDR.</i>		

CDR EDITING CRITERIA – STUDENT

2410 FINANCIAL AID AMOUNT

DEFAULTS: If value is non-numeric, this element is defaulted to zeros.

EDITS: 2410-11 *A numeric value greater than zero must be present, except for Aid Type 99 where the amount must be zero.*

2410-12 *Amounts for individual aid types should not exceed the maximum amounts listed for an aid type (see Financial Aid Type (DE 2400)). Also, the total aid a student received in the reporting period should not be greater than \$25,000 for resident undergraduates and \$65,000 for nonresident undergraduates and for graduate and professional students.*

Note: These amounts are for editing purposes only. The dollar amounts do not necessarily reflect program guidelines.

2410-22 a) *If the student received a need based aid (see Financial Aid Type (DE 2400)), then the sum of the need based aid amounts (excluding all non-need based aid) should not exceed the Student Budget (DE 2360) minus the Family Contribution/Student Expectation (DE 2380) by \$300.00.*

b) *If the student received aid type '47' or '48' (Lawton) and aid amount is greater than zero, race/ethnicity (DE 2030) should not be equal to 'W'.*

Sp/05

+Sp/05

NOTES: *This element and corresponding edit(s) pertain only to the financial aid CDR.*

2420 DEGREE EARNED THIS TERM THIS INSTITUTION

DEFAULTS: If Degree Earned This Term (DE 2420/1) is equal to spaces and Degree Earned This Term (DE 2420/2) is not equal to spaces, then Degree Earned This Term (DE 2420/2) is moved to Degree Earned This Term (DE 2420/1) and Degree Earned This Term (DE 2420/2) defaults to spaces.

EDITS: 2420-11 *When both occurrences of this element are not blank (b), and Unit (DE 2160) is not equal to 'L' or not equal to 'A', the second occurrence of this element should not equal the first.*

2420-22 *When one or both occurrences of this element is not blank (b), the codes they contain must be valid degrees for the Unit (DE 2160).*

2420-22 *When one or both occurrences of this element is not blank (b), the codes they contain should be valid degrees for the Student Classification (DE 2210).*

a) *This edit does not apply to post-term add records which do not include data on Student Classification (DE 2210).*

b) *When editing post-term data, official CDR enrollments will likely have been established, i.e., the sixth-week files have been closed. If this is the case, a Student's Classification (DE 2210) cannot be changed and only the degree earned may be modified if it is incorrect. If the degree earned is correct and the Student Classification (DE 2210) is found to be incorrect, leave the data unchanged. The non-critical error (2420-22) need not be resolved. Please check with the CDR Technical Coordinator regarding the status of the sixth-week data before attempting to change a Student's Classification (DE 2210) or any other sixth-week data during post-term editing.*

c) *This edit is bypassed for students who receive a master's degree with a Student Classification (DE 2210) of 'G' (PhD Pre-prelim) or 'H' (PhD Post-prelim).*

NOTES: *If no Degree Earned This Term (DE 2420/1) was granted, then this element should be blank (b) and all the associated edits are bypassed. If Degree Earned This Term (DE 2420/1) is equal to spaces, this edit is bypassed.*

CDR EDITING CRITERIA – STUDENT

2430 MAJOR ASSOCIATED WITH DEGREE EARNED THIS TERM

DEFAULTS: If Degree Earned This Term (DE 2420) contains ‘ASSOC’ and this element contains blanks (bs), then this element is defaulted to ‘99992’. If Major Associated with Degree This Term (DE 2430/2) is equal to zeros and Degree Earned this Term (DE 2420/2) is equal to spaces, then Major Associated with Degree this Term (DE 2430/2) is defaulted to spaces. If Major Associated with Degree This Term (DE 2430/1) is equal to spaces or ‘99992’ and Major Associated with Degree This Term (DE 2430/2) is not equal to spaces, then Major Associated with Degree This Term (DE 2430/2) is moved to Major Associated with Degree This Term (DE 2430/1) and Major Associated with Degree This Term (DE 2430/2) is defaulted to spaces.

- EDITS:**
- 2430-21
- a) *If Degree Earned This Term (DE 2420) is blank (b), this element must also be blank (b).*
 - b) *If this element is not blank (b), the code must be approved for the Unit by System Administration Academic Affairs.*
 - c) *If Degree Earned This Term (DE 2420) contains a code (not = blanks (b)) other than ‘ASSOC’, this element cannot be ‘99992’ or ‘99999’.*
 - d) *If Degree Earned This Term (DE 2420/1) is not blank (b), Major Associated With Degree Earned This Term (DE 2430/1) must be present and valid for the degree received.*
 - e) *If both occurrences of Degree Earned This Term (DE 2420) are submitted but only one occurrence of Major Associated With Degree Earned This Term (DE 2430/1), the Major Associated With Degree Earned This Term (DE 2430/1) is associated with both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2) and that Major Associated With Degree Earned This Term (DE 2430/1) must be valid for both occurrences of Degree Earned This Term (DE 2420/1 and 2420/2).*
 - f) *If both occurrences of Major Associated with Degree Earned This Term (DE 2430/1 and DE 2430/2) are submitted and only one occurrence of Degree Earned This Term (DE 2420/1) is submitted, the first occurrence of Major Associated with Degree Earned This Term (DE 2430/1) must be valid for the one occurrence of Degree Earned This Term (DE 2420). The second occurrence of Major Associated with Degree Earned This Term (DE 2430/2) must be valid for that Unit.*
 - g) *If both occurrences of Degree Earned This Term (DE 2420) and both occurrences of Major Associated with Degree Earned This Term (DE 2430) are submitted, the first occurrence of the Major Associated With Degree Earned This Term (DE 2430) must be valid for the first occurrence of Degree Earned This Term (DE 2420), and the second occurrence of Major Associated With Degree Earned This Term (DE 2430) must be valid for the second occurrence of Degree Earned This Term (DE 2420).*
 - h) *For UW-Stout (Unit ‘L’) and UW-Madison (Unit ‘A’), if both occurrences of Degree Earned This Term (DE 2420) contain the same code, the first occurrence of Major Associated With Degree Earned This Term (DE 2430/1) cannot be the same as the second occurrence of Major Associated with Degree Earned This Term (DE 2430/2).*

NOTES: *This element may contain the same major as Major, Current (DE 2270) or it may contain a different code.*

CDR EDITING CRITERIA – STUDENT

2440	TEACHER EDUCATION COMPLETED THIS TERM (THIS INSTITUTION)	
DEFAULTS:	Blanks (bs) are defaulted to 'N' for students with Student Classification (DE 2210) not equal to 'S' or 'T'.	
EDITS:	2440-11 <i>This element must contain a 'Y' or 'N', except for students with Student Classification (DE 2210) of 'S' or 'T' for whom this element must be blank (b).</i>	
	2440-22 <i>This element should only equal 'Y' for Student Classification (DE 2210) equal to 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L', 'M', 'V', or blank (b).</i>	

2460	MATH REMEDIATION COMPLETED THIS TERM	
DEFAULTS:	Blanks (bs) are defaulted to 'N'.	
EDITS:	2460-11 <i>This element must contain a 'Y' or 'N'.</i>	
	2460-22 <i>If this element is coded 'Y', then Remedial Math Requirement (DE 2230) should be a 'Y'.</i>	

2465	ENGLISH REMEDIATION COMPLETED THIS TERM	
DEFAULTS:	Blanks (bs) are defaulted to 'N'.	
EDITS:	2465-11 <i>This element must contain a 'Y' or 'N'.</i>	
	2465-22 <i>If this element is coded 'Y', then Remedial English Requirement (DE 2235) should be a 'Y'.</i>	

2500	WITHDRAWAL, DATE OF	
EDITS:	2500-11 <i>a) This element must be blank (b) or contain a numeric code. If this element is not blank (b), it must contain the month in the first two positions and the appropriate day, '01' thru '31' inclusive, in the two remaining positions, i.e., this element must be coded in 'MMDD' format.</i>	
	<i>b) This element must be blank (b) for Extended Degree Program (EDP) only students. These are students with only EDP course sections reported in their student record.</i>	
	2500-12 <i>The date contained by this element should be within the instructional period of the Unit (DE 2160) for the term being reported.</i>	

2160	UNIT	
2170	DIVISION	
2010	STUDENT SOCIAL SECURITY NUMBER	
EDITS:	2981-41 <i>Each combination of these elements in a sixth-week student file, with the exception of students whose Student Classification (DE 2210) = 'T', must be included in the associated post-term student submission. (Note, the converse edit 29P1-41).</i>	

CDR EDITING CRITERIA – STUDENT

2160	UNIT
2170	DIVISION
2010	STUDENT SOCIAL SECURITY NUMBER
2300	CURRICULAR AREA
2310	COURSE NUMBER
2330	SECTION NUMBER
EDITS:	<i>2982-21 The combination of Unit (DE 2160), Division (DE 2170), and Student Social Security Number (DE 2010) identifies an individual student. a) Each combination of Curricular Area (DE 2300), Course Number (DE 2310) and Section Number (DE 2330) for an individual student must be unique, i.e., can be present only once; duplicates are dropped. b) Each student must have course section data (except a student added on the post-term submission).</i>

2160	UNIT
2170	DIVISION
2300	CURRICULAR AREA
2310	COURSE NUMBER
2330	SECTION NUMBER
EDITS:	<i>2983-31 Each combination of these elements in the student file must be present in the curricular file. (Note the converse edit 1981-31).</i>

2160	UNIT
2170	DIVISION
2300	CURRICULAR AREA
2310	COURSE NUMBER
2330	SECTION NUMBER
EDITS:	<i>2984-22 If the student is a freshman, sophomore, junior, senior, graduate, education specialist, or undergraduate or graduate special (DE 2210 = 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'J', 'K', or 'S'), no two or more course sections for that student should have the same curricular codes (DE 2300), the same course numbers (DE 2310), and identical section credits (DE 2340) of '0300' (3.00) or more, regardless of the section numbers. Note: For UW-Madison (DE 2160) = 'A', this edit is bypassed when the course section number (DE 2330) is less than '300bb'.</i>

CDR EDITING CRITERIA – STUDENT

2160	UNIT
2170	DIVISION
2010	STUDENT SOCIAL SECURITY NUMBER
EDITS:	<i>29P1-41 Each combination of these elements in a post-term submission must be included in the associated sixth-week submission, except for those students who received degrees but were not included in the sixth-week population. The added students must have received a degree and/or completed teacher certification requirements in the term being reported. (Note the converse edit 2981-41).</i>
NOTES:	<i>This edit(s) pertains only to the post-term student CDR.</i>

2160	UNIT
2170	DIVISION
2010	STUDENT SOCIAL SECURITY NUMBER
EDITS:	<i>29F1-42 Each combination of these elements in the financial aid submission should be included in at least one of the associated sixth-week student CDR submissions. Note: If the mismatch occurred for the summer term and the only aid the student received in the summer was Federal Work-Study (Aid Type 76) monies, then the mismatch is allowed and not printed in the error listing.</i>
NOTES:	<i>This edit(s) pertains only to the financial aid CDR.</i>

2160	UNIT
2170	DIVISION
2010	STUDENT SOCIAL SECURITY NUMBER
2390	FINANCIAL AID TYPE
EDITS:	<i>29F2-21 Each combination of these elements identifies an aid type for a student. a) Each combination can be present only once within a reporting term; i.e., a given aid type can be present only once per student per aid term (DE 2180). b) Each student must have at least one aid type.</i>
NOTES:	<i>This edit(s) pertains only to the financial aid CDR.</i>

2160	UNIT
2170	DIVISION
2010	STUDENT SOCIAL SECURITY NUMBER
2390	FINANCIAL AID TYPE
2400	FINANCIAL AID AMOUNT
EDITS:	<i>29F3-21 Each combination of these elements identifies an aid type <u>and</u> amount for a student. Each aid type must have an associated amount.</i>
NOTES:	<i>This edit(s) pertains only to the financial aid CDR.</i>

CDR EDITING CRITERIA – MAAD

5010	STUDENT SOCIAL SECURITY NUMBER	
EDITS:	5010-11	<i>Must be coded numeric -- NO blanks (bs), alphabetic characters, special characters, or all zeros.</i>
NOTES:	<i>Refer to edit 59M1-41.</i>	

5012	CAMPUS STUDENT ID	
EDITS:	5012-11	The ID must be present for each student in the submission – no blanks or special characters allowed. +Sp/04
NOTES:	<i>The campus student ID allows UW campuses to link MAAD data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.</i> Sp/04	

5020	GENDER	
EDITS:	5020-11	<i>Must be coded 'M' or 'F'.</i>

5030	RACE/ETHNICITY	
EDITS:	5030-11	<i>Must be coded 'A', 'B', 'I', 'S', 'W', or 'U'.</i>

5035	RACE/ETHNIC SUB-CATEGORY	
EDITS:	5035-11	<i>Must be coded 'S' or blank (b).</i>
	5035-21	<i>If this element contains an 'S', then Race/Ethnicity (DE 5030) <u>must</u> contain an 'A' and Citizenship (DE 5050) <u>must</u> contain a 'C', 'P', or 'R'. If Race/Ethnicity (DE 5030) <u>is not</u> 'A', then Race/Ethnic Sub-Category (DE 5035) <u>must</u> be blank (b).</i> +A/01
NOTES:	<i>Race/Ethnic Sub-Category should be blank for applicants with Race other than Asian and for Asian applicants who are not identified as Southeast Asians.</i>	

5040	BIRTHDATE	
EDITS:	5040-11	a) <i>If present, must be coded numeric.</i> b) <i>Birth month must equal 01 through 12, inclusive.</i> c) <i>The student's age (calculated using the Birth Year and current year) must be at least 8.</i>
	5040-12	<i>Birthdate should not be blank (b).</i>
	5040-21	<i>If the applicant is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i>

5050	CITIZENSHIP, STATUS OF	
EDITS:	5050-11	<i>Must be coded 'A', 'C', 'P', or 'R'.</i>

5090	HIGH SCHOOL CLASS SIZE	
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CDR EDITING CRITERIA – MAAD

5100	HIGH SCHOOL CLASS RANK	
EDITS:	5100-21 <i>If this element is greater than zero, it must be less than or equal to High School Class Size (DE 5090). If High School Class Size (DE 5090) is greater than zero, then this element must be greater than zero.</i>	+A/03
	5100-22 <i>If High School Class Rank (DE 5100) and High School Class Size (DE 5090) are both greater than zero, High School Class Rank (DE 5100) should not equal High School Class Size (DE 5090).</i>	+A/03

5105	HIGH SCHOOL CLASS RANK PERCENTILE	
EDITS:	5105-22 <i>If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i>	

5120	HIGH SCHOOL, DATE OF GRADUATION	
EDITS:	5120-12 <i>This data element must be blank (b) or contain a numeric code not greater than the academic year for which the student is applying. For example, if a student is applying for Fall 2000, the High School Graduation Year should not be greater than 2000.</i>	
	5120-22 <i>If the student is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i>	

5134	APPLICATION STATUS	
EDITS:	5134-11 <i>Must be coded '1', '2', or '3'.</i>	
NOTES:	<i>Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = '3'. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.</i>	

5135	ADMISSION CATEGORY	
EDITS:	5135-11 <i>Must be coded 'S', 'D', 'E', 'O', 'X', 'Y', or 'Z'.</i>	
	5135-21 <i>a) If Admission Category = 'S', 'D', 'E', or 'O', Admission Action (DE 5136) cannot be '00' or '22'. b) If Reporting Month (DE 5175) = 'XX' (End-of-Cycle) and Admission Category = 'S', 'D', 'E', or 'O', Admission Action (DE 5136) cannot be '12'. c) If Admission Category = 'X', Admission Action (DE 5136) must be '22'. d) If Admission Category = 'Y', Admission Action (DE 5136) must be '00', '01', or '23'. e) If Admission Category = 'Z', Admission Action (DE 5136) must be '00' or '01'.</i>	
NOTES:	<i>Institutions have the option of either: (1) using the 'S', 'D', 'E', and/or 'O' Admission Categories for Transfer and Re-entry applicants; or (2) using only the 'S' (Standard) Admission Category for Transfer and Re-entry applicants.</i>	

CDR EDITING CRITERIA – MAAD

5136	ADMISSION ACTION
EDITS:	<i>5136-11 Must be coded '00', '01', '10', '11', '12', '13', '14', '15', '20', '21', '22', or '23'.</i>
NOTES:	<i>Refer to edit 5135-21.</i>

5138	DEFERRED STATUS
EDITS:	<i>5138-11 Must be coded 'D' or blank (b).</i>
NOTES:	<i>When Deferred Status = 'D', the type of deferral will be indicated as an Admission Action (DE 5136). For example, the applicant may have been denied for the current term due to an enrollment ceiling but was deferred to a later term (Admission Action (DE 5136) = '20' or '21'); or the applicant was admitted for the current term but requested a change to the subsequent term, thus canceling for the current term (Admission Action (DE 5136) = '11').</i> <i>Deferred Status should be blank (b) for all records where the application has <u>not</u> been deferred to a later admissions cycle.</i>

5160	UNIT
EDITS:	<i>5160-11 The valid code for the reporting unit must be present.</i>
NOTES:	<i>Refer to edit 59M1-41.</i>

5170	DIVISION (UW COLLEGES ONLY)
EDITS:	<i>5170-21 If Unit (DE 5160) = 'R', this data element must contain a valid UW Colleges Division Code. For all other Unit codes, this element must be blank (b).</i>
NOTES:	<i>Refer to edit 59M1-41.</i>

5175	MONTH (REPORTING)
EDITS:	<i>5175-11 Must be coded '01' through '08', '10' through '12', or 'XX'.</i>

5180	TERM (DESIRED TERM OF ENROLLMENT)
EDITS:	<i>5180-11 Must be coded '1', '2', or 'S'.</i>
NOTES:	<i>Refer to edit 59M1-41.</i>

5190	NUMBER OF COMPETENCY BASED PROFICIENCIES
EDITS:	<i>5190-11 Must be coded '0' through '5' or blank (b).</i>
NOTES:	<i>This element should be '0' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b) for Transfer and Re-entry applicants.</i>

5195	COMPETENCY BASED ADMISSION DECISION INDICATOR
EDITS:	<i>5195-11 Must be coded 'Y', 'N', or blank (b).</i>
NOTES:	<i>This element should be 'N' for "New Freshmen" submitting only traditional high school transcripts. This element should be blank (b) for Transfer and Re-entry applicants.</i>

CDR EDITING CRITERIA – MAAD

5220	RESIDENT STATUS – BASED ON PERMANENT HOME ADDRESS	
EDITS:	5220-11 <i>Must be coded ‘A’, ‘R’, ‘N’, ‘W’, or ‘I’.</i>	+Sp/05
	5220-21 a) <i>If this element contains a ‘W’, the Unit (DE 5160) must contain a ‘C’, ‘D’, ‘E’, ‘F’, ‘G’, ‘J’, ‘K’, or ‘N’.</i>	+Sp/04
	b) <i>If this element contains an ‘I’, the Unit (DE 5160) must contain an ‘H’.</i>	+Sp/04

5240	ENTRANCE STATUS	
EDITS:	5240-11 <i>Must be coded ‘N’, ‘R’, ‘S’, or ‘T’.</i>	
NOTES:	1) <i>Applicants for Transfer status who have no transferable credits should be coded as “New Freshmen”.</i>	
	2) <i>Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Transfer if they are new to your institution. Applicants seeking an additional baccalaureate degree, major, minor, and/or certification should be coded as Re-entry if they previously enrolled at your institution and have no transferable credits (other than credits earned during Summer Session or while enrolled in high school).</i>	

5275	POST-BACCALAUREATE UNDERGRADUATE	
EDITS:	5275-11 <i>Must be coded ‘PD’, ‘PM’, or blank ‘(b)’.</i>	
NOTES:	<i>This element should be blank for all New applicants (Entrance Status (DE 5240) = ‘N’) and for Transfer (Entrance Status (DE 5240) = ‘T’) and Re-entry (Entrance Status (DE 5240) = ‘R’) applicants who have <u>not</u> earned a baccalaureate degree.</i>	

5900	TALLY OF LATE APPLICATIONS	
NOTES:	<i>Late applications that are returned unprocessed should be reported using one of the following methods: (1) Applications are tallied and totals are reported in the Tally of Late Applications (DE 5900); or (2) Applicant records are submitted with Application Status = ‘3’. These applications will not be included in any analysis, but the information will be used as an indicator of activity after admissions are closed.</i>	

5160	UNIT	
5170	DIVISION	
5180	TERM	
5010	APPLICANT SOCIAL SECURITY NUMBER	
EDITS:	59M1-41 <i>Each combination of these data elements must be unique.</i>	
