

CDR Liaisons

The CDR liaisons are institutional representatives responsible for the coordination of all activities at their institutions which relate to the preparation and submission of CDR data. As a part of these coordination responsibilities, liaisons will work with functional area staff (such as in Admissions, Financial Aid, and Registrar's Offices) and with information technology staff to ensure the accuracy and completeness of CDR data submissions for their institution. For "PeopleSoft campuses," liaisons will represent their institution on CDR issues related to the CDR/MAAD/TIS interface programs, ensuring involvement from functional and technical staff so that informed and timely decisions can be made.

<b>CENTRAL DATA REQUEST CAMPUS LIAISON PERSONNEL</b>			
<b>UW CAMPUS</b>	<b>LIAISON / TITLE</b>	<b>PHONE # / FAX #</b>	<b>EMAIL ADDRESS</b>
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Sp/09

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## DATA ELEMENT DESCRIPTION

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**NUMBER:** 2050  
**NAME:** CITIZENSHIP, STATUS OF  
**DEFINITION:** A code indicating the student's U.S. citizenship status.

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### CODING REQUIREMENTS

**LENGTH:** 1 position  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:**

<u>CODE</u>	<u>DEFINITION</u>
C	U.S. citizen.
P	Permanent resident to the U.S./Resident Alien, i.e., someone holding a permanent U.S. visa.
A	Non-resident Alien, i.e., someone holding a temporary U.S. visa.
R	Refugee or political asylee, i.e., someone who has been officially granted residence in the U.S. as a refugee or political asylee.
O	Other, i.e. someone who is not a member of one of the above groups.

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**EXAMPLE:** The student is a permanent resident to the United States; this element is 'P'.

**DEFAULTS:**

**EDITS:** 2050-11 *Must be coded 'C', 'P', 'A', 'O', or 'R'.*

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**NOTES:**

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### APPLICABILITY

**UNITS:** All  
**POPULATION:** All students as specified in the CDR Reporting Guidelines (see pages I.8-I.16)  
**DATE OF RECORD:** Tenth day of instruction; end of term  
**SUBMISSION DATE:** Sixth week of term; post-term  
**DATE ISSUED:** Spring 2009

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## DATA ELEMENT DESCRIPTION

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**NUMBER:** 2400  
**NAME:** FINANCIAL AID TYPE  
**DEFINITION:** A code identifying the type of financial aid disbursed to the student during the reporting period. Aid disbursed for the Summer Session are to be reported separate from the summation of aid disbursed for the fall and spring terms.

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### CODING REQUIREMENTS

**LENGTH:** 2 positions  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:** See table on next pages.  
**EXAMPLE:** Aid Type is Federal Work-Study; this element is '76'.  
**DEFAULTS:**  
**EDITS:** 2400-11 *A valid code must be present, per the list of valid aid types on Financial Aid Type table (DE 2400.2-4).*  
**NOTES:** *Refer to edit 29F3-21 in the Student Editing Criteria beginning on page III.D.1. This element and corresponding edit(s) pertain only to the financial aid CDR.*

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### APPLICABILITY

**UNITS:** All  
**POPULATION:** All enrolled students who: a) received financial aid, or  
b) had computed financial need  
**DATE OF RECORD:** End of reporting period  
**SUBMISSION DATE:** First Monday of July  
**DATE ISSUED:** August 2009

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**DATA ELEMENT DESCRIPTION**

**NUMBER:** 2400 - continued

<b>SCHOLARSHIPS AND GRANTS</b>					
<b>Code</b>	<b>Name</b>	<b>Funding Source</b>	<b>Editing Max. Amount</b>	<b>Fed FA Need Analysis</b>	<b>Need Based Aid</b>
10	Wisconsin Higher Ed Grants (WHEG)	State	\$3,500	Yes	Yes
11	Wisconsin Hearing/Visually Handicapped Student Grant	State	\$3,500	Yes	Yes
12	Talent Incentive Program/State Student Incentive Grant (TIP/SSIG)	State	\$3,500	Yes	Yes
13	Tuition Remission Waiver-Misc. (ex: Graduate Assistantships and Fellowships waivers)	Inst.		No	No
14	Non-Resident Tuition Remission Grant (8% monies)	Inst.		No	Yes*
15	Non-Resident Tuition Remission Grant (2% monies)	Inst.		No	No
16	Wisconsin Indian Student Assistant Grants	State	\$2,500	Yes	Yes
17	Pilot Minority Tuition Program	State	\$4,000	Yes	Yes
18	Advanced Opportunity Program	State		No	No
19	Other Wisconsin State Grants (ex: Independent Student Grant, PREP, WI Act 228 and Act 163)	State		No	No
20	Other Non-Wisconsin State Grants (ex: PHEAA Grant)	Other		No	No
21	Academic Excellence Scholars Program (AES)	State	\$3,500	No	No
22	Institutional Grants/Scholarships (including Foundation coordinated aid)	Inst.		No	No
24	PELL Grants	Federal	\$4,750	Yes	Yes*
25	Institutional Grants/Scholarships (including Foundation coordinated aid)	Inst.		No	Yes
27	International Student Tuition Remission	Inst.		No	No
28	U.S. Supplemental Educational Opportunity Grant (SEOG)	Federal	\$4,000	Yes	Yes
29	UW System Study Abroad Financial Aid Grant	State	\$2,000	No	Yes
31	Teacher Education Assistance for College and Higher Education (TEACH) Grant Program	Federal	\$4,000	Yes	No
33	Nursing Traineeship Awards	Federal		No	No
34	Health Professions Pharmacy Grants	Federal		Yes	Yes
35	Health Professions Medical Grants	Federal		Yes	Yes
36	Bureau of Indian Affairs Grants	Federal		No	Yes*
37	Federal Military Educational Benefits	Federal		No	No
38	Wisconsin Educational Veterans Benefits	State		No	No
39	National Guard Tuition Reimbursement	State		No	No
41	Academic Competitiveness Grant	Federal	\$1,300	Yes	Yes
42	Comprehensive Employment & Training Act (CETA) and Job Training Partnership Act Awards	Federal		No	No
43	National Science & Mathematics Access to Retain Talent Grant (SMART Grant)	Federal	\$4,000	Yes	Yes
44	Other Non-Need Based Federal Grants (ex: Paul Douglas, Undergraduate National Science Scholarships)	Federal		No	No
45	Other Need Based Federal Grants (ex: DPI Refugee Teacher Grant)	Federal		Yes	Yes
46	Other Non-Fed/Non-State Scholarship & Grants; (recipients not determined by university, ex: private scholarships and National Association of Foreign Student Affairs Awards)	Other		No	No
47	Lawton Minority Undergraduate Retention Grant Program (10% flexible funds)	State	sum of aids 47	No	No
48	Lawton Minority Undergraduate Retention Grant Program (90% formula funds)	State	& 48 < \$3,000	Yes	Yes

\*Need based aid program that is treated as non-need based aid for CDR editing purposes.

**DATA ELEMENT DESCRIPTION**

<b>SCHOLARSHIPS AND GRANTS – cont.</b>					
<b>Code</b>	<b>Name</b>	<b>Funding Source</b>	<b>Editing Max. Amount</b>	<b>Fed FA Need Analysis</b>	<b>Need Based Aid</b>
74	Recommended Wisconsin DVR Funds for Vocational Rehabilitation and Vocational Rehabilitation Tuition Reimbursement.	State		Yes	Yes*
75	Recommended Non-Resident (i.e., other and Wisconsin) DVR Funds for Vocational Rehabilitation	Other		No	No
77	Wisconsin G.I. Bill remission	Inst.		No	No
83	Fund for Wisconsin Scholars Stipend	Other		Yes	Yes
84	Fund for Wisconsin Scholars Grant	Other		Yes	Yes
85	Tuition Increase Grant	Inst.	\$1,000	Yes	Yes

\*Need based aid program that is treated as non-need based aid for CDR editing purposes.

<b>LOANS</b>					
<b>Code</b>	<b>Name</b>	<b>Funding Source</b>	<b>Editing Max. Amount</b>	<b>Fed FA Need Analysis</b>	<b>Need Based Aid</b>
49	Graduate and Professional Student PLUS Loan	Federal		Yes	No
52	State Veterans Loan	State		No	No
53	Minority Teacher Forgivable Loan	State	\$2,500	No	No
54	Perkins Loan Program	Federal	\$6,000	Yes	Yes
56	Subsidized Stafford Loan Program (regardless of guarantee agency)	Federal	\$8,500	Yes	Yes
57	Unsubsidized Stafford Loan Program (regardless of guarantee agency)	Federal	\$21,000	Yes	No
58	Federal Nursing Loan	Federal	\$4,000	Yes	Yes
59	Minority Doctoral Fellowship Support Program	State		No	No
60	Health Professions Pharmacy Loans	Federal		Yes	Yes
61	Health Professions Medical Loans	Federal		Yes	Yes
62	Other Federal Loans	Federal		Yes	Yes
63	Other Non-Wisconsin State Loans/Alternative Loans (ex: SELF, TERI, CONSERN)	Other		No	No
65	Wisconsin Nursing Stipend Student Loan	State	\$5,000	Yes	Yes
66	Institutional Loans	Inst.		No	No
67	Parents Loan for Undergraduate Students (PLUS) (regardless of guarantee agency)	Federal		No	No
68	Health Education Assistance Loan (HEAL)	Federal		Yes	Yes
69	Supplemental Loans for Students (SLS) (regardless of guarantee agency) (eliminated as of 7/1/94)	Federal	\$10,000	Yes	No
91	<b>Direct Lending</b> Subsidized Stafford Loan Program	Federal	\$8,500	Yes	Yes
92	<b>Direct Lending</b> Unsubsidized Stafford Loan	Federal	\$21,000	Yes	No
93	<b>Direct Lending</b> Parents Loan for Undergraduate Students (PLUS)	Federal		No	No

**DATA ELEMENT DESCRIPTION**

**NUMBER:** 2400 - continued

<b>OTHER AID PROGRAMS</b>					
<b>Code</b>	<b>Name</b>	<b>Funding Source</b>	<b>Editing Max. Amount</b>	<b>Fed FA Need Analysis</b>	<b>Need Based Aid</b>
70	Graduate Fellowships & Research Assistantships (grant dollars only, fee remission portion included under Tuition Remission Waiver; Aid Type 13)	Inst.		No	No
71	Undergraduate Assistantships	Federal		No	Yes
72	Regular Student Employment	Inst.		No	No
76	Federal Work-Study Program	2000-01 State 25% Federal 75%		Yes	Yes
78	ROTC Scholarship (tuition & books)	Federal	\$20,000	No	No
80	Advance Corps Scholarship (Regular ROTC Program: tuition reimbursement and stipend)	Federal		No	No
94	Current PLUS Loan Program Amount (from GLHEC)	N/A			
95	Cumulative PLUS Loan Program Amount (from GLHEC)				
96	Current Stafford Loan Program Amount (from GLHEC)				
97	Cumulative Stafford Loan Program Amount (from GLHEC)				
99	No Aid \$ (Aid Not Granted/Not Accepted/Not Used) But Student Has Financial Need	N/A	N/A	Yes	N/A

## DATA ELEMENT DESCRIPTION

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**NUMBER:** 5050  
**NAME:** CITIZENSHIP  
**DEFINITION:** A code indicating the applicant's U.S. citizenship status.

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### CODING REQUIREMENTS

**LENGTH:** 1 position  
**DECIMAL POSITION:** N/A  
**SPECIFICATIONS:**

<u>CODE</u>	<u>DEFINITION</u>
C	U.S. citizen.
P	Permanent resident to the U.S./Resident Alien, i.e., someone holding a permanent U.S. visa.
A	Non-resident Alien, i.e., someone holding a temporary U.S. visa.
R	Refugee or political asylee, i.e., someone who has been officially granted residence in the U.S. as a refugee or political asylee.
O	Other, i.e. someone who is not a member of one of the above groups.

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**EXAMPLE:** The applicant is a permanent resident to the United States; this element is 'P'.

**DEFAULTS:**

**EDITS:** 5050-11 *Must be coded 'A', 'C', 'P', 'O', or 'R'.*

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**NOTES:**

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### APPLICABILITY

**UNITS:** All  
**POPULATION:** All undergraduate applicants as specified in the MAAD Reporting Guidelines  
**DATE OF RECORD:** End of each reporting period  
**SUBMISSION DATE:** Monthly  
**DATE ISSUED:** Spring 2009

## CDR EDITING CRITERIA – STUDENT

<b>2010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>	
<b>EDITS:</b>	2010-11	<i>Must be coded numeric -- no blanks (bs), alphabetic characters, special characters, or all zeros.</i>
<b>NOTES:</b>	Refer to edits 2981-41, 2982-21, 29P1-41, 29F1-42, 29F2-21 and 29F3-21.	A/08
<b>2012</b>	<b>CAMPUS STUDENT ID</b>	
<b>EDITS:</b>	2012-11	<ul style="list-style-type: none"> <li>a) <i>The ID must be present for each student in the submission – no blanks or special characters allowed.</i></li> <li>b) <i>The ID must be uniquely associated with an SSN (DE 2010) for any given year, term, and unit (and division at UW Colleges).</i></li> </ul>
<b>NOTES:</b>	<i>The campus student ID allows UW campuses to link CDR data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.</i>	
<b>2015</b>	<b>NAME</b>	
<b>EDIT:</b>	2015-11	<i>Data must be present for each student in the financial aid submission.</i>
<b>NOTES:</b>	<i>This element and corresponding edit(s) pertain only to the financial aid CDR.</i>	
<b>2020</b>	<b>GENDER</b>	
<b>EDITS:</b>	2020-11	<i>Must be coded 'M' or 'F'.</i>
<b>2030</b>	<b>RACE/ETHNICITY</b>	-Sp/08
<b>2035</b>	<b>RACE/ETHNIC SUB-CATEGORY, NEEDED FOR U.S. CITIZENS AND PERMANENT IMMIGRANTS, i.e., PERSONS HOLDING A PERMANENT VISA</b>	-Sp/08
<b>2040</b>	<b>BIRTHDATE</b>	
<b>EDITS:</b>	2040-11	<ul style="list-style-type: none"> <li>a) <i>Must be coded numeric or blank (b).</i></li> <li>b) <i>The year of birth should be at least 12 years less than the value of the second year of the current academic year, e.g., 1980 for the 1991-92 academic year.</i></li> <li>c) <i>The birth month must equal 01 thru 12, inclusive.</i></li> </ul>
	2040-21	<ul style="list-style-type: none"> <li>a) <i>If this element is not blank (b) and Student Classification (DE 2210) is an 'S' (senior auditor), the student must be 60 years of age or older by the end of the current academic year, e.g., 1941 for the 2000-01 academic year.</i></li> <li>b) <i>If High School, Date of Graduation (DE 2120) is not blank (b) and Student Classification (DE 2210) is not 'S' or 'T', Birthdate (DE 2040) must be prior to that date.</i></li> </ul>
	2040-22	<i>If Birthdate is not blank (b) and Student Classification (DE 2210) is not 'S', the student should be 90 years of age or younger.</i>
<b>2050</b>	<b>CITIZENSHIP, STATUS OF</b>	
<b>EDITS:</b>	2050-11	<i>Must be coded 'C', 'P', 'A', 'O', or 'R'.</i>
<b>2060</b>	<b>VETERAN'S STATUS</b>	-Sp/07
<b>EDITS:</b>	2060-11	<i>Must be 'Y' or 'N'.</i>

## CDR EDITING CRITERIA – MAAD

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<b>5010</b>	<b>STUDENT SOCIAL SECURITY NUMBER</b>	
<b>EDITS:</b>	5010-11 <i>Must be coded numeric -- NO blanks (bs), alphabetic characters, special characters, or all zeros.</i>	
<b>NOTES:</b>	<i>Refer to edit 59M1-41.</i>	

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<b>5012</b>	<b>CAMPUS STUDENT ID</b>	
<b>EDITS:</b>	5012-11 a) <i>The ID must be present for each student in the submission – no blanks or special characters allowed.</i> b) <i>The ID must be uniquely associated with an SSN (DE 5010) for any given year, term, and unit (and division at UW Colleges).</i>	+Sp/08
<b>NOTES:</b>	<i>The campus student ID allows UW campuses to link MAAD data to the campus database. It may be used by UW System Administration as an alternate means of linking campus records.</i>	

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<b>5020</b>	<b>GENDER</b>	
<b>EDITS:</b>	5020-11 <i>Must be coded 'M' or 'F'.</i>	

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<b>5030</b>	<b>RACE/ETHNICITY</b>	-Sp/07
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<b>5035</b>	<b>RACE/ETHNIC SUB-CATEGORY</b>	-Sp/07
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<b>5040</b>	<b>BIRTHDATE</b>	
<b>EDITS:</b>	5040-11 a) <i>If present, must be coded numeric.</i> b) <i>Birth month must equal 01 through 12, inclusive.</i> c) <i>The student's age (calculated using the Birth Year and current year) must be at least 8.</i>  5040-12 <i>Birthdate should not be blank (b).</i>  5040-21 a) <i>If the applicant is applying as a new undergraduate (Entrance Status (DE 5240) = 'N'), this element should not be blank (b).</i> b) <i>If High School, Date of Graduation (DE 5120) is not blank (b), then Birthdate (DE 5040) must be prior to that date.</i>	+Sp/08

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<b>5050</b>	<b>CITIZENSHIP, STATUS OF</b>	
<b>EDITS:</b>	5050-11 <i>Must be coded 'A', 'C', 'P', 'O', or 'R'.</i>	A/09

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<b>5065</b>	<b>FIRST GENERATION COLLEGE STUDENT INDICATOR</b>	+Sp/08
<b>EDITS:</b>	5065-11 <i>Must be coded 'Y', 'N', or blank (b).</i>	

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<b>5090</b>	<b>HIGH SCHOOL CLASS SIZE</b>	
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<b>5100</b>	<b>HIGH SCHOOL CLASS RANK</b>	
<b>EDITS:</b>	5100-21 <i>If this element is greater than zero, it must be less than or equal to High School Class Size (DE 5090). If High School Class Size (DE 5090) is greater than zero, then this element must be greater than zero.</i>  5100-22 <i>If High School Class Rank (DE 5100) and High School Class Size (DE 5090) are both greater than zero, High School Class Rank (DE 5100) should not equal High School Class Size (DE 5090).</i>	

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