

LTDC May 21, 2007 Teleconference Meeting notes

Campuses in attendance: Colleges, Eau Claire, Extension, Green Bay, La Crosse, Madison, Milwaukee, Platteville, River Falls, Stevens Point, Stout, Superior, Whitewater

Meeting started at 2:00 pm

Note taker—Green Bay

CRG grant award winners—Alan

Alan's compliments on the quality of this year's proposals. There were eight proposals submitted and four were selected. Alan will post the accepted proposals online (<http://www.uwsa.edu/olit/ltdc/>).

A question was asked about communicating information about the recipients outside our group to create a more general awareness of what we in the LTDC are doing. Alan reported that Provosts are notified but historically there is no general sharing of information, but that could change.

Alan created a space at Minds@UW for grant projects. (See: <http://minds.wisconsin.edu/handle/1793/7566>.)

Small grant project—Alan and Andy

The project was approved by System. It will still be a work in progress for awhile as documentation gets finalized and put in place. We expect to have documentation online by July 1 so campuses can share with their faculty.

Quality Matters—Lorna

Quality Matters is a program whose object is to evaluate and ensure the quality of online courses. It has three components: 1) a rubric which serves as a guideline for online course design, 2) a peer-review component, and 3) the option for online courses to be submitted to Quality Matters to be evaluated by a panel of certified peer review specialists. Lorna suggested we discuss this before substantial System resources are committed.

A few points about Quality Matters and UW-W's experiences with it:

- The rubric, at least the slightly older version, is freely available and quite good.
- A yearly campus subscription for UW-W was \$3,500.
- Peer review training costs \$, depending on whether the campus has a license or not.

- To submit a single course for evaluation costs \$750 or \$1000.
- Faculty get \$150 for each course they evaluate.
- UW-W's subscription was paid for by the online MBA program.

Lorna's question (paraphrased): What can we do in a collaborative effort to use this product or something comparable to ensure/certify the quality of our online courses? Discussion followed. All campuses are interested in this.

Alan suggested a LTDC-wide project to start looking into it with a discussion at our Fall meeting. Donna initiated a task force to be convened by Lorna.

Changes in by-laws—Donna and Jim

Donna distributed proposed changes to the LTDC by-laws. The change would move the election of Executive Committee members from fall to spring. Discussion followed with comments being favorable. Donna will redistribute the proposed changes in a few weeks and then call for a vote by voting members of the LTDC. It is proposed that the transition take place this summer rather than waiting until the following summer.

Fall meeting in RF—all

The meeting is scheduled for October 11 and 12 in River Falls. Karen will send out an email with details on lodging, meals, agenda, etc. Either Jim or Donna will work on the agenda.

Other Agenda Items

Carol asked about podcasting. She would like a meeting of interested individuals active in podcasting. Issues to discuss include: best practices, processes, instructional value, and technical issues. This meeting would likely take place in the fall, with many details yet to be worked out. Donna added this item to next month's LTDC agenda.

Jim asked about a communication plan. This will be added to the next LTDC meeting agenda.

Quality Matters will be added to next month's LTDC meeting.

Roundtable

Postponed until next meeting.