

Minutes of meeting of 17 October

Attending: Karla Farrell (Eau Claire), Gene Leisz (Eau Claire), Pat Fellows (Colleges), Alan Aycock (Milwaukee), Debra Meyer (Platteville), Cheryl Diermyer (Madison), Mary-Alice Muraski (River Falls), David Delgado (UWSA), Mary Mielke (Point), Jim Jorstad (LaCrosse), Karen Skibba (Whitewater), Pat Eaton (Parkside), Jamison Patrick (Stout), Renee Pfeifer-Luckett (Whitewater), Jessica Franson (Eau Claire)

Chair: Mary-Alice Muraski; *Secretary:* Alan Aycock

1. The minutes of 19 September were approved.

2. October f2f
 - Please review the agenda (Event Planning on the LTDC site) for any changes
 - Registration is now complete, but contact Leif directly if you need to
 - On the 23rd those who are around will convene at St. Brennan's at 6:00
 - Complete "homework assignment" (i.e., Lorna's email of 11 October)
 - LMS task force to be discussed
 - Gather data on language packs in D2L
 - Note the LTDC Twitter account
 - Come to the meeting prepared to share: task force report, mobile devices, Quality Matters, policies and procedures for online education

3. Updates from Strategic Action Committees
 - Communications cttee has not yet met
 - Regional showcase on Oct 7, 48 participants, very successful
 - At f2f meeting, report out on regional showcases, e.g., organizing tips, what was learned, what were the constraints, what to do differently next time
 - Tip: consult local campus financial officer early to ensure that paperwork is dealt with properly
 - UW-System will provide small grants (up to 50K) to fund conferences for professional development
 - Collaborative sharing: see possible topics on wiki under Strategic Plan
 - Handbook cttee didn't get staffed, Renee Pfeifer-Luckett volunteered (who else will serve?)
 - Jim Jorstad shared his "Technology in 20" sessions

The meeting was adjourned at 2:39

Minutes, September 19 (Please review the minutes on the wiki () or re
October Face2Face
Review agenda – suggestions/ corrections?
Leif & I made a minor adjustment this morning
Register/hotel Call/email Leif if you have not registered or if your plan
Complete Homework Assignments from Lorna
Let me know if you did not receive the email from Lorna dated 10/11
Read the LMS task force report
Gather data on using language packs
Come prepared to share
Be sure you have read thru the agenda – be prepared to share!
Updates from Strategic Action Committees (as time allows)
Communications Gene
Regional Showcases
West – Oct 7th Highlights (More discussion at f2f)
Collaborative Sharing
Possible topics
Handbook (We will set this group at the f2f - please consider volunteer

September 19 minutes approved with minor amendments

October Face2Face

- o Review agenda – suggestions/ corrections? Under Event Planning (Fall f2f); added 15-minute discussion of mobile devices

https://wiki.uww.edu/other/ltdc/index.php/Fall_2011_LTDC/D2L_F2F_Meeting

- o Register/hotel but contact Leif if plans change; parking permit; meeting at St Brennan's at 6:00
- o Complete "Homework Assignments" from Lorna : Oct 10/11 email;

LMS task force report to be discussed; also note Charlene Douglas' article on future of LMS

Gather data on using language packs

Twitter account for LTDC

- o Come prepared to share: task force report, mobile devices, quality matters, policies and procedures for online education

Updates from Strategic Action Committees (as time allows)

- o Communications (Gene): nothing to report yet
- o Regional Showcases – already had one on Oct 7

West – Oct 7th Highlights (More discussion at f2f) – mid-50s there incl presenters; 48 participants

At f2f meeting, report out on regional showcases – organizing, what was learned, what constraints, sharing photos; what to do differently, what could have been done better

Up to 50K small grants to fund conferences for professional development; continue regional showcases

Advice: start planning for reimbursement early with financial officer at own institution

- Collaborative Sharing:

(under action plan of strategic plan, ad hoc working groups, possible topics)

Possible topics <https://wiki.uww.edu/other/ltdc/index.php/PossibleTopics>

- Handbook (We will set this group at the f2f - please consider volunteering for this important group) – didn't get staffed when strategic action ctees set up – Renee Pfeifer-Luckett volunteers
- Jim Jorstad – sessions “Technology in 20”

Adjourned at 2:39.