



**UW SYSTEM (SENIOR) SYSTEM ACADEMIC PLANNER AND DIRECTOR**  
**Office of Professional and Instructional Development (OPID)**  
**Madison, WI**

The University of Wisconsin System Administration (UWSA) Office of Academic and Faculty Programs is seeking candidates to fill a full-time (Senior) System Academic Planner position as Director of the Office of Professional and Instructional Development (OPID).

Established in 1977, the [Office of Professional and Instructional Development](#) fosters the pursuit of excellent and innovative teaching and learning throughout the University of Wisconsin System. Now in its 32<sup>nd</sup> year, OPID is seen as a change-agent in the UW System as well as a national model for faculty development and student learning initiatives. OPID sponsors system-level initiatives in such areas as the assessment of student learning outcomes, the scholarship of teaching and learning, teaching for diversity, and student success in the first year of college. OPID is housed in the UW System Office of Academic and Faculty Programs, a unit in the Office of Academic Affairs, located in Madison, WI.

**Major Responsibilities:** Reporting to the Associate Vice President for Academic and Faculty Programs, the System Academic Planner and Director will direct a system-wide instructional improvement/faculty development program that sponsors major initiatives to improve teaching and learning across the UW system; perform academic planning responsibilities, including collaboration with other units on such things as grant coordination, the successful adoption of selected instructional technologies by faculty, implementing faculty and academic instructional staff recognition programs, and coordinating special committees and task force studies on faculty and instructional staff programs related to teaching and learning.

This position will supervise, plan and develop system-wide teaching enhancement programs, including Faculty College, Conferences and grant initiatives on student learning; oversee a variety of programs, including the Wisconsin Teaching Fellows/Scholars Program, the UW System Leadership Site for the Scholarship of Teaching and the Lesson Study Project; carry out a variety of academic planning responsibilities including serving as a principle resource on undergraduate education and advising the Associate Vice President for Academic and Faculty Programs and other Senior Officers in UW System Administration on issues, trends and policies in this area; work with and provide leadership to the OPID Council and Executive Committee; staff and/or chair OPID subcommittees, ad hoc committees, grant review committees, and conference planning committees; and develop and manage the OPID budget.

**Qualifications:** Must have a minimum of five years of successful experience as a faculty member in a college setting; an earned doctorate or other related terminal degree from an accredited institution is highly preferred. A minimum of five (5) years of related work experience in faculty development is also required. Other qualifications include: exceptional writing, speaking, and analytical skills; and the ability to work cooperatively with diverse groups and administrators, faculty, staff and students in promoting successful inter-institutional cooperation. The successful applicant must be able to take a broad overview of academic issues at the local, regional, and national level; develop and implement innovative approaches and solutions; work well independently and in teams; and be flexible in accepting new responsibilities. The successful candidate would have a proclivity towards developments in instructional technologies.

**Conditions of Appointment:** This is a full-time Academic Staff position. The System Academic Planner title is assigned to Salary Range UWS 7 (currently \$61,041 - \$91,562); the Senior System Academic Planner title is assigned to Salary Range UWS 8 (currently \$69,980 - \$104,970). Salary will be assigned within the appropriate range, commensurate with the candidate's qualifications and experience. An excellent [benefits package](#) is also included. Start date is negotiable, but must occur by July 1, 2010. Special Note: The UW System conducts criminal background checks for final candidate(s).

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**To ensure full consideration, complete applications must be received by February 1, 2010.** However, applications will be accepted until the position has been filled. To apply, send a letter of application addressing your qualifications and experiences specifically relating to the responsibilities of this position, a comprehensive resume, the current contact information for five professional references, and a statement of whether you wish to have your application held in confidence or made available to the public upon request to: Ms. Demi Wiemann, Office of Human Resources and Workforce Diversity, at [dwiemann@uwsa.edu](mailto:dwiemann@uwsa.edu). **Complete materials should be submitted electronically as Microsoft Word or PDF attachments.** Do not send application materials in the body of an email as formatting will be lost. (If you are unable to submit materials electronically in this format or have application questions, contact Demi Wiemann at 608-263-4390 or by email at the above address for special arrangements.)

*Pursuant to Wisconsin Statutes, upon request we are required to provide a list of all nominees and applicants who have not requested in writing that their identity not be revealed. Persons agreeing to be final candidates will have their identity revealed as a final candidate.*

*"The University of Wisconsin is an AA/EEO employer committed to achieving a diverse workforce and to maintaining a community which welcomes and values a climate supporting equal opportunity and difference among its members."*