

University of Wisconsin

GetMyDocument 1098 Training

Signing up for a session:

- Each person who will be attending will need to register for the specific session they would like to attend.
- Registration is open until the start of the session
- We ask that you please register early, space is limited.

Webinar Name: GetMyDocument 2011- Technical

Monday 10/24/2011 1:30-2:30 (Class #2)

<https://www1.gotomeeting.com/register/144820704>

Tuesday 10/25/2011 10:00-11:00 (Class #3)

<https://www1.gotomeeting.com/register/358850840>

Wednesday 10/26/2011 1:30-2:30 Class #6)

<https://www1.gotomeeting.com/register/902597424>

Thursday 10/27/2011 10:00-11:00 (Class #7)

<https://www1.gotomeeting.com/register/794756201>

Class I Technical --- This class will be for the Technical User, the party responsible for preparing the Upload file. We will review the Templates used for the Uploads, how to Upload the 1098T file and review and correct errors. (The same class will be repeated at all of the above times, please pick one time slot.)

Webinar Name: GetMyDocument 2011 Functional

Monday 10/24/2011 10:00-11:15 (Class #1)

<https://www1.gotomeeting.com/register/432773129>

Tuesday 10/25/2011 3:00-4:15 (Class #4)

<https://www1.gotomeeting.com/register/967541352>

Wednesday 10/26/2011 10:00-11:15 (Class #5)

<https://www1.gotomeeting.com/register/173919984>

Friday 10/28/2011 1:30-2:45 (Class #8)

<https://www1.gotomeeting.com/register/623069049>

Class II Functional- This class will be for the Functional User. In this class we will learn how to view documents, replace documents with address corrections, resend emails, mark documents as viewed and manually create a borrower and custom object. (The same class will be repeated at all of the above times, please pick one time slot. It may take only an hour but we wanted to reserve a few extra minutes for questions and answers.