



Office of the Vice Chancellor for Administration and Finance • 111 North Hall • (715) 425-3737/3882 • Fax: (715) 425-3939

March 30, 2009

Jim Bertolacini
Department of Natural Resources
Post Office Box 7921
Madison, WI 53707-7921

Re: Phase II WPDES Permit WI-S050075-1 – 2008 Annual Report

Dear Mr. Bertolacini:

I have reviewed and approve the 2008 Annual Report as prepared by Facilities Management.

Please find the following enclosed submittals for our annual report for the reporting period of September 19, 2007 - March 31, 2009:

- The completed Annual Report template and corresponding summary spreadsheets for both 2008 and 2009. A number of comments are included in the spreadsheet cells that provide additional information and context in the reporting of each item. Please refer to them for specific information.
- An Intergovernmental Cooperation Agreement that serves as a Memorandum of Understanding between the City of River Falls and UW-River Falls. The Stormwater Map is included as an addendum to this document.
- Our Annual Recycling and Hazardous Materials reports.
- Our completed Spill Prevention Control and Countermeasures (SPCC) Plan. *Electronic Copy only (61 pages)
- Our Public Education and Outreach Plan (3.1) as well as our Public Involvement and Participation Plan (3.2).

We are in the process of completing our Stormwater Logo contest currently in cooperation with the Earth Consciousness Organization (ECO). This student group co-sponsored the activity. The Logo Contest ran during the early part of 2009 with the winner to be announced on or around April 1st. This is the first in a series of public communications for the campus. Additional plans include:

- Creation of a campus website hosted by Facilities Management with links to UW System as well as City of River Falls websites.
- A public meeting for the campus to review the Annual Report by May 1st of 2009. It should be noted that the public was notified via the River Falls Journal (December 26, 2007, and January 3, 2008) about the City's annual report and given the opportunity to comment on the report and its contents at a public hearing at the City Council Meeting on January 8, 2008. Trout Unlimited, Kinnickinnic River Land Trust, UWRF, and the Kinnickinnic Priority Watershed were also notified about the completion of the report and the public meeting. We note this as information included in the report includes UWRF.
- An updated Stormwater brochure and distribution to all campus constituents in Fall 2009.

While the campus does not yet have a completed Stormwater Plan, we are pleased with our progress to date, especially in cooperation with the City of River Falls as well as our past and current good practices as a campus.

If you were to have any questions, please do not hesitate to contact me (715-425-3737) or Michael Stifter who authored the report (715-425-3820).

Sincerely,

Lisa Wheeler, EdD
Vice Chancellor
Administration and Finance

Enclosures

UNIVERSITY OF WISCONSIN-RIVER FALLS
410 S. Third Street • River Falls, WI 54022-5001 • USA

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Due by March 31, 2009

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year. A municipality that received its initial permit coverage in 2006 needs only to report on activities undertaken in calendar year 2008. A municipality that received its initial permit coverage in 2007 needs to report on activities undertaken in both calendar years 2007 and 2008.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2009, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

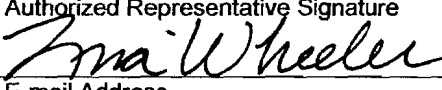
Name of Municipality		Facility ID No. (FIN)	
University of Wisconsin – River Falls		37192	
Mailing Address	City	State	Postal Code
410 S 3 rd St	River Falls	WI	54022
County(s) in which Municipality is located	Type of Municipality: (check one)		
Pierce	<input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input checked="" type="checkbox"/> Other (specify)		
	University of Wisconsin 4-Year Institution		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person		Title	
Michael Stifter (Dale Braun)		Director of Facilities Management	
Mailing Address	City	State	Postal Code
410 S 3 rd St	River Falls	WI	54022
E-mail Address	Telephone No. (including area code)	Fax No. (including area code)	
michael.j.stifter@uwrf.edu	715/425-3827	715/425-0648	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name		Authorized Representative Title	
Lisa Wheeler (Mary Halada)		Vice Chancellor for Administration and Finance	
Authorized Representative Signature		Date Signed	
		3/30/09	
E-mail Address	Telephone No. (including area code)	Fax No. (including area code)	
lisa.wheeler@uwrf.edu	715/425-3737	715/425-3939	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

See attached "Storm Water Program Activity Detail Summary for Annual Report", Section(s) UW-001: Partnership with City, UW-002: Storm Water Management Plan, and UW-003: Storm Water Management Mass Communication and associated support documentation.

Highlights include:

- Work with City staff in development of an Intergovernmental Government Agreement (see attached). Additional opportunities to partner with the City staff are detailed in it.
- Additional work is still needed on our Stormwater Plan. While we use the City's where applicable, we are still working from a less than 50% complete version. Combining with the City and having one permit for our community would be desirable and most beneficial.
- We anticipate having a Mass Communication program developed by Fall. We will revise our brochure with the new Stormwater Logo, utilize PSAs, update our website as well as link to the City's, and work with associated Student Groups. See attached Public Education documents for more info.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

See attached "Storm Water Program Activity Detail Summary for Annual Report", Section(s) UW-001: Partnership with City, UW-002: Storm Water Management Plan, and UW-003: Storm Water Management Mass Communication and associated support documentation.

- We have worked with City staff very closely in the development of our Intergovernmental Agreement. We have attended City Council meetings this past year to review the Agreement and address questions.

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

- While the report is still in draft form, here is the following link:

http://www.uwsa.edu/capbud/documents/stormwater/rvf/stormwater_rvf.htm

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

- Please see attached Intergovernmental Cooperation Agreement (City of River Falls and UW-River Falls)

e. Does the municipality have an internet website? Yes No

If yes, provide web address:

- The development of the site is still under construction. We will also link to the City of River Falls website. Both links are included here. It should be noted that the City of River Falls website will be undergoing an update also.

<http://www.uwrf.edu/facilities-management/stormwater>

<http://www.rfcity.org/Eng/Stormwater.htm>

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address: UW System's website contains all related stormwater information. The address is:

<http://www.uwsa.edu/capbud/stormwater.php>

SECTION V. Permit Conditions

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

See attached Storm Water Management Program Annual Report, Storm Water Program Activity Detail Summary for Annual Report, and Storm Water Program Activity Detail Worksheet.

The City and UWRF will voluntarily partner together in all 6 of these areas whenever possible. Training events will include both staff when possible and programs will be advertised in both entities as applicable.

- **Public Education and Outreach (3.1)**
Plans are underway with roll out scheduled for Fall 2009 (website, programs, brochures, and PSAs). We will partner with the City of River Falls as well as on-campus groups where applicable. See attached document for more info.

- **Public Involvement and Participation (3.2)**
See 3.1, We will include an Annual Meeting also for campus constituents. See attached document for more info.

- **Illicit Discharge Detection and Elimination (3.3)**
Currently work within the parameters of the City ordinance and/or DOA/DSF Guidelines.

- **Construction Site Pollutant Control (3.4)**
The City has an existing ordinance which includes storm water management as well as construction site erosion and sediment control criteria (Refer to City of River Falls annual report documents for more info). This ordinance requires submittal and approval of a grading plan and an erosion and sediment control plan for land disturbing activities. Currently UWRF is exempt from this ordinance, but has voluntarily complied with the requirements as well as existing DOA/DSF guidelines.

In addition, we conduct annual street sweeping of lots (see attached spreadsheet) as well as use Phosphorus free fertilizers and store and handle salt in appropriate areas.

- **Post-Construction Storm Water Management (3.5)**
See 3.4

- **Pollution Prevention (3.6)**
See 3.4

b. **Storm Water Quality Management:** Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used _____ Version _____ Reduction (%) _____

*see 40% info

Has the municipality completed a pollutant-loading analysis to assess compliance with the 40% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.2.1 Reduction (%) 40%

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine

the feasibility of retrofitting to increase TSS removal? Yes No If yes, describe:

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map.

The attached map has been provided by the City of River Falls. The City also submitted a full map of the system (in print and digitally) to the DNR, which included all of the UWRF campus. This was submitted on August 26, 2008.

SECTION VI. Fiscal Analysis

a. Municipalities that received initial permit coverage in 2006: Provide a fiscal analysis that includes the annual expenditures for 2008, and the budget for 2008 and 2009. Municipalities that received initial permit coverage in 2007: Provide a fiscal analysis that includes the annual expenditures for 2007 and 2008; and the budget for 2007, 2008, and 2009. A table to document fiscal information is provided on page 6 (Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget information for 2007.).

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other State of Wisconsin budget appropriations.

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

The University of Wisconsin System does not have the authority, nor ability, to establish a storm water utility entity, or an equivalent revenue generating entity, for the required storm water management program activities funding. All funding for the University of Wisconsin System storm water management activities relies on the State of Wisconsin's biennial capital budget and operational budget appropriations.

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

Currently a Stormwater fee is paid to the City of River Falls. A number of services detailed in the Agreement are available as part of the fee. It's estimated that a 50% position would be needed by the campus to maintain/uphold the expectations of the permit. This is currently done with a number of Facilities Management staff in cooperation with City staff. In addition, the campus will hope to secure state funds when available for needed repairs and improvements. Brochures and/or other educational materials currently come out of the Facilities Management budget (currently estimated at \$1000/year).

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Department of Administration/Division of State Facilities Erosion Control master specifications.

http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=33&locid=4

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Department of Administration/Division of State Facilities Civil and Sitework Guidelines.

http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=33&locid=4

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c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

State of Wisconsin Administrative Code, University of Wisconsin System, Chapter 18: Conduct on University Lands.

<http://www.legis.state.wi.us/rsb/code/uws/UWS.html> (Chapter 18)

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

See attached "Storm Water Program Activity Detail Worksheet", Section B-00: Materials Management.

Please see attached Spill Prevention Control and Countermeasure Policy also.

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

See attached "Storm Water Program Activity Detail Summary for Annual Report", Section(s) UW-008: Erosion Control and UW-012: Storm Sewer Inspection; the "Storm Water Program Activity Detail Worksheet", Section D-00: Operations & Maintenance, Item(s) D02: Incident (Erosion), D-03: Incident (Illicit Discharge), and D-04: Inspections; and associated support documentation.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:

According to the City of River Falls in discussion with Jim Devlin from the DNR, the South Fork is listed as a Special Natural Resource Interest (ASNRI). In further discussion, it is thought that by 2010, it could be listed as an ERW. The City of River Falls does identify the Kinnickinnic as an ORW.

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

According to the City of River Falls, nothing is known at this time.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

According to the City of River Falls, nothing is known at this time.

SECTION IX. Department of Commerce Authority

Does the municipality currently have authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment? Yes No

If no, has the municipality requested such authority from the Department of Commerce pursuant to s. 101.1205(4), Wis. Stats., within 18 months after the municipality's permit coverage start date? Yes No If no, explain:

Capital project sites are solely DOA-DSF responsibility. The campus can monitor construction site activities and inform DOA-DSF of any incidents not conforming to the published standards, but cannot enforce a resolution.

Fiscal Analysis Table. Complete the fiscal analysis table provided below. *Please see section VI, Fiscal Analysis, for current info.

Program Element	Annual Expenditure		Budget			Source of Funds
	2007*	2008	2007*	2008	2009	
Public Education and Outreach						
Public Involvement and Participation						
Illicit Discharge Detection and Elimination						
Construction Site Pollutant Control						
Post-Construction Storm Water Management						
Pollution Prevention						
Storm Water Quality Management						
Storm Sewer System Map						
Other						

* Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget columns for 2007