

**Annual Report under MS4 General Permit No. WI-S050075-1**

Form 3400-195 (R 01/09)

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State of Wisconsin  
Department of Natural Resources  
dnr.wi.gov

Due by March 31, 2009

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year. A municipality that received its initial permit coverage in 2006 needs only to report on activities undertaken in calendar year 2008. A municipality that received its initial permit coverage in 2007 needs to report on activities undertaken in both calendar years 2007 and 2008.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

**Instructions:** Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2009, to the appropriate address indicated on the last page of this form.

**SECTION I. Municipal Information**

Name of Municipality		Facility ID No. (FIN)	
University of Wisconsin – La Crosse		37167	
Mailing Address	City	State	Postal Code
1725 State Street	La Crosse	WI	54601
County(s) in which Municipality is located	Type of Municipality: (check one)		
La Crosse	<input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input checked="" type="checkbox"/> Other (specify)		
	University of Wisconsin 4-Year Institution		

**SECTION II. Municipal Contact Information**

Name of Municipal Contact Person		Title: Environmental Health, Occupational Safety and Sustainability Program Manager	
Daniel J. Sweetman			
Mailing Address	City	State	Postal Code
1725 State Street	La Crosse	WI	54601
E-mail Address	Telephone No. (including area code)	Fax No. (including area code)	
sweetman.dani@uwlax.edu	(608)785-6800	(608)785-8059	

**SECTION III. Certification**

*I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.*

Authorized Representative Printed Name	Authorized Representative Title	
Robert J. Hetzel	Vice-Chancellor, Administration and Finance	
Authorized Representative Signature	Date Signed	
E-mail Address	Telephone No. (including area code)	Fax No. (including area code)
hetzel.robe@uwlax.edu	(608)785-8021	(608) 785-8035

**SECTION IV. General Information**

- a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

This document is the first annual report and was prepared after 31 December 2008. Therefore, the municipal governing body, interest groups and general public have not had a calendar 2008 or prior year annual report for review and comment.

- b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

UW-L administration and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements through formal meetings, e-mails and informal discussions.

- c. Has the municipality prepared its own municipal-wide storm water management plan?  Yes  No

If yes, title and date of storm water management plan: Campus Stormwater Management Plan, May 2008

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit?  Yes  No

If yes, describe these cooperative efforts: Pursuant with WI Statute 70.119 the University is required to make reasonable payments to the City of La Crosse for various conditions of the general permit. These conditions include, but are not limited to sections 2.3.2, 2.3.3, 2.3.4, 2.3.5, 2.6.1, 2.6.2, 2.6.3, 2.6.4, 2.7.1 and 2.7.2.

- e. Does the municipality have an internet website?  Yes  No

If yes, provide web address:

The web address is [http://www.uwlax.edu/ehs/storm\\_water.htm](http://www.uwlax.edu/ehs/storm_water.htm). University web-sites are undergoing structural updates. If Stormwater documents are not viewable at the provided address go to <http://www.uwlax.edu/ehs/> and link to MS4 documents through the link titled Storm Water Management Program.

- If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program?  Yes  No

If yes, provide web address:

Enter the storm water home page as described in Section IVe. The Campus Stormwater Management Plan is available through the link titled Stormwater Plan and Annual Reports. The MS4 general permit is available as Appendix D in the Campus Stormwater Management Plan.

Additional information related to the UW-La Crosse MS4 General Permit and program is available at: <http://www.uwsa.edu/capbud/stormwater.php>.

**SECTION V. Permit Conditions**

a. Minimum Control Measures: For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

A public education and outreach plan is attached. This goal has been attained.

- Public Involvement and Participation

A public involvement and participation plan is attached. This goal has been attained.

- Illicit Discharge Detection and Elimination

An illicit discharge detection and elimination plan will be provided to the WI-DNR by 19 September 2009.

Storm water protection code (ordinance) is available at WI Administrative Code UWS 18.06(1). The code is titled: Conduct on university lands. The code states: "PROHIBITED DUMPING; PROHIBITED DISCHARGES TO STORM WATER. (a) No person may dump any waste, trash, debris, rubbish, earth or other fill, on any university lands unless authorized by the chief administrative officer. (b) No person may discharge pollutants to storm water or into storm sewers on or serving university lands, except where authorized by the chief administrative officer and in conformance with state law". This code is available at: <http://www.legis.state.wi.us/rsb/code/uws/uws018.pdf>.

- Construction Site Pollutant Control

The Department of Administration – Division of State Facilities (DOA-DSF) controls all new and renovation construction projects that could impact storm water. DOA-DSF has developed Erosion Control Standards as part of their Master Specifications for construction projects. This standard is available in the link titled "Erosion Control" at: [http://www.doa.state.wi.us/dsf/masterspec\\_view\\_new.asp?catid=33&locid=4](http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=33&locid=4). DOA-DSF enforces standards compliance at construction sites during the construction process. This goal has been attained.

- Post-Construction Storm Water Management

The Department of Administration – Division of State Facilities (DOA-DSF) controls all new and renovation construction projects that could impact storm water. DOA-DSF has developed construction standards to meet post-construction storm water requirements. These Master Specifications standards are available through the links titled "Earthwork" and "Exterior Improvements" at [http://www.doa.state.wi.us/dsf/mastspec\\_new.asp?locid=4](http://www.doa.state.wi.us/dsf/mastspec_new.asp?locid=4). Within these links are various documents that require construction requirements to prevent and control post construction pollutants. DOA-DSF enforces standards compliance at construction sites during the construction process. This goal has been attained.

- Pollution Prevention

A Pollution Prevention plan will be provided to the WI-DNR by 19 September 2009.

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used \_\_\_\_\_ Version \_\_\_\_\_ Reduction (%) \_\_\_\_\_

Has the municipality completed a pollutant-loading analysis to assess compliance with the 40% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used \_\_\_\_\_ Version \_\_\_\_\_ Reduction (%) \_\_\_\_\_

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal?  Yes  No If yes, describe:

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map.

No changes or updates were made to the storm sewer system or storm sewer system map in the reporting year. This map exists in the Campus Stormwater Management Plan. This plan is available at: [http://www.uwlax.edu/ehs/storm\\_water.htm](http://www.uwlax.edu/ehs/storm_water.htm).

## SECTION VI. Fiscal Analysis

a. Municipalities that received initial permit coverage in 2006: Provide a fiscal analysis that includes the annual expenditures for 2008, and the budget for 2008 and 2009. Municipalities that received initial permit coverage in 2007: Provide a fiscal analysis that includes the annual expenditures for 2007 and 2008; and the budget for 2007, 2008, and 2009. A table to document fiscal information is provided on page 6 (Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget information for 2007.).

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?  
 Storm water utility  General fund  Other:

State of Wisconsin – General Program Revenue

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements?  Yes  No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The University of Wisconsin System does not have the authority, nor ability, to establish a storm water utility entity, or an equivalent revenue generating entity, for the required storm water management program activities funding. All funding for the University of Wisconsin System storm water management activities relies on the State of Wisconsin's biennial capital budget and operational budget appropriations.

**SECTION VII. Inspections and Enforcement Actions**

**Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.**

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

The University does not have the authority to develop ordinances. In lieu of an ordinance the Department of Administration/Division of State Facilities has developed [Erosion Control](http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=33&locid=4) Master Specifications available at [http://www.doa.state.wi.us/dsf/masterspec\\_view\\_new.asp?catid=33&locid=4](http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=33&locid=4).

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

The University does not have the authority to develop ordinances. In lieu of an ordinance the Department of Administration/Division of State Facilities has developed [Civil and Sitework Guideline](ftp://doafpt04.doa.state.wi.us/master_spec/Earthwork/cviGUIDEs.DOC) Master Specifications available at [ftp://doafpt04.doa.state.wi.us/master\\_spec/Earthwork/cviGUIDEs.DOC](ftp://doafpt04.doa.state.wi.us/master_spec/Earthwork/cviGUIDEs.DOC).

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

The University utilizes State of Wisconsin Administrative Code, University of Wisconsin System, [Chapter 18: Conduct on University Lands](http://www.legis.state.wi.us/rsb/code/uws/uws018.pdf) available at: <http://www.legis.state.wi.us/rsb/code/uws/uws018.pdf>.

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)?  Yes  No If yes, attach copy or provide web link to ordinance:

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

The Department of Administration/Division of State Facilities (DOA/DSF) manages all construction site pollutant control operations throughout the report period to the standards required in the DOA/DSF Master Specifications. Specification requirements are communicated to contractors and enforced by DOA/DSF throughout the construction period. DOA/DSF regularly communicates Master Specification requirement enforcement issues to contractors in regularly scheduled progress meetings throughout construction and post construction. The only applicable construction project during this reporting period involves construction of a new stadium beginning in June 2008. Stadium will be turned over to University control in May or June, 2009.

University staff are trained to detect and report readily visible illicit discharges. No illicit discharge events were reported to campus emergency response personnel in University Police or Environmental Health and Safety.

**SECTION VIII. Water Quality Concerns**

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>)  Yes  No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>)  Yes  No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:
  
  
- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No water quality improvements known for receiving waters during reporting period.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No water quality degradation known for receiving waters during reporting period.

**SECTION IX. Department of Commerce Authority**

Does the municipality currently have authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment?  Yes  No

If no, has the municipality requested such authority from the Department of Commerce pursuant to s. 101.1205(4), Wis. Stats., within 18 months after the municipality's permit coverage start date?  Yes  No If no, explain:

Capital project (construction) sites are solely WI DOA-DSF responsibility. The campus can monitor construction site activities and inform DOA-DSF of any incidents not conforming to the published standards, but cannot enforce a resolution.

**Fiscal Analysis Table.** Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget			Source of Funds
	2007*	2008	2007*	2008	2009	
Public Education and Outreach					\$1,379	State of WI - General Program Revenue
Public Involvement and Participation					\$559	State of WI - General Program Revenue
Illicit Discharge Detection and Elimination					\$4,512	State of WI - General Program Revenue
Construction Site Pollutant Control						
Post-Construction Storm Water Management						
Pollution Prevention				\$12,000	\$11,394	State of WI - General Program Revenue
Storm Water Quality Management					\$15,625	State of WI - General Program Revenue
Storm Sewer System Map						
Other		\$8,975 - Develop Stormwater Plan		\$62,300 – Total cost to develop Stormwater Plan	\$1,667	State of WI - General Program Revenue

\* Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget columns for 2007