

BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM

EXECUTIVE COMMITTEE

Notice of Meeting

Friday, May 16, 2008

10:00 a.m.

To be held by Telephone Conference

Open to the Public at:

Room 1920, Van Hise Hall

1220 Linden Drive

Madison, Wisconsin

A G E N D A

1. Approval of UW-River Falls Food Service Contract
[Resolution 1]
2. Approval of UW-Superior Food Service Contract
[Resolution 2]
3. Move into closed session to consider appointment of a Dean for UW-Richland, as permitted by s.19.85(1)(c) and (e), *Wis. Stats.*
4. Adjournment

Persons with disabilities requesting accommodations to attend are asked to contact Judith Temby in advance of the meeting at (608) 262-2324 or by e-mail: board@uwsa.edu

UW-River Falls
Food Service Contract with
Sodexo Campus Services

EXECUTIVE COMMITTEE

Resolution:

That, upon the recommendation of the Chancellor of the University of Wisconsin–River Falls and the President of the University of Wisconsin System, the Board of Regents approves the contract with Sodexo Campus Services to provide Dining Services at the University of Wisconsin–River Falls effective June 1, 2008 for a period of seven years.

UW-River Falls Food Service Contract With SODEXHO Campus Services

EXECUTIVE SUMMARY

BACKGROUND

The University of Wisconsin–River Falls invited vendors to submit a Sealed Proposal for the operation of Dining Services consisting of the Residence dining (board) program, retail operations, catering, Children’s Center food program, and the convenience store.

The University was interested in a partnership with a dining service contractor who would offer innovative ideas for management of the campus dining program. The University requested continuation of the following presentation concepts: 1) submarine sandwich shop; 2) grill; 3) coffee shop; and 4) convenience store. Another multi-purpose area is available that could be used to offer pizza, pasta, or wok preparations.

The goal was to create a total dining service program that meets the needs of a diverse student body, faculty and staff, and extensive camp/conferences including the Kansas City Chiefs training camp. UW–River Falls sought excellence in quality of food and service at a reasonable cost to students. The University and the contractor will work cooperatively to complement the mission of the campus and enhance campus life.

REQUESTED ACTION

That, upon the recommendation of the Chancellor of the University of Wisconsin–River Falls and the President of the University of Wisconsin System, the Board of Regents approves the contract with Sodexho Campus Services to provide Dining Services at the University of Wisconsin–River Falls effective June 1, 2008 for a period of seven years.

DISCUSSION

The Dining Services at UW-River Falls has been contracted out since the early 1970’s. A Request For Proposal (RFP) process was used and two vendors submitted proposals. Sodexho Campus Services received the highest score and was chosen by an evaluation committee comprised of campus staff, students, and a representative from the UW System Procurement

Office. The proposal submitted meets all of the desired outcomes of UW-River Falls while maintaining reasonable costs for students. Some highlights of the contract are as follows:

- The contractor will assume operation of all Dining Services operations including the Residence Dining (board) program, all retail operations, catering, Children's center food program, and convenience store.
- The total contract revenue is valued at over \$4,200,000 per year.
- The contract life expectancy is seven years.
- Residence Hall and other participating students will have a choice of several meal plan options including a Block (fixed number of meals) plan and a fourteen or nineteen meal per week plan.
- The cost per meal rates charged to students are within 1% of previous rates and are escalated annually based on the Consumer Price Index.
- Regionally branded Caribou Coffee and several in-house brands including products such as sub sandwiches, pizza, southwestern food and Asian specialties are provided.
- In addition to revenue based commissions, the contractor is also providing \$5,000 in food service support for student group functions annually.

Related Regent Policies

Regent Policy Document 13-3 *Authorization to Sign Documents*

UW-P-101 (Rev. 1/98)
UNIVERSITY OF WISCONSIN SYSTEM
SYSTEM OFFICE OF PROCUREMENT
780 REGENT STREET
MADISON, WI 53715

CONTRACT NO. UJ-08-2400

C O N T R A C T

COMMODITY OR SERVICE: DINING SERVICE for the University of Wisconsin–River Falls

PERIOD OF CONTRACT: June 1, 2008 through May 31, 2009 with six automatic one year renewal options

This contract is entered into by and between the State of Wisconsin, University of Wisconsin - System DBA University of Wisconsin – River Falls, and Sodexo Operations, LLC (Contractor).

Whereby University of Wisconsin - System Office of Procurement agrees to direct the purchase and the Contractor agrees to supply such requirements of the commodity or service cited above in accordance with the terms and conditions of Request for Proposal No RL-08-2400 and in accordance with Contractors proposal response dated March 26, 2008, Best and Final offer dated April 22, 2008 and meeting response dated April 28, 2008 which are hereby made a part of this contract.

Contracts estimated to be twenty five thousand dollars (\$25,000) or more require the submission of a written affirmative action plan. Contractors with an annual workforce of less than ten employees are excluded from this requirement.

Within fifteen (15) days after the award of the contract, the plans shall be submitted to the University of Wisconsin System Office of Procurement, 780 Regent Street, Madison, WI 53715. Contractors and bidders are encouraged to contact this office for technical assistance on Equal Opportunity.

TO BE COMPLETED BY CONTRACTOR:

FOR: STATE OF WISCONSIN FOR:
UNIV. OF WISCONSIN SYSTEM

FIRM NAME

FIRM ADDRESS

BY: Rich Lampe

BY: _____

SIGNATURE: _____

SIGNATURE: _____

TITLE: Senior Program Administrator

TITLE: _____

DATE: _____

DATE: _____

PHONE: 608-262-9138

PHONE: _____

FEIN: _____

EMAIL: Rlampe@uwsa.edu

EMAIL: _____

UW-Superior
Food Service Contract with
A'viands, LLC

EXECUTIVE COMMITTEE

Resolution:

That, upon the recommendation of the Chancellor of the University of Wisconsin-Superior and the President of the University of Wisconsin System, the Board of Regents approves the contract with A'viands, LLC to provide Student Center Dining Services at the University of Wisconsin-Superior effective June 1, 2008 for a period of seven years.

UW-Superior Food Service Contract With A'VIANDS,LLC

EXECUTIVE SUMMARY

BACKGROUND

The University of Wisconsin–Superior invited vendors to submit a Sealed Proposal for the operation of Student Center Dining Services consisting of the Residence dining (board) program, retail, and catering operations.

The University was interested in a partnership with a dining service contractor that would offer innovative ideas for management of the Student Center dining program which will transition into a new Student Center facility in the second year of this contract. The University sought creative, innovative ideas using a marketplace concept that could accommodate both resident board and retail dining.

The goal was to create a dining service program that meets the needs of a diverse student body, faculty and staff, and encourages growth in all areas of the dining services program while seeking excellence in food quality and service at a reasonable cost to the students. The University and the contractor will work cooperatively to complement the mission of the campus and enhance campus life.

REQUESTED ACTION

That, upon the recommendation of the Chancellor of the University of Wisconsin-Superior and the President of the University of Wisconsin System, the Board of Regents approves the contract with A'viands, LLC to provide Student Center Dining Services at the University of Wisconsin-Superior effective June 1, 2008 for a period of seven years.

DISCUSSION

The Dining Services at UW-Superior has been contracted out since the early 1970's. During this contract, the University will transition from a facility built in the late 1950's into a state of the art facility in the second year of the contract. A Request For Proposal (RFP) process was used and four vendors submitted proposals. A'viands, LLC received the highest score and was chosen by an evaluation committee comprised of campus staff, students, and a representative from the UW System Procurement Office. The proposal submitted meets all of the desired outcomes of UW-

Superior while maintaining costs at an acceptable level. Some highlights of the contract are as follows:

- The contractor will assume operation of dining services operations, including the Residence Dining (board) program, retail operations and student center catering.
- The total Contract revenue is valued at over \$1,300,000 per year.
- The contract life expectancy is seven years.
- Residence hall and other participating students will have a choice of either a 90 or 140 meal plan and be afforded the option of adding additional meals to customize the plan to meet their individual needs. This approach is also expected to encourage maximize participation in the food service program.
- The cost per meal charged by the contractor is a new concept for UW-Superior. Rates are escalated quarterly based on the Consumer Price Index and are similar to cost of Block (fixed number of meals) meal rates at other campuses within the UW System.
- Several in-house brands are provided and the company is committed to using regional food suppliers.

Related Regent Policies

Regent Policy Document 13-3 *Authorization to Sign Documents*

