

March 8, 2005

**TO: Academic Staff Representatives**

**FROM: Cora Marrett**  
**Senior Vice President for Academic Affairs**

**RE: Academic Staff Representatives Meeting**

The next meeting of the Academic Staff Representatives will be held on Thursday, March 17, 2005, from 9:00 a.m. to 3:00 p.m. in Room 1820 Van Hise Hall, 1220 Linden Drive, on the UW-Madison campus.

Enclosed with this memo are:

- The agenda for the meeting.
- A map providing directions to Van Hise Hall, and a parking permit for non Madison-based representatives. A new procedure for persons using **Lot 20** for parking. You are receiving a **Gate Card**. **Please bring this Gate Card with you. You need this Gate Card to enter the parking lot.**

Please contact Kerry Niemcek-Druecke at 608-263-2208 should you have any questions.

I look forward to seeing all of you soon.

Enclosures

cc: Chancellors  
UW System Administrative Council