

Emeritus Standing—Faculty and Academic Staff

The University recognizes Emeritus status of retired faculty and academic staff members. Standards for conferring Emeritus status are as follows:

1. The faculty or academic staff member has served at least 20 years in this institution; or has had 20 years or collegiate service, 10 of which must have been in this institution just prior to retirement or has had 20 years of service to the education profession, at least 15 of which have been in this institution just prior to retirement.
2. The faculty or academic staff member is permanently retired from the University.

An exception to the above requirements may be granted under the following procedure:

The recommendation must originate at the department level or its functional equivalent and be forwarded to the Chancellor. The Chancellor will determine whether or not to grant the exception after consultation with the University Senate Executive Committee.

Emeritus status includes the following privileges:

1. Names of emeriti faculty and academic staff are published with the faculty and academic staff roll in the *University Bulletin*.
2. Emeriti faculty and academic staff may march in Commencement or other academic processions, entering immediately ahead of the administrative officers and leaving immediately after those officers.
3. Emeriti faculty and academic staff may participate in all social affairs of the University and hold membership in the emeriti faculty and retired associates of the University.
4. Emeriti faculty and academic staff are awarded the UW-Eau Claire medallion.
5. Emeriti faculty and academic staff, as with all retired faculty and academic staff, retain the UW-Eau Claire ID and all the privileges it provides.
6. Emeriti faculty and academic staff may, under certain circumstances, receive assistance in continuing their professional activities.
7. Emeriti faculty and academic staff may request a computing and networking services (CNS) network account.
8. Emeriti faculty and academic staff may audit courses according to the policies on auditing of classes by special students and auditing courses as published in the current University Catalogue.

Commencement

A formal Commencement terminates the Fall Semester, the Spring Semester, and the Summer Session. University policy regarding participation is as follows:

1. Each academic department will be represented by two members at each of the three commencements. When a two-ceremony commencement is held, faculty may choose which ceremony to attend. They are encouraged to attend the ceremony of their College.
2. Each Department Chair will provide the commencement coordinator with the names of those members who will be participating in the commencement. These persons will then be considered to have an obligation to attend. In addition, any other faculty or academic staff members who have at least half-time assignment, as well as all emeriti faculty and academic staff members, are invited to participate in commencement. (US 4/97)

Separation Procedures—Faculty and Academic Staff

When a member of the faculty or academic staff terminates his or her relationship with the University, a separation letter with benefits information and a “Termination Checklist” will be sent to the employee. This checklist is a reminder to the employee to return keys, parking permits, rental textbooks, departmental property, etc.