

**UNIVERSITY OF WISCONSIN SYSTEM
GUIDELINES FOR ARTICULATION AGREEMENTS
BETWEEN UW SYSTEM INSTITUTIONS AND WTCS DISTRICTS**

June 9, 2011

This document provides procedures and guidelines to UW System institutions for developing articulation agreements with institutions within the Wisconsin Technical College System. This document is a revision of the “UW System Guidelines for Developing Program-To-Program Articulations and Degree Completion Agreements Between UW System Institutions and WTCS Districts,” approved in February 2005.

Other Relevant Documents:

UW System Undergraduate Transfer Policy, May 7, 2004

Statement of Principles on UWS/WTCS Credit Transfer (4-7-2000)

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The UW System Undergraduate Transfer Policy (ACIS 6.0, Revised June 2011) encourages UW System institutions to develop articulation agreements with Wisconsin Technical College System (WTCS) districts where Applied Associate Degree programs have a direct relationship with one of their majors or programs. Articulation agreements may be submitted to the UW System Office of Academic, Faculty, and Global Programs (AFGP) for review to determine if the agreement conforms to the guidelines provided below. It is preferable if these agreements are submitted for review before they are signed or published. When the review process is complete, AFGP will notify the UW institution. It is the responsibility of the UW institution to forward the completed and signed agreement to UW System so it can be added to the official UW System list of WTCS/UW articulation agreements.

The following guidelines should be used in formulating and reporting such agreements:

- A. A programmatic relationship must exist between the WTCS associate degree and the UW major or program.
- B. WTCS courses accepted as part of an articulation agreement should be those that lead to an associate degree. Occasionally a course intended for a diploma or certificate program may be permitted by WTCS to substitute for a course in an associate degree program. Under these circumstances, the UW institution may consider that course for transfer as a part of the articulation agreement. Prior to making such a substitution, AFGP should be consulted.
- C. Students must be enrolled in the UW major or program in which the agreement exists. If the student changes majors or programs, or transfers to a different UW institution, the credits may not be transferable unless a similar agreement exists or if they are accepted on a course-to-course basis.
- D. UW institutions are encouraged to develop articulation agreements that maximize the number of credits that transfer from the WTC program and apply to the UW major, as appropriate.
- E. The final written agreement should include all of the following information:
 1. Title of WTCS program;
 2. Title of UW program;
 3. Rationale for how these programs are related;
 4. A table listing WTCS course/credits accepted in transfer and the UW equivalent course/credits;
 5. A table (see model table* below) summarizing:
 - a. Courses/credits required to earn the UW major;
 - b. Courses/credits fulfilled by the WTCS program;
 - c. Courses/credits still to be completed at UW;
 - d. Total credits for a, for b, and for c;

6. Other UW academic requirements, such as residency or GPA, that the student must satisfy;
7. Effective date of the agreement;
8. Revised date (if appropriate);
9. Date agreement will next be reviewed/updated;
10. Signatures of the appropriate UW department/program representatives and UW Provost or Chancellor; and
11. Signatures of the appropriate WTCS department/program representatives and WTCS Vice President or President.

* Table to Provide Information Required in #5

	Courses/Credits required to earn the UW major	CR	Courses/Credits Fulfilled by WTCS program	CR	Courses/Credits still to be completed at UW	CR
General Education requirements						
Major requirements						
Other requirements						
TOTAL						

Institutions may modify this table as needed, or use another format, as long as the requested information is provided.